

## **Short stay visa for COHABITATION**

### *Checklist for short stay visa for cohabitation*

If you are a national of a third country outside the European Economic Area (EEA) and you are travelling to declare a cohabitation with a Belgian or a foreigner residing temporarily (Card A or H) or for unlimited duration (holding a CIRE or CIE, or a B, C, D, F or F+ residence card)

It is essential that your file contain : **the original documents, plus two (2) photocopies of each document.**

The originals will be returned along with your passport.

- A valid passport + copy :
  - should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
  - should contain at least 2 empty pages when applying for the visa.
- please provide one copy of the passport (the empty pages don't need to be copied).
- for foreigners: copy of temporary residence card (if any) or of your residence permit.

### **Application forms**

- Two application forms fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

### **Photo**

- Three passport photos not older than 6 months

### **Medical certificate**

- A medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific form must be signed and stamped by one of the Embassy's agreed physician : Dr. Kewal Thakore, Warwick Medical Centre, United Nations Avenue, Giriri, Nairobi - Tel. +254-20-7120558.

### **Non-criminal record certificate**

- A notarized and legalized certificate attesting to the lack of any convictions for crimes or offences under common law, together with a translation.

This certificate must be no older than 6 months from date of issuance.

### **Proof of the permanent and stable character of the relationship**

- A history of the relationship and proof of the permanent and stable character of the relationship.

### **Age**

- Proof that both parties are aged over 21 (or over 18 if they cohabited for at least one year before the arrival in Belgium of the person applicant wants to join).

### **Celibacy**

Proof that both parties are single.

- Applicant
- A notarized and legalized certificate of celibacy together with a translation

**OR**

- A notarized and legalized certificate of divorce together with a translation.
  - Future cohabitant in Belgium
- Proof that the partner you are going to live with in Belgium is not married.

### **Proof of a valid travel insurance policy**

- The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.
- (minimum cover of €30,000, valid for all Schengen countries – covering possible medical expenses – ex. Hospitalisation, repatriation and urgent medical treatment)
- with a validity of a minimum of one month. (less than a month will not be accepted)

### **Proof of solvency of the applicant**

The documents indicating that you have sufficient personal means of subsistence, both for the duration of your stay on the SCHENGEN territory and for the transit to a third country in which your admission is guaranteed.

- Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see you regular revenues (salary, pension, etc.).

**OR**

A letter of guarantee (in the prescribed form “Annexe 3bis”/“Bijlage 3bis”) not older than 6 months with :

- Copy of the guarantor’s 3 most recent salary sheets /guarantor’s most recent tax sheet/ other official proof of the guarantor’s solvency;
- A photocopy of the identity card or the unlimited residence permit of the guarantor;
- An original certificate of family composition of the guarantor, issued by his/her municipality in Belgium (no residence certificate).

In case you resided in a foreign country the months before applying, you should moreover submit a certificate issued by the relevant authorities of that foreign country legalized by the Belgian embassy abroad or with an apostil.

#### **Copy of ID Card/residence permit of the person to be joined in Belgium**

- A copy of the identity card of the Belgian or a copy of the residence permit of the foreigner (Card A, B, C, D, F, F+ or H).

#### **Sufficient accommodation**

Proof that the party being joined has sufficient accommodation.

This evidence can be done either, by a copy of the property’s title assigned to his principal residence housing, or by a copy of a **registered lease contract** concerning housing assigned to his principal residence. Preferably, this document should be accompanied by an inventory of fixture (between landlord and tenant) of the leased property

#### **Solvency of the person to be joined**

Proof that the person being joined has stable, regular and sufficient means of subsistence during the last 12 months to meet his own needs and those of the members of his family and avoid them becoming a burden on the public authorities.

**Mutual Insurance Company**

Proof that the person to be joined is affiliated to a Mutual Insurance Company (Mutualiteit / Mutualité).

**NOTE**

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

Kenyan notarized certificates have to be authenticated by the Ministry of Foreign Affairs in Nairobi before being legalized by the Embassy of Belgium. They should not be older than six months.

