

California State University Channel Islands
Office of Faculty Development and Office of the Dean
Faculty Development Advisory Committee

**Request for Proposals
2003-2004 Faculty Development Travel Grants**

Proposals due March 1, 2004, noon

The Office of Faculty Development, the Office of the Dean, and the Faculty Development Advisory Committee (FDAC) are pleased to announce funding for Faculty Development travel to conferences that advance the mission of CSUCI. Faculty are invited to request support for travel that can be completed by the end of June 2004. Examples of appropriate travel include attending conferences, symposia, workshops, etc. that will advance faculty work in developing experiential/service learning, multicultural and international perspectives, interdisciplinary perspectives in courses and instruction, or achieving WASC accreditation.

The purpose of this grant program is to enrich the CSUCI campus by sending representatives to conferences related to the mission of CSUCI. The funds are not meant to be a replacement for the travel funds provided in the Faculty Development Mini-Grants program or funds provided for the tenure-track faculty members.

Faculty seeking support from these funds are asked to prepare a short statement that identifies the conference the faculty member wishes to attend and justifies this conference in light of the mission of CSUCI. The maximum travel award shall be no more than \$1500. International travel is excluded. All expenditures must comply with requirements related to use of state funds; 2003-04 project funds will not be available beyond this fiscal year (*ending June 30, 2004*).

Examples of conferences that the Faculty Development Committee intend to support are listed below.

4th Annual Greater Expectations Institute: Campus Leadership for Student Engagement, Inclusion, and Achievement, Association of American Colleges and Universities, June 23-27, 2004, Snowbird, UT:
<http://www.aacu.org/meetings/gexinstitute/index.cfm>

Understanding Student Learning: Research and Praxis to Improve Effectiveness, WASC 80th Annual Meeting, April 14-16, San Jose, CA:
<http://www.wascweb.org/senior/CallforProposals2004.pdf>

Pedagogies of Engagement: New Designs for Learning In and Across the Disciplines, sponsored by the Association of American Colleges and Universities: April 15-17, Chicago, IL: <http://www.aacu-edu.org/meetings/pedagogies/index.cfm>

Connecting Public Audiences to Our Work, 2004 AAHE Assessment Conference: June 13 – 15, Denver, CO: <http://www.aahe.org/assessment/2004/>

Learning in 3-D: Democratic Transformations, Diversity Redefined, Digital Environments, 2004 Learning to Change Conference, AAHE: April 1-4, San Diego, CA: <http://www.aahe.org/learningtochange/2004/index.htm>

Building Learner-Centered Institutions: Developing Institutional Strategies for Assessing and Improving Student Learning, AAHE Focus on Learning Workshop, Honolulu, HA, March 24-26: http://www.aahe.org/convenings/convenings_folworkshops.htm

Organizing for Campus Success in a Climate of Restricted Resources: Student Learning, Faculty Vitality, and Fiscal Reality, Project on the Future of Higher Education, AAHE Focus on Learning Workshop, College Park, MD, May 7-9: http://www.aahe.org/convenings/convenings_folworkshops.htm

Marking Learning Visible: Peer Review and the Scholarship of Teaching, Peer Review of Teaching Project, March 26-28, Lincoln, NB: <http://www.unl.edu/peerrev/conference/>

Eligibility: All faculty are eligible to apply for support from these professional development funds. Faculty may not submit more than one proposal. There is no requirement that an individual must present a paper at a conference for them to receive the funds.

When and where to submit: Proposals are due at noon on March 1, 2004, via email sent to facdev@csuci.edu with a copy to the relevant Program Chair(s).

Review process: FDAC members will review proposals the week of March 1. The committee will forward its recommendations to the Dean, who will make decisions on funding and notify faculty of awards by early March.

Reporting requirements for funded projects: Oral presentations summarizing the conference must be given, for example, as Brown Bag presentations to the campus community.

Faculty with questions about this RFP or about their project ideas can contact Carol Holder, Interim Director of Faculty Development, ext. 8948 or carol.holder@csuci.edu or the co-chairs of the Faculty Development Advisory Committee, Phil Hampton (phampton@csuci.edu) or Marilyn Buchanan (Merilyn.Buchanan@csuci.edu).

Proposal Components

Proposals should include the following

1. A project description (no more than one page), stating
 - a. description of the conference and connection with the mission of CSUCI;
 - b. objectives of the proposed travel;
 - c. how the project relates to the assignments and duties of faculty involved;
and
 - d. cost of the conference including travel, lodging, registration, and per diem.
2. Conference advertisement (from the Internet or flier) that includes information about the conference.

*Send all proposals to Lacey Allen (Lacey.Allen@csuci.edu)
Proposals are due by 12 noon, March 1, 2004.*