

# Request for Consideration of U.S. Citizenship Documents by State Election Board of Kansas



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## 1. Introduction

Kansas law requires any person seeking to register to vote for the first time to submit proof of United States citizenship. Any applicant who is a U.S. citizen but does not possess any documents proving his/her citizenship may apply to the Kansas Secretary of State for consideration. Upon receipt of a voter registration application and documentation of citizenship, the Secretary of State will convene a meeting of the State Election Board for the purpose of assessing the applicant's documentation.

The applicant may request a hearing and an opportunity to present evidence of citizenship. The Secretary of State will notify the applicant at least five days in advance of the hearing.

In making such an application, the applicant is stating that he/she does not possess any of the documents listed below.

## 2. Personal Information Please print.

_____		_____		_____	
Last Name		First Name		Middle Name	
_____			_____		
Residential Address			City	State	Zip Code
_____			_____		
Email Address			Phone Number		

## 3. Signature of Applicant Note: False statement on this affirmation is a severity level 9, nonperson felony.

I request consideration by the State Election Board of Kansas for the purpose of assessing documentation of my United States citizenship. I hereby declare that I do not possess any of the documents listed below that may be used for proof of citizenship according to Kansas law.

### Required

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date (MM/DD/YY)

## 4. United States Citizenship Requirements

The following documents may be used as proof of U.S. citizenship for purposes of registering to vote in Kansas:

- Driver's license or nondriver's identification card issued by the division of vehicles or the equivalent governmental agency of another state within the United States if the agency indicates on the applicant's driver's license or nondriver's identification card that the person has provided satisfactory proof of United States citizenship
- Birth certificate that verifies United States citizenship
- United States passport or pertinent pages of the applicant's United States valid or expired passport identifying the applicant and the applicant's passport number
- United States naturalization documents or the number of the certificate of naturalization. (If only the number of the certificate of naturalization is provided, the applicant shall not be included in the registration rolls until the number of the certificate of naturalization is verified with the United States Bureau of Citizenship and Immigration Services by the county election officer or the secretary of state, pursuant to 8 U.S.C. § 1373(c))
- Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952
- Bureau of Indian Affairs card number, tribal treaty card number or tribal enrollment number
- Consular report of birth abroad of a citizen of the United States
- Certificate of citizenship issued by the United States Bureau of Citizenship and Immigration Services
- Certification of report of birth issued by the United States Department of State
- American Indian card, with KIC classification, issued by the United States Department of Homeland Security
- Final adoption decree showing the applicant's name and United States birthplace
- United States military record of service showing applicant's place of birth in the United States
- Extract from a United States hospital record of birth created at the time of the applicant's birth indicating the applicant's place of birth in the United States

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## Procedure for Review of Applicant's U.S. Citizenship Status

If a person applies for voter registration in Kansas but does not have any of the documents to prove the applicant's U.S. citizenship, the person may apply to the Kansas Secretary of State's office for review by the State Election Board. The Board is composed of the Lieutenant Governor, Attorney General and Secretary of State.

Once an application for review is received in the Secretary of State's office, the procedure is as follows:

1. The applicant must provide a completed application for voter registration and may also provide supporting evidence of his/her U.S. citizenship.
2. The Secretary of State will notify the other members of the State Election Board that the application is pending.
3. The applicant will be given an opportunity to appear at a hearing, if desired, to present any additional evidence to the Board. If the applicant requests a hearing, the Board will give the applicant at least five days notice of the date, time and location of the hearing. The applicant may be represented at the hearing by private legal counsel.
4. The Board will assess the evidence of citizenship provided by the applicant and determine by majority vote whether it is satisfactory to grant voter registration status. If the evidence is considered satisfactory, the applicant is considered a registered voter.
5. If the application is made prior to the close of registration for an upcoming election, the Board's decision will be issued at least five days before the election. The Secretary of State will notify the county election officer of the county where the applicant resides.
6. If the Board determines that the evidence of citizenship is unsatisfactory, the applicant has the right to appeal the decision by instituting an action under 8 U.S.C. § 1503. If the applicant obtains a declaratory judgment in the applicant's favor, the State Election Board's decision is considered to be reversed.

## Form Submission

Submit completed form to Kansas Secretary of State, Elections Division, 120 SW 10th Ave., Topeka, KS, 66612. You can contact the Elections Division at 1-800-262-8683 (VOTE) or on the Internet at [www.sos.ks.gov](http://www.sos.ks.gov). The fax number is 1-785-291-3051. You can also email the office at [election@sos.ks.gov](mailto:election@sos.ks.gov).