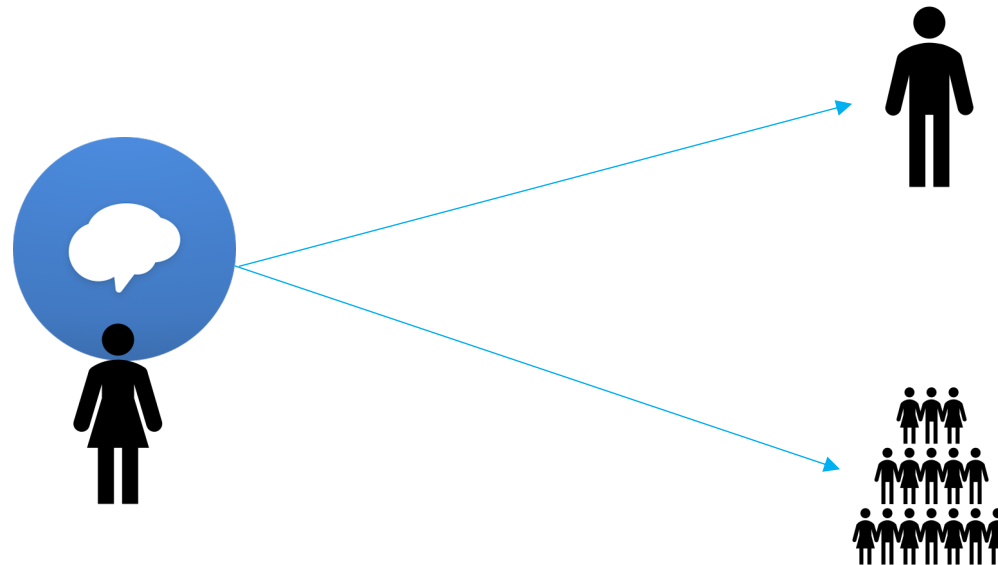


What Is Remind?

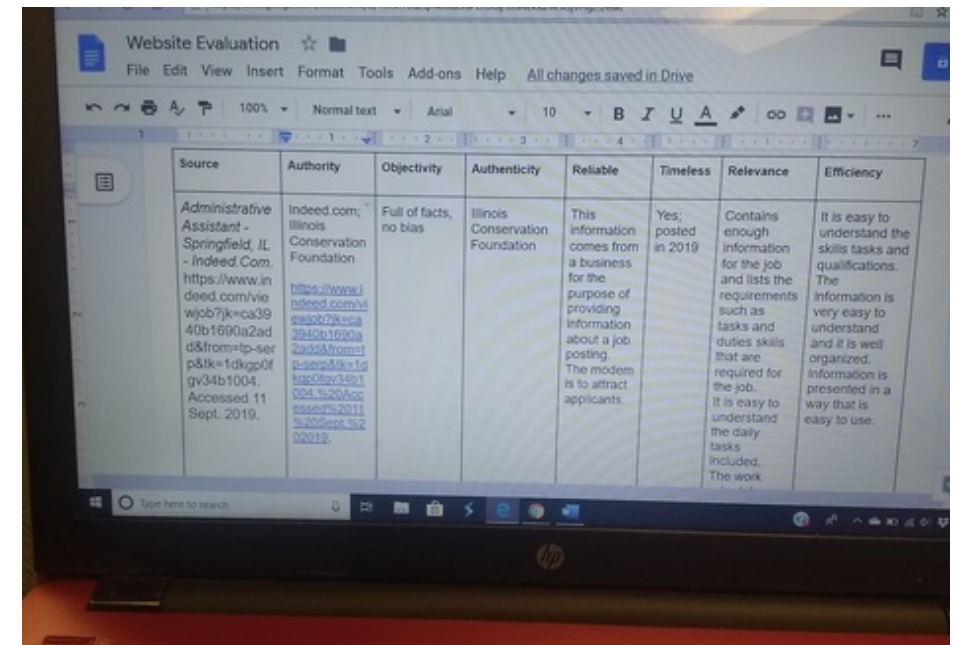
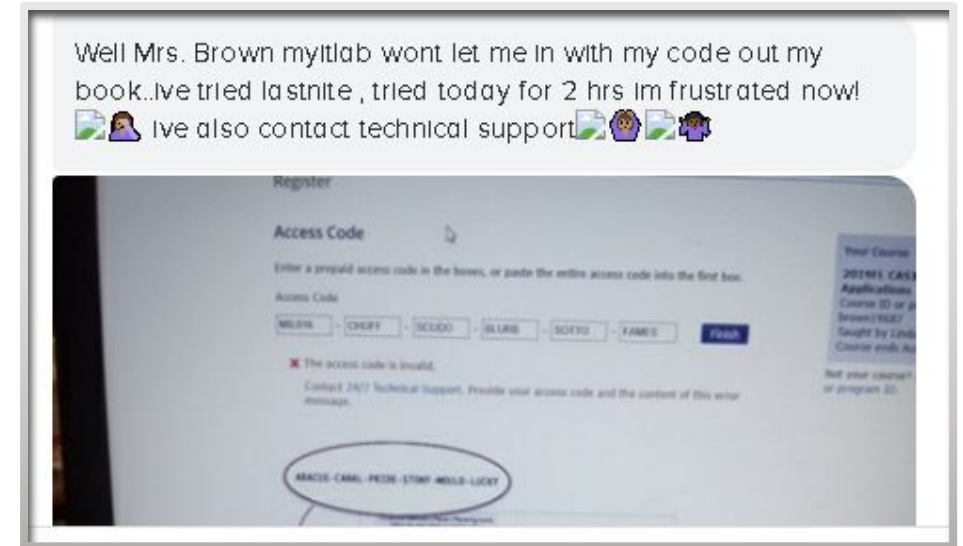
Remind is a communication platform that helps educators reach students where they are.

- Messages sent directly to student's phones via text notifications or App notification
- Messages also available on Remind.com website



Why Use Remind?

- Meet Students Where they Are
- Increase Student Engagement and Responsiveness
- Easier Troubleshooting and assisting students
- Recently Updated with Instructional Integrations

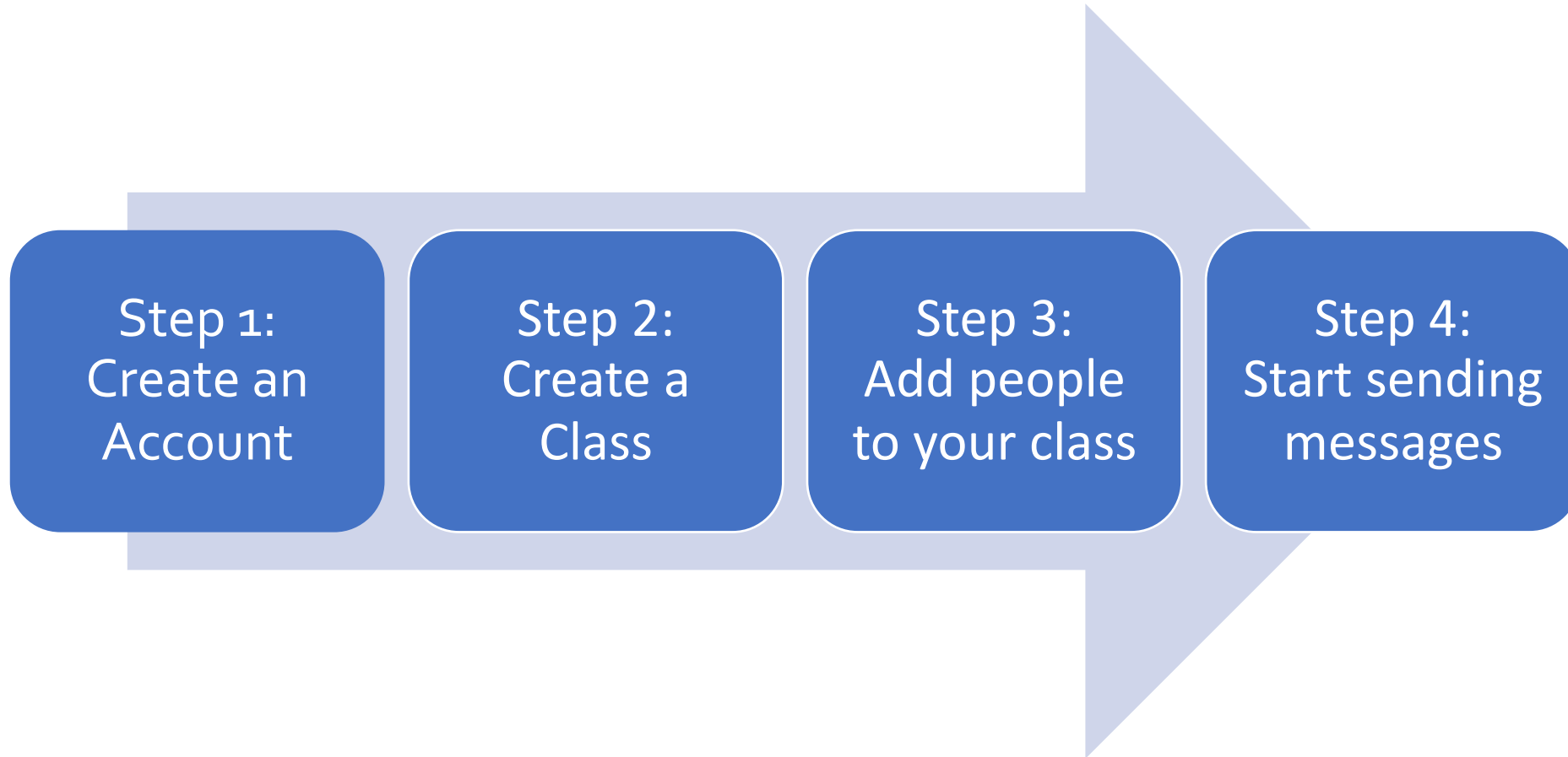


Why Use Remind ?

- Free
- Text Messaging (& more)
- Works on any mobile device or without one
- Anonymous Numbers



Remind – Getting Started

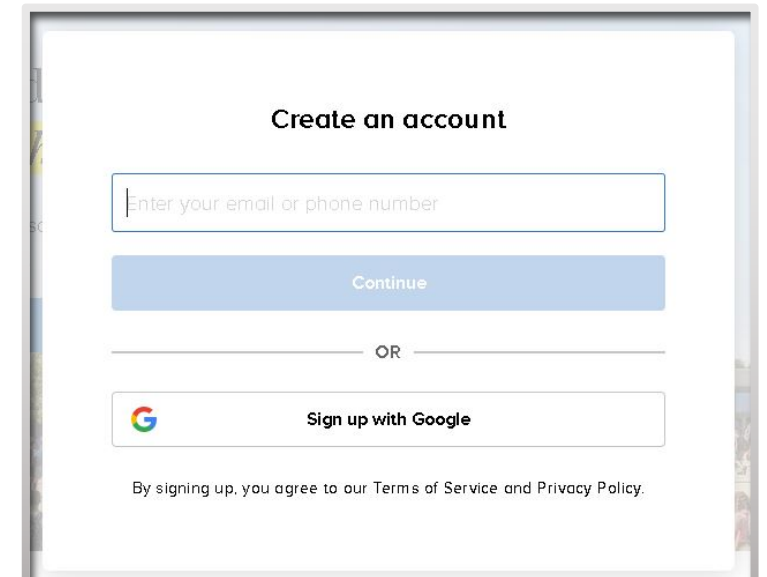
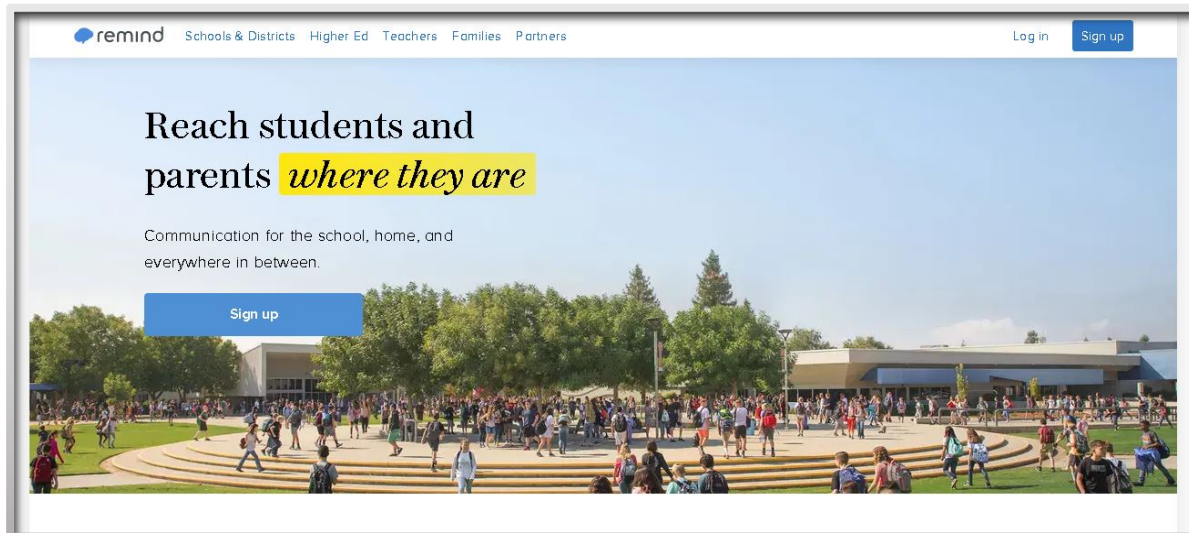


Downloading the Remind App is optional, but recommended

Remind – Getting Started

Step 1: Create An Account

- You'll need an email address or phone number for this step.
- After you enter your information, you'll be prompted to finish setting up your account.
- **Linking to your school** helps you connect with others using Remind at your school. It also makes it easier for them to find and join your classes.

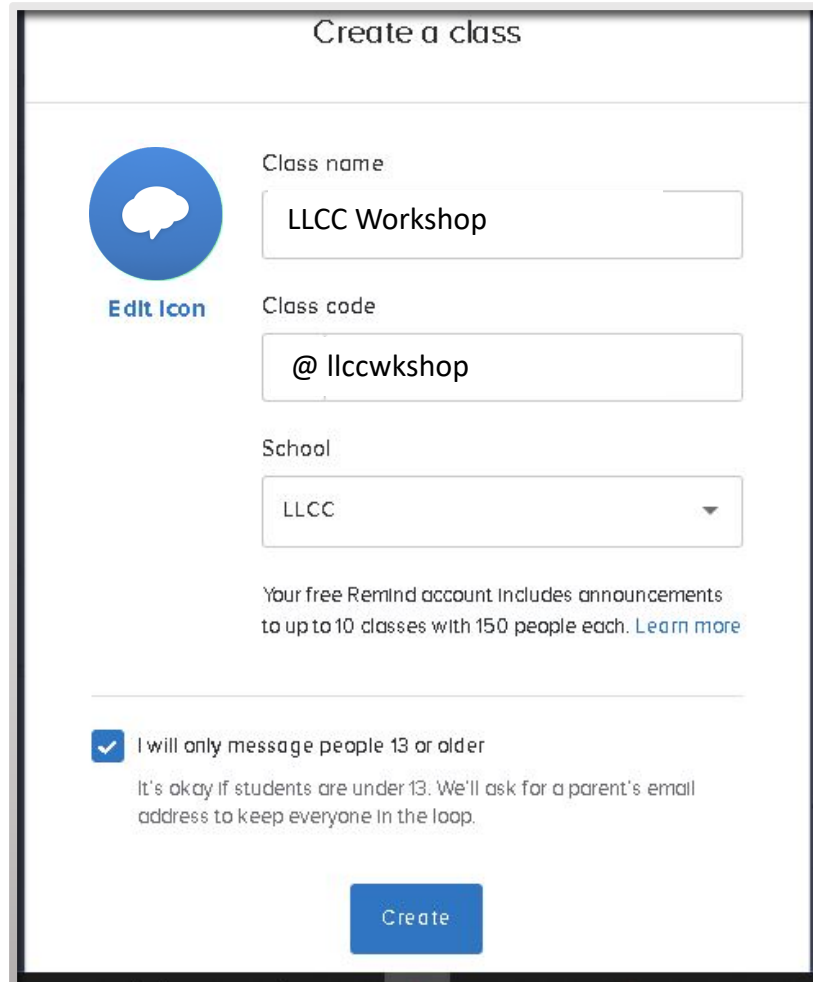
The image shows the 'Create an account' form on the Remind website. The form is titled 'Create an account' and features a text input field with the placeholder text 'Enter your email or phone number'. Below the input field is a blue 'Continue' button. Underneath the 'Continue' button, there is a horizontal line with the word 'OR' centered below it. Below the 'OR' line is a button with the Google logo and the text 'Sign up with Google'. At the bottom of the form, there is a small line of text: 'By signing up, you agree to our Terms of Service and Privacy Policy.'

Remind – Getting Started

Step 2: Create A Class

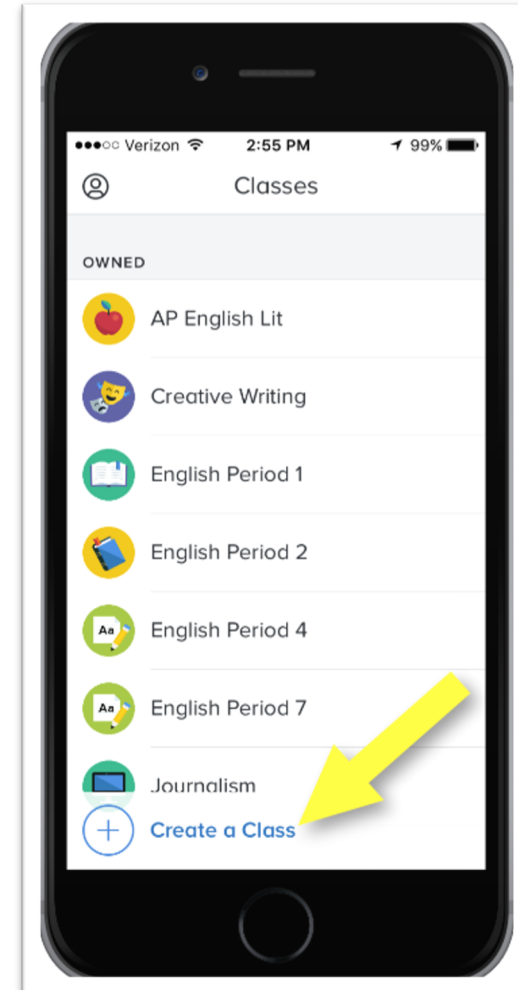
- **Create a Remind class** for each group you'd like to reach, such as different course sections, student groups, or extracurricular activities.

Web View



The screenshot shows a web browser view of the 'Create a class' page. At the top, there is a blue circular icon with a white brain and the text 'Edit Icon' below it. The form contains three input fields: 'Class name' with the text 'LLCC Workshop', 'Class code' with the text '@ llccwkshop', and 'School' with a dropdown menu showing 'LLCC'. Below the form, there is a paragraph of text: 'Your free Remind account includes announcements to up to 10 classes with 150 people each. [Learn more](#)'. At the bottom, there is a checkbox labeled 'I will only message people 13 or older' which is checked, followed by a smaller line of text: 'It's okay if students are under 13. We'll ask for a parent's email address to keep everyone in the loop.' A blue 'Create' button is at the very bottom.

App View



Remind – Getting Started


Newly Created Class - Teacher View

Other
Classes



The screenshot displays the Remind app interface. On the left is a sidebar for Mrs. L. J. Brown, showing 'CLASSES OWNED' with a 'Create a class' button and a list of classes: 'CAS 110 Fall 2019', 'CAS 121-03 Fall 2019', 'Cas121-02 Fall 2019', 'Test Group', and 'Workshop Test Group'. Below this are 'CLASSES JOINED' with a 'Join a class' button, and 'SCHOOLS' with 'LLCC'. A blue arrow points from the text 'Other Classes' to the 'Test Group' class in the sidebar.

The main content area shows the 'Workshop Test Group' (@wrkshop321) page. It has tabs for 'MESSAGES', 'FILES', 'PEOPLE', and 'SETTINGS'. The 'PEOPLE' tab is active, showing a search bar and a dropdown menu set to 'Everyone (1)'. Below is a table with the following data:

Name	Date Joined	Role	Family members
 Linda Brown <i>You</i>	Aug 31, 2019	Teacher	

At the top right of the main content area is an 'Add people' button.

Remind – Getting Started

Step 3: Add people to your class (or invite them to self-enroll)

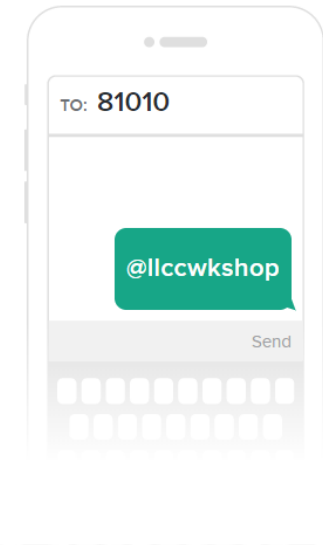
Many options for enrolling students in your Remind Course

Instructor- enrolled → Phone or email contacts

Student Self - Enrolled → In-person Instructions

Make sure you have permission to message the people you add. [Learn more](#)

Tell people to text @llccwkshop to the number 81010
They'll receive a welcome text from Remind.
If anyone has trouble with 81010, they can try texting @llccwkshop to (734) 720-4186.



Remind – Getting Started

Blackboard Instructions

To set up a REMIND account for this class:

- Using your cell phone, compose a new text message.
- In the TO box, type in this phone number: **734-720-4186**
- In the Message area type: **@cas110f19**
- Hit send and wait for a response. If you are prompted to download the REMIND app, **IGNORE IT.** You won't need it.
- Provide additional information **until you receive a confirmation that you have been added successfully.**

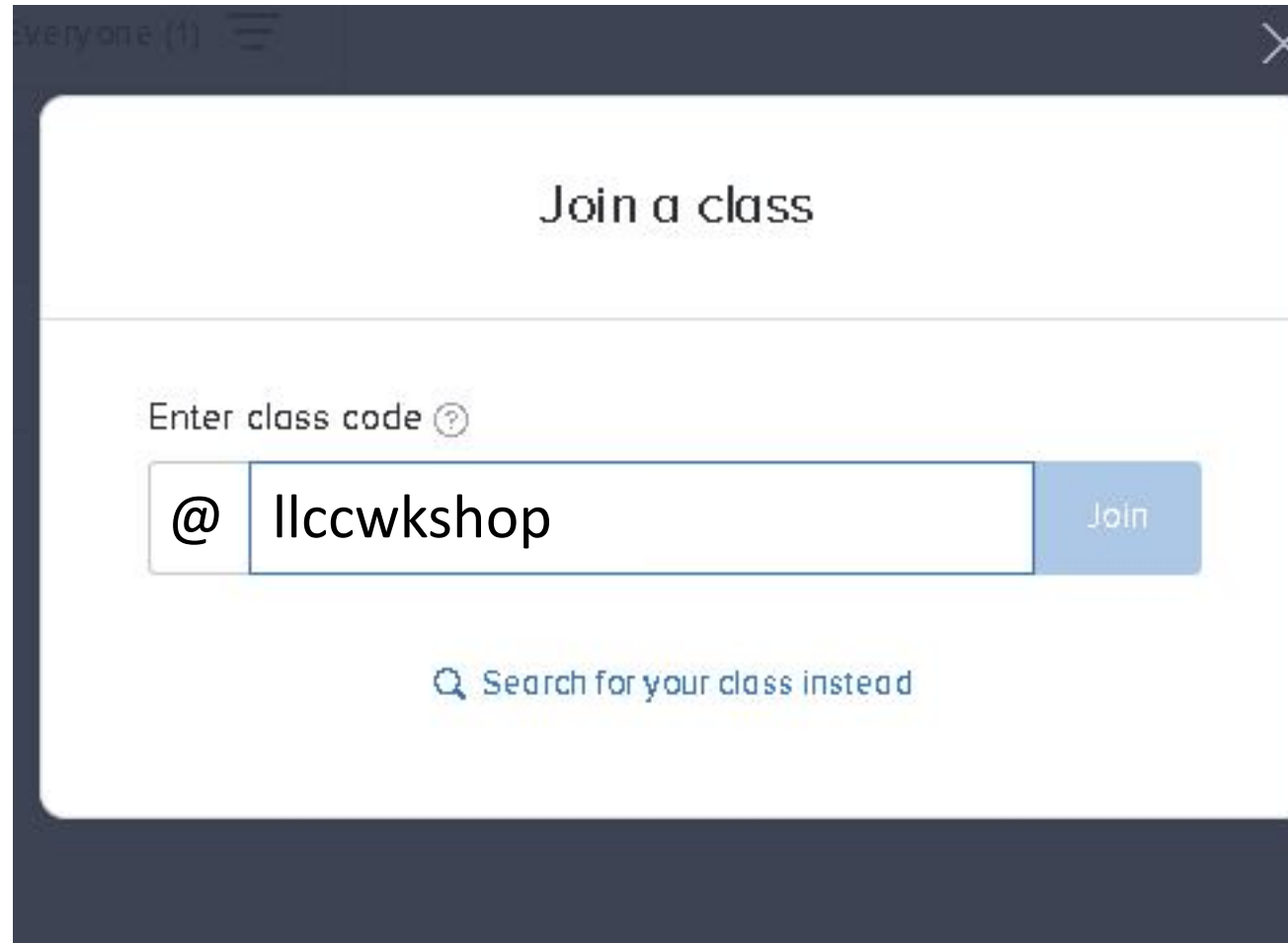
If for some that doesn't work or you don't have a cell phone, set up a REMIND account using email this way:

1. In a web browser, type **rmd.at/cas110f19** as the URL.
2. Follow prompts to set up using a phone or your email (if you don't have texting capability).
3. Wait a minute for a reply.

Remind – Getting Started

Let's Enroll in a Remind Class!

With the Remind App



A screenshot of the Remind app interface. At the top, it says "everyone (1)" with a menu icon and a close button. The main heading is "Join a class". Below this is a text input field with the placeholder "Enter class code" and a help icon. The input field contains "@ Ilccwkshop" and a blue "Join" button. At the bottom, there is a search icon and the text "Search for your class instead".

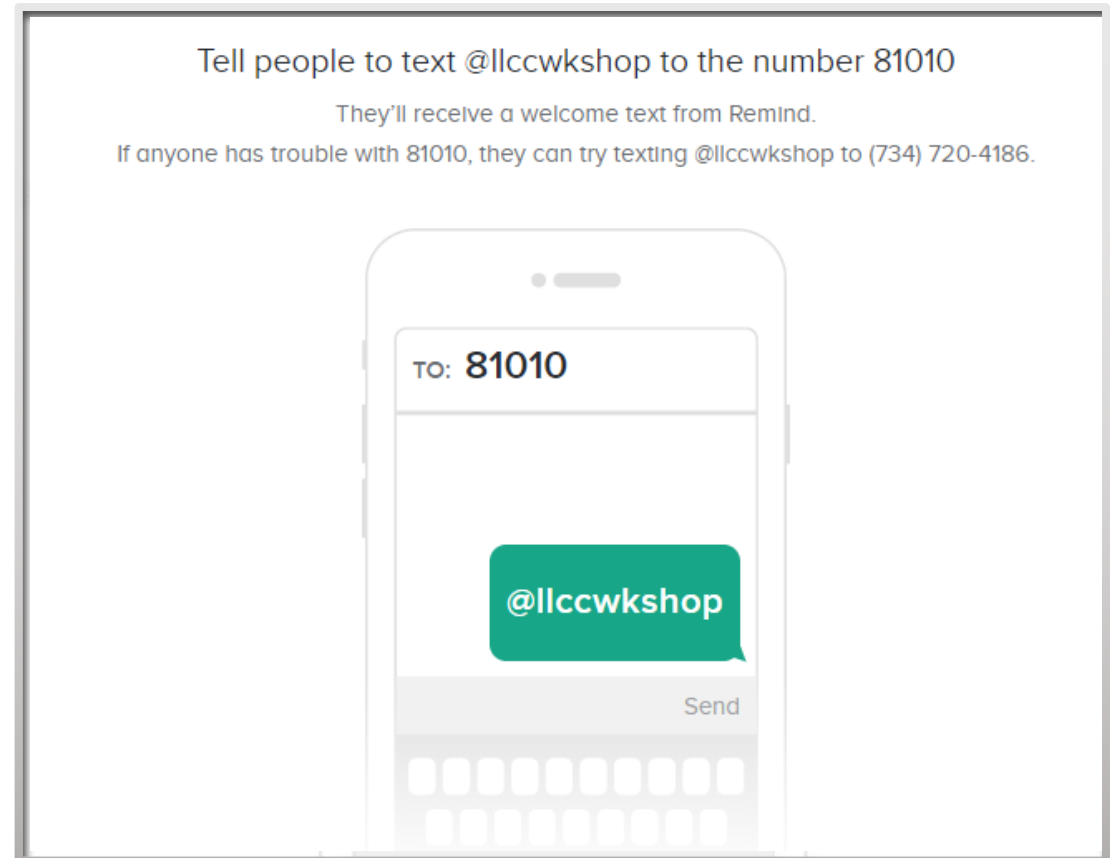
Remind – Getting Started

Let's Enroll in a Remind Class!

Directly on Your SmartPhone via text messages

- You can ask people to **text your class code to the phone number 81010***.
- Every class code is unique, like **@lccwshop**.

**For US residents only.*



Remind – Getting Started

No Cell Phone? Join Through the Remind Website

The screenshot displays the Remind app interface. On the left is a sidebar with navigation options: 'CLASSES OWNED' (including 'Create a class', 'CAS 110 Fall 2019', 'CAS 121-03 Fall 2019', 'Cas121-02 Fall 2019', 'Test Group', and 'Workshop Test Group'), 'CLASSES JOINED' (with 'Join a class'), and 'SCHOOLS' (with 'LLCC'). A blue arrow points to the 'Join a class' option. The main area shows the 'Workshop Test Group' page with tabs for 'MESSAGES', 'FILES', 'PEOPLE', and 'SETTINGS'. The 'PEOPLE' tab is active, showing a search bar, a dropdown menu for 'Everyone (1)', and a table of group members.

Name	Date Joined	Role	Family members
Linda Brown You	Aug 31, 2019	Teacher	

Remind – Getting Started

Instructor Can Add Students Directly

The screenshot shows the Remind app interface for the 'Workshop Test Group' (@wrkshop321). The main heading is 'Enter contacts or copy/paste from a spreadsheet', with a sub-heading 'Copy and paste directly from Google Sheets or Microsoft Excel.' Below this, there are three tabs: 'Students' (selected), 'Parents', and 'Teachers'. A table with two columns, 'Student name' and 'Phone or email', contains five rows of input fields. The first row has a cursor in the 'Student name' field and 'Phone or email required' in the second. The other rows have 'Student name' and 'Phone or email required'. A blue 'Add people' button is at the bottom. The left sidebar contains options: 'Phone or email contacts', 'Printable PDFs', 'In-person Instructions', and 'Share a link'. A note at the bottom of the sidebar says 'Make sure you have permission to message the people you add. [Learn more](#)'.

Student name	Phone or email
1 Student name	Phone or email required
2 Student name	Phone or email required
3 Student name	Phone or email required
4 Student name	Phone or email required
5 Student name	Phone or email required

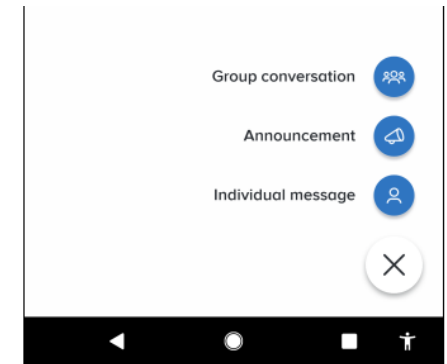
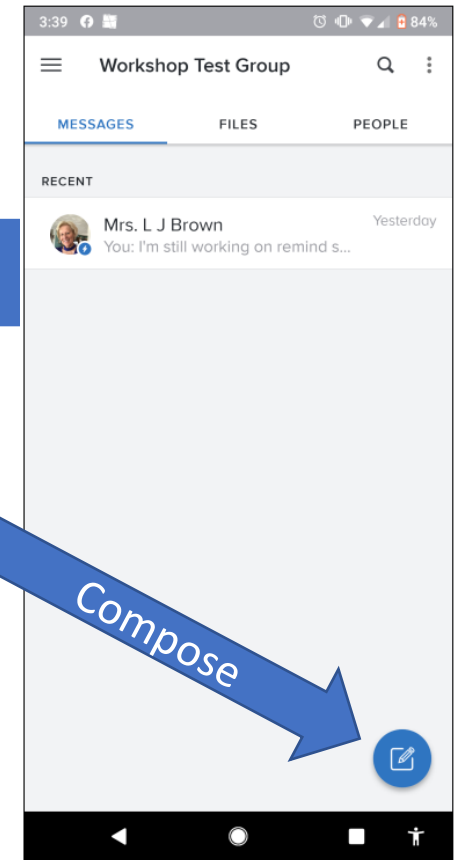
If you have cell phone numbers or email addresses, you can **add people directly**.

They'll receive easy-to-follow instructions for joining your class.

Remind – Getting Started

Step 4: Start sending messages

- Click the 'compose' button
- Choose one of the following
 - Group Conversation
 - Announcements
 - Individual Message
- Set your office hours to show them the best times to reach you, and disable replies when a conversation comes to an end



Remind – Getting Started

More About Messages

[HELP CENTER](#) / [USING REMIND](#) / [MESSAGES](#)

Send a message



Tess Lippincott
Customer Support

There are a couple different types of messages on Remind.

Individual Message

An individual message is a chat between you and one other participant, only you and the participant can see this type of message.

Group Conversation

You can select up to 9 other participants (totaling 10 in the conversation) to start a group conversation. When you send a message in your group conversation, all participants will see one another as well as the responses. This type of message is popular for group or class assignments. [Learn more here.](#)

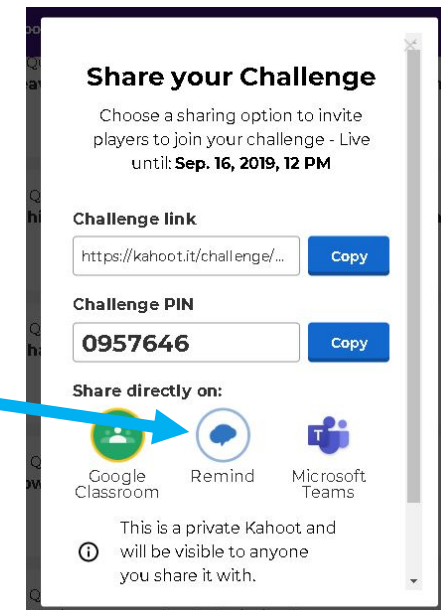
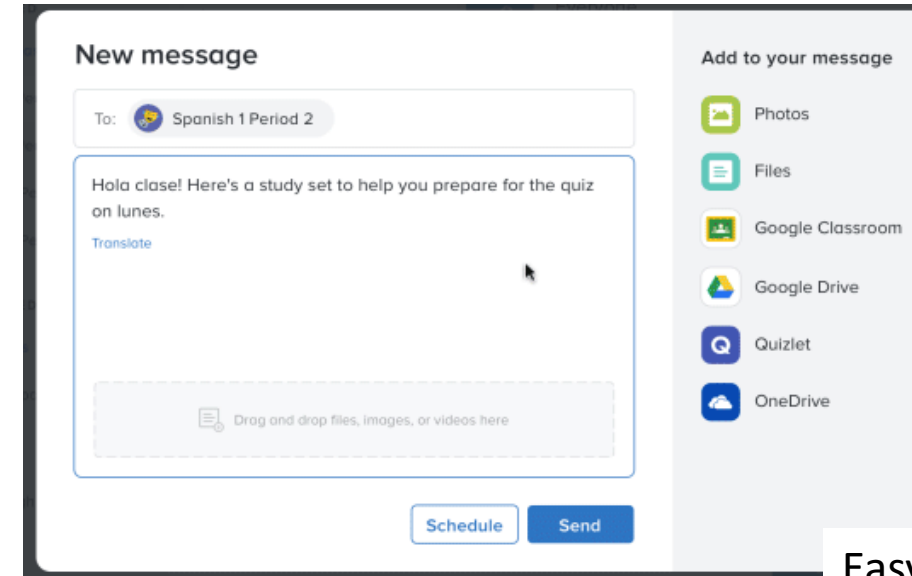
Class Announcement

When you send a class announcement, it is sent to all members of your class. When a participant replies to a class announcement, only the class owner who sent the message will see the response. [Learn more here.](#)

[Article Source](#)

What Else Can You Do With Remind?

- Translation Features
- Schedule Announcements Ahead of Time
- Message Summaries (shows who received your message or errors in delivery)
- App Integrations – send links to Quizlets, OneDrive Docs, Google Drive Docs, Flipgrids)
- Send Phone Attachments (files, photos, audio recordings, etc.)
- "Share on Remind" Button – Kahoot, Flipgrid, Quizlet and more [at this link](#)



Easy
Sch

Additional Information & Resources

Remind Terms & Policies

- [Remind Privacy Policy](#)
- [Remind Accessibility Statement](#)
- [Remind Terms of Service](#)

Remind on the Web

- [Remind's main website](#)
- [Remind's Help Center – Getting Started](#)
- [Remind's News Blog](#)
- [Remind's Free Account Features](#)

Additional Information

- [Article entitled "Top 10 Ways to Use Remind"](#)