

Nursing CAS Transcript Instructions


<https://www.credentials-inc.com/cgi-bin/dvcgitp.pgm?ALUMTRO010391>

Transcript Ordering Overview

credentials-inc.com/cgi-bin/dvcgitp.pgm?ALUMTRO010391

Text

ATTENTION: If an expediting shipping option is available on this institution's transcript order form it is the requestor's responsibility to confirm with the intended recipient that they are open to receive rush or expedited delivery. Expedited shipping fees will not be refunded due to lack of availability for signature upon attempted delivery.

 Oklahoma City Community College
Oklahoma City, OK

Transcript Ordering Services
Oklahoma City Community College

Information from Oklahoma City Community College

No transcripts will be furnished for any person who's financial account with Oklahoma City Community College is not clear.

Please choose one of the following options:

Do not use browser back or forward buttons
Your session will time out after 60 minutes of no activity

Student Information

Information needed to locate your records

Student ID
[I don't know my Student ID](#)

Attended From Year *Required

Attended To Year *Required

Birth Date *Required
Enter as MMDDYYYY

Enter names as they exist in the school records

First Name *Required

Middle Name

Last Name *Required

Suffix Jr, Sr, etc.

Other Last Names

Enter all Student Information required on this page and click Next at bottom right when completed.

Please choose a service for this order

Regular Service - Official Deliver to Recipient

\$5.00 per copy
Allow 3-5 business days after receipt of authorization form.

Choose Regular Service, Send Now and For Undergraduate Admission and click Next in bottom right of page.

Rush Service - Official Deliver to Recipient

\$10.00 per copy
Allow 1 business day after receipt of authorization form.

Tell us when to release your transcript(s)

Send Now (current term grades might not be included)

Hold until grades have been posted for:

Fall Semester

Hold until current semester degrees have been posted

Other information required by Oklahoma City Community College

Primary Reason for Ordering

For Undergraduate Admission

*Required

Student Info Order Options Recipient(s) Summary Payment

Please choose a type of recipient

Search our Recipient Table

Choose this option to search recipients that are already set up in our system.
This is the only way to find colleges or universities who receive transcripts electronically.

Myself

Select an Application Service

Choose this option for Application Services such as AMCAS, LSAC, PHARMCAS, etc.

Choose an Application Service

NURSING CAS --- TRANSCRIPT DEPARTMENT

Next

Choose Select an Application Service and then use drop down list to choose Nursing CAS Transcript Department. Click Next under the drop down menu.

Direct Access Code Lookup

Choose this option if you were provided with a "Direct Access Code" by your recipient.

Enter Recipient Manually

Transcript Recipient 1

Delivery Method PDF Download

Recipient Information

TRANSCRIPT DEPARTMENT
NURSING CAS
WATERTOWN MA 02471-9201
617-612-2880

Put Nursing CAS ID into the box and confirm the recipient by checking the box at bottom left of page. Then click Next at bottom right of page.

If help is needed finding the Nursing CAS ID, please click on "Where do I find this?" for additional assistance.

Special Instructions for This Recipient

You have chosen The Nursing College Application Service (Nursing CAS) as the recipient on this order. By entering the full Nursing CAS Identifier shown under the bar code on the Nursing CAS Transcript Request Form in the field below, you will not have to scan and upload the Nursing CAS Form because we will automatically include this information with your transcript.

The **Nursing CAS Info** is your Nursing CAS ID (10 digits) followed by a '-' followed by more numbers followed by a '-' followed by a letter and is displayed on the Nursing CAS Transcript Request Form below the bar code.

Nursing CAS Info

[Where do I find this?](#)

The application service will confirm receipt of your transcript by sending an email to the address you provided when you registered for their service. If you don't receive this confirmation within 7 days of our notification that your order has been completed, please contact them directly.

Student Info Order Options Recipient(s) Summary Payment

Your Recipients

	Quantity	Delivery Method	Recipient	Actions
Recipient 1	1 Transcript	PDF	NURSING CAS Special-Purpose Attachments required for this recipient: <ul style="list-style-type: none">We will automatically generate an attachment containing your Application Service ID Nursing CAS Info 1234567890-54321-A	<input type="button" value="Remove"/> <input type="button" value="Update"/>

Review the order information and double check Nursing CAS ID. Click Continue to Summary.

Some of the options you have chosen limit this order to a single recipient

Please review and verify all information is correct before placing your order. If any changes are needed, click the *Edit* button to update your information. We are unable to update orders once placed and/or completed.

Student Information Edit

Name:	SALLY SMITH	Student ID:	1212121
Address:	[REDACTED]	Birth Date:	01/01/1990
Telephone #:	[REDACTED]	Attended From Year:	2020
Email Address:	[REDACTED]	Attended To Year:	2020

Basic Order Information Edit

Service Type: Regular Service - Official Deliver to Recipient

When to Send Transcript: Send Now (current term grades might not be included)

Primary Reason for Ordering: For Undergraduate Admission

Your Recipient(s) Edit

	Quantity	Delivery Method	Recipient
Recipient 1	1 Transcript	PDF	NURSING CAS Special-Purpose Attachments required for this recipient: <ul style="list-style-type: none">We will automatically generate an attachment containing your Application Service ID Nursing CAS Info 1234567890-54321-A

Review all order information and make edits if necessary. Click Go to Payment in bottom right of page.

Summary of Charges for Your Order

School Transcript Charges:	\$5.00
Handling Charges:	\$0.00
Total Charge for This Transcript Order:	\$5.00

Cancel Order Go to Payment



Refresh

Step 1: Accept Agreement

[Click to accept Credentials Agreement](#)

You are about to authorize a payment to **Credentials Solutions, LLC** acting as agent for **Oklahoma City Community College** in this transaction for **\$5.00**. Please note that our merchant name associated with this charge on your statement will be: **COLLEGE TRANSCRIPT**.

I have read and agree to the terms in the [Credentials Transaction Agreement](#) [Refund Policy](#)

Step 2: Payment Information

[Click here if you are having trouble seeing the payment form below.](#)

Review Your Order

Total Amount: USD **5.00**

Pay With Your Credit Card

Credit Card Number



Expiry Date (MMYY)

Security Code

CVV2 is the Visa term for the 3-digit security code on the back of the credit card (Visa and MasterCard). For American Express, it is 4-digits and located on the front.



Cardholder Name

Enter Payment Information completely and choose Submit Payment at bottom left of page.

This will complete the order and notification is sent to the email that was provided regarding order placement, order updates and order completion.