



TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, SEPTEMBER 19, 2019
TIME: 9:00 a.m.
PLACE: Spanish River Library
1501 Spanish River Boulevard, Boca Raton, FL 33431

Transportation facilities and services around the Board meeting location are provided on page 5.

1. REGULAR ITEMS

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. MOTION TO ADOPT Agenda for September 19, 2019
- E. MOTION TO APPROVE Minutes for July 18, 2019
- F. Comments from the Chair and Member Comments
- G. Executive Director's Report
- H. MOTION TO ADOPT/APPROVE Consent Agenda Items
 - 1. Appointment of Mr. Richard Pereira as the Representative and Ms. Cynthia Fuentes as the Alternate for the City of Delray Beach on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
 - 2. Appointment of Mr. Brian Ruscher as the Representative and Ms. Amy Alvarez as the Alternate for the City of Delray Beach on the Bicycle Trailways Pedestrian Advisory Committee (BTPAC). A summary of qualifications is attached.
 - 3. Revisions to the Citizens Advisory Committee (CAC) by-laws to obtain reaffirmation of a CAC member after a period of absences.
 - 4. The attached Resolution approving enrollment of TPA employees in the Florida Retirement System.
 - 5. The attached Resolution amending Section 4.E, Public Agency Purchases, of the TPA Procurement Policy.
 - 6. The attached Resolution approving an amendment to Public Transportation Grant Agreement G1726 to add Federal Fiscal Year 2020 planning funds.
 - 7. The attached Resolution approving the Transportation Performance Measures Consensus Planning Document.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the TPA Governing Board. Please complete a comment card, which is available at the welcome table, and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution approving vacation accrual rates and leave balances for TPA personnel that transition to the independent agency

The attached resolution approves two exceptions to Section 2.4 of the TPA's Personnel Handbook only for TPA personnel that transition to the independent agency:

1. Approves inclusion of years of service with Palm Beach County in the determination of vacation leave accrual rate; and
2. Approves an initial Sick Leave balance of the lesser of the employee's Sick Leave balance at the time of termination of County employment or 480 hours.

The TPA Transition Steering Committee recommended adoption unanimously.

B. MOTION TO APPROVE the Executive Director Employment Agreement

The attached comparison table summarizes existing Florida MPO Director Compensation levels and includes both existing Palm Beach TPA director compensation as a County employee and proposed compensation as a TPA employee. The draft employment agreement is also attached.

The TPA Transition Steering Committee recommended approval unanimously.

C. MOTION TO ADOPT Amendment #1 to the TPA's FY 20-24 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 20-24 TIP to include the FY 19 Roll Forward projects, which are included in the FDOT Report available at PalmBeachTPA.org/TIP. These projects were funded in FY 19 but not encumbered as programmed, so the remaining funds are being rolled forward into FY 20. The Roll Forward changes to FY 20 are provided in the attached summary table. A roll call vote is required.

TAC: Recommended adoption 16-1 with the West Palm Beach Representative dissenting due to inclusion of SR 7 right-of-way and mitigation funding

CAC/BTPAC: Recommended adoption unanimously

D. MOTION TO ADOPT Amendment #2 to the TPA's FY 20-24 TIP

The South Florida Regional Transportation Authority (SFRTA) has requested the transfer of \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671). The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted TIP in the attachment. The SFRTA request letter and a letter of support from the City of Boca Raton are also attached. A roll call vote is required.

TAC/CAC/BTPAC: Recommended adoption unanimously

- E. MOTION TO ADOPT a Resolution Updating the Long Range Transportation Plan (LRTP) Goals, Objectives and Targets

The TPA Board directed staff to evaluate additional objectives related to miles of 8-ft pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System bridge condition and travel time reliability. Additionally, federal regulations mandate that the TPA include transit asset management objectives and targets for Tri-Rail. TPA staff will present the recommended updates to the LRTP Goals and Objectives. The draft resolution and supporting justification are attached. A roll call vote is required.

TAC/CAC: Recommended adoption unanimously

BTPAC: Recommended adoption 8-2 with County Planning and Engineering Representatives dissenting to allow for additional collaboration, but County Environmental Resource Management and Parks and Rec Representatives supporting.

3. INFORMATION ITEMS

- A. LRTP Scenario and Implementation Plan

TPA staff will review the attached draft Scenario and Implementation Plan, including a section on Monitoring. The Scenario Plan identifies a menu of potential actions and associated outcomes that would provide more flexibility to implement the LRTP. However, the Scenario Plan is not a commitment of the TPA or any local governments to perform any of the actions. The Implementation Plan is a summary of the steps the TPA will take to implement the Cost Feasible Plan. The Monitoring section commits the TPA to providing an annual progress report.

- B. I-95 at Central Boulevard Interchange

FDOT staff and consultants will present the preferred alternative in the Project Development and Environment (PD&E) Study for the interchange at I-95 and Central Boulevard. The presentation will include location, typical sections, and timeline. There is no backup for this item.

BTPAC: Recommended endorsement with suggested modifications to provide separated bicycle facilities or shared-use pathways with landscaping between the vehicle lanes and non-motorized users, to incorporate decorative design elements on the bridge, and to include pedestrian lighting and street trees, and terraced retaining walls.

- C. Transit Shelter Design Guide

TPA staff will present a Transit Shelter Design Guide that was developed by the TPA to serve as a resource for Palm Tran and local municipalities to reference when designing new transit shelters. The guide includes a summary of existing Palm Tran shelter conditions and national best practices for transit shelter design. The Guide is available at PalmBeachTPA.org/Transit.

- D. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. **ADMINISTRATIVE ITEMS**

A. Correspondence

1. Letter from the FHWA/FTA certifying the TPA for compliance with 23 CFR 450 through August 2023

B. Special TPA Reports

1. Subsidy Award Report for the GIS Expo

C. Routine TPA Reports

1. Public Involvement Activity Report for July and August

D. Next Meeting - **October 17, 2019 in Palm Beach Gardens**

Palm Beach Gardens City Hall, 10500 N Military Trail, Palm Beach Gardens, FL 33410

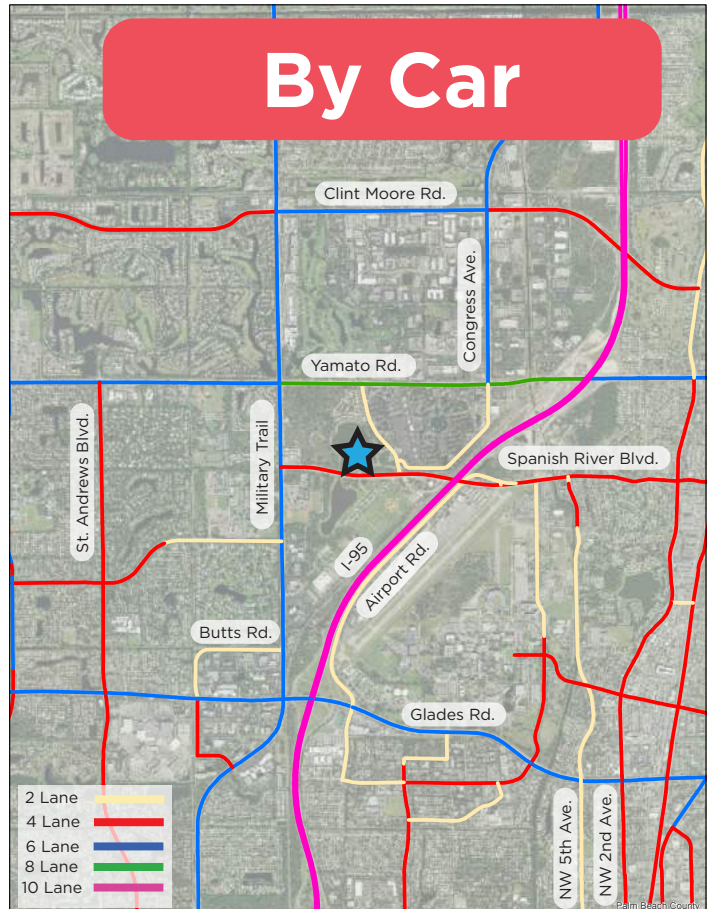
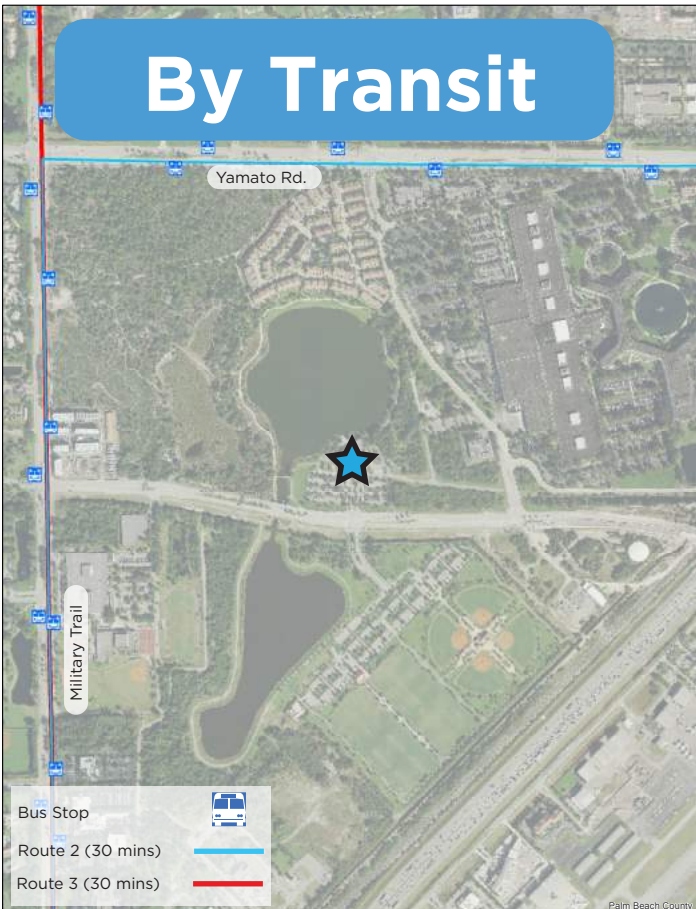
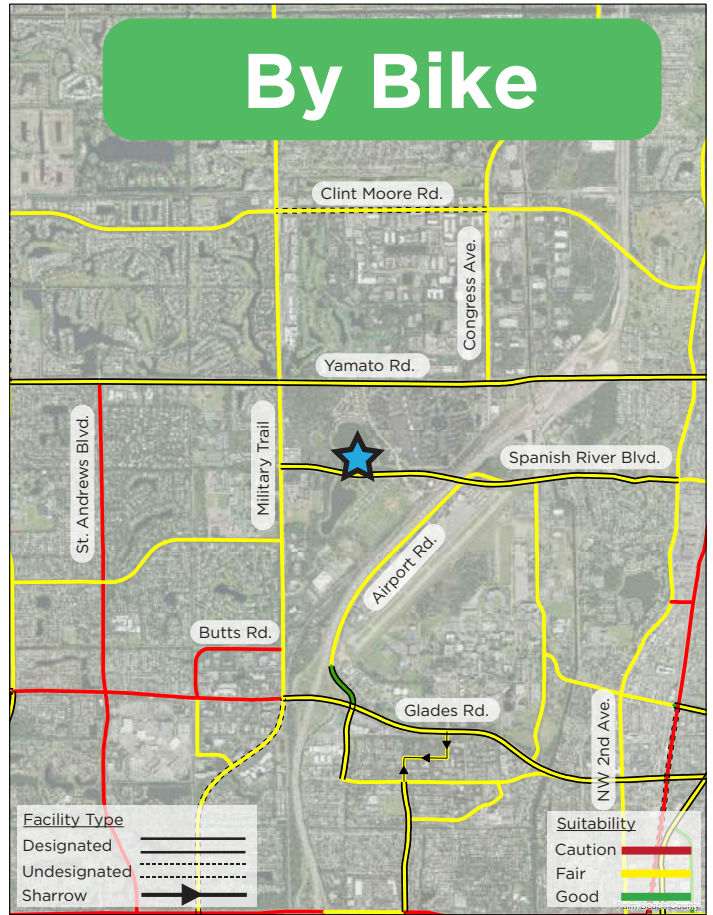
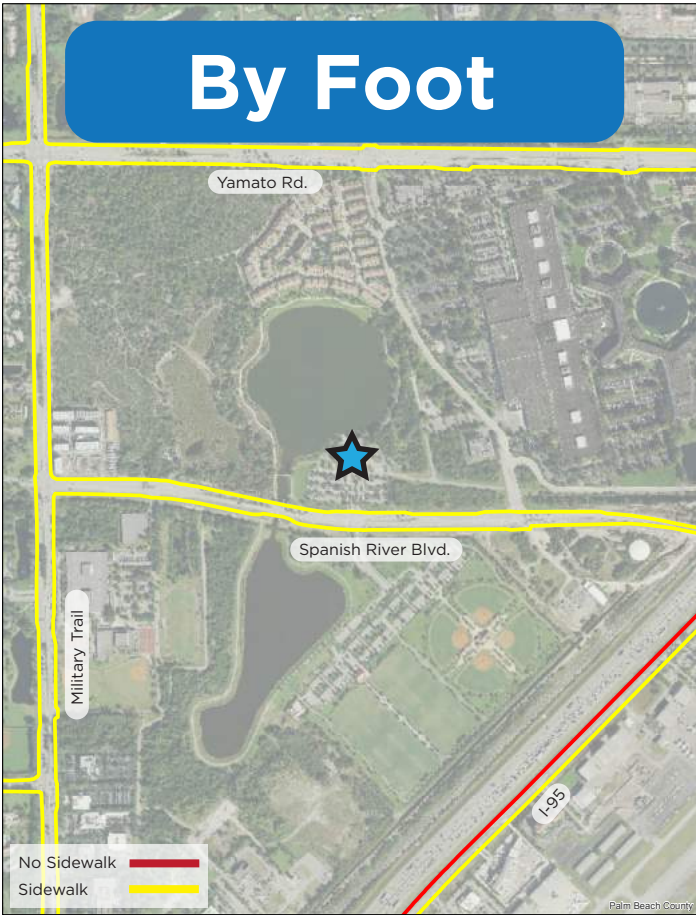
E. Adjournment

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.





TPA GOVERNING BOARD MEMBERS

CHAIR

Hal Valeché, Commissioner
Palm Beach County

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Scott Singer, Mayor
City of Boca Raton
Alternate: Deputy Mayor Jeremy Rodgers

Andy Thomson, Council Member
City of Boca Raton
Alternate: Monica Mayotte, Council Member

Steven B. Grant, Mayor
City of Boynton Beach
Alternate: Christina L. Romelus, Commissioner

Shelly Petrolia, Mayor
City of Delray Beach
Alternate: Bill Bathurst, Deputy Vice Mayor

Joel Flores, Mayor
City of Greenacres
Alternate: Peter Noble, Councilman

Jim Kuretski, Vice Mayor
Town of Jupiter
Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor
City of Lake Worth Beach
*Alternates: Scott Maxwell, Vice Mayor Pro Tem
& Andy Amoroso, Vice Mayor*

Joni Brinkman, Vice Mayor
Village of Palm Springs
Alternate: Doug Gunther, Council Member

Joseph Anderson, Commissioner
Port of Palm Beach
Alternate: Katherine Waldron, Commissioner

VICE CHAIR

Maria Marino, Councilmember
City of Palm Beach Gardens
Alternate: Carl Woods, Councilmember

Mary Lou Berger, Commissioner
Palm Beach County

Melissa McKinlay, Commissioner
Palm Beach County

Robert S. Weinroth, Commissioner
Palm Beach County

Gregg K. Weiss, Commissioner
Palm Beach County

Palm Beach County Alternates:
Mack Bernard, Mayor
Dave Kerner, Vice Mayor

Shirley Lanier, Councilwoman
City of Riviera Beach

Fred Pinto, Mayor
Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Michael J. Napoleone, Vice Mayor
Village of Wellington
Alternate: John T. McGovern, Councilman

Cory Neering, Commissioner
City of West Palm Beach

Joseph Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Christina Lambert, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA) GOVERNING BOARD

September 19, 2019

Spanish River Library
1501 Spanish River Boulevard
Boca Raton, FL 33431

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/Board

1. REGULAR ITEMS

Council Member Marino called the meeting to order at 9:06 a.m.

1.A. Prayer - Led by Mayor Steve Wilson

1.B. Pledge of Allegiance

1.C. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.D. **ADOPTED:** Agenda for September 19, 2019

MOTION to ADOPT the Agenda for September 19, 2019. Motion by Mayor Singer, seconded by Mayor Petrolia, and carried unanimously 16-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	A	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

1.E. **APPROVED:** Minutes for July 18, 2019

MOTION to APPROVE the Minutes for July 18, 2019. Motion by Mayor Petrolia, seconded by Council Member Thomson and carried unanimously 16-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	A	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

1.F. Comments from the Chair and Member Comments

MAYOR SINGER welcomed all attendees to the City of Boca Raton and invited attendees to visit the local restaurants and shops following the meeting.

1.G. Executive Director's Report

MR. NICK UHREN reviewed the following from the report provided to the Board:

- TPA staff will cease to be Palm Beach County employees on September 27, 2019 and will begin as TPA employees on September 28, 2019. This allows the County to end its fiscal hosting of the TPA consistent with the end of its fiscal year. The TPA is working to ensure a seamless transition of payroll and benefits for all TPA staff.
- On September 28, 2019, the TPA will begin to utilize the funding provided by four of its member municipalities to support its ongoing operations. The TPA will expend these funds and then replenish them via reimbursement through its federal planning grants.
- The TPA will remain physically hosted by the County until certified to occupy its new office and meeting space at 301 Datura Street, expected to be in mid to late October. TPA board meetings will continue to rotate locations through the end of 2019 and then be held at the new office in 2020.
- National Walk to School Day is October 2, 2019. The TPA is coordinating with the School District and Safe Kids for a special event at Highland Elementary School in the City of Lake Worth Beach. All elected officials are invited to consider joining the TPA for that event or to participate in a similar event at their local school. A list of participating schools can be found at: www.WalkBikeToSchool.org.
- Mr. Steve Braun has been selected as the Florida Department of Transportation (FDOT) District 4 Director of Development, to replace Ms. Stacy Miller who has moved up to Tallahassee to serve as Statewide Assistant Secretary of Finance and Administration.
- The State of Florida is celebrating its second annual statewide Mobility Week from October 25 through November 1, 2019 to bring attention to safe multimodal transportation choices. During Mobility Week, cities, counties, and transportation partner agencies host events to promote transportation choices, highlight transportation achievements, and roll out new initiatives or policies. For more information visit: www.FDOT.gov/projects/mobilityweek.shtm.
- FDOT offers local law enforcement agencies funding contracts for High Visibility Enforcement (HVE) to improve the safety of pedestrians and bicyclists. Applications are accepted on a rolling basis. For more information visit: www.AlertTodayFlorida.com/HVE/.
- The 2020 Safe Streets Summit will be held on the afternoon of Thursday, February 6 (mobile workshops) and all-day Friday, February 7 (conference) at the Fort Lauderdale Marriott Harbor Beach Resort & Spa, 3030 Holiday Drive, Fort Lauderdale, FL 33316. For more information visit: www.SafeStreetsSummit.org.

Commissioner Mary Lou Berger jointed the meeting at 9:17 a.m.

COMMISSIONER WEISS noted during his agenda review meeting with Mr. Uhren he had requested a more in-depth review of the TPA's budget. He noted with the TPA's transition away from the County, it is incumbent that the Board provide financial oversight, especially considering the County having to write-off a large sum for the Area Agency on Aging. He requested the budget be presented at the next meeting along with the comparison of staff's salaries from current to newly proposed.

MR. UHREN noted he could provide a brief overview of these items now or defer to the next meeting.

VICE CHAIR MARINO stated compensation would be presented later in the agenda for the Executive Director.

COMMISSIONER WEINROTH stated by no longer having County oversight over the agency it is important to establish a strong foundation. He agreed with Commissioner Weiss on having a review of the current and newly proposed staff salaries and titles. He noted the reasoning behind the TPA as an independent agency is so the Board would have oversight over the TPA versus the County.

MAYOR WILSON stated he understands the Executive Director salary would be presented later in the agenda, however he wished to ensure the support staff was provided appropriate compensation as well.

COMMISSIONER NEERING agreed that this discussion should be deferred until a detailed and complete presentation could be provided.

COMMISSIONER WEINROTH agreed that a broader conversation is warranted. He stated there should also be an agreement that no adjustments to staff salaries should take place until the Board has reviewed said information.

MR. UHREN noted that further information can be provided at the next meeting. He reminded the Board that the Personnel Handbook adopted at the last meeting stated the Board would hire and set the salary and benefits system for the Executive Director, who in turn would set the employee salaries. He respectfully asked that the unanimously adopted Personnel Handbook empower him to set the employee salaries that would be effective on day one of the TPA as an independent agency.

COMMISSIONER WEISS expressed his discomfort with the proposal from Mr. Uhren.

COMMISSIONER WEINROTH stated setting staff salaries and contracts is a difficult task for elected boards. He expressed his discomfort in handing over full autonomy to the Executive Director without having guidelines on salary administration.

MAYOR PINTO stated the Personnel Handbook was approved at the last meeting unanimously. He noted a lengthy discussion took place at the last meeting and everything currently being discussed was already defined in the Handbook.

MAYOR WILSON expressed his desire to discuss staff salaries to solely ensure the Executive Director is compensated appropriately.

COMMISSIONER WEISS stated this information should be provided as it is public record.

VICE CHAIR MARINO stated the Board sets the policy and empowers Mr. Uhren to administer said policy. She noted that Mr. Uhren was supposed to get a raise in 2016 and did not.

MR. UHREN noted the Board adopted a Resolution authorizing a raise that was rejected by the County Administrator in 2015.

COMMISSIONER WEINROTH expressed his desire for the Board to review the salary ranges before they are implemented.

1.H. ADOPTED/APPROVED: Consent Agenda Items

1. Appointment of Mr. Richard Pereira as the Representative and Ms. Cynthia Fuentes as the Alternate for the City of Delray Beach on the Technical Advisory Committee (TAC).
2. Appointment of Mr. Brian Ruscher as the Representative and Ms. Amy Alvarez as the Alternate for the City of Delray Beach on the Bicycle Trailways Pedestrian Advisory Committee (BTPAC).
3. Revisions to the Citizens Advisory Committee (CAC) by-laws to obtain reaffirmation of a CAC member after a period of absences.
4. Resolution approving enrollment of TPA employees in the Florida Retirement System.
5. Resolution amending Section 4.E, Public Agency Purchases, of the TPA Procurement Policy.
6. Resolution approving an amendment to Public Transportation Grant Agreement G1726 to add Federal Fiscal Year 2020 planning funds.
7. Resolution approving the Transportation Performance Measures Consensus Planning Document.

MOTION to Adopt/Approve the Consent Agenda Items. Motion by Mayor Singer, seconded by Vice Mayor Napoleone, and carried unanimously 17-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	Y	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

1.I. General Public Comments

Mr. Ralph Hutson, a City of Boca Raton resident, provided a written statement stating he has resided in Boca Raton for the past 27 years and expressed his appreciation of the Tri-Rail system, of which he has been a long-time rider.

2. ACTION ITEMS

2.A. ADOPTED: Resolution approving vacation accrual rates and leave balances for TPA personnel that transition to the independent agency

MR. UHREN provided background that this Resolution is seeking two exceptions to the Personnel Handbook in relation to staff transitioning from the County to the TPA. He stated the first exception would include years of service with Palm Beach County to determine vacation leave rates. He stated the second exception approves the initial sick leave balance as lesser of current balance or 480 hours and noted the staff’s current sick leave balance would be zeroed out upon departure from the County. He noted approval of both would continue existing TPA liability and create a positive impact on employee morale.

COMMISSIONER WEISS inquired on the liability.

MR. UHREN stated based on loaded rates it is roughly \$95k. He noted the TPA doesn’t count sick or vacation time as overhead, and bills hours taken from sick and vacation directly to the grants.

VICE MAYOR KURETSKI stated only the accrual rate of the vacation would be approved and not a balance.

MR. UHREN confirmed this is correct and noted when the staff is terminated from the County, they would be paid out any unused vacation balances at their current hourly rates. He stated that because the staff is being compensated for the time, they will start with a zero vacation leave balance on day one.

VICE CHAIR MARINO stated during the Transition Committee meeting it was discussed if staff had already put in for vacation time between now and the end of the year it would go unpaid.

MR. UHREN stated the leave would be granted and staff would be reminded during the unpaid period of the payout they received at their County termination.

COMMISSIONER WEINROTH stated the staff should not lose benefits due to the TPA’s transition decision. He inquired if staff is being benefited suddenly with a salary increase. He also inquired about the TPA’s relationship with the General Counsel present, if that position was contracted or if it is reporting to the Executive Director.

MR. PAUL GOUGELMAN, TPA General Counsel, answered he was contracted by the TPA and served the Governing Board. He noted that he did have more discussions with the Executive Director than the Board in the course of business but knew who his client was. He noted the TPA does have the authority over hiring and firing him as well.

MOTION to Adopt a Resolution approving vacation accrual rates and leave balances for TPA personnel that transition to the independent agency. Motion by Mayor Pinto and seconded by Mayor Singer and carried unanimously 17-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	Y	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

2.B. APPROVED: Executive Director Employment Agreement

VICE CHAIR MARINO noted the Transition Steering Committee unanimously supported the agreement as presented.

MR. UHREN provided a brief background of his hiring process that included being selected by the Governing Board as the preferred candidate, which was then presented to the County Commission separately for ratification or rejection. He stated at the County meeting he was ratified after which the County Administration negotiated with him for the terms and conditions of his employment. He reviewed the comparison table, which was included in the agenda packet, that summarizes existing Florida MPO Director Compensation levels and includes both existing Palm Beach TPA director compensation as a County employee and proposed compensation as a TPA employee.

COMMISSIONER WEINROTH inquired on what the original salary that was offered and vetoed and the County’s response.

MR. UHREN stated in 2015 the request was for a 2% increase and read aloud a letter from County Administrator Verdenia Baker rejecting the requested increase.

COMMISSIONER WEINROTH stated the proposed salary is a big jump and if originally it was being discussed at a 5% increase, 2% as requested with the 3% annual County increase, this brings his prior concerns back to discussion that there could be a big increase for staff salaries as well. He stated the County employees are going to look at this and inquire why TPA staff are getting a higher increase. He noted the proposed salary is too generous and expressed continual concerns.

VICE MAYOR BRINKMAN stated the discussion at the Transition Committee meeting and her own personal assessment aligned Mr. Uhren to the North Florida TPO, especially with his job duties and responsibilities changing due to the TPA's independence.

MAYOR GRANT noted this was discussed in length at the Transition Committee meeting and was unanimously approved.

MOTION to Adopt the Executive Director Employment Agreement. Motion by Mayor Grant and seconded by Mayor Singer.

VICE MAYOR KURETSKI stated the reasoning for becoming an independent agency was other members thought the County had too much oversight over the TPA. He reflected that Mr. Uhren has done a great job in leadership and proving he would be representative to all. He expressed his support of the Motion.

VICE MAYOR NAPOLEONE expressed his appreciation of Vice Mayor Brinkman and Mayor Grant's comments as it helped explain how the Transition Committee arrived at the presented number. He noted that Mr. Uhren's proposed salary should be aligned with the other independent agencies as his duties have changed. He expressed his support of this Motion.

COMMISSIONER WEISS inquired on the contract language in relation to paid leave being sold back. He expressed the importance of taking vacation leave and in his previous experience managing people he urged them to take vacation leave as well.

MR. UHREN noted that the language is granting the initial leave balance consistent with the Resolution adopted under item 2.B, and the vacation leave being paid back was a unique provision taken from MetroPlan Orlando's Executive Director contract.

MAYOR SINGER stated when reviewing the Executive Director's salary, the comparables need to be reviewed as well. He stated if a new Executive Director was being hired, the TPA would be looking at different numbers based on that person's credentials. He noted New York is among several jurisdictions that has now barred employers from asking current employees about what their prior compensation was. He expressed his support of the compensation level presented.

MAYOR PINTO expressed the need for the TPA to progress based on the current trends and position themselves as a body to be more effective, nimble and enabled to address the challenges of transportation issues going forward in the future for the region.

MAYOR WILSON expressed his support of the compensation and his confidence in the Transition Committee. He reiterated his prior concerns about the support staff not being as well compensated as the Executive Director.

VICE CHAIR MARINO directed Mr. Uhren to provide a presentation at the next meeting regarding staff salaries to help alleviate the concerns of the Board.

MAYOR TRIOLO inquired about the budget review process. She expressed her appreciation of the Transition Committee's research and decision in it.

MR. UHREN noted that anything in the budget that the Board would like to see in more detail can be provided.

VICE CHAIR MARINO noted there is a line item in the TPA's budget regarding salaries that would have to be adhered to.

The Motion was called to vote and carried unanimously 17-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	Y	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

2.C. ADOPTED: Amendment #1 to the TPA’s FY 20-24 Transportation Improvement Program (TIP)

MR. GREGORY GABRIEL, TPA Transportation Planner, presented an amendment to the FY 20-24 TIP that was requested by FDOT to include the FY 19 Roll Forward projects. He noted these are projects that were funded in FY 19 but not encumbered as programmed, so the remaining funds are being rolled forward in FY 20. He briefly reviewed the FDOT Report available at www.PalmBeachTPA.org/TIP.

There was no discussion on this item.

MOTION to Adopt Amendment #1 to the TPA’s FY 20-24 TIP. Motion by Mayor Grant and seconded by Mayor Flores. A roll call vote was taken and carried 13-4 with dissention from Commissioner Berger without comment and Commissioners Neering, Peduzzi and Weiss due to the inclusion of the SR 7 extension.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	N	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	N	Valeché	A
Grant	Y	Peduzzi	N	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	N
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

2.D. ADOPTED: Amendment #2 to the TPA’s FY 20-24 TIP

MR. GABRIEL presented a second amendment to the FY 20-24 TIP that was requested by the South Florida Regional Transportation Authority (SFRTA) to transfer \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671).

COMMISSIONER WEINROTH inquired if this should be deferred or deleted.

MR. UHREN stated the reasoning behind this request is the adopted List of Priority Projects no longer includes the Second Boca Tri-Rail Station.

MOTION to Adopt Amendment #2 to the TPA’s FY 20-24 TIP. Motion by Mayor Grant and seconded by Mayor Flores. A roll call vote was taken and carried unanimously 17-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	Y	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

2.E. ADOPTED: Resolution Updating the Long Range Transportation Plan (LRTP) Goals, Objectives and Targets

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, stated at the March 2019 TPA Governing Board meeting, staff was directed to evaluate additional objectives related to miles of 8-foot pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System (NHS) bridge condition and travel time reliability. He noted that Federal regulations mandate the TPA include transit asset management objectives and targets for Tri-Rail. He reviewed the findings and recommended modifications included in the agenda backup.

MR. UHLIR noted staff was recommending adoption of a new objective and target for 8-foot paved pathways, local target for bridge condition (instead of FDOT target), local target for travel time reliability (instead of FDOT target), and Tri-Rail Transit Asset Management targets. He noted staff does not recommend a new target for vertical bridge clearance for navigable waterways as further research is needed.

MOTION to Adopt a Resolution updating the LRTP Goals, Objectives and Targets. Motion by Mayor Triolo, seconded by Mayor Petrolia.

VICE CHAIR MARINO stated when discussing travel time reliability, it is always discussed in adding road capacity. She inquired the TPA’s take on this matter as they look to the future.

MR. UHLIR stated that traditionally congestion was measured just through volume to capacity, how many vehicles are on the roadway. This new federal performance measure is trying to provide a measure for non-reoccurring congestion. He noted this measure is still geared towards vehicles on the roadway but can be tackled through not only traditionally capacity projects but through operational improvements.

MR. UHREN supplemented that a way to provide reliability is to build a bigger road then you need but it is not the only one to improve reliability. He stated the TPA would continue to investigate how to maintain existing reliability levels through incident management protocol. He provided additional details on this option to improve reliability.

VICE MAYOR KURETSKI requested follow up information from Tri-Rail regarding the aging parameter of eight (8) years, and why they do not measure the vehicles in miles driven.

The Motion was called to vote and carried unanimously 17-0.

Member	Vote	Member	Vote	Member	Vote
Anderson	A	Marino	Y	Singer	Y
Berger	Y	McKinlay	A	Thomson	Y
Brinkman	Y	Napoleone	Y	Triolo	Y
Flores	Y	Neering	Y	Valeché	A
Grant	Y	Peduzzi	Y	Weinroth	Y
Kuretski	Y	Petrolia	Y	Weiss	Y
Lanier	A	Pinto	Y	Wilson	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. **DISCUSSED:** LRTP Scenario and Implementation Plan

MR. UHLIR reviewed the Scenario Plan, which identifies a menu of potential actions and associated outcomes that would provide more flexibility to implement the LRTP. He noted the Scenario Plan is not a commitment of the TPA or any local governments to perform any action. He reviewed the Implementation Plan, which is a summary of the steps the TPA will take to implement the Cost Feasible Plan. He reviewed the monitoring section that commits the TPA to providing an annual progress report.

There was no discussion on this item.

Vice Mayor Napoleone and Commissioner Peduzzi left the meeting at 10:47 a.m.

3.B. **DISCUSSED:** I-95 at Central Boulevard Interchange

MS. BING WANG, FDOT Project Manager, introduced the I-95 at Central Boulevard Interchange Project Development and Environment (PD&E) Study's preferred alternative of a diamond interchange. She noted that RS&H is the design consultant.

MR. DOUG GREEN, FDOT Consultant from RS&H, noted the project begins north of Military Trail and extends to approximately 2.8 miles south of Donald Ross Road. He reviewed the project objectives, schedule, roadway and bridge typical sections and turn movements as shown in the provided PowerPoint presentation. He noted a public information workshop would be held on November 14, 2019 at the City of Palm Beach Gardens' City Hall.

VICE CHAIR MARINO thanked FDOT staff for selecting the tight diamond interchange. She expressed the need for an additional wall near central Gardens and stated this community would be heavily impacted by the project.

MR. GREEN noted that discussions were ongoing with Ms. Natalie Crowley, Palm Beach Gardens Director of Planning and Zoning, to address Palm Beach Gardens' concerns.

MAYOR GRANT inquired how long the current design alleviates stacking concerns for cars entering and exiting the interchange.

MR. GREEN stated he would need to review the traffic analysis prepared during the PD&E to provide those details and noted additional project information is available at www.95PGACentralBlvd.com.

Commissioner Cory Neering left the meeting at 11:02 a.m.

VICE MAYOR KURETSKI expressed his dissatisfaction of the three (3) year construction schedule and inconsideration of the public. He inquired what the capacity roadway reduction duration and scope was, how it would be implemented, and the standard to understand what capacity is being lost during construction.

MR. GREEN stated the expected duration will be compressed to two (2) years, the number of lanes would be maintained during construction, and that a lane closure analysis would be completed.

Mayor Shelly Petrolia left the meeting at 11:02 a.m.

3.C. **DISCUSSED:** Transit Shelter Design Guide

MS. ALYSSA FRANK, TPA Transportation Planner, presented a Transit Shelter Design Guide that was developed by the TPA to serve as a resource for Palm Tran and local municipalities to reference when designing new transit shelters. She reviewed a summary of existing Palm Tran shelter conditions, and shelter programs. She reviewed national best practices for transit shelter design that includes accessibility, location and stop spacing, design, branding and signage, and efficiency. She noted the Guide is available at www.PalmBeachTPA.org/Transit

and agencies are welcome to apply to the TPA's Local Initiatives Funding Program for transit shelters.

MAYOR PINTO inquired if the recommended designs included hurricane ratings.

MS. FRANK noted that Palm Tran is currently going through a Request for Proposals (RFP) process to find a shelter vendor, after which the hurricane ratings would be provided in the Guide.

MR. CLINTON FORBES, Palm Tran Executive Director, noted it will be a requirement consistent with Broward and Miami-Dade counties.

VICE MAYOR KURETSKI inquired on the funding presented for transit shelters as some listed were unreasonable.

MR. UHREN stated the standard Palm Tran bus shelter was about \$20k per shelter that included two (2) seats and ADA compliance, and stated the City of West Palm Beach trolley shelters in downtown are promoting higher visibility and transit amenities were closer to \$80-90k per shelter. He provided additional comments on premium transit best practices.

A discussion ensued on the shelter funding opportunities.

3.D. Partner Agency Updates

There were no partner agency updates received.

4. ADMINISTRATIVE ITEMS

4.A.1. Correspondence - Letter from the FHWA/FTA certifying the TPA for compliance with 23 CFR 450 through August 2023

MR. UHREN stated in April the TPA went through a full Federal Certification Review and they recertified the TPA for compliance with federal planning requirements all the way through 2023.

4.B.1. Special TPA Reports - Subsidy Award Report for the GIS Expo

There was no discussion on this item.

4.C.1. Routine TPA Reports - Public Involvement Activity Reports for July and August

There was no discussion on this item.

4.D. Next Meeting - October 17, 2019 in Palm Beach Gardens

Palm Beach Gardens City Hall, 10500 N Military Trail, Palm Beach Gardens, FL 33410

4.E. Adjournment

There being no further business, the Vice Chair declared the meeting adjourned at 11:15 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Planning Agency and that information provided herein is the true and correct Minutes for the **September** meeting of the Transportation Planning Agency Governing Board, dated this 17 day of October, 2019.



Chair

EXHIBIT A
 Transportation Planning Agency Governing Board
 Attendance Record: 2018-2019

Representative/Alternate Local Government	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19
Joseph Anderson, Commissioner Port of Palm Beach	P		A		***E	E	P	P	P	P		E
Mary Lou Berger, Commissioner Palm Beach County	P		E		P	E	P	P	E	E		P
Joni Brinkman, Vice Mayor / Doug Gunther, Council Member Village of Palm Springs	P		P		P	P	ALT	P	P	P		P
Joel Flores, Mayor City of Greenacres	P		E		P	P	P	P	E	P		P
Steven B. Grant, Mayor City of Boynton Beach	P		P		P	P	P	P	E	A		P
Jim Kuretski, Vice Mayor Town of Jupiter	P		P		E	P	P	P	E	P		P
Shirley Lanier, Councilwoman City of Riviera Beach	E		E		A	A	***A	A	A	P		A
Maria Marino, Councilmember - VICE CHAIR City of Palm Beach Gardens	P		P		P	P	P	E	P	P		P
Melissa McKinlay, Commissioner Palm Beach County	P		P		P	E	E	E	P	P		E
Michael Napoleone, Vice Mayor / John McGovern, Councilman Village of Wellington	***E		P		P	P	ALT	P	P	P		P
Cory Neering, Commissioner City of West Palm Beach	P		P		P	ALT	ALT	***E	P	P		P
Joseph Peduzzi, Commissioner / Christina Lambert, Commissioner City of West Palm Beach	P		E		P	P	A	***P	P	ALT		P
Shelly Petrolia, Mayor / Bill Bathurst, Commissioner City of Delray Beach	P		P		P	ALT	P	ALT	ALT	P		P
Fred Pinto, Mayor / Jeff Hmara, Councilman Village of Royal Palm Beach	P		P		P	ALT	P	P	P	P		P
Scott Singer, Mayor / Jeremy Rodgers, Deputy Mayor City of Boca Raton	P		P		P	P	ALT	P	P	P		P
Andy Thomson, Council Member City of Boca Raton	P		P		ALT	ALT	***P	P	P	P		P
Pam Triolo, Mayor/ Scott Maxwell, Vice Mayor Pro Tem & Andy Amoroso, Vice Mayor City of Lake Worth Beach	P		P		ALT	P	ALT	P	ALT	P		P

*** New Appointment
 E - Excused

P - Representative Present
 A - Absent

ALT- Alternate Present
 Shaded months - No Meeting

EXHIBIT A (cont'd)

Representative/Alternate Local Government	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19
Hal Valeché, Commissioner - CHAIR Palm Beach County	P		P		P	P	P	P	P	P		E
Robert Weinroth, Commissioner Palm Beach County	P		***P		P	P	P	P	E	E		P
Gregg Weiss, Commissioner Palm Beach County	P		***E		P	P	P	P	P	P		P
Steve B. Wilson, Mayor City of Belle Glade	P		P		P	P	P	P	P	P		P

*** New Appointment
E - Excused

P - Representative Present
A - Absent

ALT- Alternate Present
Shaded months - No Meeting

OTHERS PRESENT

Nichole Kalil
Michael Morrow
Christine Fasiska
Yanique Kelly
Bing Wang
Victoria Williams
Todd Bonlarron
Joseph Sophie
Jon Carter
David Ricks
Khurshid Mohyuddin
Motasem Al-Turk
Richard Radcliffe
Malissa Booth
Alyssa Frank
Greg Gabriel
Paul Gougelman, Esq.
Matthew Komma
Valerie Neilson
Margarita Pierce
Jason Price
Andrew Uhlir
Nick Uhren
Clinton Forbes
Nikasha Wells
Aaron Hoffman
Mariela Cuba
Douglas Green
Councilman Jeff Hmara

REPRESENTING

The Brand Advocate
City of Palm Beach Gardens
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida's Turnpike Enterprise
Palm Beach County Administration
Palm Beach County Commissioner Melissa McKinlay
Palm Beach County Commissioner Robert Weinroth
Palm Beach County Engineering
Palm Beach County Planning
Palm Beach County Traffic
Palm Beach County League of Cities
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Tran
Palm Tran
Port of Palm Beach
RS&H
RS&H
Village of Royal Palm Beach