

JFS MGR- Kinship Engagement Supervisor (Posting 2692-12)

Deadline to Apply: August 10, 2021

Work Location:
Job and Family Services
222 E. Central Parkway
Cincinnati, Ohio 45202

Work Hours: Full Time/ 80 Hours Bi-Weekly

Starting Salary: \$ 59, 800.00 annually

Requirements (Education, Experience, Licensure, Certification):

- Bachelor's degree in Social Work, Human Services, Psychology, Special Education, Therapeutic Recreation, Sociology, Criminal Justice, Public Administration or other closely related field (i.e. those fields that involve the provision of direct services and the assumption of case responsibility, with training in social work, psychology, psychiatric nursing, psychiatry, mental health counseling, rehabilitation counseling, pastoral counseling, and/or marriage and family therapy, etc.) from an accredited college or university; AND
- Three (3) years of related direct service and administrative experience

Knowledge, Skills, and Abilities:

- Social or behavioral science (e.g. child and family community services, social work, sociology, psychology, criminology, poenology, and rehabilitation), agency, state and/or federal statutes, rules, regulations and procedures governing delivery of social programs specific to area of employment*; available community resources specific to area of employment*; communication*; interviewing; employee and/or program participates and/or program recipients training
- Management, critical thinking; competent decision making; case management
- Define problems, collect data, establish facts and draw valid conclusions; proofread technical materials, recognize errors and make corrections; gather, collate and classify data; establish good rapport with program participants and/or program recipients; prepare and deliver speeches before specialized audiences; prepare and maintain meaningful, concise and accurate reports

Job Duties (Summary):

- Supervises Kinship Coordinators and Kinship Program Specialists; Provides oversight of the completion on kinship assessments, enhanced family engagement and casework decisions, which includes confirming safe environment, placement stabilization, and supports for kinship families.
- Develops and sustains policy, procedure and practice pertaining to Kinship; monitors application of established policies and procedures through observations, review of completed work and assurance of accurate safety decisions

pertaining to kinship placements; collaborates with Children's Services managers and staff to ensure sufficient information is gathered to support an approval or denial on a kinship provider

- Supervises and supplies direction to staff by reviewing kinship assessments and observing home visits; supervision to include individual and group meetings, coaching, modeling, and shadowing to ensure best practice; holds staff accountable for performance and utilizes progressive discipline when deemed necessary. Reviews and Distributes work assignments including Kinship Assessments and Border Agreements cases outlined per policy.
- Builds and maintains effective relationship with clients, colleagues, and internal or external customers to resolve issues, respond quickly and effectively to complaints, address special case situations, etc.; demonstrates competence in court procedures and laws; understands legal issues affecting child welfare practice and the juvenile processes and rules; may serve as agency spokesperson for applicable program.
- Performs other related duties as assigned.
- Attends conferences and training.

Positions Supervised:

Children's Services Workers and Social Program Specialists