



California Supported Living Network

GRASSROOTS

TOOLKIT



Adapted from the CRA Grassroots Manual

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~GRASSROOTS~

INTRODUCTION

THIS IS YOUR GRASSROOTS GUIDE TO
GOVERNMENT ACTION.

USE THIS TOOL WHEN:

- ❑ YOU HAVE SOMETHING TO SAY TO AN ELECTED OR APPOINTED OFFICIAL.
- ❑ CSLN NOTIFIES YOU BY PHONE, FAX OR ACTION ALERT THAT THERE IS SOMETHING THAT NEEDS TO BE SAID TO AN ELECTED OFFICIAL AND YOU ARE THE ONE WHO CAN SAY IT BEST.

REMEMBER, YOU MAKE A DIFFERENCE ONLY
IF YOU PARTICIPATE IN THE PROCESS!

AS ALWAYS, WE ARE HERE TO HELP IF YOU NEED
FURTHER BRIEFINGS OR UPDATES.
GO TO WWW.SUPPORTEDLIVING.COM
OR CONTACT

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~GRASSROOTS~

SUMMARY

WHETHER YOU ARE MEETING WITH A LEGISLATOR IN HIS OR HER OFFICE, HOSTING A LEGISLATOR AT A MEETING, DISCUSSING ISSUES AT LOBBY DAY, WRITING PHONING OR TESTIFYING AT A PUBLIC HEARING, YOU ARE PARTICIPATING IN THE MOST EFFECTIVE FORM OF LOBBYING...GRASSROOTS.

ELECTED OFFICIALS ON EVERY LEVEL OF GOVERNMENT VOTE ON ISSUES THAT IMPACT YOUR ABILITY TO DO BUSINESS IN CALIFORNIA.

GET TO KNOW THEM. EDUCATE THEM. NURTURE THESE RELATIONSHIPS. THE BENEFITS ARE IMMEASURABLE!



~GRASSROOTS~



LOBBYING

~GRASSROOTS LOBBYING~

MAKING AN IMPACT
WITH YOUR
ELECTED REPRESENTATIVES

WHO



WHAT

WHEN



WHERE

WHY

THE STATE SENATORS

40 MEMBERS

DEMOCRATS = 25 MEMBERS
REPUBLICANS = 15 MEMBERS

THE STATE ASSEMBLY MEMBERS

80 MEMBERS

DEMOCRATS = 51 MEMBERS
REPUBLICANS = 29 MEMBERS

*EACH ASSEMBLY MEMBER REPRESENTS
400,000 CALIFORNIANS

THE CALIFORNIA CONGRESSIONAL DELEGATION

U.S. SENATE
2 MEMBERS

DEMOCRATS = 2 MEMBERS
REPUBLICANS = 0 MEMBERS

U.S. HOUSE OF REPRESENTATIVES
53 MEMBERS

DEMOCRATS = 34 MEMBERS
REPUBLICANS = 19 MEMBERS

WHO

- EACH LEGISLATURE HAS AT LEAST 1 DISTRICT OFFICE



- WHEN NO ONE ELSE CAN GET IN TOUCH WITH THE LEGISLATOR, A DISTRICT OFFICE STAFF CAN!
- THE PRIMARY JOB OF A DISTRICT OFFICE STAFF IS TO MAINTAIN CLOSE RELATIONSHIPS WITH “THEIR COMMUNITY”.
- ONE OF **YOUR** MOST EFFECTIVE TOOLS IS TO HELP THE DISTRICT OFFICE STAFF MEMBERS MAINTAIN CLOSE RELATIONSHIPS WITH “THEIR COMMUNITY”.
- THE DISTRICT OFFICE STAFF “SCHEDULES” THE MEMBER’S TIME WHEN THE MEMBER IS IN THE DISTRICT. THE STAFF IS YOUR DOORWAY TO ACCESS YOUR LEGISLATOR.

WHAT

THE MESSAGE

- THE LEGISLATOR HAS A QUESTION/PROBLEM ABOUT CSLN ISSUES. **YOU HAVE THE ANSWER!**
- KEEP YOUR COMMUNICATION SHORT AND TO THE POINT.
- IF THE LEGISLATOR ASKS QUESTIONS OR OFFERS SOLUTIONS, RESPOND HONESTLY, ACCURATELY AND ON-POINT. IF YOU DON'T KNOW THE ANSWER, SAY YOU DON'T KNOW! OFFER TO GET THE INFORMATION AND RETURN – THEN FOLLOW THROUGH.
- BE AS SPECIFIC AS YOU CAN – USE BILL NUMBERS, AUTHORS, ETC. – POINTS TO HELP LEGISLATORS KNOW WHERE THE ISSUES WILL BE DECIDED.
- WHEN POSSIBLE HAVE A FACT SHEET REGARDING YOUR ISSUE.
- WHETHER IN WRITING OR IN PERSON –
 - EXPLAIN TO THE LEGISLATOR OR THE STAFF WHAT YOU WANT THEM TO DO.
 - ASK THEM, “MAY I COUNT ON YOUR SUPPORT?”

WHAT

THE FOLLOW-UP

- LEGISLATOR KNOWS YOU CARE ENOUGH TO ASK – THEY NEED TO KNOW THAT YOU CARE ENOUGH TO WATCH.
- AFTER AN ISSUE IS DECIDED, LET THE LEGISLATOR KNOW WHAT YOU THINK ABOUT THE DECISION.
- IF THE LEGISLATOR VOTED YOUR WAY – SAY THANK YOU.
- IF THE LEGISLATOR DID NOT VOTE YOUR WAY – EXPRESS DISAPPOINTMENT.
- NEVER THREATEN A LEGISLATOR FOR THEIR LACK OF SUPPORT...THERE WILL BE ANOTHER DAY, ANOTHER ISSUE, AND THE CHANCE FOR REDEMPTION!



WHEN

THE LEGISLATOR WILL PAY ATTENTION TO YOUR ISSUE WHEN HE/SHE HAS TO MAKE A DECISION ABOUT YOUR ISSUE.

- A LEGISLATOR FACES HUNDREDS OF BILLS IN VARIOUS COMMITTEES (HE/SHE MAY SERVE ON 5 OR 6 COMMITTEES).
- A LEGISLATOR WHO DOES NOT SERVE ON A COMMITTEE WHICH HEARS YOUR ISSUE MAY NEVER HAVE THE OPPORTUNITY TO VOTE ON YOUR ISSUE.
- SEND LETTERS, FAXES OR E-MAILS AND MAKE PHONE CALLS CLOSE TO THE TIME WHEN THE ISSUE WILL BE HEARD (2-3 DAYS BEFORE).



TOO EARLY LOSES IMPACT...TOO LATE (WELL!)

WHEN

IT IS ALWAYS A GOOD TIME TO ESTABLISH A RELATIONSHIP!



- IT IS EASIER TO TALK WITH A FRIEND OR ACQUAINTANCE THAN TO TALK WITH A TOTAL STRANGER. DON'T BE A STRANGER!

- PICK A TIME TO MEET THE LEGISLATOR/STAFF. INVITE THEM TO YOUR FACILITY, TO MEET THE PATIENTS, CONSUMERS, AND FAMILY MEMBERS YOU SERVE.

- DON'T ASSUME A LEGISLATOR'S POSITION ON ONE ISSUE PRE-DETERMINES HIS/HER POSITION ON OTHER ISSUES. A RELATIONSHIP HELPS BRIDGE DIFFERENCES AND MAY LEAD, OVER TIME, TO GETTING THE BENEFIT OF THE DOUBT.

WHERE

KEEP UPDATED INFORMATION

YOUR STATE LEGISLATOR

◇ CAPITAL INFORMATION

ADDRESS

THE HONORABLE (SENATE/ASSEMBLY MEMBER)
STATE CAPITAL, ROOM #
SACRAMENTO, CA 95814

PHONE NUMBER

FAX NUMBER

EMAIL

WEBSITE

◇ DISTRICT INFORMATION

ADDRESS

THE HONORABLE (SENATE/ASSEMBLY MEMBER)
STREET ADDRESS
CITY, STATE ZIP

PHONE NUMBER

FAX NUMBER

EMAIL

WEBSITE

SEND BILL/BUDGET RELATED
CORRESPONDENCE TO THE
CAPITOL OFFICE



WHY SHOULD I BECOME A GRASSROOTS LOBBYIST?

- ❑ IT'S YOUR CAUSE AND YOUR LIVELIHOOD!
- ❑ YOU ARE THE EXPERT!
- ❑ YOU ARE THE CONSTITUENT/VOTER!
- ❑ YOU ARE A COMMUNITY LEADER!
- ❑ TERM LIMITS HAVE MOVED LEGISLATORS BACK HOME MAKING THEM MORE CONCERNED WITH LOCAL ISSUES.



~GRASSROOTS~



PATH OF A BILL



How a Bill Becomes a Law



OVERVIEW OF LEGISLATIVE PROCESS

The process of government by which bills are considered and laws enacted is commonly referred to as the Legislative Process. The California State Legislature is made up of two houses: the Senate and the Assembly. There are 40 Senators and 80 Assembly Members representing the people of the State of California. The Legislature has a legislative calendar containing important dates of activities during its two-year session.

Idea

All legislation begins as an idea or concept. Ideas and concepts can come from a variety of sources. The process begins when a Senator or Assembly Member decides to author a bill.

The Author

A Legislator sends the idea for the bill to the Legislative Counsel where it is drafted into the actual bill. The draft of the bill is returned to the Legislator for introduction. If the author is a Senator, the bill is introduced in the Senate. If the author is an Assembly Member, the bill is introduced in the Assembly.

First Reading/Introduction

A bill is introduced or read the first time when the bill number, the name of the author, and the descriptive title of the bill is read on the floor of the house. The bill is then sent to the Office of State Printing. No bill may be acted upon until 30 days has passed from the date of its introduction.

Committee Hearings

The bill then goes to the Rules Committee of the house of origin where it is assigned to the appropriate policy committee for its first hearing. Bills are assigned to policy committees according to subject area of the bill. For example, a Senate bill dealing with health care facilities would first be assigned to the Senate Health and Human Services Committee for policy review. Bills that require the expenditure of funds must also be heard in the fiscal committees: Senate Appropriations or Assembly Appropriations. Each house has a number of policy committees and a fiscal committee. Each committee is made up of a specified number of Senators or Assembly Members.

During the committee hearing the author presents the bill to the committee and testimony can be heard in support of or opposition to the bill. The committee then votes by passing the bill, passing the bill as amended, or defeating the bill. Bills can be amended several times. Letters of support or opposition are important and should be mailed to the author and committee members before the bill is scheduled to be heard in committee. It takes a majority vote of the full committee membership for a bill to be passed by the committee.

Each house maintains a schedule of legislative committee hearings. Prior to a bill's hearing, a bill analysis is prepared that explains current law, what the bill is intended to do, and some background information. Typically the analysis also lists organizations that support or oppose the bill.

Second and Third Reading

Bills passed by committees are read a second time on the floor in the house of origin and then assigned to third reading. Bill analyses are also prepared prior to third reading. When a bill is read the third time it is explained by the author, discussed by the Members and voted on by a roll call vote. Bills that require an appropriation or that take effect immediately, generally require 27 votes in the Senate and 54 votes in the Assembly to be passed. Other bills generally require 21 votes in the Senate and 41 votes in the Assembly. If a bill is defeated, the Member may seek reconsideration and another vote.

Repeat Process in other House

Once the bill has been approved by the house of origin it proceeds to the other house where the procedure is repeated.

Resolution of Differences

If a bill is amended in the second house, it must go back to the house of origin for concurrence, which is agreement on the amendments. If agreement cannot be reached, the bill is referred to a two house conference committee to resolve differences. Three members of the committee are from the Senate and three are from the Assembly. If a compromise is reached, the bill is returned to both houses for a vote.

Governor

If both houses approve a bill, it then goes to the Governor. The Governor has three choices. The Governor can sign the bill into law, allow it to become law without his or her signature, or veto it. A governor's veto can be overridden by a two thirds vote in both houses. Most bills go into effect on the first day of January of the next year. Urgency measures take effect immediately after they are signed or allowed to become law without signature.

California Law

Bills that are passed by the Legislature and approved by the Governor are assigned a chapter number by the Secretary of State. These Chaptered Bills (also referred to as Statutes of the year they were enacted) then become part of the California Codes. The California Codes are a comprehensive collection of laws grouped by subject matter.

The California Constitution sets forth the fundamental laws by which the State of California is governed. All amendments to the Constitution come about as a result of constitutional amendments presented to the people for their approval.

A SAMPLE BILL

AMENDED IN ASSEMBLY JUNE 6, 1997
AMENDED IN SENATE APRIL 11, 1997

SENATE BILL

No. 971

2
Agriculture Code, to read:
3
5888

Introduced by Senator Mark Johnsworth

March 3, 1997

9.1
Notwithstanding Section 58889, any marketing or-

An act to add Section 5889.1 to the Food and Agriculture Code, relating to agricultural marketing.

Date bill last amended.

LEGISLATIVE COUNSEL'S OFFICE

SB971, as amended, Johnsworth. California Marketing Act of 1937.

Bill Number

Existing law permits marketing orders, issued under the California Marketing Act of 1937, to contain provisions for the establishment of prescribed plans for research, advertising, and sales promotion of various agricultural commodities. With specified exceptions, plans to promote the sale of a commodity may not make reference to any private brand or trade name used by a handler of the commodity.

Principal Author. If there are coauthors, their names would follow in alphabetical order.

This bill would permit a fruits, nuts or vegetables marketing order sales promotion plan to contain provisions to allocate funds to a handler to promote its private brand brands or trade names.

Date bill introduced.

Indicates which code section the bill is amending.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

Title of the bill.

The people of the State of California do enact as follows:

1 SECTION 1. Section 58889.1 is added to the Food and

Legislative Counsel

summary of the bill.

Enacting
clause.

Actual language
that will be
codified

Strikeout indicates words being deleted.

Italicized wording indicates new portions of bill.

Simple majority vote bill, must be heard in fiscal committee.



~GRASSROOTS~

COMMUNICATION

~GRASSROOTS COMMUNICATION GUIDELINES~

THE KEY TO A SUCCESSFUL GRASSROOTS PROGRAM IS ESTABLISHING RELATIONSHIPS BETWEEN YOUR LEGISLATOR AND YOU. GET TO KNOW YOUR ELECTED OFFICIALS AT THE LOCAL, STATE, AND FEDERAL LEVEL. REMEMBER THAT DISTRICT AND LEGISLATIVE STAFF ARE ALSO IMPORTANT PEOPLE TO KNOW. SINCE TERM LIMITS WERE ENACTED, THESE PERSONAL RELATIONSHIPS ARE MORE IMPORTANT THAN EVER. TODAY'S CITY COUNCILMEMBER WILL BE TOMORROW'S SENATOR OR ASSEMBLYMEMBER, THE CONTACTS THAT YOU HAVE MADE AT THE LOCAL LEVEL WILL BE VERY HELPFUL WHEN THE INDIVIDUAL ADVANCES TO A HIGHER OFFICE.

CSLN'S STAFF ARE SUCCESSFUL ADVOCATES FOR SUPPORTED LIVING AND INDEPENDENT LIVING PROVIDERS AND CONSUMERS. **IT REMAINS CRITICAL THAT CSLN MEMBERS BECOME CITIZEN ADVOCATES BY PARTICIPATING IN CSLN'S GRASSROOTS PROGRAM.**

THIS SECTION OF THE MANUAL IS DESIGNED TO HELP YOU GET TO KNOW OUR ELECTED OFFICIALS THROUGH:

- LETTERS
- MEETINGS
- TELEPHONE CONVERSATION
- VISITS TO CONSUMER'S HOMES

GRASSROOTS COMMUNICATION GUIDELINES

LETTER WRITING

DURING THE LEGISLATIVE SESSION, YOU AND YOUR GRASSROOTS NETWORK WILL BE ASKED TO SEND LETTERS TO REPRESENTATIVES ON AN ISSUE OF IMPORTANCE. LETTERS FROM CONSTITUENTS ARE AN IMPORTANT SOURCE OF INFORMATION FOR REPRESENTATIVES REGARDING ISSUES OF CONCERN TO THEIR STATE AND DISTRICT.

LETTER WRITING GUIDELINES:

- BE BRIEF.
- KEEP ALL COMMUNICATION FRIENDLY AND RESPECTFUL.
- MAKE IT CLEAR THAT THIS COMMUNICATION IS FROM A CONSTITUENT.
- EXPLAIN YOUR INTEREST IN THE LEGISLATION, IT'S IMPACT ON YOUR COMPANY, YOUR EMPLOYEES, AND RECIPIENTS OF SERVICES IN HIS/HER DISTRICT, AND WHY YOU SUPPORT/OPPOSE IT.
- REFER TO THE BILL NUMBER. (IF APPLICABLE)
- ASK FOR THE REPRESENTATIVE'S SUPPORT OR OPPOSITION.
- WRITE THE LETTER WITHOUT COPYING VERBALLY OR OTHER SUPPORT/OPPOSE LETTERS ON THE SUBJECT.
- ASK THE LEGISLATOR FOR A RESPONSE SPECIFIC TO HIS/HER POSITION AND THE REASONING.



- USE YOUR OFFICE OR PERSONAL STATIONARY. A NOTE ON PERSONAL STATIONARY OR WITH LETTERHEAD FROM A COMMUNITY LEADER ALWAYS ENGAGES THE INTEREST OF THE REPRESENTATIVE.
- E-MAIL ADDRESSES ARE EFFECTIVE.
- FAXING IS ALSO EFFECTIVE.
- PLEASE SEND A COPY OF YOUR LETTER VIA EMAIL TO CSLN.**

***SEE THE FOLLOWING EXAMPLE OF A GRASSROOTS LETTER.**

GRASSROOTS COMMUNICATION GUIDELINES

LETTER WRITING: THE MESSAGE

EACH CONTACT WITH ELECTED OFFICIALS, WHETHER IN WRITING OR IN PERSON, SHOULD INCLUDE A CLEAR STATEMENT ABOUT YOU, YOUR COMPANY, AND YOUR ASSOCIATION. THAT STATEMENT SHOULD MAKE IT CLEAR THAT YOUR GOAL AND PURPOSE IS TO HELP PEOPLE WITH DISABILITIES TO LIVE MORE INCLUSIVE AND MEANINGFUL LIVES IN THEIR COMMUNITIES!

YOUR INTRODUCTION

- I AM CONSTITUENT.
- MY HOME OR MY WORKPLACE IS IN YOUR DISTRICT OR I SERVE PEOPLE WHO LIVE IN YOUR DISTRICT.
- I AM A MEMBER OF THE CALIFORNIA SUPPORTED LIVING NETWORK.

OUR PROGRAMS

- TOUCH ALL OF US, EITHER PERSONALLY OR THROUGH OUR FAMILY, FRIENDS AND COMMUNITY, BY THE VALUE OF PROGRAMS WHICH ENHANCE THE LIVES OF PERSONS WITH DISABILITIES.
- ENHANCE THE ABILITY OF PEOPLE TO LIVE SAFE AND SECURE LIVES.
- ENCOURAGE REGULAR INTERACTION WITH PEOPLE WHO DO NOT SHARE THEIR PARTICULAR DISABILITY.

- MAKE IT POSSIBLE FOR MANY PERSONS WITH DISABILITIES TO OBTAIN, RETAIN OR RETURN TO JOBS OR SCHOOLS IN THEIR COMMUNITY.
- ALLOW PERSONS WITH DISABILITIES TO LIVE LIFE AS CLOSE TO THE LIFE LIVED BY THOSE WHO DO NOT SHARE THEIR PARTICULAR DISABILITY.
- SUPPORT FAMILIES AND FRIENDS OF PERSONS WITH DISABILITIES TO CONTINUE POSITIVE, PRODUCTIVE AND ENJOYABLE RELATIONSHIPS WITH THEIR LOVED ONES.

THE REAL STORY

- ALWAYS SHARE ONE REAL STORY AS AN EXAMPLE OF HOW THE PROGRAM WORKS.

~GRASSROOTS COMMUNICATION GUIDELINES~

LETTER WRITING: HOW TO WRITE TO YOUR LEGISLATOR

- USE YOUR OWN WORDS. AVOID FORMS LETTERS AND PREPRINTED POSTCARDS.
- TYPE YOUR LETTER TO ONE PAGE.
 - IDENTIFY YOURSELF AND YOUR BUSINESS OPERATIONS.
 - LIMIT YOURSELF TO ONE ISSUE – E.G., REPEAL OF THE HELMET LAW, SUPPORTED EMPLOYMENT RATES.
 - STATE HOW HIS ISSUE/BILL WILL AFFECT YOU, YOUR COMPANY, AND YOUR CONSUMERS.
 - BE POLITE.
 - CLOSE BY ASKING THE LEGISLATORS FOR THEIR SUPPORT OR OPPOSITION TO THE LEGISLATION REFERRED TO IN YOU LETTER, AND ASK FOR A RESPONSE.
- ALWAYS SEND A COPY OF YOUR LETTER AND THE LEGISLATOR'S RESPONSE TO CSLN.

ADDRESS AND SALUTATIONS

THE HONORABLE JOHN SMITH

THE HONORABLE MARY JONES

CALIFORNIA STATE ASSEMBLY
STATE CAPITAL, ROOM
SACRAMENTO, CA 95814

CALIFORNIA STATE SENATE
STATE CAPITOL, ROOM
SACRAMENTO, CA 95814

DEAR ASSEMBLY MEMBER SMITH: DEAR SENATOR JONES:

FOR MEMBERS OF CALIFORNIA'S CONGRESSIONAL DELEGATION, USE:

THE HONORABLE JAMES BAILEY
U.S. HOUSE OF REPRESENTATIVES (OR UNITED STATES SENATE)
(SEE THE ROSTER FOR PROPER ROOM NUMBER FOR EACH BUILDING
FOR EACH REPRESENTATIVE)
WASHINGTON, D.C. 20515 (FOR SENATORS, USE 20510)

~GRASSROOTS COMMUNICATION GUIDELINES~

SAMPLE LETTER TO A LEGISLATOR (REGARDING A BILL)

DATE

THE HONORABLE _____
CALIFORNIA STATE SENATE/ASSEMBLY
STATE CAPITAL, ROOM _____
CITY, STATE ZIP

RE: SUPPORT/OPPOSE BILL NUMBER (AUTHOR)

DEAR SENATOR/ASSEMBLYMEMBER _____:

THE (ORGANIZATION NAME) SUPPORT/OPPOSES BILL # (AUTHOR). ONE SENTENCE ABOUT WHAT THE BILL IS. ONE SENTENCE ABOUT WHY YOU SUPPORT/OPPOSE THE BILL.

INFORMATION ABOUT YOUR ORGANIZATION...MY COMPANY SERVES (#)
CONSUMERS, ETC.....

I (OR THE ORGANIZATION NAME) URGE YOU TO (SUPPORT/OPPOSE) THIS BILL BECAUSE IT WOULD AFFECT MY COMPANY IN THE FOLLOWING WAYS:

- 1) WHY YOUR SUPPORT/OPPOSE THE BILL
- 2) HOW IT WILL EFFECT YOUR CONSUMERS AND EMPLOYEES

INCLUDE A STORY OR EXAMPLE THAT EXEMPLIFIES WHY YOU SUPPORT OR OPPOSE THE LEGISLATION.

I LOOK FORWARD TO HEARING FROM YOU REGARDING YOUR POSITION ON THIS ISSUE.

SINCERELY,

(YOUR NAME)

GRASSROOTS COMMUNICATION GUIDELINES

MEETINGS: YOUR REPRESENTATIVE'S VIEWPOINT

HOW THE WORLD LOOKS TO YOUR REPRESENTATIVE CAN BE SIGNIFICANTLY SHAPED BY THE VOTER'S BACK HOME. YOU SHOULD UNDERSTAND THEIR PROBLEMS AND WHAT THINGS MAY COLOR THEIR ATTITUDES AND THINKING.

YOUR REPRESENTATIVE

KNOWS THAT "ALL POLITICS IS LOCAL": THIS QUOTE BY FORMER SPEAKER TIP O'NEAL, MANS THAT OFFICEHOLDERS PAY FIRST ALLEGIANCE TO THEIR DISTRICTS. THAT IS WHY GRASSROOTS CONTACTS FROM THEIR HOME ARE MOST EFFECTIVE.

WANTS TO DO THE RIGHT THING: EACH OF US WANTS TO DO A GOOD JOB, BUT WE SOMETIMES FORGET THAT THIS BASIC HUMAN DRIVE ALSO APPLIES TO ELECTED OFFICIALS.

WANTS TO BE RE-ELECTED: DESPITE THE FACT THAT NEARLY ALL INCUMBENTS ARE RE-ELECTED, THEY ALL THRIVE ON THEIR JOBS AND ARE CONSTANTLY CONCERNED WITH WHAT THEY HAVE TO DO TO KEEP IT OR ASCEND TO HIGHER OFFICE.

WANTS TO BE RESPONSIVE: HE/SHE IS IN THE BUSINESS OF PLEASING PEOPLE, AND WANTS TO ACCOMMODATE YOU – BUT NOT AT ANY COST. OTHER CONSIDERATIONS MAY PREVENT HIM/HER FROM DOING SO.

MAY KNOW NOTHING ABOUT REHABILITATION AND HEALTH CARE: UNLESS YOUR REPRESENTATIVE IS A MEMBER OF A HEALTH POLICY COMMITTEE,

YOUR REPRESENTATIVE PROBABLY KNOWS LITTLE OR NOTHING ABOUT HOW YOUR BUSINESS WORKS. SHARE YOUR KNOWLEDGE.

IS BESET BY CONFLICTING PRESSURES: “REDUCE TAXES, BUT DON’T CUT SPENDING. CUT SPENDING, BUT NOT OUR PROGRAM.”, “TAX HIM, BUT NOT ME” AND SO ON. YOU CAN PROVIDE KEY INFORMATION TO MAKE CLEAR WHY REHABILITATION IS NECESSARY AND COST EFFECTIVE.

WANTS TO KNOW HOW LEGISLATION AFFECTS THE LOCAL DISTRICT: THIS IS WHERE YOU ARE CRITICAL. YOU CAN SHOW HOW A BILL IMPACTS THE PEOPLE BACK HOME – THE GOOD AND/OR THE BAD. BE SPECIFIC AND USE REAL LIFE EXAMPLES.

FINDS IT HARD TO VOTE AGAINST A FRIEND BUT EASY TO VOTE AGAINST SOMEONE WE DON’T KNOW: VOTES IN CONGRESS ARE TAKING MONEY FROM ONE PROGRAM TO GIVE TO ANOTHER. UNLESS YOU REPRESENTATIVE KNOWS THE IMPACT THAT A MEDICARE OR MEDICAID CUT HAS ON CONSUMERS AND FAMILIES IN THEIR DISTRICT, IT’S EASY TO ACCEPT THE ARGUMENT THAT THOSE INDIVIDUALS CAN AFFORD THE CUT.

GRASSROOTS COMMUNICATION GUIDELINES

MEETINGS: VISITING A REPRESENTATIVE

IT IS CRUCIAL THAT YOU DEVELOP A RAPPORT WITH YOUR REPRESENTATIVE. THE FOLLOWING GUIDELINES CAN ASSIST YOU IN MAKING VISITS TO A REPRESENTATIVE’S OFFICE – WHETHER IN THE DISTRICT, CITY HALL, SACRAMENTO OR WASHINGTON – SUCCESSFUL.

- MAKE AN APPOINTMENT.** YOU MAY REQUIRE A LEAD-TIME OF TWO TO THREE WEEKS. SPEAK WITH REPRESENTATIVE’S PERSONAL SECRETARY OR SCHEDULER TO GET AN APPOINTMENT.
- REVIEW THE BACKGROUND INFORMATION.** REVIEW THE BACKGROUND INFORMATION AND POSITION STATEMENTS AVAILABLE FROM CSLN. KNOW THE TYPICAL OBJECTIONS TO YOUR POSITION AND BE PREPARED WITH YOUR RESPONSES.
- BRING A FACT SHEET.** WHEN POSSIBLE LEAVE THE LEGISLATOR WITH SHORT FACT SHEET REGARDING THE ISSUE AND YOUR POSITION AND BE PREPARED WITH YOUR RESPONSES.
- USE THE BILL NUMBERS.** AS APPROPRIATE, ASK OR INFORM THE LEGISLATORS WHEN A VOTE IS EXPECTED BEFORE THEIR COMMITTEE OR THE FLOOR. MAKE SURE THEY KNOW WHY YOU FEEL THIS LEGISLATION IS IMPORTANT.
- ASK ABOUT POSITIONS.** ASK YOUR REPRESENTATIVE FOR THEIR POSITIONS ON YOUR ISSUE AND HOW THEY WILL VOTE. IT IS

IMPORTANT TO KNOW REPRESENTATIVES' FEELINGS EVEN IF THEY ARE INCLINED TO VOTE CONTRARY TO YOUR POSITION.

- GET A COMMITMENT.** DO NOT TAKE A REPRESENTATIVE'S POLITENESS OR CONSIDERATION AS A SIGN OF AGREEMENT WITH YOUR OPINION. ONLY UNEQUIVOCAL STATEMENT OF SUPPORT WILL DO.
- CONTINUE EFFORTS.** CONTINUE WORKING WITH YOUR REPRESENTATIVE EVEN IF YOU DISAGREE. LEGISLATORS WANT TO HELP, AND A CONSTRUCTIVE RELATIONSHIP WILL PAY OFF IN THE LONG RUN.
- REQUEST ACTION.** IF HE/SHE DOES NOT SERVE ON A KEY COMMITTEE ACTING ON YOUR ISSUE, REQUEST THAT THEY WRITE A LETTER SUPPORTING YOUR CONCERNS TO THE CHAIR OF THE APPROPRIATE COMMITTEE.
- FOLLOW-UP.** FOLLOW-UP YOUR MEETINGS WITH SHORT LETTERS THANKING YOUR LEGISLATORS FOR MEETING WITH YOU AND EXPRESSING INTEREST IN SUPPORTED LIVING AND INDEPENDENT LIVING SERVICES. PROVIDE ANY ADDITIONAL INFORMATION HE/SHE MAY HAVE REQUESTED.

~GRASSROOTS COMMUNICATION GUIDELINES~

TELEPHONE PROCEDURES

- WRITE YOUR THOUGHTS DOWN BEFORE YOU CALL.
- IDENTIFY YOURSELF AS A **CONSTITUENT** IN HIS/HER DISTRICT.
- ASK TO SPEAK DIRECTLY TO THE LEGISLATOR. (IF HE OR SHE IS UNAVAILABLE, ASK TO SPEAK TO THE STAFF PERSON RESPONSIBLE FOR HEALTH ISSUES, LABOR ISSUES, ETC.)
- DO NOT REACT NEGATIVELY TO HAVING TO SPEAK WITH A STAFF MEMBER INSTEAD OF THE LEGISLATOR. ESPECIALLY SINCE TERM LIMITS, STAFF CAN BE MORE EXPERIENCED AND BETTER INFORMED ON ISSUES.
- IF LEAVING A MESSAGE WITH A STAFF MEMBER, INCLUDE YOUR NAME, YOUR ADDRESS, THE BILL NUMBER, AND YOUR POSITION ON THE LEGISLATION.

- IF SPEAKING TO THE LEGISLATOR, ASK IF HE OR SHE IS VOTING IN FAVOR OF OR AGAINST THE BILL NUMBER, AND YOUR POSITION ON THE LEGISLATION.
- REGARDLESS OF WHETHER THE LEGISLATOR AGREES OR DISAGREES WITH YOU, POLITELY THANK HIM/HER FOR TAKING THE CALL AND ASK TO BE INFORMED ON THE OUTCOME.
- FOLLOW-UP WITH A WRITTEN LETTER CITING THE DATE OF YOUR CALL AND THE PERSON WITH WHOM YOU SPOKE, AND ASK FOR A RESPONSE.

GRASSROOTS COMMUNICATION GUIDELINES

CONSUMER FOCUSED VISITS

A TOUR OF CONSUMER LIVING ARRANGEMENTS BY A CURRENT OR POTENTIAL MEMBER OF CONGRESS OR STATE REPRESENTATIVE CAN BE AN EXCELLENT MEANS OF MEETING AND GETTING TO KNOW YOUR ELECTED OFFICIALS AND THEIR STAFF MEMBERS. IT GIVES YOU THE OPPORTUNITY TO SHOW HOW YOUR AGENCY OPERATES AND ITS POSITIVE IMPACT ON THE COMMUNITY BOTH AS A SERVICE PROVIDER AND AS AN EMPLOYER. IT HELPS SHOW THE HUMAN SIDE OF YOUR AGENCY AND HOW GOVERNMENT AFFECTS THE PEOPLE WHO USE THE SERVICES.

INCLUDE

- FACTS AND FIGURES ABOUT THOSE YOU SUPPORT.
- SPECIAL PROGRAMS THAT MAKE YOUR AGENCY DISTINCTIVE.
- THE REGULATOR STRUCTURE THAT GOVERNS YOUR AGENCY.

- YOUR FUNDING SOURCES AND ANY PROBLEMS CREATED BY INADEQUATE REIMBURSEMENT FROM GOVERNMENT AND/OR PRIVATE PAYERS.

REMEMBER TO

- AVOID USING JARGON WHENEVER POSSIBLE.
- PREPARE ANSWERS TO ANY QUESTIONS YOU ANTICIPATE.
- MAINTAIN A POSITIVE ATTITUDE, AVOID SOUNDING DEFENSIVE.
- FAMILIARIZE YOURSELF AND OTHER STAFF MEMBERS WITH YOUR VISITING ELECTED OFFICIAL.

~GRASSROOTS COMMUNICATION GUIDELINES~

CONSUMER FOCUSED VISIT: CHECKLIST

PRIOR TO THE VISIT

- INVITE COMMUNITY LEADERS OR STAKEHOLDERS WHO SERVE ON THE BOARD OF YOUR AGENCY OR OTHER INTERESTED PARTIES.
- INVITE KEY MEMBERS FROM ALL AREAS OF YOUR STAFF AND DEPARTMENTS.
- INVITE PEOPLE WHO HAVE RECEIVED YOUR SERVICES AND THEIR FAMILIES TO SHARE THEIR STORY.
- DEVELOP AUDIO-VISUAL AIDS, IF DESIRED.

- FORMALIZE AN AGENDA OF THE TOUR FOR YOUR GUEST, DETAILING THE PURPOSE AND IMPORTANCE OF THE AREAS VISITED.
- DECIDE WHETHER OR NOT YOU WANT LOCAL MEDIA INVOLVED IN THE EVENT. (IF SO, ALERT THE REPRESENTATIVE IN ADVANCE. BE PREPARED TO SUPPLY A PRESS RELEASE AND PHOTO TO THE PRINT MEDIA.)
- PREPARE A FACT SHEET ON THE TYPES OF SERVICES YOU RECEIVE OR PROVIDE. (INCLUDE VITAL STATISTICS AND INFORMATION ON SPECIAL SERVICES YOU RECEIVE OR PROVIDE.)

GRASSROOTS COMMUNICATION GUIDELINES

CONSUMER FOCUSED VISIT: CHECKLIST

ON THE DAY OF THE VISIT

- MEET WITH KEY STAFF BEFORE THE REPRESENTATIVE'S ARRIVAL.
- ARRANGE TO HAVE THE REPRESENTATIVE MET UPON ARRIVAL.
- DON'T RESTRICT THE TOUR TO JUST THE AGENDA...BE FLEXIBLE.
- TAKE PICTURES AND OFFER THE REPRESENTATIVE COPIES.
- GIVE YOUR REPRESENTATIVE A PACKET OF INFORMATION ABOUT YOUR AGENCY AND SERVICES.
- BE CONSCIENTIOUS OF HIS/HER TIME.

AFTER THE VISIT

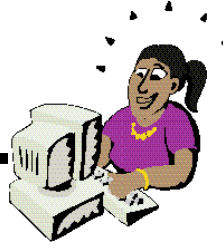
- WRITE A LETTER THANKING YOU REPRESENTATIVE.
- PUBLISH A STORY ON THE REPRESENTATIVE'S VISIT IN YOUR NEWSLETTER.
- IF LOCAL PRINT MEDIA DESIRE A TOUR PHOTO PROVIDE ONE.
- TWO TO THREE WEEKS AFTER THE VISIT WRITE YOUR REPRESENTATIVE AND REMIND THEM OF YOUR ISSUES.
- STAY IN TOUCH ON A REGULAR BASIS THROUGH NOTES OF ENCOURAGEMENT, REMINDER OF SUPPORTED LIVING AND INDEPENDENT LIVING ISSUES AND LOCAL SUPPORTED LIVING AND INDEPENDENT LIVING HAPPENINGS.
- MAKE SURE YOU PRINTED MATEF



ES COPIES OF ALL

~GRASSROOTS~

INTERNET L L O Y I N G G U I D E



YOUR BEST TOOL: THE INTERNET

THE BEST TOOL ANY GRASSROOTS ADVOCATE CAN HAVE IS THE INTERNET. THROUGH VARIOUS LEGISLATIVE WEBSITES, ADVOCATES CAN REVIEW THE MOST RECENT VERSION OF A BILL, FIND OUT ITS STATUS, HOW LEGISLATORS VOTED, AND REVIEW THE COMMITTEE ANALYSIS. ADVOCATES CAN ALSO RESEARCH LEGISLATORS AND RETRIEVE CALIFORNIA CODES.

WHEN TO USE THE INTERNET

WHILE FOLLOWING LEGISLATION

IF YOU ARE FOLLOWING LEGISLATION THROUGH THE PROCESS, THE LISTED SITES WILL GIVE YOU UPDATES INFORMATION ABOUT THE ITEM

AND WHERE IT IS IN THE PROCESS. MOST OF THE SITES WILL ALSO GIVE YOU THE:

- **STATUS:** EACH SITE WILL PROVIDE YOU WITH THE MOST RECENT ACTION ON THE BILL AND ITS STATUS IN THE LEGISLATIVE PROCESS.
- **AMENDED VERSIONS:** LEGISLATION CAN BE AMENDED THROUGHOUT THE PROCESS. THESE SITES USUALLY HAVE THE MOST RECENT AMENDED THROUGHOUT THE PROCESS. THESE SITES USUALLY HAVE THE MOST RECENT AMENDMENTS TO A BILL WITHIN DAYS OF IT BEING PRINTED. IF YOU ARE COMPUTER SAVVY, YOU CAN LINK AMENDED BILLS TO AN EMAIL AND SEND IT TO OTHER ADVOCATES.

IF YOU DO NOT HAVE ACCESS TO THE INTERNET, CONTACT CSLN AND WE WILL HELP YOU GET A RECENT COPY OF ANY CSLN MONITORED LEGISLATION!

- **COMMITTEE/FLOOR ANALYSIS:** THESE ARE PREPARED BY COMMITTEE/FLOOR STAFF PRIOR TO A COMMITTEE/FLOOR HEARING (USUALLY A DAY OR TWO BEFORE). THEY EXPLAIN HOW THE BILL WOULD CHANGE LAW. IT ALSO LISTS SUPPORTERS AND OPPONENTS. UNFORTUNATELY, DUE TO TIMING, AN ANALYSIS MAY NOT BE READY PRIOR TO THE HEARING IN WHICH YOU ARE COMMUNICATING YOUR SUPPORT/OPPOSITION FOR LEGISLATION. HOWEVER, AN ANALYSIS FROM A PREVIOUS COMMITTEE HEARING MAY BE AVAILABLE.
- **VOTING RECORD:** AFTER A COMMITTEE/FLOOR HEARING A VOTING RECORD IS PUBLISHED.
- **HISTORY:** THIS REPORT LISTS ALL ACTIONS TAKEN ON THE BILL.

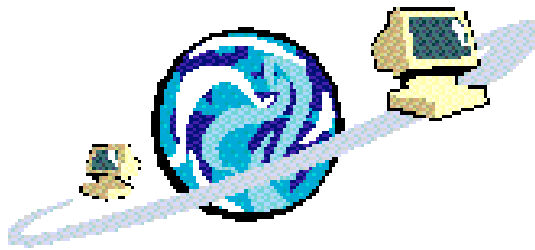
BEFORE ANY COMMUNICATION

PRIOR TO ANY COMMUNICATION (LETTER, EMAIL, PHONE CALL, ETC.) REGARDING LEGISLATION, ANA ADVOCATE SHOULD ALWAYS REVIEW THE MOST RECENT VERSION OF THE BILL. IT IS IMPORTANT YOU AWARE OF ANY CHANGES TO A BILL BEFORE YOU DISCUSS IT. IF THE

BILL IS FAR ENOUGH ALONG IN THE PROCESS IT MAY BE A GOOD IDEA TO REVIEW A COMMITTEE ANALYSIS, AS WELL.

BEFORE A LEGISLATOR

WHETHER YOU ARE VISITING OR A LEGISLATOR IS VISITING YOU, IT IS IMPORTANT TO KNOW THEIR BACKGROUND. THE WEBSITES LISTED ON THESE PAGES HAVE EXCELLENT INFORMATION. THEY ALSO HAVE ADDRESSES AND PHONE NUMBERS FOR DISTRICT OFFICES AND CAPITOL OFFICE.



REPRESENTATIVE INFORMATION. VISIT OUR WEBSITE WITH A LIST OF THE LISTED LEGISLATORS. THEY ALSO HAVE ADDRESSES AND PHONE NUMBERS FOR DISTRICT OFFICES AND CAPITOL OFFICE.

REVIEWING A CALIFORNIA CODE

CALIFORNIA CODES ARE AMENDED EVERY YEAR. THE WEBSITE, WWW.LEGINFO.CA.GOV, ALLOWS YOU TO REVIEW THE MOST RECENT CODE FOR CLARIFICATION.

THERE ARE MANY OTHER GOOD REASONS TO USE THESE SITES. CHECK THEM OUT!!!

IF YOU DO NOT HAVE ACCESS TO THE INTERNET, CONTACT CSLN AND WE WILL HELP YOU GET A RECENT COPY OF ANY CSLN MONITORED LEGISLATION!

SUGGESTED LEGISLATIVE WEB SITES

CALIFORNIA LEGISLATIVE INFORMATION
[HTTP://LEGINFOR.CA.GOV](http://LEGINFOR.CA.GOV)

CALIFORNIA SENATE INFORMATION
WWW.SEN.CA.GOV

CALIFORNIA ASSEMBLY INFORMATION
WWW.ASSEMBLY.CA.GOV

CALIFORNIA CHAMBER OF COMMERCE
WWW.CALCHAMBER.COM

CALIFORNIA REHABILITATION ASSOCIATION

[HTTP://CAL-DSA.ORG](http://CAL-DSA.ORG)



CALIFORNIA CONGRESSIONAL DELEGATION
U.S. HOUSE OF REPRESENTATIVES

WWW.HOUSE.GOV

CALIFORNIA CONGRESSIONAL DELEGATION
U.S. SENATE

WWW.SENATE.GOV

A screenshot of a web browser displaying the "Official California Legislative Information" website. The browser's address bar shows "http://leginfo.ca.gov/". The website features the California State Seal on the left and the title "OFFICIAL CALIFORNIA LEGISLATIVE INFORMATION" in large blue letters. Below the title is a welcome message: "Welcome to the official site for California legislative information. This WWW site is maintained by the Legislative Counsel of California, pursuant to California law. For more information, you may read Accessing California Legislative Information on the Internet, refer to Frequently Asked Questions, or visit other Legislative WWW sites. For new additions to our site, see our New Features page." Below this message are links for "Daily Updates", "Assembly Bills", and "Senate Bills". At the bottom, there are five blue buttons: "TODAY'S EVENTS", "BILL INFORMATION", "CALIFORNIA LAW", "YOUR LEGISLATURE", and "LEGISLATIVE PUBLICATIONS". Further down are three smaller buttons: "Feedback", "Help", and "Privacy Policy & Conditions of Use".


THE EASIEST SITE TO USE FOR YOUR GRASSROOTS EFFORTS

IF YOU DO NOT HAVE ACCESS TO THE INTERNET, CONTACT CSLN AND WE WILL HELP YOU GET A RECENT COPY OF ANY CSLN MONITORED LEGISLATION!

Search Bills

http://leginfo.ca.gov/bilinfo.html

Search Bills



BILL INFORMATION

Daily Updates [Assembly Bills](#) [Senate Bills](#)

The full text of bills, resolutions, and constitutional amendments, and their status, history, votes, analyses, and veto messages are available. If you know the bill, select the session, and House of origin, and type the bill number to retrieve this information. To search, select the session, and House of origin, and type the keywords and/or author name(s). An [Index](#) is available which lists all bills introduced in the Assembly and Senate.

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Search by: (choose only one option)

Bill Number or Author(s) or Keyword(s):




**TYPE IN A BILL NUMBER OR
THE AUTHOR'S NAME OR
KEY WORD(S)**

Bill List

http://leginfo.ca.gov/cgi-bin/postquery

Bill List



BILL LIST

I want to [search](#) again.

A total of 8 bills were found in the Session.

Results for page 1 of 1 (Max 10 documents per page).

SAMPLE BILL SEARCH: SB14

1. [AB 14](#) - Fuentes
* Vehicles: nuisance abatement improvement.
2. [ABX1 14](#) - De Leon
* Corporate reorganization: built-in losses.
3. [ABX3 14](#) - Evans
* Budget Act of 2008.
4. [ACR 14](#) - Niello
* California Global Warming Solutions Act of 20
5. [SB 14](#) - Simitian
* Utilities: Public Utilities Commission: energ
6. [SBX1 14](#) - Benoit
* Contracting for noninstructional services.
7. [SBX3 14](#) - Ducheny
* Budget Act of 2008.
8. [SR 14](#) - Lowenthal
*


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Bill List

http://leginfo.ca.gov/cgi-bin/postquery?bill_number=sb_14&sess=CUR&house=B&aut

Bill List



BILL DOCUMENTS

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Documents associated with SB 14 in the Session

[Status](#) - 02/06/2009 1762 bytes

[History](#) - 02/05/2009 1502 bytes

CHOOSE THE BILL YOU WANT...

Bill Text

EXAMPLE: SB14

In order to view the PDF version of the bill text documents, you may need a [free viewer](#) from Adobe.

[Amended](#) - 01/29/2009 [HTML](#) - 145539 bytes [PDF](#) - 342441 bytes

[Introduced](#) - 12/01/2008 [HTML](#) - 127613 bytes [PDF](#) - 312220 bytes

Analyses

[Senate Committee](#) - 01/30/2009 - 43552 bytes

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EXAMPLES FOLLOWING...

EXAMPLE OF BILL STATUS

CURRENT BILL STATUS

MEASURE : S.B. No. 14

AUTHOR(S) : Simitian, Kehoe, Padilla, and Steinberg (Coauthor:
Senator Leno).

TOPIC : Utilities: Public Utilities Commission: energy:
renewable energy resources: rates.

HOUSE LOCATION : SEN

+LAST AMENDED DATE : 01/29/2009

TYPE OF BILL :

Active

Non-Urgency

Non-Appropriations

Majority Vote Required

State-Mandated Local Program

Fiscal

Non-Tax Levy

LAST HIST. ACT. DATE: 02/05/2009

LAST HIST. ACTION : Set for hearing February 10.

COMM. LOCATION : SEN ENERGY, UTILITIES AND COMMUNICATIONS

HEARING DATE : 02/10/2009

TITLE: An act to amend Sections 25740, 25741, 25746, 25747, and 25751 of the Public Resources Code, to amend Sections 305, 306, 307, 308, 327, 382, 399.11, 399.12, 399.14, 399.15, 399.16, 399.17, 454.5, and 739.1 of, and to amend and renumber Section 399.13 of, to add Sections 399.22, 399.26, 399.30, 399.31, 739.9, 745, and 1005.1 to, and to repeal Section 387 of, the Public Utilities Code, and to amend Section 80110 of the Water Code, relating to utilities.

EXAMPLE OF BILL HISTORY

COMPLETE BILL HISTORY

BILL NUMBER : S.B. No. 14

AUTHOR : Simitian

TOPIC : Utilities: Public Utilities Commission: energy: renewable energy resources: rates.

TYPE OF BILL :

Active

Non-Urgency

Non-Appropriations

Majority Vote Required

State-Mandated Local Program

Fiscal

Non-Tax Levy

BILL HISTORY

2009

Feb. 5 Set for hearing February 10.

Feb. 3 Set, first hearing. Hearing canceled at the request of author.
Jan. 29 To Coms. on E., U. & C. and RLS. From committee with author's
amendments. Read second time. Amended. Re-referred to Com. on
E., U. & C. Set for hearing February 3.

2008

Dec. 2 From print. May be acted upon on or after January 1.

Dec. 1 Introduced. Read first time. To Com. on RLS. for assignment. To
print.

EXAMPLE OF AMENDED BILL TEXT - HTML VERSION -

BILL NUMBER: SB 14 AMENDED
BILL TEXT

AMENDED IN SENATE JANUARY 29, 2009

INTRODUCED BY Senators Simitian, Kehoe, Padilla, and Steinberg
(Coauthor: Senator Leno)

DECEMBER 1, 2008

An act to amend Sections 25740 and 25741 ,
25741, 25746, 25747, and 25751 of the Public Resources Code,
to amend Sections 305, 306, 307, 308, 327, 382, 399.11, 399.12,
399.13, 454.5, and 739.1 of, to amend, repeal, and add
Sections 399.14 and 399.15 399.14, 399.15, 399.16,
399.17, 454.5, and 739.1 of, and to amend and renumber Section 399.13
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739.9, 745, and 1005.1 to, and to repeal Section 387 of, the Public

Utilities Code, and to amend Section 80110 of the Water Code, relating to utilities.

LEGISLATIVE COUNSEL'S DIGEST

SB 14, as amended, Simitian. Utilities: Public Utilities Commission: energy: renewable energy resources: rates.

(1) Under existing law, the Public Utilities Commission (PUC) has regulatory authority over public utilities, including electrical corporations and gas corporations. The California Constitution grants the PUC certain general powers over all public utilities, subject to control by the Legislature, and authorizes the Legislature, unlimited by the other provisions of the Constitution, to confer additional authority and jurisdiction upon the PUC, that is cognate and germane to the regulation of public utilities. Existing law requires the Governor to designate the president of the PUC from among its members and requires the president to direct the executive director, the attorney, and other staff of the PUC, except for the Division of Ratepayer Advocates.

This bill would require the Governor to appoint, subject to the approval of the Senate, a president of the PUC from among its members. The bill would repeal the requirement that the president direct PUC staff.

(2) Existing law requires the office of the PUC to be in the City and County of San Francisco and that, with certain exceptions, the office always be open. Existing law requires the PUC to hold its sessions at least once in each calendar month in that city and county, and authorizes the PUC to also meet at such other times and in such other places as may be expedient and necessary for the proper performance of its duties.

This bill would additionally require the PUC to hold at least one session in each calendar month in the City of Sacramento.

(3) Existing law authorizes the attorney for the PUC, if directed to do so by the president, except as otherwise directed by vote of the PUC, to intervene, if possible, in any action or proceeding involving any question arising pursuant to the Public Utilities Act. Existing law requires the attorney for the PUC to commence, prosecute, and expedite the final determination of all actions and proceedings, and to generally perform all duties and services as attorney to the PUC, as directed or authorized by the president, except as otherwise directed or authorized by vote of the PUC.

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(4) Existing law requires the executive director for the PUC to keep a full and true record of all proceedings of the PUC, issue all necessary process, writs, warrants, and notices, and perform such other duties as the president, or vote of the PUC, prescribes. Existing law provides that the president may authorize the executive director to dismiss complaints or applications when all parties are in agreement thereto, in accordance with rules that the PUC may prescribe.

This bill would require the executive director to keep a full and true record of all proceedings of the PUC, issue all necessary process, writs, warrants, and notices, and perform the other duties the PUC prescribes. The bill would provide that the PUC may authorize the executive director to dismiss complaints or applications when

**EXAMPLE OF AMENDED BILL TEXT
- PDF VERSION -**

AMENDED IN SENATE JANUARY 29, 2009

SENATE BILL

No. 14

**Introduced by Senators Simitian, Kehoe, Padilla, and Steinberg
(Coauthor: Senator Leno)**

December 1, 2008

An act to amend Sections 25740 ~~and 25744~~, 25751, 25746, 25747, and 25751 of the Public Resources Code, to amend Sections 305, 306, 307, 308, 327, 382, 399.11, 399.12, ~~399.13, 454.5, and 739.1~~ of, to amend, repeal, and add Sections ~~399.14 and 399.15~~, 399.14, 399.15, 399.16, 399.17, 454.5 and 739.1 of, and to amend and renumber Section 399.13 of, to add Sections 399.22,

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SB 14

-2-

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95608

MEMBER SEARCH RESULTS

Senators

More than one Legislator represents the zip code 95608. The complete list is below.

Member	District Number and Office	Capitol Office
Steinberg, Darrell	06 1020 N Street Suite 578 Sacramento, CA 95814 (916) 651-1529 5722 Watt Avenue North Highlands, CA 95660 (916) 338-6577 300 S Spring Street Suite 8501 Los Angeles, CA 90013 (213) 620-3000	State Capitol Room 205 Sacramento, CA 94248-0001 (916) 651-4006
Cox, Dave	01 2140 Professional Drive Suite 140 Roseville, CA 95661 (916) 783-8232 33C Broadway Jackson, CA 95642 (209)223-9140 1020 N St. Rm 568 Sacramento, CA 95814 (916)651-1528 2094 East Main Street Quincy, CA 95971 (530) 283-3437	State Capitol Room 2068 Sacramento, CA 94248-0001 (916) 651-4001

Assembly Members

More than one Legislator represents the zip code 95608. The complete list is below.

Member	District Number and Office	Capitol Office
Huber, Alyson	10 218 West Pine Street Lodi, CA 95240 (209) 333-5330	State Capitol Room 5175 Sacramento, CA 94249-0010 (916) 319-2010
Niello, Roger	05 4811 Chippendale Drive Suite 501 Sacramento, CA 95841 (916) 349-1995	State Capitol Room 6027 Sacramento, CA 94249-0005 (916) 319-2005



CALIFORNIA LAW

California Law consists of 29 codes, covering various subject areas, the [State Constitution](#) and [Statutes](#). Information presented reflects laws currently in effect. All California Codes have been updated to include the 2008 Statutes.

To display the Table of Contents for a code, select a code and click on Search.

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| <input type="checkbox"/> Business and Professions Code | <input type="checkbox"/> Civil Code |
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| <input type="checkbox"/> Public Contract Code | <input type="checkbox"/> Public Resources Code |
| <input type="checkbox"/> Public Utilities Code | <input type="checkbox"/> Revenue and Taxation Code |
| <input type="checkbox"/> Streets and Highways Code | <input type="checkbox"/> Unemployment Insurance Code |
| <input type="checkbox"/> Vehicle Code | <input type="checkbox"/> Water Code |
| <input type="checkbox"/> Welfare and Institutions Code | <input type="checkbox"/> All |

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LEGISLATIVE PUBLICATIONS

In order to view these publications, you may need a [free viewer](#) from Adobe.

[Daily File](#) is produced by the Assembly and Senate containing the Officers of the respective houses, the Order of Business, the tentative schedule for the entire legislative session, the bills that are scheduled to be heard on the floor and during committee hearings. There are also Daily File publications for Assembly and Senate Extraordinary Sessions.

[Legislative Index](#) provides a subject matter index of all legislative measures for the current legislative session. The index indicates the subject of each bill, constitutional amendment, and concurrent or joint resolution as introduced and as amended. Entries are not removed from the index when the subject matter is deleted from the measure in the course of passage. The Legislative Index is published by the Legislative Counsel.

[Table of Sections Affected](#) provides an index of each section of the California Constitution, codes and uncodified laws affected by measures introduced. The PDF and HTML documents include links for the measure and chapter number. Though the table is updated regularly, it may not include all legislative actions as of the date indicated on the title page of the document. The Table of Sections Affected is cumulative and is published by the Legislative Counsel.

[Senate Daily Journal](#) contains the proceedings of the Senate. These proceedings include: the title of each measure considered, vote results, messages from the Governor and Assembly, reports from Senate committees and other agencies as required by law, and the contents of petitions, memorials, or other papers presented to and authorized by the Senate.

[California's Legislature](#) is an in-depth introduction to the legislative process and state government. This heavily illustrated book is an excellent resource for students, lobbyists, state employees, and the general public. Topics include state history, constitutional and election law, term limits, state emblems, legislative procedure, the executive and judicial branches, and a legislative glossary.

The book is published by the Office of the Assembly Chief Clerk, and provided to the public on behalf of the Members of the State Assembly. The book is available for \$5.00 per copy or bulk rates are available. An order may be placed by contacting the Legislative Bill Room at (916) 445-2645. Also, orders may be placed via mail by printing the order form from your web browser found at the back of the book, or by clicking [here](#) [clicking here](#).

[Assembly Daily Journal](#) is the official record of business that has been transacted in the Assembly on a daily basis. This publication shows all roll call votes, notes parliamentary motions, lists bill introductions, and records any other official actions taken by the Assembly.

[Assembly Handbook](#) The Assembly Handbook is published at least once every two-year session. It contains the biographies of Assembly Members and Assembly officers; committee names and membership; the Assembly and Joint Rules; and lists of State officers, accredited press representatives, legislative sessions and Governors of California.

[Agency Reports](#) provides a list of reports by various state and local agencies that are required or requested to be submitted to the Legislature, the Governor or both.

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THOMAS

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[Publishing the Declaration of Independence](#)
Speaker: Robin Shields
Running Time: 27 min.



~GRASSROOTS~

GLOSSARY

Glossary of Legislative Terms

Across the Desk

The official act of introducing a bill or resolution. The measure is given to the Chief Clerk or his or her representative at the Assembly Desk in the Assembly Chamber or to the Secretary of the Senate or his or her representative in the Senate Chamber. The measure then receives a number and becomes a public document available from the bill room (or at www.leginfo.ca.gov). Each proposed amendment to a measure also must be put across the desk in the Assembly or Senate in order to be considered for adoption.

Act

A bill passed by the Legislature and enacted into law.

Adjournment

Termination of a meeting, occurring at the close of each legislative day upon the completion of business, with the hour and day of the next meeting being set prior to adjournment.

Adjournment Sine Die

Final adjournment of the Legislature; regular sessions of the Legislature, and any special session not previously adjourned, are adjourned sine die at midnight on November 30 of each even-numbered year.

Adoption

Approval or acceptance; usually applied to amendments, resolutions, or motions.

Amendment

Proposal to change the text of a bill after it has been introduced. Amendments must be submitted to the Legislative Counsel for drafting or approval.

Author's amendments – Amendments proposed by the bill's author. Author's amendments to a bill may be adopted on the floor prior to the committee hearing on the bill with the committee chair's approval.

Hostile amendments – Amendments proposed by another member and opposed by the author in a committee hearing or during Assembly or Senate floor consideration.

Analysis of the Budget Bill

The Legislative Analyst's comprehensive examination of the Governor's budget, available to legislators and the public about six weeks after the Governor submits the budget to the Legislature.

Appropriation

The amount of money made available for expenditure by a specific entity for a specific purpose, from the General Fund or other designated state fund or account.

Appropriations Limit

A limitation in the California Constitution on the maximum amount of tax proceeds that state or local government may appropriate in a fiscal year. The limit is based on 1986–87 fiscal year appropriations, and is adjusted annually.

Approved by the Governor

Signature of the Governor on a bill passed by the Legislature.

Archives

Refers to both location and contents of public records kept by the Secretary of State, including copies of all measures considered at each session, journals, committee reports, and documents of historic value.

Assembly

The house of the California Legislature consisting of 80 members, elected from districts determined on the basis of population. Two Assembly districts are situated within each Senate district.

Assistant Chief Clerk

Performs the duties of the Chief Clerk of the Assembly in his or her absence.

Author

Member of the Legislature who introduces a legislative measure.

BCP (Budget Change Proposal)

A document prepared by a state agency, and submitted to the Department of Finance, to propose and document budget changes to support operations of the agency in the next fiscal year; used in preparing the Governor's budget.

Bicameral

Refers to a legislature consisting of two houses (see Unicameral).

Bill

A proposed law, introduced during a session for consideration by the Legislature, and identified numerically in order of presentation; also, a reference that may include joint and concurrent resolutions and constitutional amendments.

Bill Analysis

A document prepared by committee and/or floor analysis staff prior to hearing the bill in that committee or on the floor of the Assembly or Senate. It explains how a bill would change current law and sometimes identifies major interest groups in support or opposition.

Blue Pencil

The California Constitution grants the Governor "line item veto" authority to reduce or eliminate any item of appropriation in any bill including the Budget Bill. Years ago the Governor used an editor's blue pencil for the task.

Bond Bill (general obligation bonds)

A bill authorizing the sale of state general obligation bonds to finance specified projects or activities. Subsequent to enactment, a general obligation bond bill must be approved by the voters.

Budget

Proposed expenditure of state moneys for the next fiscal year, presented by the Governor in January of each year for consideration by the Legislature; compiled by the Department of Finance, in conjunction with state agency and department heads.

Budget Act

The Budget Bill after it has been enacted into law.

Budget Bill

The bill setting forth the spending proposal for the next fiscal year, containing the budget submitted to the Legislature by the Governor.

Budget Change Proposal

See BCP.

Budget Year

The fiscal year addressed by a proposed budget, beginning July 1 and ending June 30.

COLA

Cost-of-living adjustment.

Cal-SPAN (The California Channel)

The cable television channel that televises Assembly and Senate proceedings.

Call of the House

On motion from the floor to place a call of the house, the presiding officer directs the Sergeant-at-Arms to lock the chambers and bring in the absent Members (by arrest, if necessary) to vote on a measure under consideration. Action is not taken on an item under call until the call is lifted, at which time it must be immediately voted on.

Call the Absentees

Order by the presiding officer directing the reading clerk to call the names of Members who have not responded to the roll call.

Capital Outlay

Generally, expenditures to acquire or construct real property.

Capitol Press Corps

Those members of the press who cover events in the Capitol.

Casting Vote

The deciding vote the Lieutenant Governor may cast in the case of a tie vote in the Senate.

Caucus

(1) A closed meeting of legislators of one's own party.

(2) Any group of legislators who coalesce formally because of their common interest in specific issues.

Chair

The current presiding officer, usually in the context of a committee hearing.

Chamber

The Assembly or Senate location where floor sessions are held.

Chapter

When a bill has been passed by the Legislature and enacted into law, the Secretary of State assigns the bill a "chapter number" such as "Chapter 123, Statutes of 1992," which is subsequently used to refer to the measure in place of the bill number.

Chapter Out

When, during a calendar year, two or more bills amend the same section of law and more than one of those bills becomes law, the bill enacted last (and therefore given a higher chapter number) becomes law and prevails over the bill or bills previously enacted (see Double Joint).

Check-in Session

Certain weekdays when legislators do not meet in formal legislative sessions, they are required to "check in" with the Chief Clerk of the Assembly or Secretary of the Senate. Mondays and Thursdays are ordinarily floor session days. Check-in days are typically Tuesdays and Wednesdays.

Chief Clerk

An Assembly employee elected by Assembly Members at the beginning of every two-year session to serve as principal parliamentarian and record keeper of the Assembly. Responsible for all Assembly daily and weekly publications.

Coauthor

A member of either house whose name is added to a bill as a coauthor by amending the bill, usually indicating support for the proposal.

Codes

Bound volumes of law organized by subject matter. The code sections to be added, amended, or repealed by a bill are identified in the title of the bill.

Committee of the Whole

The Assembly or Senate meeting as a committee for the purpose of receiving information.

Companion Bill

An identical bill introduced in the other house. This procedure is far more common in Congress than in the California Legislature.

Concurrence

The approval by the house of origin of a bill as amended in the other house. If the author is unwilling to move the bill as amended by the other house, the author requests "nonconcurrence" in the bill and asks for the formation of a conference committee.

Concurrent Resolution

A measure introduced in one house that, if approved, must be sent to the other house for approval. The Governor's signature is not required. These measures usually involve the internal business of the Legislature.

Conferees

Members of a conference committee.

Conference Committee

Usually composed of three legislators (two voting in the majority on the disputed issue, one voting in the minority) from each house, a conference committee meets in public session to forge one version of a bill when the house of origin has refused to concur in amendments to the bill adopted by the other house. For the bill to pass, the conference committee version must be approved by both Assembly and Senate. Assembly conferees are chosen by the Speaker; Senate conferees are chosen by the Senate Committee on Rules.

Confirm

The process whereby one or both houses approve the Governor's appointments to executive offices, departments, boards, and commissions.

Consent Calendar

File containing bills that received no dissenting votes in committee.

Constituent

A person who resides within the district represented by a legislator.

Constitutional Amendment

A resolution proposing a change to the California Constitution. It may be presented by the Legislature or by initiative, and is adopted upon voter approval at a statewide election.

Consultant

Ordinarily, a professional staff person who works for a legislative committee.

Contingent Effect

Section in a bill indicating that it is to become operative only upon the enactment of another measure (to be distinguished from double jointing).

Contingent Funds

The funds from which moneys are appropriated by the respective houses for their operating expenses.

Convene

To assemble a meeting. Each house of the Legislature usually convenes twice a week.

Daily File

Publication produced by each house for each day the house is in session. The publication provides information about bills to be considered at upcoming committee hearings and bills that are eligible for consideration during the next scheduled floor session. Pursuant to Joint Rule 62(a), any bill to be heard in committee must be noticed in the Daily File for four days, including weekend days. The Daily File also contains useful information about committee assignments and the legislative calendar.

Daily History

Produced by the Assembly and Senate respectively the day after each house has met. The History lists specific actions taken on legislation. Each measure acted upon in that house the previous day is listed in numerical order.

Daily Journal

Produced by the Assembly and Senate respectively the day after a floor session. Contains roll call votes on bills heard in policy committees and bills considered on the floor, and other official action taken by the body. Any official messages from the Governor are also included. A Member may seek approval to publish a letter in the Journal on a specific legislative matter. At the end of a legislative session, the Journals are bound.

Desk

The long desk in front of the presiding officer's rostrum where much of the clerical work of the body is conducted. Also, a generic term for the staff and offices of the Secretary of the Senate and the Chief Clerk of the Assembly.

Desk Is Clear

Statement by the presiding officer that there is no further business before the house.

Digest

Prepared by the Legislative Counsel, it summarizes the effect of a proposed bill on current law. It appears on the first page of the printed bill.

District

The area of the state represented by a legislator. Each district is determined by population and is designated by a number. There are 40 Senate districts and 80 Assembly districts.

District Bill

A bill that generally affects only the district of the Member of the Legislature who introduced the bill.

Do Pass

Motion that, if adopted by a committee, moves a bill to the floor or to the next committee.

Do Pass As Amended

Committee motion that a bill be passed with the recommendation that the floor adopt specified amendments.

Double Joint

Amendments to a bill providing that the amended bill does not override the provisions of another bill, where both bills propose to amend the same section of law (see Chapter Out).

Double Refer

Legislation recommended for referral to two policy committees for hearing rather than one. Both committees must approve the measure to keep it moving in the process. Typically used for sensitive subject areas that transcend the jurisdiction of one policy committee. Bill referrals are made by the Assembly and Senate Committees on Rules for their respective houses.

Dropped

Author has decided not to pursue the passage of the bill.

Enacting Clause

The following phrase at the beginning of the text of each bill: "The people of the State of California do enact as follows."

Engrossment

When a bill is amended, the printed form of the bill is proofread by staff to assure that the amendments are inserted properly. After being proofread, the bill is "correctly engrossed" and is thereupon deemed to be in proper form.

Enrollment

Whenever a bill passes both houses of the Legislature, it is ordered enrolled. In enrollment, the bill is again proofread for accuracy and then delivered to the Governor. The "enrolled bill" contains the complete text of the bill with the dates of passage certified by the Secretary of the Senate and the Chief Clerk of the Assembly. A resolution, when enrolled, is filed directly with the Secretary of State.

Ex Officio

(literally: out of or because of one's office) The act of holding one office by reason of holding another. For example, the Lieutenant Governor is, ex officio, a member of the Regents of the University of California.

Executive Session

A committee meeting restricted to committee members and specifically invited persons.

Expunge

A motion by which an action taken in a floor session is deleted from the Daily Journal (for example, "Expunge the record").

Extraordinary Session

A special legislative session called by the Governor by proclamation to address only those issues specified in the proclamation; also referred to as a special session. Measures introduced in these sessions are numbered chronologically with a lower case "x" after the number (for example, AB 28x).

File

See Daily File.

File Number

The number assigned to a measure in the Assembly or Senate Daily File. The file number changes each day as bills move on or off the Daily File. File numbers are assigned to measures on second and third reading; in conference; unfinished business (a bill amended in the other house and awaiting concurrence in amended form); and Governor's appointments. Legislation is taken up on the Assembly or Senate floor in chronological order according to file number. Items considered on the floor are ordinarily referred to by file number.

Final History

The publication printed at the end of every session showing the final disposition of all measures.

Finance Letter

Revisions to the Budget Bill proposed by the Department of Finance and addressed to appropriate committee chairs in the Assembly and Senate.

First Reading

Each bill introduced must be read three times before final passage. The first reading of a bill occurs when it is introduced.

Fiscal Bill

Generally, a measure that contains an appropriation of funds or requires a state agency to incur additional expense. The Legislative Counsel's designation of whether a bill is a fiscal bill appears at the end of the Digest found in the printed bill. Fiscal bills must be heard by the Assembly and Senate Appropriations Committees in addition to the policy committees in each house.

Fiscal Committee

The Appropriations Committee in the Assembly and the Appropriations Committee in the Senate, to which each fiscal bill is referred upon approval by policy committee. If the fiscal committee approves a bill, it then moves to the floor.

Fiscal Deadline

The date on the legislative calendar by which all bills with fiscal effect must have been taken up in a policy committee and referred to a fiscal committee. Any fiscal bill missing the deadline is considered "dead" unless it receives a rule waiver allowing further consideration.

Fiscal Year

The 12-month period on which the state budget is planned, beginning July 1 and ending June 30 of the following year. The federal fiscal year begins October 1 and ends September 30 of the following year.

Floor

(1) The Assembly or Senate Chamber.

(2) The term used to describe the location of a bill or the type of session, connoting action to be taken by the house. Matters may be said to be "on the floor."

Floor Manager

The legislator responsible for taking up a measure on the floor. This is always the bill's author in the house of origin, and a Member of the other house designated by the author when the bill is considered by the other house. The name of the floor manager in the other house appears in parentheses after the author's name in the second or third reading section of the Daily File.

Floor Pass

A visitor may not observe the Assembly or Senate from the rear of the chamber without a floor pass. Assembly passes are issued by the Speaker's office; Senate passes are issued by the President pro Tempore's office. Passes are not required for the viewing area in the gallery above the chambers.

Foreign Amendments

Amendments not drafted by the Office of Legislative Counsel.

Four-Day File Notice

As set forth in Joint Rule 62(a), the requirement that each bill in the first committee of reference be noticed in the Daily File for four days prior to the committee hearing at which it will be considered. At a second or subsequent committee of reference, a notice of only two days is required.

Germaneness

Referring to the legislative rule requirement that an amendment to a bill be relevant to the subject matter of the bill as introduced. The Legislative Counsel may be asked to opine on germaneness, but the matter is subject to final determination by the full Assembly, or the Senate Committee on Rules.

Governor's Budget

The spending plan submitted by the Governor in January for the next fiscal year (see Budget).

Grandfathering

When a preexisting situation is exempted from the requirements of a new law.

Handbook

The 3" x 5-3/4" hardbound edition of "California Legislature" published for each two-year legislative session. Contains indexed versions of the Assembly, Senate, and Joint Rules; biographies of members; and other useful information. Published by the Chief Clerk of the Assembly and Secretary of the Senate.

Hearing

A committee meeting convened for the purpose of gathering information on a subject or considering specific legislative measures.

Held in Committee

Status of a bill that fails to receive sufficient affirmative votes to pass out of committee.

Hijack

Adoption of amendments that delete the contents of a bill and insert provisions on a different subject (see Germaneness). May occur with or without the author's permission.

House

In California, refers to either the Senate or the Assembly.

Inactive File

The portion of the Daily File containing legislation that is ready for floor consideration, but, for a variety of reasons, is dead or dormant. An author may move a bill to the inactive file, and move it off the inactive file at a later date. During the final weeks of the legislative session, measures may be moved there by the leadership as a method of encouraging authors to take up their bills promptly.

Initiative

A legislative proposal to change statutory law or the California Constitution, submitted directly by members of the public rather than by the Legislature, and requiring voter approval at a statewide election. To qualify for a statewide ballot, a statutory initiative must receive signatures equal to 5 percent, and a constitutional amendment initiative must receive signatures equal to 8 percent, of the votes for all candidates for Governor at the last gubernatorial election.

Inquiry System

A database containing bill analyses, bill status, bill text, votes, and other useful information for bill tracking and research by legislative employees in Sacramento and district offices. The system is maintained by the Legislative Data Center, which is a part of the Office of Legislative Counsel.

Interim

The period of time between the end of a legislative year and the beginning of the next legislative year. The legislative year ends on August 31 in even-numbered years and in mid-September in odd-numbered years.

Interim Study

The assignment of the subject matter of a bill to the appropriate committee for study during the period the Legislature is not in session.

Joint Committee

A committee composed of equal numbers of Assembly Members and Senators.

Joint Resolution

A resolution expressing the Legislature's opinion about a matter within the jurisdiction of the federal government, which is forwarded to Congress for its information. Requires the approval of both Assembly and Senate but does not require signature of the Governor.

Joint Session

The Assembly and Senate meeting together, usually in the Assembly Chamber. The purpose ordinarily is to receive special information such as the Governor's State of the State address.

Journal

See Daily Journal.

Laws

The rules adopted by formal governmental action that govern our lives in various respects.

Lay On The Table

A motion to temporarily postpone consideration of a matter before a committee or the house, such that the matter may later be brought up for consideration by a motion to "take from the table."

Legislative Advocate

An individual (commonly known as a lobbyist) engaged to present to legislators the views of a group or organization. The law requires formal registration with the Secretary of State if an individual's lobbying activity exceeds 25 contacts with decision makers in a two-month period.

Legislative Analyst

The Legislative Analyst, who is a legislative appointee, and his or her staff provide thorough, nonpartisan analysis of the budget submitted by the Governor; also analyze the fiscal impact of other legislation and prepare analyses of ballot measures published in the state ballot pamphlet.

Legislative Counsel

The Legislative Counsel (who is appointed jointly by both houses) and his or her legal staff are responsible for, among other things, drafting all bills and amendments, preparing the Digest for each bill, providing legal opinions, and representing the Legislature in legal proceedings.

Legislative Counsel's Digest

See Digest.

Legislative Data Center

Department of the Office of Legislative Counsel that maintains the Inquiry System, operates the database under which legislation is drafted and conveyed to the Office of State Publishing to be printed, and otherwise provides technological support to the Legislature.

Lieutenant Governor

The President of the Senate, as so designated by the California Constitution, allowing him or her to preside over the Senate and cast a vote only in the event of a tie. If the Governor cannot assume his or her duties or is absent from the state, the Lieutenant Governor assumes that office for the remainder of the term or during the absence.

Line Item Veto

See Blue Pencil.

Lobbyist

See Legislative Advocate.

Lobbyist Book

The Directory of Lobbyists, Lobbying Firms, and Lobbyist Employers published every legislative session by the Secretary of State; available to the public for \$12.00 from the Legislative Bill Room at the State Capitol, or from the Secretary of State's office at www.ss.ca.gov/prd/ld/cover.htm. Photos and addresses of lobbyists are included with a list of the clients each represents. Employers of lobbyists are also listed alphabetically.

Lower House

The Assembly.

Majority Floor Leader

Assembly Member who is an issues and political strategist for the Assembly's majority party, second in command to the Assembly Speaker. Elected by the members of the Assembly's majority party.

Majority Leader

Senator who is an issues and political strategist for the Senate's majority party, second in command to the Senate President pro Tempore. Elected by the members of the Senate's majority party.

Majority Vote

A vote of more than half of the legislative body considering a measure. Constituted by 41 votes in the Assembly, and by 21 votes in the Senate.

Majority Whip

One of the members of the majority party's leadership team in the Assembly or Senate; responsible for monitoring legislation and securing votes for legislation on the floor.

Mason's Manual

The reference manual that governs matters of parliamentary procedure that are not covered by the Legislature's own written rules.

May Revision

Occurring in early May, the updated estimate of revenues and expenditures that replaces the estimates contained in the Governor's budget submitted in January.

Measure

A bill, resolution, or constitutional amendment that is considered by the Legislature.

Minority Floor Leader

The highest-ranking minority party post in each house; chief policy and political strategist for the minority party.

Minority Whip

One of the members of the minority party's leadership team in the Assembly or Senate; responsible for monitoring legislation and securing votes for legislation on the floor.

Minutes

An accurate record of the proceedings (see Daily Journal).

Motion

A formal proposal for action made by a legislator during a committee hearing or floor session.

Nonfiscal Bill

A measure not having specified financial impact on the state and, therefore, not required to be heard in an Assembly or Senate fiscal committee as it moves through the legislative process. Nonfiscal bills are subject to different legislative calendar deadlines than fiscal bills.

Officers

Those Members and employees of the Legislature who are elected by the membership of each house at the beginning of each session to perform specific functions on behalf of the house. Assembly officers include the Speaker, Speaker pro Tempore, Chief Clerk, and Sergeant-at-Arms. Senate officers include the President pro Tempore, Secretary of the Senate, and Sergeant-at-Arms.

On Call

A roll call vote in a committee or an Assembly or Senate floor session that has occurred but has not yet been concluded or formally announced. Members may continue to vote or change their votes as long as a measure remains "on call." Calls are usually placed at the request of a bill's author in an effort to gain votes. Calls can be lifted by request any time during the committee hearing or floor session, but cannot be carried over into the next legislative day.

On File

A bill on the second or third reading file of the Assembly or Senate Daily File.

Out of Order

A parliamentary ruling by the presiding officer of a committee or the house that a matter is not, at that time, appropriate for consideration by the body.

Override

Enactment of a bill despite the Governor's veto, by a vote of two thirds of the members of each house (27 votes in the Senate and 54 votes in the Assembly).

Parliamentary Inquiry

A procedural question posed by a legislator during a committee hearing or floor session. A member must be recognized for this purpose and the question answered by the committee chair or presiding officer.

Pass on File

A bill is taken up during a floor session by its author or floor manager according to its order in the Assembly or Senate Daily File. An author may choose to "pass on file," thus temporarily giving up his or her opportunity to take up a measure on the floor.

Passage

Adoption of a measure by the Assembly or the Senate.

Per Diem

(literally: per day) Daily living expense payment made to legislators when a house is in session.

Petition

A formal request submitted to the Legislature by an individual or group of individuals.

Point of Order

A request that the presiding officer remedy a breach of order or of the rules.

Point of Personal Privilege

Assertion by a Member that his or her rights, reputation, or conduct have been impugned, entitling the Member to repudiate the allegations.

Postpone

A motion to delay action on a matter before the house.

President of the Senate

See Lieutenant Governor.

President Pro Tempore of the Senate

(literally: for the time) Highest-ranking member of the Senate; also chairs the Senate Committee on Rules. Elected by Senators at the beginning of each two-year session.

Presiding

Managing the proceedings during a floor session. In the Assembly, the presiding officer can be the Speaker, Speaker pro Tempore, or any other Assembly Member appointed by the Speaker. In the Senate, the presiding officer can be the President, President pro Tempore, or any other Senator appointed by the President pro Tempore.

Press Conference

A presentation of information to a group of reporters. Press conferences are frequently held in Room 1190 of the Capitol, the Governor's press room, which is available to Members on a reservation basis (445-4571).

Previous Question

If a Member seeks to cut off all further debate on a measure, he or she may call the previous question to seek to compel the body to vote immediately on the issue.

Principal Coauthor

A Member who is so designated on a bill or other measure, indicating that the Member is a primary supporter of the measure.

Privilege of the Floor

Permission given, by the presiding officer, to view the proceedings from the floor of the Chamber, rather than from the gallery. Members request that permission on behalf of constituents or other guests.

Put Over

A motion to delay action on a measure until a future date.

Quorum

A simple majority of the membership of a committee or the Assembly or Senate; the minimum number of legislators needed to begin conducting official business. The absence of a quorum is grounds for immediate adjournment of a committee hearing or floor session.

Quorum Call

Transmitting the message that members are needed to establish a quorum so that proceedings may begin.

Reading

Presentation of a bill before the house by reading its number, author, and title. A bill is on either first, second, or third reading until it is passed by both houses.

Reapportionment

Revising the allocation of congressional seats based on census results. Also used to refer to redistricting (the revision of legislative district boundaries) to reflect census results.

Recess

(1) An official pause in a committee hearing or floor session that halts the proceedings for a period of time but does not have the finality of adjournment.

(2) A break of more than four days in the regular session schedule such as the "Easter recess."

Reconsideration

A motion giving the opportunity to take another vote on a matter previously decided in a committee hearing or floor session.

Referendum

The method, used by members of the public, by which a measure adopted by the Legislature may be submitted to the electorate for a vote. A referendum petition must be signed by electors equal in number to 5 percent of the votes for all candidates for Governor at the last gubernatorial election.

Rescind

A motion to revoke an action previously taken.

Resolution

See Concurrent Resolution and Joint Resolution.

Roll Call

Recording the vote of each member of a committee or of the full Assembly or Senate. Committee roll calls are conducted by the committee secretary, who calls each member's name in alphabetical order with the name of the chair called last. Assembly roll calls are conducted electronically, with each Member pushing a button from his or her assigned seat. Senate roll calls are conducted by the Reading Clerk, who reads each Senator's name in alphabetical order.

Rule Waiver

Exemption to the Assembly, Senate, or Joint Rules, for which formal permission must be granted.

Rules

Principles formally adopted to govern the operation of either or both houses. These include Standing Rules of the Assembly, Standing Rules of the Senate, and Joint Rules of the Senate and Assembly.

Second Reading

Each bill introduced must be read three times before final passage. Second reading occurs after a bill has been reported to the floor from committee.

Second Reading File

The portion of the Daily File that lists measures that have been reported out of committee and are ready for consideration on the floor. Measures stay on the second reading file for one day before moving to the third reading portion of the File.

Secretary of the Senate

A Senate employee serving as principal parliamentarian and record keeper for the Senate, elected by Senators at the beginning of each two-year session. The Senate Secretary and his or her staff are responsible for publishing the Senate daily and weekly publications.

Section

Ordinarily, a portion of the California Codes or other statutory law; alternatively, a portion of the text of a bill. The text of code sections is set forth in bills as proposed to be amended, repealed, or added.

Senate

The house of the California Legislature consisting of 40 members elected from districts apportioned on the basis of population, one-half of whom are elected or re-elected every two years for four-year terms.

Sergeant-At-Arms

Employee responsible for maintaining order and providing security for the Legislature. The Chief Sergeant-at-Arms in each house is elected by the Members of that house at the beginning of every legislative session.

Session

The period during which the Legislature meets. The Legislature may meet in either regular or special (extraordinary) session.

Short Committee

A hearing of a committee attended by less than a quorum of the members of the committee.

Sine Die

See Adjournment Sine Die.

Speaker

The presiding officer of the Assembly, elected by the membership of the Assembly at the beginning of the two-year session. This is the highest-ranking Member of the Assembly.

Speaker Pro Tempore

Member, appointed to this office by the Speaker, who presides over a floor session of the Assembly at the request of the Speaker.

Special Order of Business

Occasionally a bill is of such importance that advance notice is given as to when it will be considered by the Assembly or Senate. Notice is given during a floor session by requesting unanimous consent to set the bill as a special order

of business on a specific date and time. This assures adequate time for debate and allows all Members the opportunity to be present.

Special Session

See Extraordinary Session.

Sponsor

The Member of the Legislature, private individual, or group who develops a measure and advocates its passage.

Spot Bill

A bill that proposes nonsubstantive amendments to a code section in a particular subject; introduced to assure that a bill will be available, subsequent to the deadline to introduce bills, for revision by amendments that are germane to the subject of the bill.

State Auditor

Head of the Bureau of State Audits, which conducts financial and performance audits of the state and local government agencies at the request of the Joint Legislative Audit Committee.

State Mandate

State legislative enactment or administrative regulation that mandates a new program or higher level of service on the part of a local government, the costs of which are required by the California Constitution to be reimbursed.

Statutes

Enacted bills, which are chaptered by the Secretary of State in the order in which they become law.

Stop the Clock

The term used to describe the process of continuing legislative business after the passage of a deadline imposed by legislative rule.

Subcommittee

A subgroup of a full committee, appointed to perform work on one or more functions of the committee.

Summary Digests

Digests of each bill enacted in a two-year session, as prepared and compiled by the Legislative Counsel. The measures are listed by chapter number, reflecting the order in which they were signed into law.

Suspend the Constitution

A motion to waive requirements that the California Constitution imposes, but permits to be waived in a specified manner. A motion to suspend requires an extraordinary vote.

Table

See Lay on the Table.

Tax Levy

Any bill that imposes, repeals, or materially alters a state tax. The Legislative Counsel indicates in the title and Digest of the bill whether the bill is a tax levy.

Third House

Collective reference to lobbyists (see Legislative Advocates).

Third Reading

Each bill introduced must be read three times before final passage. Third reading occurs when the measure is about to be taken up on the floor of either house for final passage.

Third Reading Analysis

A summary of a measure that is ready for floor consideration. Describes most recent amendments and contains information regarding how Members voted on the measure when it was heard in committee. Senate floor analyses also list support or opposition by interest groups and government agencies.

Third Reading File

That portion of the Daily File listing the bills that are ready to be taken up for final passage.

Title

The material on the first page of a bill that identifies the provisions of law affected by the bill and the subject matter of the bill.

Two-Thirds Vote

In the Assembly, 54; in the Senate, 27. Required, for example, for urgency measures and most measures making appropriations from the General Fund.

Unanimous Consent

The consent of all of those Members present, ordinarily presumed to exist in the absence of objection.

Unfinished Business

That portion of the Daily File that contains measures awaiting Senate or Assembly concurrence in amendments adopted by the other house. Also contains measures vetoed by the Governor for a 60-day period after the veto.

Unicameral

A legislature consisting of one house (Nebraska has the only unicameral state legislature).

Upper House

The Senate.

Urgency Measure

A bill affecting the public peace, health, or safety, containing an urgency clause, and requiring a two-thirds vote for passage. An urgency bill becomes effective immediately upon enactment.

Urgency Clause

Section of a bill stating that the bill will take effect immediately upon enactment. A vote on the urgency clause, requiring a two-thirds vote in each house, must precede a vote on the bill.

Veto

The Governor's formal rejection of a measure passed by the Legislature. The Governor may also exercise a line item veto, whereby the amount of an appropriation is reduced or eliminated, while the rest of the bill is approved (see Blue Pencil). A veto may be overridden by a two-thirds vote in each house.

Voice Vote

A vote that requires only an oral "aye" or "no," with no official count taken. The presiding officer determines whether the "ayes" or "noes" carry.



~GRASSROOTS~

LEGISLATIVE ROSTER

ASSEMBLY MEMBERS – Last Updated 2/04/2009.

Member	District Number and Office	Capitol Office
Adams, Anthony	59 540 West Baseline Road Suite 16 Claremont, CA 91711 (909) 625-1038	State Capitol Room 4015 Sacramento, CA 94249-0059 (916) 319-2059
Ammiano, Tom	13 455 Golden Gate Avenue Suite 14300 San Francisco, CA 94102 (415) 557-3013	State Capitol Room 2175 Sacramento, CA 94249-0013 (916) 319-2013
Anderson, Joel	77 500 Fesler Street Suite 201 El Cajon, CA 92020 (619) 441-2322	State Capitol Room 2130 Sacramento, CA 94249-0077 (916) 319-2077

Arambula, Juan	31	2550 Mariposa Mall Room 5031 Fresno, CA 93721 (559) 445-5532	State Capitol Room 2141 Sacramento, CA 94249-0031 (916) 319-2031
Bass, Karen	47	5750 Wilshire Blvd Suite 565 Los Angeles, CA 90036 (323) 937-4747	State Capitol Room 219 Sacramento, CA 94249-0047 (916) 319-2047
Beall, Jr., Jim	24	100 Paseo De San Antonio Suite 300 San Jose, CA 95113 (408) 282-8920	State Capitol Room 5016 Sacramento, CA 94249-0024 (916) 319-2024
Berryhill, Bill	26	4557 Quail Lakes Drive Suite C3 Stockton, CA 95207 (209) 473-6972	State Capitol Room 4009 Sacramento, CA 94249-0026 (916) 319-2026
Berryhill, Tom	25	1912 Staniford Ave Suite 4 Modesto, CA 95350 (209) 576-6425	State Capitol Room 3141 Sacramento, CA 94249-0025 (916) 319-2025
Blakeslee, Sam	33	1104 Palm Street San Luis Obispo, CA 93401 (805) 549-3381	State Capitol Room 4117 Sacramento, CA 94249-0033 (916) 319-2033
Block, Marty	78	7144 Broadway Lemon Grove, CA 91945 (619) 462-7878	State Capitol Room 3132 Sacramento, CA 94249-0078 (916) 319-2078
Blumenfield, Bob	40	6150 Van Nuys Blvd	State Capitol

		Suite 300 Van Nuys, CA 91401 (818) 904-3840	Room 6011 Sacramento, CA 94249-0040 (916) 319-2040
Brownley, Julia	41	6355 Topanga Canyon Blvd Suite 205 Woodland Hills, CA 91367 (818) 596-4141	State Capitol Room 2163 Sacramento, CA 94249-0041 (916) 319-2041
Buchanan, Joan	15	1635 Chestnut Street Suite A Livermore, CA 94551 (925) 606-4990 740 Third Street Brentwood, CA 94513 (925) 513-8558	State Capitol Room 4167 Sacramento, CA 94249-0015 (916) 319-2015
Caballero, Anna M.	28	100 West Alisal Street Suite 134 Salinas, CA 93901 (831) 759-8676 365 Fourth Street Hollister, CA 95023 (831) 638-3228 231 Union Street Watsonville, CA 95077 (831) 761-7428	State Capitol Room 5119 Sacramento, CA 94249-0028 (916) 319-2028
Calderon, Charles M.	58	13181 N. Crossroads Pkwy Suite 160 City of Industry, CA 91746 (562) 692-5858	State Capitol Room 2117 Sacramento, CA 94249-0058 (916) 319-2058
Carter, Wilmer Amina	62	335 N. Riverside Avenue Rialto, CA 92376 (909) 820-5008	State Capitol Room 2136 Sacramento, CA 94249-0062 (916) 319-2062

Chesbro, Wesley	01	50 D Street, Suite 450 Santa Rosa, CA 95404 (707) 576-2526 710 E Street Suite 150 Eureka, CA 95501 (707) 445-7014 311 N. State Street Ukiah, CA 95482 (707) 463-5770	State Capitol Room 2176 Sacramento, CA 94249-0001 (916) 319-2001
Conway, Connie	34	113 North Church Street Suite 504 & 505 Visalia, CA 93291 (559) 636-3440	State Capitol Room 2174 Sacramento, CA 94249-0034 (916) 319-2034
Cook, Paul	65	34932 Yucaipa Boulevard Yucaipa, CA 92399 (909) 790-4196	State Capitol Room 5164 Sacramento, CA 94249-0065 (916) 319-2065
Coto, Joe	23	100 Paseo De San Antonio Suite 319 San Jose, CA 95113 (408) 277-1220	State Capitol Room 2013 Sacramento, CA 94249-0023 (916) 319-2023
Davis, Mike	48	700 State Drive Los Angeles, CA 90037 (213) 744-2111 694 South Oxford Avenue Second Floor Los Angeles, CA 90005 (213) 480-6342	State Capitol Room 2160 Sacramento, CA 94249-0048 (916) 319-2048
De La Torre, Hector	50	8724 Garfield Avenue Suite 104 South Gate, CA 90280	State Capitol Room 4016 Sacramento, CA

		(562) 927-1200	94249-0050 (916) 319-2050
De Leon, Kevin	45	360 West Avenue 26 Suite 121 & 122 Los Angeles, CA 90031 (323) 225-4545	State Capitol Room 2114 Sacramento, CA 94249-0045 (916) 319-2045
DeVore, Chuck	70	3 Park Plaza Suite 275 Irvine, CA 92614 (949) 863-7070	State Capitol Room 4102 Sacramento, CA 94249-0070 (916) 319-2070
Duvall, Michael	72	210 West Birch Street Suite 202 Brea, CA 92821 (714) 672-4734	State Capitol Room 4139 Sacramento, CA 94249-0072 (916) 319-2072
Emmerson, Bill	63	10681 Foothill Blvd Suite 325 Rancho Cucamonga, CA 91730 (909) 466-9096	State Capitol Room 4158 Sacramento, CA 94249-0063 (916) 319-2063
Eng, Mike	49	9420 Telstar Avenue Suite 103 El Monte, CA 91731 (626) 450-6116	State Capitol Room 4140 Sacramento, CA 94249-0049 (916) 319-2049
Evans, Noreen	07	50 D Street Suite 301 Santa Rosa, CA 95404 (707) 546-4500 1713 Sonoma Boulevard Vallejo, CA 94591 (707) 649-2307 1040 Main Street Suite 205	State Capitol Room 6026 Sacramento, CA 94249-0007 (916) 319-2007

		Napa, CA 94559 (707) 258-8007	
Feuer, Mike	42	9200 Sunset Blvd Penthouse 15 West Hollywood, CA 90069 (310) 285-5490	State Capitol Room 3146 Sacramento, CA 94249-0042 (916) 319-2042
Fletcher, Nathan	75	9909 Mira Mesa Boulevard Suite 130 San Diego, CA 92131 (858) 689-6290	State Capitol Room 2111 Sacramento, CA 94249-0075 (916) 319-2075
Fong, Paul	22	274 Castro Street Suite 202 Mountain View, CA 94041 (650) 210-2000	State Capitol Room 5135 Sacramento, CA 94249-0022 (916) 319-2022
Fuentes, Felipe	39	9300 Laurel Canyon Blvd First Floor Arleta, CA 91331 (818) 504-3911	State Capitol Room 5136 Sacramento, CA 94249-0039 (916) 319-2039
Fuller, Jean	32	4900 California Ave Suite 100B Bakersfield, CA 93309 (661) 395-2995	State Capitol Room 3098 Sacramento, CA 94249-0032 (916) 319-2032
Furutani, Warren T.	55	4201 Long Beach Blvd Suite 327 Long Beach, CA 90807 (562) 989-2919	State Capitol Room 3126 Sacramento, CA 94249-0055 (916) 319-2055
Gaines, Ted	04	1700 Eureka Road Suite 160 Roseville, CA 95661 (916) 774-4430	State Capitol Room 4144 Sacramento, CA 94249-0004 (916) 319-2004

Galgiani, Cathleen	17	<p>31 East Channel Street Suite 306 Stockton, CA 95202 (209) 948-7479</p> <p>806 West 18th Street Merced, CA 95340 (209) 726-5465</p> <p>520 J Street Los Banos, CA 93635 (209) 826-0417</p>	<p>State Capitol Room 5155 Sacramento, CA 94249-0017 (916) 319-2017</p>
Garrick, Martin	74	<p>1910 Palomar Point Way Suite 106 Carlsbad, CA 92008 (760) 929-7998</p>	<p>State Capitol Room 2158 Sacramento, CA 94249-0074 (916) 319-2074</p>
Gilmore, Danny D.	30	<p>1489 West Lacey Blvd. Suite 105 Hanford, CA 93230 (559) 585-7170</p>	<p>State Capitol Room 5126 Sacramento, CA 94249-0030 (916) 319-2030</p>
Hagman, Curt	60	<p>23355 E. Golden Springs Dr Diamond Bar, CA 91765 (909) 860-5560</p>	<p>State Capitol Room 4116 Sacramento, CA 94249-0060 (916) 319-2060</p>
Hall III, Isadore	52	<p>2200 West Artesia Blvd Suite 210 Rancho Dominguez, CA 90220 (310) 223-1201</p>	<p>State Capitol Room 6025 Sacramento, CA 94249-0052 (916) 319-2052</p>
Harkey, Diane L.	73	<p>302 North Coast Highway Oceanside, CA 92054 (760) 757-8084</p> <p>29122 Rancho Viejo Rd Suite 111</p>	<p>State Capitol Room 4177 Sacramento, CA 94249-0073 (916) 319-2073</p>

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Hayashi, Mary	18	22320 Foothill Boulevard Suite 540 Hayward, CA 94541 (510) 583-8818	State Capitol Room 3013 Sacramento, CA 94249-0018 (916) 319-2018
Hernandez, Edward P.	57	1520 West Cameron Ave Suite 165 West Covina, CA 91790 (626) 960-4457	State Capitol Room 4112 Sacramento, CA 94249-0057 (916) 319-2057
Hill, Jerry	19	1528 South El Camino Real Suite 302 San Mateo, CA 94402 (650) 349-1900	State Capitol Room 4146 Sacramento, CA 94249-0019 (916) 319-2019
Huber, Alyson	10	218 West Pine Street Lodi, CA 95240 (209) 333-5330	State Capitol Room 5175 Sacramento, CA 94249-0010 (916) 319-2010
Huffman, Jared	06	3501 Civic Center Drive Room 412 San Rafael, CA 94903 (415) 479-4920 11 English Street Petaluma, CA 94952 (707) 773-0606	State Capitol Room 3120 Sacramento, CA 94249-0006 (916) 319-2006
Jeffries, Kevin	66	41391 Kalmia Street Suite 220 Murrieta, CA 92562 (951) 894-1232	State Capitol Room 5128 Sacramento, CA 94249-0066 (916) 319-2066
Jones, Dave	09	915 L Street	State Capitol

		Suite 110 Sacramento, CA 95814 (916) 324-4676	Room 6005 Sacramento, CA 94249-0009 (916) 319-2009
Knight, Steve	36	41319 12th Street West Suite 105 Palmdale, CA 93551 (661) 267-7636 14343 Civic Drive Victorville, CA 92392 (760) 843-8045	State Capitol Room 2016 Sacramento, CA 94249-0036 (916) 319-2036
Krekorian, Paul	43	620 North Brand Blvd Suite 403 Glendale, CA 91203 (818) 240-6330	State Capitol Room 4005 Sacramento, CA 94249-0043 (916) 319-2043
Lieu, Ted W.	53	500 Center Street El Segundo, CA 90245 (310) 615-3515	State Capitol Room 3173 Sacramento, CA 94249-0053 (916) 319-2053
Logue, Dan	03	1550 Humboldt Road Suite 4 Chico, CA 95928 (530) 895-4217	State Capitol Room 2002 Sacramento, CA 94249-0003 (916) 319-2003
Lowenthal, Bonnie	54	3711 Long Beach Blvd Suite 801 Long Beach, CA 90807 (562) 997-0794 461 West 6th Street Suite 306 San Pedro, CA 90731 (310) 548-6420	State Capitol Room 5158 Sacramento, CA 94249-0054 (916) 319-2054
Ma, Fiona	12	455 Golden Gate Avenue Suite 14600	State Capitol Room 3091

		San Francisco, CA 94102 (415) 557-2312	Sacramento, CA 94249-0012 (916) 319-2012
Mendoza, Tony	56	12501 E. Imperial Highway Suite 210 Norwalk, CA 90650 (562) 864-5600	State Capitol Room 2188 Sacramento, CA 94249-0056 (916) 319-2056
Miller, Jeff	71	1940 North Tustin Street Suite 102 Orange, CA 92865 (714) 998-0980	State Capitol Room TBA Sacramento, CA 94249-0071 (916) 319-2071
Monning, William W.	27	701 Ocean Street Room 318B Santa Cruz, CA 95060 (831) 425-1503	State Capitol Room 5150 Sacramento, CA 94249-0027 (916) 319-2027
		99 Pacific Street Suite 555D Monterey, CA 93940 (831) 649-2832	
Nava, Pedro	35	101 W. Anapamu Steet Suite A Santa Barbara, CA 93101 (805) 564-1649	State Capitol Room 2148 Sacramento, CA 94249-0035 (916) 319-2035
		201 East Fourth Street Suite 209A Oxnard, CA 93030 (805) 483-9808	
Nestande, Brian	64	1223 University Avenue Suite 230 Riverside, CA 92507 (951) 369-6644	State Capitol Room 4153 Sacramento, CA 94249-0064 (916) 319-2064
		73-710 Fred Waring Drive Suite 116 Palm Desert, CA 92260	

		(760) 674-0164	
Niello, Roger	05	4811 Chippendale Drive Suite 501 Sacramento, CA 95841 (916) 349-1995	State Capitol Room 6027 Sacramento, CA 94249-0005 (916) 319-2005
Nielsen, Jim	02	280 Hemsted Suite 110 Redding, CA 96002 (530) 223-6300	State Capitol Room 6031 Sacramento, CA 94249-0002 (916) 319-2002
		1527 Starr Drive Suite U Yuba City, CA 95993 (530) 751-8351	
Perez, John A.	46	320 West Fourth Street Room 1050 Los Angeles, CA 90013 (213) 620-4646	State Capitol Room 3160 Sacramento, CA 94249-0046 (916) 319-2046
Perez, V. Manuel	80	45-677 Oasis Street Indio, CA 92201 (760) 342-8047	State Capitol Room 4162 Sacramento, CA 94249-0080 (916) 319-2080
		1450 South Imperial Avenue El Centro, CA 92243 (760) 336-8912	
Portantino, Anthony	44	215 N. Marengo Ave Suite 115 Pasadena, CA 91101 (626) 577-9944	State Capitol Room 2003 Sacramento, CA 94249-0044 (916) 319-2044
Price, Curren D., Jr.	51	One Manchester Boulevard Suite 601 Inglewood, CA 90301 (310) 412-6400	State Capitol Room 2179 Sacramento, CA 94249-0051 (916) 319-2051

Ruskin, Ira	21	5050 El Camino Real Suite 117 Los Altos, CA 94022 (650) 691-2121	State Capitol Room 3123 Sacramento, CA 94249-0021 (916) 319-2021
Salas, Mary	79	678 Third Avenue Suite 105 Chula Vista, CA 91910 (619) 409-7979	State Capitol Room 2137 Sacramento, Ca 94249-0079 (916) 319-2079
Saldana, Lori	76	1557 Columbia Street San Diego, CA 92101 (619) 645-3090	State Capitol Room 3152 Sacramento, Ca 94249-0076 (916) 319-2076
Silva, Jim	67	17011 Beach Blvd Suite 570 Huntington Beach, CA 92647 (714) 843-4966	State Capitol Room 2170 Sacramento, CA 94249-0067 (916) 319-2067
Skinner, Nancy	14	1515 Clay Street Suite 2201 Oakland, CA 94612 (510) 286-1400	State Capitol Room 4126 Sacramento, CA 94249-0014 (916) 319-2014
Smyth, Cameron	38	23734 Valencia Blvd Suite 303 Santa Clarita, CA 91355 (661) 286-1565	State Capitol Room 4098 Sacramento, CA 94249-0038 (916) 319-2038
Solorio, Jose	69	2400 E. Katella Avenue Suite 640 Anaheim, CA 92806 (714) 939-8469	State Capitol Room 2196 Sacramento, CA 94249-0069 (916) 319-2069

Strickland, Audra	37	2659 Townsgate Road Suite 236 Westlake Village, CA 91361 (805) 230-9167	State Capitol Room 4208 Sacramento, CA 94249-0037 (916) 319-2037
Swanson, Sandre R.	16	1515 Clay Street Suite 2204 Oakland, CA 94612 (510) 286-1670	State Capitol Room 6012 Sacramento, CA 94249-0016 (916) 319-2016
Torlakson, Tom	11	815 Estudillo Street Martinez, CA 94553 (925) 372-7990 420 West Third Street Antioch, CA 94531 (925) 778-5790	State Capitol Room 5160 Sacramento, CA 94249-0011 (916) 319-2011
Torres, Norma J.	61	822 N. Euclid Avenue Suite A Ontario, CA 91762 (909) 984-7741	State Capitol Room 4164 Sacramento, CA 94249-0061 (916) 319-2061
Torricono, Alberto	20	39510 Paseo Padre Pkwy Suite 280 Fremont, CA 94538 (510) 440-9030	State Capitol Room 319 Sacramento, CA 94249-0020 (916) 319-2020
Tran, Van	68	1503 South Coast Drive Suite 205 Costa Mesa, CA 92626 (714) 668-2100	State Capitol Room 4130 Sacramento, CA 94249-0068 (916) 319-2068
Villines, Michael N.	29	6245 N. Fresno Street, Suite 106 Fresno, CA 93710 (559) 446-2029	State Capitol Room 3104 Sacramento, CA 94249-0029 (916) 319-2029

Yamada, Mariko	08	555 Mason Street Suite 275 Vacaville, CA 95688 (707) 455-8025	State Capitol Room 5144 Sacramento, CA 94249-0008 (916) 319-2008
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Member	District Number and Office	Capitol Office
Aanestad, Sam	04	200 Providence Mine Rd Suite 108 Nevada City, CA 95959 (530) 470-1846
		State Capitol Room 3063 Sacramento, CA 94248-0001 (916) 651-4004
		2967 Davison Court Suite A-1 Colusa, CA 95932 (530) 458-4161
		411 Main Street 3rd Floor Chico, CA 95928 (530) 895-6088
		2400 Washington Avenue Suite 301

Redding, CA 96001
(530) 225-3142

Alquist, Elaine	13	00 Paseo de San Antonio Ste 209 San Jose, CA 95113 Ph:(408) 286-8318	State Capitol Room 5080 Sacramento, CA 94248-0001 (916) 651-4013
Ashburn, Roy	18	5001 California Avenue Suite 105 Bakersfield, CA 93309 (661) 323-0443	State Capitol Room 3060 Sacramento, CA 94248-0001 (916) 651-4018
Benoit, John J.	37	13800 Heacock Suite C112 Moreno Valley, CA 92553 (951) 653-9502 73-710 Fred Waring Drive Suite 108 Palm Desert, CA 92260 (760) 568-0408	State Capitol Room 4066 Sacramento, CA 94248-0001 (916) 651-4037
Calderon, Ron	30	400 North Montebello Blvd Suite 100 Montebello, CA 90640-4712 (323) 890-2790	State Capitol Room 5066 Sacramento, CA 94248-0001 (916) 651-4030
Cedillo, Gilbert	22	617 S. Olive Street Suite 710 Los Angeles, CA 90014 (213) 612-9566	State Capitol Room 5100 Sacramento, CA 94248-0001 (916) 651-4022
Cogdill, Dave	14	4974 E. Clinton Way Suite 100 Fresno, CA 93727 (559) 253-7122 1308 W. Main Street Suite C	State Capitol Room 305 Sacramento, CA 94248-0001 (916) 651-4014

		Ripon, CA 95366 (209) 599-8540	
Corbett, Ellen	10	1057 MacArthur Blvd. Suite 206 San Leandro, CA 94577 (510) 577-2310	State Capitol Room 5108 Sacramento, CA 94248-0001 (916) 651-4010
Correa, Lou	34	2323 N Broadway Suite 245 Santa Ana, CA 92706 (714) 558-4400	State Capitol Room 5052 Sacramento, CA 94248-0001 (916) 651-4034
Cox, Dave	01	2140 Professional Drive Suite 140 Roseville, CA 95661 (916) 783-8232	State Capitol Room 2068 Sacramento, CA 94248-0001 (916) 651-4001
		33C Broadway Jackson, CA 95642 (209) 223-9140	
		1020 N St. Rm 568 Sacramento, CA 95814 (916) 651-1528	
		2094 East Main Street Quincy, CA 95971 (530) 283-3437	
Denham, Jeff	12	1231 8th Street Suite 175 Modesto, CA 95354 (209) 577-6592	State Capitol Room 3076 Sacramento, CA 94248-0001 (916) 651-4012
		1640 N Street Suite 210 Merced, CA 95340 (209) 726-5495	
		369 Main Street #208	

		Salinas, CA 93901 (831) 769-8040	
DeSaulnier, Mark	07	2801 Concord Blvd Concord, CA 94519 (925) 602-6593 420 W. 3rd Street Antioch, CA 94509 (925) 754-1461	State Capitol Room 2054 Sacramento, CA 94248-0001 (916) 651-4007
Moreno Ducheny, Denise	40	637 3rd Avenue Suite A-1 Chula Vista, CA 91910 (619) 409-7690 53-990 Enterprise Way Suite 14 Coachella, CA 92236 (760) 398-6442 1224 State Street Suite D El Centro, CA 92243 (760) 335-3442	State Capitol Room 5035 Sacramento, CA 94248-0001 (916) 651-4040
Dutton, Bob	31	8577 Haven Avenue Suite 210 Rancho Cucamonga, CA 91730 (909) 466-4180 3560 University Avenue Suite B Riverside, CA 92501 (951) 715-2625	State Capitol Room 5094 Sacramento, CA 94248-0001 (916) 651-4031
Florez, Dean	16	2550 Mariposa Mall Suite 2016 Fresno, CA 93721 (559) 264-3070 1800 30th Street Suite 350	State Capitol Room 313 Sacramento, CA 94248-0001 (916) 651-4016

		Bakersfield, CA 93301 (661) 395-2620	
Hancock, Loni	09	1515 Clay Street Suite 2202 Oakland, CA 94612 (510) 286-1333	State Capitol Room 3092 Sacramento, CA 94248-0001 (916) 651-4009
		300 S. Spring Street Suite 8501 Los Angeles, CA 90013 (213) 620-3000	
Harman, Tom	35	950 S. Coast Dr. Suite 240 Costa Mesa, CA 92626 (714) 957-4555	State Capitol Room 3070 Sacramento, CA 94248-0001 (916) 651-4035
Hollingsworth, Dennis	36	2755 Ynez Road Suite 204 Temecula, CA 92591 (951) 676-1020	State Capitol Room 5064 Sacramento, CA 94248-0001 (916) 651-4036
		1870 Cordell Court Suite 107 El Cajon, CA 92020 (619) 596-3136	
Huff, Bob	29	2605 E. Foothill Blvd Suite A Glendora, CA 91740 (626) 914-5046	State Capitol Room 3048 Sacramento, CA 94248-0001 (916) 651-4029
Kehoe, Christine	39	2445 Fifth Avenue Suite 200 San Diego, CA 92101 (619) 645-3133	State Capitol Room 5050 Sacramento, CA 94248-0001 (916) 651-4039
Leno, Mark	03	455 Golden Gate Avenue Suite 14800 San Francisco, CA 94102	State Capitol Room 4061 Sacramento, CA

		(415) 557-1300	94248-0001 (916) 651-4003
		3501 Civic Center Drive Suite 425 San Rafael, CA 94903 (415) 479-6612	
Liu, Carol	21	710 S. Central Avenue Suite 310 Glendale, CA 91204 (626) 683-0282	State Capitol Room 5061 Sacramento, CA 94248-0001 (916) 651-4021
Lowenthal, Alan	27	115 Pine Avenue Suite 430 Long Beach, 90802 (562) 495-4766	State Capitol Room 2032 Sacramento, CA 94248-0001 (916) 651-4027
		16401 Paramount Blvd. 1st Floor Paramount, CA 90723 (562) 529-6659	
Maldonado, Abel	15	1356 Marsh Street San Luis Obispo, CA 93401 (805) 549-3784	State Capitol Room 4082 Sacramento, CA 94248-0001 (916) 651-4015
		100 Paseo de San Antonio Suite 206 San Jose, CA 95113 (408) 277-9461	
		590 Calle Principal Monterey, CA 93940 (831) 657-6315	
Negrete McLeod, Gloria	32	4959 Palo Verde Street Suite #100B Montclair, CA 91763 (909) 621-2783	State Capitol Room 2059 Sacramento, CA 94248-0001 (916) 651-4032
		357 West 2nd Street Suite 1	

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Oropeza, Jenny	28	2512 Artesia Blvd Suite 200 Redondo Beach, CA 90278 (310) 318-6994	State Capitol Room 5114 Sacramento, CA 94248-0001 (916) 651-4028
Padilla, Alex	20	6150 Van Nuys Blvd Suite 400 Van Nuys, CA 91401 (818) 901-5588	State Capitol Room 4038 Sacramento, CA 94248-0001 (916) 651-4020
Pavley, Fran	23	10951 W. Pico Blvd Suite #202 Los Angeles, CA 90064 (310) 441-9084 300 W. Third Street Oxnard, CA 93030 (805) 486-3776.	State Capitol Room 4035 Sacramento, CA 94248-0001 (916) 651-4023
Romero, Gloria	24	149 South Mednik Avenue Suite 202 Los Angeles, CA 90022 (323) 881-0100 14403 E. Pacific Ave. #327 Baldwin Park, CA 91706 (626) 337-2760	State Capitol Room 2090 Sacramento, CA 94248-0001 (916) 651-4024
Runner, George	17	848 W Lancaster Blvd. Suite 101 Lancaster, CA 93534 (661) 729-6232 23920 Valencia Blvd Suite 250 Santa Clarita, CA 91355 (661) 286-1471	State Capitol Room 5097 Sacramento, CA 94248-0001 (916) 651-4017

		14343 Civic Drive First Floor Victorville, CA 92392 (760) 843-8414	
Simitian, S. Joseph	11	160 Town & Country Village Palo Alto, CA 94301 (650) 688-6384 701 Ocean Street Room 318A Santa Cruz, CA 95060 (831) 425-0401	State Capitol Room 2080 Sacramento, CA 94248-0001 (916) 651-4011
Steinberg, Darrell	06	1020 N Street Suite 578 Sacramento, CA 95814 (916) 651-1529 5722 Watt Avenue North Highlands, CA 95660 (916) 338-6577 300 S Spring Street Suite 8501 Los Angeles, CA 90013 (213) 620-3000	State Capitol Room 205 Sacramento, CA 94248-0001 (916) 651-4006
Strickland, Tony	19	223 E. Thousand Oaks Blvd. Suite 400 Thousand Oaks, CA 91360 (805) 494-8808	State Capitol Room 4062 Sacramento, CA 94248-0001 (916) 651-4019
Walters, Mimi	33	24031 El Toro Road Suite 210 Laguna Hills, CA 92653 (949) 457-7333	State Capitol Room 3082 Sacramento, CA 94248-0001 (916) 651-4033
Wiggins, Patrica	02	710 E Street Suite 150 Eureka, CA 95501	State Capitol Room 4081 Sacramento, CA

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Wolk, Lois

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Yee, Leland	08	455 Golden Gate Avenue Suite 14200 San Francisco, CA 94102 (415) 557-7857	State Capitol Room 4074 Sacramento, CA 94248-0001 (916) 651-4008
		400 S. El Camino Real Suite 630 San Mateo, CA 94402 (650) 340-8840	
Vacant	26	East 700 State Drive Los Angeles, CA 90037 Ph:(213) 745-6656	State Capitol Room 4061 Sacramento, CA 94248-0001 (916) 651-4026