

**AGENDA
REGULAR MEETING OF THE
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
UTAH STATE UNIVERSITY
UNIVERSITY INN
MARCH 8, 2013**

10:30 a.m.	Audit Committee	Room 510
11:45 a.m.	Lunch for Trustees	Room 507
12:30 p.m.	Executive Session	Room 508, Alma Sonne Board Room
1:00 p.m.	Regular Meeting	Room 508, Alma Sonne Board Room
	<ul style="list-style-type: none">• Introductory Items• Chair's Report• President's Report• Consent Agenda• Action Agenda• Strategic Agenda	
3:00 p.m.	Athletics Committee	Room 510
	Regional Campus System Committee	Room 508, Alma Sonne Board Room
5:30 p.m.	Founders Day Dinner for Trustees	Tippetts Gallery
7:00 p.m.	USU Founders Day Celebration	Performance Hall

**AGENDA
CHAIR'S REPORT
MARCH 8, 2013**

A. Action Items

1. Proposed Trustee Meeting Schedule
2. Proposed Bylaw Changes
3. Election of Executive Committee Member

B. Information Items

1. ASUSU Report
2. Alumni Association Report
3. Report on Audit Committee Meeting held March 8, 2013
4. Report on Use of Differential Tuition, Jon M. Huntsman School of Business
5. Date of next Board of Trustees Meeting, April 5, 2013, to be held as a conference call to consider tenure and promotion decisions.
6. USU Commencement Ceremonies:
 - Ephraim – April 18, 6:00 p.m.
 - Brigham City – April 19, 6:00 p.m.
 - Tooele – April 20, Noon
 - Moab – April 25, 6:00 p.m.
 - USU-CEU in Blanding – April 26, 1:00 p.m.
 - USU-CEU in Price – April 27, 10:00 a.m.
 - Vernal – April 27, 4:00 p.m.
 - Logan – May 3, 12:30 p.m. Graduate Hooding Ceremony
 - Logan – May 4, 9:30 a.m. Undergraduate Commencement Ceremony

C. Other

Board of Trustees Meeting Schedule for 2013-2014
Final

Date of Trustees Meeting	Meeting Type	Date of Regents Meeting
Friday, January 4, 2013	Regular Meeting	January 25, 2013 Salt Lake Community College
Friday, March 8, 2013 ¹ (afternoon meeting)	Regular Meeting	March 29, 2013 Snow College
Friday, April 5, 2013 ²	Telephone Conference Meeting (30 minutes)	
Friday, May 3, 2013 ³	Regular Meeting	May 24, 2013 Weber State University
Friday, June 21, 2013	Telephone Conference Meeting	July 18-19, 2013 Southern Utah University
Friday, August 16, 2013	Workshop (place to be determined)	September 13, 2013 Utah State University
November 1, 2013 ⁴	Regular Meeting (Salt Lake City)	November 15, 2013 Snow College
Friday, January 10, 2014	Regular Meeting	January 24, 2014 University of Utah
Friday, March 7, 2014 ⁵	Regular Meeting	March 28, 2014 Salt Lake Community College
Friday, April 4, 2014 ⁶	Telephone Conference Meeting (30 minutes)	
Friday, May 2, 2014 ⁷	Regular Meeting	May 16, 2014 Weber State University

¹ Founders Day event that evening, anticipate WAC tournament the following week

² Brief Telephone Conference to approve Promotion and Tenure decisions only

³ Commencement, May 3-4, 2013

⁴ Sunrise Session in Salt Lake City on the morning of November 1 at 7:30 a.m.

⁵ Founders Day Event that evening

⁶ Brief Telephone Conference to approve Promotion and Tenure decisions only

⁷ Commencement, May 2-3, 2014

**BYLAWS
OF THE
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

**ARTICLE I
MEMBERSHIP**

The Utah State University Board of Trustees shall consist of eleven persons: nine of whom are appointed by the governor with the consent of the Utah State Senate one from southeastern Utah as mandated in the Utah State University—College of Eastern Utah Memorandum of Understanding and two ex officio members—the president of the USU Alumni Association and the president of the ~~USU Associated Students of USU~~.

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The nine appointed members serve for four-year terms, four expiring on June 30 of each odd-numbered year. The two ex officio members serve for the term of their respective offices.

Appointments made in filling a vacancy occurring before the expiration of the term shall be made for the remainder of the unexpired term. Regardless of the termination date of the term of office, all members shall continue to hold office until their successors have been appointed and qualified.

Each member shall take the official oath of office, which shall be filed with Utah State Archives.

**ARTICLE II
HONORARIUM**

Each member shall receive an honorarium, as provided by law, as compensation for services for attending meetings of the Board of Trustees. Each member shall also be paid the actual expenses incurred in attending to the authorized business of the Board of Trustees, if payment is authorized and approved by the Board of Regents.

**ARTICLE III
OFFICERS OF THE BOARD**

During each odd-numbered year, the Board of Trustees shall elect one of its members to serve as chairman and another of its members as vice chairman. They shall hold office for two years or until their successors are chosen and qualified.

ARTICLE IV
COMMITTEES

The Board of Trustees may establish such standing and ad hoc committees, including non-Board of Trustees members, as it deems necessary to properly fulfill its responsibilities. The committees shall be advisory only, provided that the Executive Committee shall have authority to do the business of the Board of Trustees.

With the exception of the Executive Committee, all committee members and the chairmen of the committees shall be appointed by the chairman of the Board of Trustees for two-year terms.

With the exception of the Executive Committee, meetings of the committees shall be held upon the call of the committee chairman or a majority of the committee members. A majority of the members of a committee shall constitute a quorum.

STANDING COMMITTEES:

1. **EXECUTIVE COMMITTEE.** The Executive Committee shall be composed of five members, including the chairman and vice chairman of the Board of Trustees and three additional members elected biennially by the Board of Trustees. The chairman and vice chairman of the Board of Trustees shall serve as chairman and vice chairman, respectively, of the Executive Committee.

The Executive Committee shall have full authority of the Board of Trustees to act upon routine matters during the interim between Board of Trustees meetings. The Executive Committee may act on non-routine matters only under extraordinary and emergency circumstances. All actions by the Executive Committee shall be reported to the Board of Trustees at its next meeting following such action. The deliberations of the Executive Committee shall be recorded in the Board of Trustees minutes.

Meetings of the Executive Committee shall be called and held in compliance with the Utah Open and Public Meetings Act. Meetings may be held upon the call of the chairman or the vice chairman or the joint call of the three elected members. While any member of the Board of Trustees may attend Executive Committee meetings, only members of the committee may vote.

2. **AUDIT COMMITTEE.** The Audit Committee shall be composed of three to five members. This committee's purpose is to assist the Board of Trustees in carrying out its financial and fiduciary responsibilities:

Responsibilities of this committee include:

- a. Receiving and reviewing the external auditor's written and verbal reports audits on the audits of Utah State University and the Utah State University Research Foundation annual financial reports.
- b. Reviewing the management letters and assessing the adequacy of the responses to the recommendations.
- c. Receiving and reviewing the internal audits and assessing the adequacy of the responses to the recommendations.
- d. Recommend to the full Board appropriate actions on the external and internal audit reports.

ARTICLE V
FUNCTIONS AND RESPONSIBILITIES

The functions and responsibilities of the Board of Trustees are derived from the law of the State of Utah and those delegated by the Board of Regents, particularly in the Board of Regents Policy R220. They include but are not necessarily limited to:

1. **BOARD OF TRUSTEES STATUTORY RESPONSIBILITIES.** Utah law provides the Board of Trustees with four specific duties to:
 - a. Facilitate communication between the institution and the community.
 - b. Assist in planning, implementing, and executing fund-raising and development projects aimed at supplementing institutional appropriations.
 - c. Perpetuate and strengthen alumni and community identification with the institution's tradition and goals.
 - d. Select recipients of honorary degrees.
2. **APPROVE OR RECOMMEND SELECTED ACTION ITEMS BEFORE SUBMISSION TO THE BOARD OF REGENTS.** On matters identified by the Board of Regents by policy or specific request, the Board of Trustees approves or recommends, whichever is specified by the Board of Regents policy or request, before these matters are submitted by the President to the Board of Regents.

3. **MONITOR AND REPORT TO THE BOARD OF REGENTS.** The Board of Trustees monitors and reports certain matters identified by the Board of Regents by policy or specific request. The Commissioner provides the Board of Trustees with the relevant Board of Regents policy and the procedures for monitoring and reporting. The Board of Trustees reports to the Board of Regents regarding institutional compliance with such Board of Regents Policy, or progress on specific matters.
4. **CONSULT WITH THE BOARD OF REGENTS.** The Board of Regents may consult or seek direct assistance from the Board of Trustees. This is accomplished through invitations to Board of Trustees to serve on special committees established by the Board of Regents (e.g., presidential search committees) or through other contacts.
5. **PETITION THE BOARD OF REGENTS.** The Board of Trustees, after notifying the President of its intention to do so, may petition the Board of Regents directly on any matter the Board of Trustees views to be of importance to the institution.

ARTICLE VI **MEETINGS**

Regular and special meetings of the Board of Trustees may be called by the chairman of the Board of Trustees or, in the chairman's absence, the vice chairman of the Board of Trustees, or by a majority of the members.

All meetings of the Board of Trustees shall be in compliance with the Utah Open and Public Meetings Act.

Notice of the time and place of Board of Trustees meetings and the business to be acted on at such meetings shall be ~~mailed~~ provided to each Board of Trustees member at least seven days before the meeting by the Secretary of the Board of Trustees, except as otherwise provided for by the Utah Open and Public Meetings Act.

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A quorum for conducting the business of the Board of Trustees shall consist of six members. Board of Trustees action may be taken by majority vote whenever a quorum is present.

Proxy voting shall not be permitted at meetings of the Board of Trustees or at meetings of its committees.

The Board of Trustees may meet in executive session as provided by law.

TELEPHONE OR ELECTRONIC EQUIPMENT MEETINGS. Meetings of the Board of Trustees may be held by telephone or electronic equipment if:

1. All Board of Trustees members are given notice of such meeting as follows:
 - a. ~~Written notice~~ at least five (5) days in advance of such meetings.
 - b. All Board of Trustees members are notified ~~by telephone~~ at least twenty-four (24) hours in advance of such meetings.
2. All Board of Trustees members participating can hear each other at the same time.

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Participation by such means shall be equivalent to being present in person at the meetings.

ARTICLE VII
AMENDMENTS

These Bylaws may be amended at any regular Board of Trustees meeting by a majority vote, provided that a copy of the proposed amendment shall be given ~~in writing~~ to each Board of Trustees member at least seven days before action on the amendment is taken.

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I certify that the Bylaws of the Board of Trustees of Utah State University were revised and (pages 1 through 6) were approved by the Board of Trustees in a meeting held on 20 April 1991; amended 20 September 1996 (Article IV-5); amended 15 June 2001 (Article IV-6); amended 11 January 2002 (Article IV-2, 3, 4, 5, 6).

Lee H. Burke
Secretary of the Board of Trustees

Date

I certify that the Bylaws of the Board of Trustees of Utah State University were amended and approved by the Board of Trustees in a meeting held on April 10, 2009 (Article IV-1).

Sydney M. Peterson
Secretary of the Board of Trustees
April 10, 2009

I certify that the Bylaws of the Board of Trustees of Utah State University were amended and approved by the Board of Trustees in a meeting held on August 13, 2010 (Article I).

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Sydney M. Peterson
Secretary of the Board of Trustees
August 13, 2010

AGENDA
PRESIDENT'S REPORT
March 8, 2013

A. Information Items

1. Student Resolution of Commendation to Norma Patino

B. Recent Events

1. Basketball – Idaho at USU, January 5, 2013
2. Council of Presidents – Salt Lake City, January 8, 2013
3. Northwest Commission on Colleges and Universities (NWCCU) Winter Meetings – Bellevue, Washington, January 8-10, 2013
4. Regents Legislative Kick-Off – Salt Lake City, January 11, 2013
5. Basketball – San Jose at USU, January 11, 2013
6. Governor's Education Excellence Commission – Salt Lake City, January 14, 2013
7. Legislative Preview Session – Kaysville, January 14, 2013
8. Martin Luther King Vigil – January 16, 2013
9. NCAA Board of Directors Meetings – Grapevine, Texas, January 17-19, 2013
10. Salt Lake Chamber Board of Governors – Salt Lake City, January 22, 2013
11. Regents Audit Subcommittee – Salt Lake City, January 23, 2013
12. Inaugural Lecture for Paul R. Grossl – January 23, 2013
13. RCDE Statewide Advisory Board Retreat – Price, January 24, 2013
14. Regents Legislative Kick-Off – St. George, January 24, 2013
15. Basketball – UT Arlington at USU, January 24, 2013
16. Board of Regents – Dixie State University, St. George, January 25, 2013
17. Basketball – LA Tech at USU, January 26, 2013
18. COP Legislative Meeting – Salt Lake City, January 29, 2013
19. Inaugural Lecture for Linda M. Skogrand – January 29, 2013
20. Higher Ed Appropriations Subcommittee – Salt Lake City, January 30, 2013
21. Infrastructure and General Government Subcommittee – Salt Lake City, January 30, 2013
22. Research on Capitol Hill – Salt Lake City, January 31, 2013
23. Sunrise Session – Presenter: Douglas Jackson-Smith – Salt Lake City, February 1, 2013
24. Higher Ed Appropriations Subcommittee – Salt Lake City, February 1, 2013
25. Education Standing Meeting – Salt Lake City, February 4, 2013
26. Infrastructure and General Government Subcommittee – Salt Lake City, February 5, 2013
27. Higher Ed Appropriations Subcommittee – Salt Lake City, February 5, 2013
28. President's Ambassadors at the Home – February 5, 2013
29. Council of Presidents Legislative Meeting – Salt Lake City, February 6, 2013
30. Inaugural Lecture for Cheryl D. Walters – February 6, 2013
31. Fry Street Gift Recognition for Dan & Manon Russell – February 7, 2013
32. Higher Ed Appropriations Subcommittee – Salt Lake City, February 8, 2013

33. Aggie Auction – February 8, 2013
34. Inaugural Lecture for Brock Dethier – February 12, 2013
35. Higher Ed Appropriations Subcommittee – Salt Lake City, February 13, 2013
36. Basketball – Denver at USU, February 14, 2013
37. Higher Ed Appropriations Subcommittee – Salt Lake City, February 15, 2013
38. Basketball – New Mexico State at USU, February 16, 2013
39. Higher Ed Appropriations Subcommittee – Salt Lake City, February 20, 2013
40. Inaugural Lecture for Terry Peak – February 21, 2013
41. Higher Ed Appropriations Subcommittee – Salt Lake City, February 22, 2013
42. Basketball – ESPN Bracket Buster – Illinois State at USU, February 23, 2013
43. Inaugural Lecture for Kevin M. Heaton – February 25, 2013
44. Salt Lake Chamber Board of Governors – Salt Lake City, February 26, 2013
45. Tier 2 with ASUSU Executive Council – February 26, 2013
46. Higher Education Day Luncheon – Salt Lake City, March 1, 2013
47. ACE Annual Meetings – Washington, DC, March 2-6, 2013
48. Council of Presidents Legislative Meeting – Salt Lake City, March 6, 2013
49. Inaugural Lecture for Gregory J. Madden – March 6, 2013
50. Basketball – Texas State at USU, March 7, 2013
51. USU Board of Trustees – March 8, 2013
52. Founders Day – March 8, 2013

C. Upcoming Events

1. Basketball – University of Texas San Antonio at USU, March 9, 2013
2. Council of Presidents – Salt Lake City, March 12, 2013
3. Western Athletic Conference Basketball Tournament – Las Vegas, March 13-16, 2013
4. Mountain West Board Meeting, Las Vegas, March 15, 2013
5. Employee Recognition Luncheon – March 19, 2013
6. Tier 2 Public Forum – March 20, 2013
7. Dinner with Living Learning Community – March 20, 2013
8. NCAA 1st/2nd Rounds – March 21-24, 2013
9. Remarks at USU Research Foundation Dinner – March 22, 2013
10. College of Natural Resources Annual Awards Banquet – March 23, 2013
11. College Legislative Update Meetings – March 25-April 24, 2013
12. Salt Lake Chamber Board of Governors – Salt Lake City, March 26, 2013
13. Governor’s Education Excellence Commission – Salt Lake City, March 26, 2013
14. Inaugural Lecture for Robert Gillies – March 27, 2013
15. Salt Lake Chamber Giants in Our City – Salt Lake City, March 27, 2013
16. Board of Regents – Salt Lake City, March 29, 2013
17. USU Board of Trustees Telephone Conference Meeting – April 5, 2013
18. Panelist at Utah Women in Higher Education Network (UWHEN) Spring Conference – Weber State University, April 5, 2013

D. Other



RESOLUTION OF COMMENDATION

To

Norma Patino

Norma Patino is an extraordinary example of a student who has balanced excellent academics with extracurricular activities during her tenure at Utah State University. She will be graduating in the spring of 2014 in Dietetics with minors in Chemistry and Business.

Norma currently serves as Administrative Assistant for the ASUSU Diversity Council, is the co-founder of USU B.U.L.L. (Building Upper Level Leaders), and also serves as a Catechist for her church. Previously, Norma has served in various volunteer positions in the community and on campus – including coaching soccer, volunteering at the hospital, and serving as a member of the Ag Council.

Norma does an excellent job balancing her time both inside and outside the classroom. She is currently working as a member of the USU A-Team, where she has the opportunity to influence the lives of many incoming USU students. Norma is also a manager at La Tormenta, a local restaurant. In spite of Norma’s busy schedule, she has managed to maintain a 3.95 GPA.

Norma’s favorite quote is by Maya Angelou, “Courage is the most important of all the virtues, because without courage you can’t practice any other virtue consistently.”

Norma Patino has exemplified the principle of courage during her time at Utah State University and in so doing, has been a shining example to those around her. We wish her luck as she continues on her journey.

Stan L. Albrecht
President
March 8, 2013

**CONSENT AGENDA
MARCH 8, 2013**

1. Minutes of the Executive Session held January 4, 2013
2. Minutes of the Regular Meeting held on January 4, 2013
3. Faculty and Staff Adjustments
4. Certificate of the Treasurer for November 2012
5. Certificate of the Treasurer for December 2012
6. Report of Investments for November 2012
7. Report of Investments for December 2012
8. Delegation/Administrative Reports for November 16, 2012 to January 21, 2013
9. Delegation/Administrative Reports for January 21, 2013 to February 15, 2013
10. Housing Review and Recommendation for 2013-2014
11. Contract/Grant Proposals and Awards for November 2012
12. Contract/Grant Proposals and Awards for December 2012
13. Contract/Grant Proposals and Awards for January 2013
14. Acceptance of Written Report
 - Academic/Provost
 - Business and Finance
 - Controller's Office
 - Facilities
 - Information Technology
 - Extension/Continuing Education
 - Federal & State Relations
 - Research
 - Commercialization and Regional Development
 - Student Services

- University Advancement
 - Monthly Progress Report
 - Monthly Gift Comparison, FY 2012
- USU Eastern
- Alumni Association
- ASUSU
- Athletics
- Public Relations and Marketing
- Faculty Senate
- Professional Employees Association
- Classified Employees Association

EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
NOVEMBER 2, 2012

Minutes of the Executive Session of the Utah State University Board of Trustees held in the Alma Sonne Board Room of the University Inn at 8:51 a.m.

MEMBERS PRESENT

Ronald W. Jibson	Chair
Jody K. Burnett	
Mark K. Holland	
J. Scott Nixon	
Frank Peczuh, Jr.	
Suzanne Pierce-Moore	
Christian S. Thrapp	

MEMBERS EXCUSED

Robert L. Foley	
Douglas S. Foxley	
Susan D. Johnson	
Scott R. Watterson	Vice Chair

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Provost
Robert T. Behunin	Vice President for Commercialization and Regional Development
Noelle E. Cockett	Vice President for Extension and Dean of the College of Agriculture
David T. Cowley	Vice President for Business and Finance
Craig J. Simper	General Counsel
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary

OTHERS PRESENT

Jed H. Pitcher	Utah State Board of Regents
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Chair Jibson conducted the meeting. Personnel, property, and legal issues were discussed.

The Executive Session adjourned at 10:32 a.m.

Ronald W. Jibson, Chair

Sydney M. Peterson, Secretary

Date Approved

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
JANUARY 4, 2013

Minutes of the Regular Meeting of the Utah State University Board of Trustees, 10:42 a.m.

MEMBERS PRESENT

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Mark K Holland	
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Susan D. Johnson	
Scott R. Watterson	Vice-Chair

UNIVERSITY REPRESENTATIVE PRESENT

Stan L. Albrecht	President
Raymond T. Coward	Executive Vice President and Provost
Scott Barnes	Vice President and Director of Athletics
Robert T. Behunin	Vice President for Commercialization and Regional Development
Noelle E. Cockett	Vice President for Extension and Dean of the College of Agriculture
David T. Cowley	Vice President for Business and Finance
Mark R. McLellan	Vice President for Research and Dean of Graduate Studies
James D. Morales	Vice President for Student Services
Neil Abercrombie	Director of Federal and State Relations
Mark Brunson	Department Head, Environment and Society
Jodi Bailey	Chief Audit Executive
Dennis Dolny	Department Head of Health, Physical Education, and Recreation
Renee Galliher	President of Faculty Senate
Michael Kuhns	Interim Department Head of Wildland Resources
Kim Corbin-Lewis	Department Head, Communicative Disorders and Deaf Education
Chris Luecke	Dean of the Quinney College of Natural Resources
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary
Joe Peterson	Chancellor of USU-CEU
Sylvia Read	Associate Department Head, Teacher Education and Leadership

Laurens Smith	Executive Senior Vice Provost
Franklin C. Stewart	Interim Director of Advancement
Tim Vitale	Executive Director of Public Relations and Marketing
Craig Whyte	President of the Professional Employees Association

OTHERS PRESENT

Holden Brown	Recipient of Student Resolution of Commendation
Jed H. Pitcher	Utah State Board of Regents
Teresa L. Theurer	Utah State Board of Regents

MEMBERS OF THE MEDIA PRESENT

Kevin Opsahl	<i>The Herald Journal</i>
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Chair Jibson conducted the meeting and welcomed those present including Regents Pitcher and Theurer, faculty and staff representatives, and members of the press.

I. Chairman's Report

A. Report by ASUSU President, Christian S. Thrapp

Trustee Thrapp reported on the following (see Appendix FF):

- There is a fee board meeting coming up soon. This board will determine student fees for the next year.
- The ASUSU Officers have been cautioned to be careful with their budgets because the amount of funding for Spring Semester is still unknown.

B. Report by Alumni Association President, Jody K. Burnett

Trustee Burnett reported on the following (see Appendix EE):

- On November 3, honorees, Larry and Linda Crandall, Brett Bills, Scott Bills and MerLyn Pitcher were inducted into the Alumni Hall of Honor.
- The Alumni Association is seeing some significant increases from alumni in their social media engagement.
- There were more than 3,000 Aggies that attended the pre-game party at the Potato Bowl. It was a very successful event.

C. Report on Athletics Committee Meeting held November 2, 2012

Chair of the Athletics Committee, Trustee Nixon, reported that the committee met and discussed the year-to-date athletic activities including the academic and competitive results of the athletes.

The committee also reviewed the annual budget, the five-year financial plan, strategic priorities, and the athletic facilities, including those that are currently in process. Since the meeting, Athletics has had the most successful football season in school history and the basketball team has a great 12-1 start to the season. Trustee Nixon credited this success to the support and quality at the highest level at the university, especially from President Albrecht and Athletic Director Scott Barnes.

D. Report on Audit Committee Conference Call held December 20, 2012

Trustee Nixon, a member of the Audit Committee, reported that the committee reviewed the external audits, including the annual reports for fiscal year 2011-12 for the University, USU Research Foundation, Utah Public Radio, and Edith Bowen Laboratory School. There were no issues or weaknesses identified in the audits.

Action: Trustee Nixon moved approval of Resolution 13-1-15, the approval of the external audit reports. Trustee Holland seconded the motion and the voting was unanimous in the affirmative.

E. Report on Honorary Degrees and Awards Committee Meeting held January 4, 2013

Chair of the Honorary Degrees and Awards Committee, Trustee Pierce-Moore reported that the committee expressed appreciation to those who submitted names for honorary degrees at commencement. The committee is excited about the names they will be submitting to the President.

F. Date of the next Board of Trustees Meeting

The next Board of Trustees meeting will be held on Friday, March 8, 2013, on the USU campus.

II. President's Report

A. Student Resolution of Commendation for Holden Brown

Trustee Thrapp read the Student Resolution of Commendation for Holden Brown, a senior graduating in Human Movement Science in the Emma Eccles Jones College of Education and Human Services (Appendix A).

B. Letter of Appreciation from Diane Berger

President Albrecht read a letter of appreciation sent by Danny Berger's mother, Diane Berger (Appendix LL). The President will put a copy of the letter in the student newspaper.

C. Legislative Preview

The Director of Federal and State Relations, Neil Abercrombie, stated that the legislature will schedule a date for Danny Berger and trainer, Mike Williams, to attend a legislative session where they will be honored. This request was made by Senator Lyle Hillyard.

Neil Abercrombie gave an update on the current makeup of the legislature. There are 75 members of the Utah House of Representatives, 20 of them are new members this year. Of the 20 new members, 13 have graduate degrees, so many of them have experience in higher education.

The budget for the University will be based on the Governor's budget recommendations announced in December. The Governor recommended a 1% compensation increase for higher education employees and other state employees, \$20M in higher education support towards his 66% goal, \$11M towards mission-based funding, and \$8M towards USTAR.

A few of the key issues for this session will be flexibility on admissions and removing some of the caps for tuition waivers. USTAR will be an important topic, as well as the possibility of a state-wide STEM center.

D. Recent Events

1. Alumni Association Hall of Honor Brunch – November 3, 2012
2. Football – Texas State at USU, November 3, 2012
3. Council of Presidents – Salt Lake City, November 5, 2012
4. Inaugural Professor Lecture, Eadric Bressel – November 6, 2012
5. TEDx Conference at USU – November 7, 2012
6. APLU Annual Meetings – Denver, Colorado, November 11-13, 2012
7. USU Research Foundation Board Dinner – November 15, 2012
8. Basketball – St. Mary's at USU, November 15, 2012
9. Board of Regents – Utah Valley University, November 16, 2012
10. Football – USU at La Tech, November 17, 2012

11. Basketball – Texas A&M at USU, November 17, 2012
12. Football – Idaho at USU, November 24, 2012
13. Basketball – Weber State at USU, November 24, 2012
14. Salt Lake Chamber Board of Governors – Salt Lake City, November 27, 2012
15. Governor’s Education Excellence Commission – Salt Lake City, November 27, 2012
16. Inaugural Professor Lecture, Carol D. Von Dohlen – November 27, 2012
17. Presentation at Logan Rotary – November 29, 2012
18. Legislative Preview Lunch – December 4, 2012
19. Aggie Passport Reception at the Home – December 4, 2012
20. Council of Presidents Conference Call – December 6, 2012
21. Regence Blue Cross Blue Shield Community Board Meeting – Salt Lake City, December 6, 2012
22. AFC Holiday Concert and Reception – December 8, 2012
23. Mtn. West Board of Directors Meetings – Phoenix, Arizona, December 9-10, 2012
24. Idaho Potato Bowl – Boise, Idaho, December 14-15, 2012
25. Basketball – USU at Utah Valley University, December 15, 2012
26. Basketball – World Vision Challenge, December 20-22, 2012
27. Basketball – Seattle at USU, January 3, 2013
28. USU Board of Trustees – January 4, 2013

E. Upcoming Events

1. Basketball – Idaho at USU, January 5, 2013
2. Council of Presidents – Salt Lake City, January 8, 2013
3. Norwest Commission on Colleges and Universities (NWCCU) Winter Meetings – Bellevue, Washington, January 8-10, 2013
4. Regents Legislative Kick Off – Salt Lake City, January 11, 2013
5. Basketball – San Jose at USU, January 11, 2013
6. Governor’s Education Excellence Commission – Salt Lake City, January 14, 2013
7. Legislative Preview Session – Kaysville, January 14, 2013
8. Martin Luther King Vigil – January 16, 2013
9. NCAA Board of Directors Meetings – Grapevine, Texas, January 18-19, 2013
10. Salt Lake Chamber Board of Governors – Salt Lake City, January 22, 2013
11. Regents Audit Subcommittee – Salt Lake City, January 23, 2013
12. Inaugural Lecture for Paul R. Grossl – January 23, 2013
13. RCDE Statewide Advisory Board Retreat – Price, January 24, 2013
14. Basketball – UT Arlington at USU, January 24, 2013
15. Board of Regents – Dixie State University, St. George, January 25, 2013
16. Basketball – LA Tech at USU, January 26, 2013
17. Inaugural Lecture for Linda M. Skogrand – January 29, 2013
18. Research on Capitol Hill – Salt Lake City, January 31, 2013
19. Sunrise Session – Presenter: Douglas Jackson-Smith – Salt Lake City, February 1, 2013
20. Inaugural Lecture for Cheryl D. Walters – February 7, 2013
21. Fry Street Gift Recognition for Dan & Manon Russell – February 7, 2013
22. Aggie Auction – February 8, 2013
23. Inaugural Lecture for Brock Dethier – February 12, 2013

24. Basketball – Denver at USU, February 14, 2013
25. Basketball – New Mexico State at USU, February 16, 2013
26. Inaugural Lecture for Terry Peak – February 21, 2013
27. Basketball – ESPN Bracketbuster at USU, February 22, 2013
28. Basketball – ESPN Bracketbuster at USU, February 23, 2013
29. Inaugural Lecture for Kevin M. Heaton – February 25, 2013
30. Salt Lake Chamber Board of Governors – Salt Lake City, February 26, 2013
31. APLU Winter Board of Directors Meetings – Washington, DC. February 27-28, 2013
32. Higher Education Day Luncheon – Salt Lake City, March 1, 2013
33. ACE Annual Meetings – Washington, DC, March 2-6, 2013

III. Consent Agenda

Trustees were given the following consent agenda materials for their consideration:

- Minutes of the Executive Session Held November 2, 2012
- Minutes of the Regular Meeting Held November 2, 2012
- Resolution 13-1-1 Faculty and Staff Adjustments (Appendix B)
- Resolution 13-1-2 Certificate of Treasurer for August 2012 (Appendix C)
- Resolution 13-1-3 Certificate of Treasurer for September 2012 (Appendix D)
- Resolution 13-1-4 Certificate of Treasurer for October 2012 (Appendix E)
- Resolution 13-1-5 Report of Investments for August 2012 (Appendix F)
- Resolution 13-1-6 Report of Investments for September 2012 (Appendix G)
- Resolution 13-1-7 Report of Investments for October 2012 (Appendix H)
- Resolution 13-1-8 Delegation/Administrative Reports October 5, 2012 to November 16, 2012 (Appendix I)
- Resolution 13-1-9 Contract/Grant Proposals and Awards for September 2012 (Appendix J)
- Resolution 13-1-10 Contract/Grant Proposals and Awards for October 2012 (Appendix K)
- Acceptance of Written Reports:
 - Academic/Provost (Appendix W)
 - Business and Finance (Appendix X)
 - Finance
 - Facilities
 - Information Technology
 - Extension/Continuing Education (Appendix Y)
 - Research (Appendix Z)
 - Commercialization and Regional Development (Appendix AA)
 - Student Services (Appendix BB)
 - University Advancement (Appendix CC)
 - Monthly Progress Report
 - Monthly Gift Comparison
 - USU Eastern (Appendix DD)
 - Alumni Association (Appendix EE)
 - ASUSU (Appendix FF)
 - Athletics (Appendix GG)
 - Public Relations and Marketing (Appendix HH)

Faculty Senate (Appendix II)
Professional Employees Association (Appendix JJ)
Classified Employees Association (Appendix KK)

Action: Trustee Holland moved approval of the Consent Agenda items, and Trustee Pierce-Moore seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

Vice President Mark McLellan gave a brief background on the changes in the graduate degree programs. Starting in October of 2011, all of the graduate degree programs have gone through an evaluation process and the proposed changes are just the leading edge in a series of changes that will be coming. So far, more than 40 programs have made changes, which is more than 50% of the doctoral programs.

A. Discontinuance and Restructuring of Graduate Degree Programs

1. Proposal from the Department of Communicative Disorders and Deaf Education, Emma Eccles Jones College of Education and Human Services, to discontinue the EdS in Communicative Disorders and Deaf Education

Dr. Kim Corbin-Lewis, Department Head, Communicative Disorders and Deaf Education stated that there is a degree called the Educational Specialist EdS that was used for Audiologists with a MS degree as an interim degree between their masters and doctoral degree. The Doctor of Audiology is now the entry level degree, so the EdS degree is no longer necessary (Appendix L).

2. Proposal from the Department of Communicative Disorders and Deaf Education, Emma Eccles Jones College of Education and Human Services, to discontinue the Audiology Specialization under MA, MS, MEd, and AuD Degrees

Dr. Corbin-Lewis, indicated that the college would like to discontinue the specialization of Audiology under the Audiology Degree because it is redundant. The Audiology specialization was important when it was an MS degree because there were other professions using the degree, but there are no longer other professions using it (Appendix M).

3. Proposal from the School of Teacher Education and Leadership (TEAL), Emma Eccles Jones College of Education and Human Services, to discontinue the EdD and PhD in Management Information Systems, Instructional Technology, Occupational and Adult Education, and Special Education

Sylvia Read, Associate Department Head, School of Teacher Education and Leadership stated that there have previously been interdepartmental doctoral degrees with Management Information Systems, Instructional Technology, Occupational and

Adult Education, and Special Education. That interdepartmental program has been discontinued and each department now owns their own program. The change will not affect any students (Appendix N).

4. Proposal from the Department of Environment and Society, Quinney College of Natural Resources, to eliminate the Master of Arts degree in Geography and six specializations within the Master of Science degree in Geography

Dr. Mark Brunson, Department Head, Environment and Society Department, indicated that over the years the students have become less and less interested in specializations in the MS degree in Geography to the point that continuing doesn't really serve a market.

Dr. Brunson also indicated that the MA in Geography was created when the program was housed in the College of Humanities and Social Sciences. Sometime in the 1980's the program was moved to the College of Natural Resources and the MA went with it. The only difference between the MA and the MS was a foreign language requirement. With the program now in the College of Natural Resources, there is no longer a demand for an MA in Geography (Appendix O).

5. Proposal from the Department of Wildland Resources, Quinney College of Natural Resources, to restructure its MS and PhD in Wildlife Biology by dropping the existing specializations in Conservation Biology and Problem Wildlife Management

Dr. Michael Kuhns, Interim Department Head, Wildland Resources, stated that when the college was reorganized, Wildland Resources had faculty come from four different departments. Some of the specializations the department offered were based on the faculty they had at the time and now many of those faculty members are no longer with the University. (Appendix P).

6. Proposal from the Department of Wildland Resources, Quinney College of Natural Resources, to restructure its MS and PhD in Forestry by dropping the existing specializations in Forest Biology and Forest Economics and Policy

Dr. Kuhns stated that students are choosing more simple designations for their degrees and are not choosing specializations. Dropping the specializations will not change the rigor of the programs but will help to simplify the marketing of the programs (Appendix Q).

7. Proposal from the Department Wildland Resources, Quinney College of Natural Resources, to restructure its MS and PhD in Range Science by dropping the existing specializations in Game-Range Management, International Range Management, Range Rehabilitation, and Range Resource Economics

(Appendix R)

Action: Trustee Burnett moved the approval of Resolution 13-1-11 the proposal to discontinue and restructure graduate degree programs. Trustee Thrapp seconded the motion and the voting was unanimous in the affirmative.

B. Proposal from the Department of Health, Physical Education, and Recreation, Emma Eccles Jones College of Education and Human Services, for a new professional Master of Health Promotion degree

Vice President McLellan indicated that the creation of the Health Promotion degree is essentially modifying an old Master of Science Plan C option, a very unstructured concept degree, into a very structured professional degree. Dr. Dennis Dolny, Department Head, Health, Physical Education, and Recreation, stated that a student with a Health Promotion degree would be able to work at any medically oriented health promotion entity where the individual is working with clients (Appendix S).

C. Proposal from the Department of Health, Physical Education, and Recreation, Emma Eccles Jones College of Education and Human Services, for a new professional Master of Fitness Promotion degree

Dr. Dolny indicated that the Master of Fitness Promotion degree will replace the Corporate Wellness specialization currently in the MS Health & Human Movement degree. This new degree will be a better brand for what these students are being trained to do as it is more than just corporate wellness; it's promoting a healthy and active lifestyle (Appendix T).

Action: Trustee Nixon moved the approval Resolution 13-1-12 and 13-1-13 the proposal for a new Master of Health Promotion degree and a new Master of Fitness Promotion degree. Trustee Peczuh seconded the motion and the voting was unanimous in the affirmative.

Chair Jibson asked how the new degrees are being rolled out to students. Dr. Dolny said that all of the students in the program had been notified and are all excited.

Provost Coward stated that this is just the beginning of proposals coming forward as all of the graduate programs have been doing their reviews. He pointed out that we are absolutely a research institution, are committed to research, and research will always be at the core of what we do. At the same time, developing professional masters programs is very much a part of what we want to be and who we want to be, and we are excited to have a separate set of graduate degrees for professionals.

D. Proposal for the Refunding of Student Building Fee Revenue and Refunding Bonds, Series 2004A

Vice President David Cowley stated that analysis now shows that we have the opportunity to refund a portion of our bonds that will generate savings to the university. Approximately \$8 million of the Student Building Fee revenues are eligible for refunding which will save more than \$1 million of net present value over the next 14 years. The present value savings is about 16%, which is way beyond the normal percentage we look for of 3% for refunding (Appendix U).

Action: Trustee Nixon moved the approval of Resolution 13-1-14, the refunding of Student Building Fee Revenue and Refunding Bonds, Series 2004A. Trustee Holland seconded the motion and the voting was unanimous.

E. Review and Approval of External Audit Reports

The motion for Resolution 13-1-15 was made during the Audit Committee report.

F. Proposal to approve a new Space Dynamics Laboratory Facility, a non-state funded project

Vice President Cowley indicated that the Space Dynamics Lab (SDL) has a division called C4ISR which is rapidly growing. Despite the challenges at the Federal budget level, the Space Dynamics Lab is in a position to receive even more work. They have expanded to nearly every available space on the Innovation Campus. They project they need approximately 60,000 square feet immediately (Appendix V).

Vice President Cowley said there are two options: 1) bond and construct a building or 2) bond and purchase a new building. Whichever option we choose will need to go through the Legislative process to obtain bonding authorization. If we construct a building, the construction could begin as soon as the legislative session ends and the building would be complete sometime in the middle of 2014.

Vice President Cowley said there is a developer who is looking to build a spec building on the Innovation Campus that could be built and fitted for the Space Dynamics Lab. This choice would be offered as a lease with a purchase option. The C4ISR program has such strong growth potential they felt they wanted to do a building in two phases, 60,000 square feet in each phase. If the developer builds the building, they would build the entire 120,000 square feet. The Space Dynamics Lab could exercise the option to purchase phase I immediately and use phase II on a lease basis for as much space as they need until they need the entire building, at which point they could exercise the purchase option for phase II. They are in negotiations now with the developer about the pricing structure of the purchase and lease option. Today there is not a firm decision on whether to build or purchase the building, but a decision should be made by the time it is presented to the Board of Regents.

Action: Trustee Burnett moved the approval of Resolution 13-1-16, the approval of a new Space Dynamics Lab facility, a non-state funded project. Trustee Pierce-Moore seconded the motion and the voting was unanimous.

G. Approval for the Honorary Degrees and Commencement Speaker for 2013

Trustee Pierce-Moore moved the approval of Resolution 13-1-17, the approval of the nominees for the Honorary Degrees and Commencement speaker for 2013. Trustee Burnett seconded the motion and the voting was unanimous.

V. Strategic Agenda

A. Enrollment Management Update

Vice President James Morales gave an update on the enrollment management plan in response to the missionary age change announcement from the LDS Church. He provided a handout (Appendix MM) that explains the best estimate of the projected enrollment loss with the accompanying revenue loss and the projected enrollment replacements and revenue replacements. The enrollment taskforce projects that through Fall 2014, the university will have an enrollment loss of approximately 1900 students and revenue loss of \$9.5 million. The primary strategies to address the loss are: 1) aggressively enhance and expand the transfer student recruitment from junior colleges in out-of-state markets, particularly in California and other western states, 2) recruit more out-of-state freshman, and 3) expand the international student recruitment.

The projected enrollment replacements using the primary strategies will add approximately 800 students through Fall 2014 and replace \$8 million in revenue. Vice President Morales indicated that the revenue from the replacement students is calculated at a higher rate of \$10,000 per student instead of the typical \$5,000 per student because of the increased tuition rate for international and out-of-state students. This reduces the revenue loss to \$1.5 million. Vice President Morales said the revenue loss could potentially be decreased even further because many of the 1900 students that we could lose through Fall 2014 will be scholarship students and we would not have to provide scholarship money for them. They project the cost savings over the two year time to be approximately \$1.3 million. Vice President Morales stated that this is a very solid plan to address the issue.

With respect to Regional Campus Distance Education (RCDE) enrollment, their numbers will come in a little later because of the quick admits they do into the third week of the semester. Vice President Morales indicated he doesn't think there will a major impact on RCDE because of the population they attract. RCDE will play a role in putting another strategy in place to attract students, such as a mid-semester enrollment option where students can take classes online or by satellite. Chancellor

Peterson stated that there are some different challenges at USU Eastern that will need to be addressed.

B. Mountain West Conference – What’s Next?

Vice President Barnes highlighted what Utah State takes to the Mountain West Conference; a top 20 ranked football team, a brand of recognition, competitive excellence, the right people, and academic excellence – ranked #9 in the BCS. Utah State has finished in the top of the WAC in many areas and expects to do the same in the Mountain West Conference.

Vice President Barnes indicated this is a positive place to be. The Mountain West Conference is made up of schools that are very similar in geography and mission, not only is there stability, but absolute value. There are tremendous opportunities with the Mountain West, but there are also some potential roadblocks. Vice President Barnes said that much of the competitive excellence and academic success is resource driven. He presented a gap analysis that shows where Utah State is as it relates to the other Mountain West schools (Appendix NN). There are some challenges that need to be addressed. Over time, the institution needs to provide the resources that allow the athletes to compete at this level.

Vice President Barnes said that on the facilities side the Strength and Conditioning Center will open in May, and will be one of the best in the country, and the basketball practice facility will likely be done a year from May. These two buildings, combined with the Laub Complex, put Utah State on the upper end of the Mountain West for the services and facilities that student athletes need. Now that we have the facilities for the student athletes, it’s time to shift the focus to the football stadium. Romney Stadium needs a facelift. The stadium needs help in concourse restrooms, concessions, a new press box, and premium seating: luge box seating, suites, and club seating – would occur in phase 1. Phase 2 would include expansion. This next year Athletics will assess the marketplace through a survey that will determine price points and inventory that can be sold through premium seating.

Vice President Barnes talked about how to close the gap. He said that the ticket office has been very good at customer service, but has been a box office. They have not had a professional sales staff to reach the Wasatch Front and grow the season ticket base the way it needs to. Athletics will do that with a third party that will be part of their team, much like Aggie Sports Properties, to help sell, with a focus on football and basketball. Other ways to close the gap include increasing the Big Blue Scholarship donations through season tickets, rights contracts, and the branding and licensing of merchandise.

C. Presidential Priorities Going Forward

Due to a lack of sufficient time, the President agreed to present his priorities going forward at the next Board of Trustees meeting.

Chair Jibson recognized and thanked Chancellor Peterson for coming and gave him the opportunity to make any comments. Chancellor Peterson said things at USU Eastern are going well. He said one of the highlights is they have an increase in enrollments for Spring semester when they expected a dip. This was due to some aggressive work on the part of the recruiters.

President Albrecht said that since the last week of the campaign he has received many calls from across the country suggesting that maybe the bucket list has been completed and asking if there was anything left to do. President Albrecht stated that there is a great deal left to do on the part of those sitting around the table. He said he has never worked with a more confident and qualified leadership team. He recognized each member of the senior team and expressed his appreciation.

Chair Jibson expressed appreciation for all that President Albrecht does as he continues to drive this great institution forward. He said that it's a pleasure as a board to associate with him and that they learn from him every time they meet with him.

Action: Trustee Pierce-Moore made a motion to adjourn the Regular Meeting. Trustee Nixon seconded the motion and the voting was unanimous.

The regular meeting adjourned at 12:34 p.m.

Ronald W. Jibson, Chair

Sydney M. Peterson, Secretary
(Minutes taken by Teri Rasmussen)

Date Approved

8 March 2013

ITEM FOR ACTION

RE: Faculty and Staff Adjustments

The attached faculty and staff adjustments are submitted for the Trustees consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The faculty and staff adjustments include four (4) changes in title or assignment; and two (2) new appointments.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the attached faculty and staff adjustments.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The President and the Provost recommend that the Board of Trustees approve four (4) changes in title or assignment; and two (2) new appointments;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the recommendation of the faculty and staff adjustments.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

Faculty and Staff Adjustments

a. Change in Title or Assignment

Emma Eccles Jones College of Education and Human Services

Shelley K. Lindauer, Professor, Department of Family, Consumer, and Human Development, Emma Eccles Jones College of Education and Human Services, to also be Associate Dean for Graduate Studies; effective 1 January 2013. No change in salary.

College of Engineering

Daniel W. Watson, Interim Department Head and Associate Professor, Department of Computer Science, College of Engineering, to be Department Head and Associate Professor of the same; effective 28 January 2013. No change in salary.

College of Humanities and Social Sciences

Kerry M. Bringhurst, Publication Specialist/News Director, Utah Public Radio, College of Humanities and Social Sciences, to be Interim General Manager of the same; effective 1 February 2013; replacing Victor Hogstrom. Salary to be \$55,000/12-month.

Uintah Basin Regional Campus

David D. Law, Associate Professor, Department of Family, Consumer and Human Development, Emma Eccles Jones College of Education and Human Services, to also be Associate Dean of the USU Uintah Basin Regional Campus; effective 1 February 2013; replacing David Woolstenhulme. Salary to be \$70,381/9-month.

b. New Appointment

Office of the Executive Vice President and Provost

Donna Dillingham-Evans, Dean and Executive Director of the USU Tooele Regional Campus and Professor with tenure, School of Teacher Education and Leadership, Emma Eccles Jones College of Education and Human Services; effective 1 March 2013. B.A. Austin Peay State University, 1970; M.Ed. University of Nevada, 1989; Ed.D. Northern Arizona University, 1996. Salary to be \$165,000/12-month.

Office of the Vice President for Research and Graduate Studies

Richard S. Inouye, Associate Dean and Associate Vice President, Office of Research and Graduate Studies; effective 11 February 2013; replacing Shelley Lindauer. B.A. Reed College, 1975; Ph.D. University of Arizona, 1982. Salary to be \$120,000/12-month.

8 March 2013

ITEM FOR ACTION

RE: Certificate of Treasurer for November 2012

The attached Certificate of Treasurer for November 2012 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds budget at 30 November 2012 totaled \$309,137,246, up \$9,683,841 (3.23%) over the same 2011-2012 period. The year-to-date state appropriated funds expenditures totaled \$114,274,960, up \$1,484,960 (1.32%) from the same 2011-2012 period and represented 37% of the total budget. The percent of budget expended, 37%, was 5% less than would be expected to be spent on a strict time of budget year expired basis.

Total expenditures for all funds totaled \$279,800,387, up \$10,051,843 (3.73%) over the same 2011-2012 period.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for November 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer; and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller's Office, Purchasing Department, and other departments; and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief that all expenditures listed on the attached Certificate of Treasurer were legitimate claims against Utah State University and funds were available for payment of said claims; and

WHEREAS, Vice President Cowley requests approval of the listed expenditures by fund for the period 1 November 2012 to 30 November 2012 on the attached Certificate of Treasurer; and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for November 2012.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

CERTIFICATE OF TREASURER

I, David T. Cowley, Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2012 to 30 November 2012.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller's Office, Purchasing Department, and other departments; according to the laws, rules, and regulations of Utah State University and the State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

State Appropriated Funds	Budget	Percent of Budget Expended (42% Fiscal Year Expired)	1-Nov-12 30-Nov-12	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
Education and General (Except Athletics)	\$187,841,767	39%	\$14,630,529	\$73,986,291	\$71,161,524	\$2,824,767	3.97 %
Athletics	4,698,256	42%	401,695	1,977,581	1,854,954	122,627	6.61 %
Agricultural Experiment Station	15,533,024	30%	858,700	4,600,029	4,842,910	(242,881)	(5.02) %
UWRL Appropriation	3,498,946	17%	105,541	596,199	540,367	55,832	10.33 %
UWRL Apportionment	5,650,112	28%	240,199	1,604,573	1,469,301	135,272	9.21 %
Tooele - Cont. Ed. Center	11,141,051	35%	580,001	3,874,426	4,301,012	(426,586)	(9.92) %
Educationally Disadvantaged	265,674	35%	28,933	92,116	128,487	(36,371)	(28.31) %
Southeastern Utah - Cont. Ed. Center	1,926,922	32%	88,218	611,476	690,353	(78,877)	(11.43) %
Uintah Basin - Cont. Ed. Center	6,501,938	35%	411,102	2,296,853	2,306,571	(9,718)	(0.42) %
Cooperative Extension	14,308,640	34%	876,377	4,844,718	4,738,854	105,864	2.23 %
Brigham City - Cont. Ed. Center	26,218,347	35%	535,342	9,117,439	10,907,136	(1,789,697)	(16.41) %
USTAR	9,800,000	30%	721,416	2,921,271	2,476,285	444,986	17.97 %
Price (USU Eastern)	15,884,576	35%	1,162,225	5,624,546	5,370,331	254,215	4.73 %
Blanding Campus (USU Eastern)	3,723,483	40%	339,229	1,490,205	1,270,217	219,988	17.32 %
Educationally Disadvantaged (USU Eastern)	115,559	55%	22,356	63,856	74,597	(10,741)	(14.40) %
Prehistoric Museum (USU Eastern)	388,903	28%	(2,236)	109,745	113,870	(4,125)	(3.62) %
Workforce Education (USU Eastern)	1,640,048	28%	80,062	463,636	543,231	(79,595)	(14.65) %
Total State Appropriated Funds	<u>\$309,137,246</u>	37%	<u>21,079,689</u>	<u>114,274,960</u>	<u>112,790,000</u>	<u>1,484,960</u>	1.32 %
 Total State Appropriated Funds 2011-2012	 <u>\$299,453,405</u>						
Increase from 2011-2012	<u>\$9,683,841</u>						
 Percent Increase from 2011-2012	 <u>3.23%</u>						

	1-Nov-12 30-Nov-12	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
<u>Other Unrestricted Funds</u>					
Overhead Reimbursement for R & D	\$859,262	\$3,608,882	\$3,553,671	\$55,211	1.55 %
Designated	6,559,859	26,047,681	20,574,843	5,472,838	26.60 %
Service Departments	3,666,382	19,466,901	18,020,043	1,446,858	8.03 %
Auxiliary Enterprises (Except Athletics)	2,498,321	16,136,947	16,004,155	132,792	0.83 %
Athletics - USU	2,012,572	7,012,970	5,617,918	1,395,052	24.83 %
	<u>15,596,396</u>	<u>72,273,381</u>	<u>63,770,630</u>	<u>8,502,751</u>	<u>13.33 %</u>
<u>Other Restricted Funds</u>					
Instruction	1,549,312	7,889,020	7,219,502	669,518	9.27 %
Research	4,634,222	23,297,488	26,312,687	(3,015,199)	(11.46) %
Public Service	3,170,395	16,820,848	17,325,090	(504,242)	(2.91) %
Academic Support	353,018	2,391,575	2,620,393	(228,818)	(8.73) %
Student Services	268,183	1,625,220	1,477,989	147,231	9.96 %
Institutional Support	132,779	1,311,030	605,411	705,619	116.55 %
Operation and Maintenance of Plant	2,528	83,343	25,630	57,713	225.18 %
Scholarships and Fellowships	3,683,715	28,872,278	28,020,625	851,653	3.04 %
Service Departments	1,960	5,530	14,208	(8,678)	(61.08) %
Auxiliary Enterprises	83,031	341,503	347,076	(5,573)	(1.61) %
	<u>13,879,143</u>	<u>82,637,835</u>	<u>83,968,611</u>	<u>(1,330,776)</u>	<u>(1.58) %</u>
<u>Other Funds</u>					
Plant Funds	953,148	9,586,755	8,274,623	1,312,132	15.86 %
Associated Students	120,832	787,394	718,942	68,452	9.52 %
Other Agency Funds	34,961	240,062	225,738	14,324	6.35 %
	<u>1,108,941</u>	<u>10,614,211</u>	<u>9,219,303</u>	<u>1,394,908</u>	<u>15.13 %</u>
 Total All Funds	 <u>\$51,664,169</u>	 <u>\$279,800,387</u>	 <u>\$269,748,544</u>	 <u>\$10,051,843</u>	 <u>3.73 %</u>

2/26/13

Date

David T. Cowley

8 March 2013

ITEM FOR ACTION

RE: Certificate of Treasurer for December 2012

The attached Certificate of Treasurer for December 2012 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds budget at 31 December 2012 totaled \$310,882,481, up \$11,429,076 (3.82%) over the same 2011-2012 period. The year-to-date state appropriated funds expenditures totaled \$136,764,220, up \$5,467,231 (4.16%) over the same 2011-2012 period and represented 44% of the total budget. The percent of budget expended, 44%, was 6% less than would be expected to be spent on a strict time of budget year expired basis.

Total expenditures for all funds totaled \$328,119,520, up \$12,943,937 (4.11%) over the same 2011-2012 period.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for December 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer; and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller's Office, Purchasing Department, and other departments; and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief that all expenditures listed on the attached Certificate of Treasurer were legitimate claims against Utah State University and funds were available for payment of said claims; and

WHEREAS, Vice President Cowley requests approval of the listed expenditures by fund for the period 1 December 2012 to 31 December 2012 on the attached Certificate of Treasurer; and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for December 2012.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

CERTIFICATE OF TREASURER

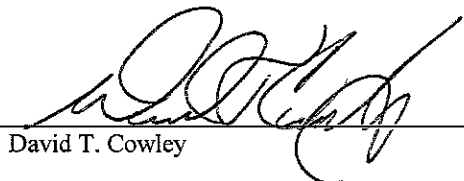
I, David T. Cowley, Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2012 to 31 December 2012.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller's Office, Purchasing Department, and other departments; according to the laws, rules, and regulations of Utah State University and the State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

State Appropriated Funds	Budget	Percent of Budget Expended (50% Fiscal Year Expired)	1-Dec-12 31-Dec-12	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
Education and General (Except Athletics)	\$187,824,767	48%	\$15,399,128	\$89,385,419	\$84,374,730	\$5,010,689	5.94 %
Athletics	4,715,256	51%	423,860	2,401,441	2,218,634	182,807	8.24 %
Agricultural Experiment Station	15,533,024	35%	874,670	5,474,699	5,703,286	(228,587)	(4.01) %
UWRL Appropriation	3,498,946	20%	118,262	714,461	619,592	94,869	15.31 %
UWRL Apportionment	5,650,112	33%	242,514	1,847,087	1,756,749	90,338	5.14 %
Tooele - Cont. Ed. Center	11,141,051	39%	433,790	4,308,216	4,636,709	(328,493)	(7.08) %
Educationally Disadvantaged	265,674	39%	12,043	104,159	143,606	(39,447)	(27.47) %
Southeastern Utah - Cont. Ed. Center	1,926,922	36%	90,582	702,058	761,408	(59,350)	(7.79) %
Uintah Basin - Cont. Ed. Center	6,501,938	41%	362,871	2,659,725	2,613,899	45,826	1.75 %
Cooperative Extension	14,308,761	40%	893,261	5,737,979	5,585,750	152,229	2.73 %
Brigham City - Cont. Ed. Center	26,218,347	37%	651,990	9,769,429	11,254,048	(1,484,619)	(13.19) %
USTAR	11,545,114	39%	1,585,708	4,506,979	2,761,100	1,745,879	63.23 %
Price (USU Eastern)	15,884,576	42%	1,046,507	6,671,054	6,487,186	183,868	2.83 %
Blanding Campus (USU Eastern)	3,723,483	47%	255,031	1,745,236	1,518,450	226,786	14.94 %
Educationally Disadvantaged (USU Eastern)	115,559	65%	11,112	74,967	82,032	(7,065)	(8.61) %
Prehistoric Museum (USU Eastern)	388,903	34%	20,682	130,427	132,478	(2,051)	(1.55) %
Workforce Education (USU Eastern)	1,640,048	32%	67,248	530,884	647,332	(116,448)	(17.99) %
Total State Appropriated Funds	<u>\$310,882,481</u>	44%	<u>22,489,259</u>	<u>136,764,220</u>	<u>131,296,989</u>	<u>5,467,231</u>	4.16 %
Total State Appropriated Funds 2011-2012	<u>\$299,453,405</u>						
Increase from 2011-2012	<u>\$11,429,076</u>						
Percent Increase from 2011-2012	<u>3.82%</u>						

	1-Dec-12 31-Dec-12	Year to Date	Prior Year to Date	Increase (Decrease) from Prior Year	Percent Increase (Decrease) from Prior Year
<u>Other Unrestricted Funds</u>					
Overhead Reimbursement for R & D	\$796,342	\$4,405,224	\$4,185,810	\$219,414	5.24 %
Designated	4,964,387	31,012,068	26,002,818	5,009,250	19.26 %
Service Departments	3,689,660	23,156,562	22,122,006	1,034,556	4.68 %
Auxiliary Enterprises (Except Athletics)	2,567,478	18,704,425	18,715,446	(11,021)	(0.06) %
Athletics - USU	1,277,672	8,290,642	6,574,300	1,716,342	26.11 %
	<u>13,295,539</u>	<u>85,568,921</u>	<u>77,600,380</u>	<u>7,968,541</u>	<u>10.27 %</u>
<u>Other Restricted Funds</u>					
Instruction	1,339,610	9,228,630	8,527,226	701,404	8.23 %
Research	3,940,291	27,237,779	30,797,041	(3,559,262)	(11.56) %
Public Service	2,978,989	19,799,837	20,146,929	(347,092)	(1.72) %
Academic Support	908,357	3,299,931	2,970,843	329,088	11.08 %
Student Services	255,251	1,880,470	1,712,939	167,531	9.78 %
Institutional Support	35,179	1,346,209	784,558	561,651	71.59 %
Operation and Maintenance of Plant	24,789	108,132	28,912	79,220	274.00 %
Scholarships and Fellowships	1,062,586	29,934,865	29,088,043	846,822	2.91 %
Service Departments	1,685	7,214	17,592	(10,378)	(58.99) %
Auxiliary Enterprises	110,306	451,809	413,673	38,136	9.22 %
	<u>10,657,043</u>	<u>93,294,876</u>	<u>94,487,756</u>	<u>(1,192,880)</u>	<u>(1.26) %</u>
<u>Other Funds</u>					
Plant Funds	1,672,624	11,259,379	10,651,940	607,439	5.70 %
Associated Students	135,598	922,992	826,370	96,622	11.69 %
Other Agency Funds	69,070	309,132	312,148	(3,016)	(0.97) %
	<u>1,877,292</u>	<u>12,491,503</u>	<u>11,790,458</u>	<u>701,045</u>	<u>5.95 %</u>
 Total All Funds	 <u>\$48,319,133</u>	 <u>\$328,119,520</u>	 <u>\$315,175,583</u>	 <u>\$12,943,937</u>	 <u>4.11 %</u>

2/26/13
Date



David T. Cowley

ITEM FOR ACTION

RE: Report of Investments for November 2012

The attached Report of Investments for November 2012 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

This set of investment reports presents investment activity for November 2012 and comparative year-to-date totals for FY 2012-2013 and FY 2011-2012.

CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during November 2012 was \$279,827,567, down \$11,691,398 from October 2012. Total investment income was \$362,412, down \$498,394 from October 2012, reflecting the decrease in the amount available for investing and a decrease in total investment return. The annualized total investment return was 1.55%, down 1.88% from October 2012.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$275,022,899, up \$19,818,829 (7.77%) over FY 2011-2012. Total interest income for FY 2012-2013 amounted to \$3,874,348, down \$159,529 (3.95%) from FY 2011-2012, reflecting an increase in the amount available for investing and a decrease in interest rates.

The total amount invested at 30 November 2012 was \$270,572,710, up \$9,574,307 (3.67%) over 30 November 2011.

ENDOWMENT POOL

The average daily fair value invested during November 2012 was \$104,641,511, up \$451,230 over October 2012. Interest and dividend income of \$343,831 plus net realized gains of \$4,645 totaled \$348,476 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$102,944,407, up \$8,289,617 (8.76%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$1,395,033, up \$414,169 (42.22%) over FY 2011-2012. This increase resulted from \$417,705 more in interest and dividends and \$3,536 less net realized gains during FY 2012-2013.

The total amount invested at 30 November 2012 was \$105,126,209, up \$10,483,082 (11.08%) over 30 November 2011.

OTHER INVESTMENTS

The average daily fair value invested during November 2012 was \$22,221,985, up \$100,897 over October 2012. Interest and dividend income of \$27,167 plus net realized gains of \$614 totaled \$27,781 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$21,660,437, up \$5,533,362 (34.31%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$184,511, up \$40,775 (28.37%) over FY 2011-2012. This increase resulted from \$47,872 more in interest and dividend income and \$7,097 more in net realized losses during FY 2012-2013.

The total amount invested at 30 November 2012 was \$22,295,590, up \$5,585,605 (33.43%) over 30 November 2011.

ENDOWMENT TRUSTS

The average daily fair value invested during November 2012 was \$7,603,416 down \$123,135 from October 2012. Interest and dividend income of \$20,781 plus net realized gains of \$5,136 totaled \$25,917 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$7,592,827, up \$792,243 (11.65%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$392,356, up \$275,691 (236.31%) over FY 2011-2012. This increase resulted from \$6,721 more interest and dividend income and \$268,970 more net realized gains during FY 2012-2013.

The total amount invested at 30 November 2012 was \$7,515,651, up \$651,458 (9.49%) over 30 November 2011.

PLANT FUND TRUSTS

The average daily fair value invested during November 2012 was \$5,122,999, up \$2,704,503 over October 2012. Interest income totaled \$10,883 in realized incomes for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$3,042,817, down \$50,045 (1.62%) from FY 2011-2012. Total realized income for FY 2012-2013 was \$50,320, down \$4,004 (7.37%) from FY 2011-2012. This decrease reflects the decreased amount available for investing and a decrease in the rate of return.

The total amount invested at 30 November 2012 was \$7,561,231, up \$172,008 (2.33%) from 30 November 2011.

SUMMARY OF INVESTMENT TRANSACTIONS

The University's average daily fair value invested for the month of November was \$419,417,478. Purchases totaled \$22,056,624 and sales totaled \$42,883,529. From this activity the University realized net gains of \$10,395 and earnings of \$1,066,788.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for November 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities; and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller's Office; and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Prudent Management of Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws; and

WHEREAS, Vice President Cowley requests approval of the attached Report of Investments for the period 1 November 2012 to 30 November 2012 and comparative year-to-date totals for the periods 1 July 2012 to 30 November 2012 and 1 July 2011 to 30 November 2011; and

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 November 2012 to 30 November 2012 and comparative year-to-date totals for the periods 1 July 2012 to 30 November 2012 and 1 July 2011 to 30 November 2011;


NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for November 2012.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

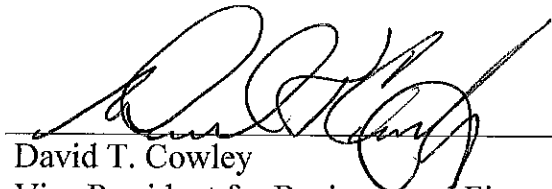
Date

UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
NOVEMBER 2012

The following schedules (A through E2) provide a report of the University's Investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council and the Utah State Uniform Prudent Management of Institutional Funds Act.



Danford R. Christensen
Controller
2/21/13
Date



David T. Cowley
Vice President for Business and Finance
2/26/13
Date

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule A-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Less Service Charges	Net Interest Income
Jul 2012	\$253,362,326	\$16,335,000	\$18,644,000	\$1,030,716	\$252,084,042	\$251,953,987	\$766,520	\$71	\$766,449
Aug 2012	252,084,042	75,876,550	31,990,000	176,638	296,147,230	259,686,410	799,948	(78)	800,026
Sep 2012	296,147,230	43,500,000	41,140,750	347,125	298,853,605	292,127,567	803,767	(160)	803,927
Oct 2012	298,853,605	10,000,000	12,000,000	20,819	296,874,424	291,518,965	839,987	782	839,205
Nov 2012	296,874,424	7,000,000	33,000,000	(301,714)	270,572,710	279,827,567	664,126	442	663,684
Dec 2012									
Jan 2013									
Feb 2013									
Mar 2013									
Apr 2013									
May 2013									
Jun 2013									

Comparative Totals:

Year-to-date									
FY 2012-13	\$253,362,326	\$152,711,550	\$136,774,750	\$1,273,584	\$270,572,710	\$275,022,899	\$3,874,348	\$1,057	\$3,873,291
FY 2011-12	232,563,366	131,751,399	105,801,030	2,484,668	260,998,403	255,204,070	4,033,877	335	4,033,542
Amt Change					9,574,307	19,818,829	(159,529)	722	(160,251)
% Change					3.67%	7.77%	-3.95%	215.52%	-3.97%

Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE
For the Month of November 2012

Schedule A-2

	Purchases	Sales		Earnings	Change in Fair Value	Total Investment Income	Average Daily Fair Value	Annualized Total Investment Return
		Cost	Receipts					
Money Market Account		\$4,000,000	\$4,000,000	\$8,554		\$8,554	\$12,500,000	0.82%
Utah Public Treasurers' Investment Fund		12,000,000	12,000,000	159		159	266,667	0.72%
Time Certificates of Deposit				211,492		211,492	52,000,000	4.88%
Commercial Paper and Corporate Notes				129,967	(\$313,015)	(183,048)	86,585,900	-2.54%
Obligations of U. S. Government	\$7,000,000	17,000,000	17,000,000	258,145	(42,182)	215,963	115,145,000	2.25%
Municipal Bonds				55,809	53,483	109,292	13,330,000	9.84%
Total	<u>\$7,000,000</u>	<u>\$33,000,000</u>	<u>\$33,000,000</u>	<u>\$664,126</u>	<u>(\$301,714)</u>	<u>\$362,412</u>	<u>\$279,827,567</u>	1.55%

UTAH STATE UNIVERSITY
SUMMARY OF CASH MANAGEMENT INVESTMENT POOL TRANSACTIONS
For the Month of November 2012

Schedule A-3

	Purchases		Sales			Earnings	
	Shares	Cost	Shares	Cost	Receipts		Gain/(Loss)
<u>Cash Management Investment Pool</u>							
Money Market Account				\$4,000,000	\$4,000,000	\$0	\$8,554
Utah Public Treasurers' Investment Fund				12,000,000	12,000,000	0	159
Time Certificates of Deposit							211,492
Commercial Paper & Corporate Notes							129,967
Obligations of U. S. Government		\$7,000,000		17,000,000	17,000,000	0	258,145
Municipal Bonds							55,809
Total Cash Management Investment Pool		<u>\$7,000,000</u>		<u>\$33,000,000</u>	<u>\$33,000,000</u>	<u>\$0</u>	<u>\$664,126</u>

UTAH STATE UNIVERSITY
 ENDOWMENT POOL
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
*Jul 2012	\$100,222,730	\$601,097	\$495,964	\$762,544	\$101,090,407	\$100,656,569	\$277,362	\$4,603	\$281,965	\$19,420	\$262,545
Aug 2012	101,090,407	436,643	273,917	1,323,466	102,576,599	101,833,503	263,687	4,697	268,384	10,411	257,973
Sep 2012	102,576,599	158,417	16,915	1,505,647	104,223,748	103,400,174	225,888	4,637	230,525	13,543	216,982
Oct 2012	104,223,748	1,016,946	473,806	(610,075)	104,156,813	104,190,281	260,929	4,754	265,683	20,310	245,373
Nov 2012	104,156,813	531,952	277,021	714,465	105,126,209	104,641,511	343,831	4,645	348,476	10,265	338,211
Dec 2012											
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											

Comparative Totals:

Year-to-date											
FY 2012-13	\$100,222,730	\$2,745,055	\$1,537,623	\$3,696,047	\$105,126,209	\$102,944,407	\$1,371,697	\$23,336	\$1,395,033	\$73,949	\$1,321,084
FY 2011-12	98,330,666	7,220,738	6,413,484	(4,494,793)	94,643,127	94,654,790	953,992	26,872	980,864	68,068	912,796
Amt Change					10,483,082	8,289,617	417,705	(3,536)	414,169	5,881	408,288
% Change					11.08%	8.76%	43.78%	-13.16%	42.22%	8.64%	44.73%

Note: The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University's Cash Management Investment Pool (CMIP) consisting of \$18,731,718 principal beginning balance, a \$18,731,557 ending balance, and a \$18,855,423 average daily balance for the current month. Current month interest and dividends from the CMIP were \$44,689 bringing the total to \$264,795 year-to-date. These amounts have also been reported in Schedules A-1 and A-2.

*The July beginning fair value has been adjusted to reflect the amount distributed to expendable accounts at fiscal year end.

UTAH STATE UNIVERSITY
SUMMARY OF ENDOWMENT POOL TRANSACTIONS
For the Month of November 2012

Schedule B-2

Endowment Pool Transactions	Purchases		Sales			Earnings	
	Shares	Cost	Shares	Cost	Receipts		Gain/(Loss)
Cash Management Investment Pool							
Utah State University		\$172,624		\$217,474	\$217,474	\$0	\$44,689
CMP Interest		44,689					
Equity funds							
Multi-Strategy Equity Fund			29.416	1,651	6,052	4,401	47,791
UTS SPDR Trust Ser 1 (SPY)							12,209
Wells Fargo Advantage Index Fund #88							9,448
Fixed Income funds							
High Yield Bond Fund - Administrator Class	9,137.375	29,514					29,514
Multi-Strategy Bond Fund			68.618	795	1,039	244	14,534
PENN Core High Yield Bond Fund II, L.P.		28,593		2,483	2,483	0	28,593
PIMCO - Diversified Income Inst.	2,518.207	30,949					30,949
Alternatives							
Commonfund							
CEP VII		5,000		5,000	5,000	0	
CNR VIII		30,000					
Goldman Sachs							
Vintage Fund VI		20,000					
Solamere Capital							
Solamere Founders Fund I, LP				7,656	7,656	0	123,342
TIAA-CREF							
TIAA-CREF Core Property	11.927	5,346	0.279				2,762
Cash		2,763		691	691	0	
Woodbury							
Woodbury Strategic Partners Fund, L.P.		162,474					
Money Market Funds							
Advantage Cash #451				36,626	36,626	0	
Total Endowment Pool Transactions		\$531,952		\$272,376	\$277,021	\$4,645	\$343,831

UTAH STATE UNIVERSITY
OTHER INVESTMENTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule C-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income
Jul 2012	\$21,250,949	\$30,209	\$470,855	\$125,907	\$20,936,210	\$21,093,580	\$50,178	\$1,133	\$51,311
Aug 2012	20,936,210	145,206	31,516	300,630	21,350,530	21,143,370	30,783	1,016	31,799
Sep 2012	21,350,530	1,373,741	1,047,544	417,069	22,093,796	21,722,163	25,075	(5,231)	19,844
Oct 2012	22,093,796	1,208,708	1,109,338	(44,786)	22,148,380	22,121,088	53,557	219	53,776
Nov 2012	22,148,380	99,455	134,919	182,674	22,295,590	22,221,985	27,167	614	27,781
Dec 2012									
Jan 2013									
Feb 2013									
Mar 2013									
Apr 2013									
May 2013									
Jun 2013									

Comparative Totals:

Year-to-date									
FY 2012-13	\$21,250,949	\$2,857,319	\$2,794,172	\$981,494	\$22,295,590	\$21,660,437	\$186,760	(\$2,249)	\$184,511
FY 2011-12	16,520,281	2,091,887	1,155,970	(746,213)	16,709,985	16,127,075	138,888	4,848	143,736
Amt Change					5,585,605	5,533,362	47,872	(7,097)	40,775
% Change					33.43%	34.31%	34.47%	-146.39%	28.37%

UTAH STATE UNIVERSITY
SUMMARY OF OTHER INVESTMENT TRANSACTIONS
For the Month of November 2012

Schedule C-2
Page 1 of 1

	Purchases		Sales			Earnings
	Shares	Cost	Shares	Cost	Receipts	
<u>Other Investments</u>						
Corporate Bonds and Notes						
U.S. Treasury Bond						\$667
U.S. West Communications						60
Common and Preferred Stock						
Edward Jones						
American Funds - AFTEX			380.000	\$5,001	\$5,001	\$0
Verizon Communications			112.000	5,021	4,930	(91)
Morgan Stanley Smith Barney						
Microsoft Corporation	1,500.000	\$39,780	1,500.000	39,780	39,333	(447)
Utah Public Treasurers'						
Investment Fund		517				517
Mutual Funds						
Commonfund						
CEU Title III						
Multi-Strategy Bond			70.875	821	1,073	252
Multi-Strategy Equity			6.196	379	1,275	896
Capital Venture Partners X		5,000				
Putnam Funds Class A						
Putnam High Yield CI-A			1,388.990	10,844	10,848	4
Alternatives						
TriCor						
Inland America Real Estate Trust						785
Woodbury						
Woodbury Strategic Partners Fund		54,158				
Money Market / Cash						
Morgan Stanley Bank N.A.				18,477	18,477	0
Morgan Stanley - Unsettled Purchases				53,982	53,982	0
		<u>\$99,455</u>		<u>\$134,305</u>	<u>\$134,919</u>	<u>\$614</u>
Total Other Investments						<u>\$27,167</u>

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule D-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2012	\$7,347,265	\$920,982	\$934,693	\$159,541	\$7,493,095	\$7,420,180	\$26,964	\$162,180	\$189,144	\$1,959	\$187,185
Aug 2012	7,493,095	422,401	416,236	87,222	7,586,482	7,539,789	23,066	(173)	22,893	1,475	21,418
Sep 2012	7,586,482	418,212	377,412	134,640	7,761,922	7,674,202	28,704	104,200	132,904	1,493	131,411
Oct 2012	7,761,922	123,695	106,825	(87,612)	7,691,180	7,726,551	21,498	0	21,498	2,016	19,482
Nov 2012	7,691,180	384,659	497,540	(62,648)	7,515,651	7,603,416	20,781	5,136	25,917	1,515	24,402
Dec 2012											
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											

Comparative Totals:

Year-to-date											
FY 2012-13	\$7,347,265	\$2,269,949	\$2,332,706	\$231,143	\$7,515,651	\$7,592,827	\$121,013	\$271,343	\$392,356	\$8,458	\$383,898
FY 2011-12	7,230,857	860,395	934,707	(292,352)	6,864,193	6,800,584	114,292	2,373	116,665	8,724	107,941
Amt Change					651,458	792,243	6,721	268,970	275,691	(266)	275,957
% Change					9.49%	11.65%	5.88%	11334.60%	236.31%	-3.05%	255.66%

Note: Endowment Trusts include externally managed endowment trusts.

UTAH STATE UNIVERSITY
SUMMARY OF ENDOWMENT TRUST INVESTMENT TRANSACTIONS
For the Month of November 2012

Schedule D-2
Page 1 of 1

	Purchases		Sales			Earnings	
	Shares	Cost	Shares	Cost	Receipts		Gain/(Loss)
<u>Endowment Trusts</u>							
Common and Preferred Stock							
PPL Corporation			6,700.000	\$181,846	\$186,982	\$5,136	
SeaDrill Partners LLC	7,800.000	\$188,478					
Funds held at Morgan Stanley - Dividends						\$18,821	
Other							
Atlas Resources LP						28	
Mutual Funds							
Funds held at Bank of Utah - Dividends						1,605	
Wells Fargo Strategic Inc. #89						163	
Wells Fargo Strategic Inc. #89						163	
Money Market Funds							
Federated Treasury Obligations Fund		1,633		1,515	1,515	0	
Morgan Stanley - Money Market		194,548		188,477	188,477	0	
Morgan Stanley - Cash				120,566	120,566	0	
Total Endowment Trusts		<u>\$384,659</u>		<u>\$492,404</u>	<u>\$497,540</u>	<u>\$5,136</u>	<u>\$20,781</u>

UTAH STATE UNIVERSITY
PLANT FUND TRUSTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule E-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2012	\$2,392,316	\$46	\$28,794	\$18,010	\$2,381,578	\$2,364,149	\$9,796		\$9,796		\$9,796
Aug 2012	2,381,578	47		(8,910)	2,372,715	2,381,339	9,796		9,796		9,796
Sep 2012	2,372,715	3,566,243	2,377,626	(9,715)	3,551,617	2,927,104	10,048		10,048		10,048
Oct 2012	3,551,617	66,294	1,196,556	(3,064)	2,418,291	2,418,496	9,797		9,797		9,797
Nov 2012	2,418,291	14,040,558	8,974,049	76,431	7,561,231	5,122,999	10,883		10,883		10,883
Dec 2012											
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											
<hr/> <hr/>											
Comparative Totals:											
Year-to-date											
FY 2012-13	\$2,392,316	\$17,673,188	\$12,577,025	\$72,752	\$7,561,231	\$3,042,817	\$50,320	\$0	\$50,320	\$0	\$50,320
FY 2011-12	2,568,919	11,338,765	6,624,737	106,276	7,389,223	3,092,862	54,324	0	54,324	0	54,324
Amt Change					172,008	(50,045)	(4,004)	0	(4,004)	0	(4,004)
% Change					2.33%	-1.62%	-7.37%	0.00%	-7.37%	0.00%	-7.37%

Note: Plant Fund Trusts include all debt service reserve and construction fund accounts in compliance with bond issue covenants.

ITEM FOR ACTION

RE: Report of Investments for December 2012

The attached Report of Investments for December 2012 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

This set of investment reports presents investment activity for December 2012 and comparative year-to-date totals for FY 2012-2013 and FY 2011-2012; investment portfolios at 31 December 2012; and Summary of Total Investment Returns for the quarter ended 31 December 2012 and year-to-date 1 July 2012 to 31 December 2012.

CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during December 2012 was \$276,777,029, down \$3,050,538 from November 2012. Total investment income was \$642,122, up \$279,710 over November 2012, reflecting the decrease in the amount available for investing and an increase in total investment return. The annualized total investment return was 2.69%, up 1.14% over November 2012.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$275,315,254, up \$20,520,735 (8.05%) over FY 2011-2012. Total interest income for FY 2012-2013 amounted to \$4,539,680, down \$279,069 (5.79%) from FY 2011-2012, reflecting an increase in the amount available for investing and a decrease in interest rates.

The total amount invested at 31 December 2012 was \$282,549,500, up \$20,264,441 (7.73%) over 31 December 2011. Unrealized gains at 31 December 2012 were \$2,288,600.

ENDOWMENT POOL

The average daily fair value invested during December 2012 was \$105,667,938, up \$1,026,427 over November 2012. Interest and dividend income of \$700,033 plus net realized gains of \$4,859 totaled \$704,892 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$103,398,329, up \$8,727,581 (9.22%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$2,099,925, up \$773,798 (58.35%) over FY 2011-2012. This increase resulted from \$776,806 more in interest and dividends and \$3,008 less net realized gains during FY 2012-2013.

The total amount invested at 31 December 2012 was \$106,209,667, up \$11,351,726 (11.97%) over 31 December 2011. Unrealized gains at 31 December 2012 were \$21,408,108.

OTHER INVESTMENTS

The average daily fair value invested during December 2012 was \$22,356,367, up \$134,382 over November 2012. Interest and dividend income of \$49,255 minus net realized losses of \$6,008 totaled \$43,247 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$21,776,425, up \$5,319,269 (32.32%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$227,758, up \$46,561 (25.70%) over FY 2011-2012. This increase resulted from \$59,252 more in interest and dividend income and \$12,691 less in net realized gains during FY 2012-2013.

The total amount invested at 31 December 2012 was \$22,417,143, up \$2,912,013 (14.93%) over 31 December 2011. Unrealized gains at 31 December 2012 were \$6,273,397.

ENDOWMENT TRUSTS

The average daily fair value invested during December 2012 was \$7,534,942 down \$68,474 from November 2012. Interest and dividend income totaled \$55,428 for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$7,583,180, up \$756,838 (11.09%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$447,784, up \$318,973 (247.63%) over FY 2011-2012. This increase resulted from \$50,643 more interest and dividend income and \$268,330 more net realized gains during FY 2012-2013.

The total amount invested at 31 December 2012 was \$7,554,232, up \$508,161 (7.21%) over 31 December 2011. Unrealized gains at 31 December 2012 were \$773,180.

PLANT FUND TRUSTS

The average daily fair value invested during December 2012 was \$2,766,400, down \$2,356,599 from November 2012. Interest income totaled \$9,792 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2012-2013 was \$2,996,748, up \$31,197 (1.05%) over FY 2011-2012. Total realized income for FY 2012-2013 was \$60,112, down \$2,754 (4.38%) from FY 2011-2012. This decrease reflects the increased amount available for investing and a decrease in the rate of return.

The total amount invested at 31 December 2012 was \$2,419,229, up \$75,872 (3.24%) from 31 December 2011. Unrealized gains at 31 December 2012 were \$164,171.

SUMMARY OF INVESTMENT TRANSACTIONS

The University's average daily fair value invested for the month of December was \$415,102,676. Purchases totaled \$36,937,240 and sales totaled \$29,309,945. From this activity the University realized net losses of \$1,149 and earnings of \$1,479,840.

SUMMARY OF TOTAL INVESTMENT RETURNS

The Endowment Pool composite benchmark is established based on the asset allocation of the Endowment Pool. At 31 December 2012 the Endowment Pool asset allocation was 17.83% cash, 22.61% fixed income, 59.56% equities. The benchmarks used include the Utah State Public Treasurer's Investment Fund, Barclay's Capital U.S. Aggregate Bond Index, and the S&P 500 Index. The composite benchmark for the Endowment Pool at 31 December 2012 was 5.75%

The Endowment Pool fiscal year-to-date annualized rate of return including market fluctuations was 11.37% at 31 December 2012. The Endowment Pool outperformed its benchmark by 562bp year-to-date at 31 December 2012.

The Cash Management Investment Pool fiscal year-to-date annualized rate of return including market fluctuations was 4.11% at 31 December 2012. The benchmark for the Cash Management Investment Pool is the Utah Public Treasurer's Investment Fund (PTIF). The PTIF fiscal year-to-date annualized rate of return was 0.74% at 31 December 2012. The Cash Management Investment Pool outperformed its benchmark by 337 bp year-to-date at 31 December 2012.

ENDOWMENT FUNDS

The fair value of invested endowment funds at 31 December 2012 was \$228.1 million, up \$13.7 million (6.38%) over 30 September 2012. This increase includes the change in fair value, and new gifts received through 31 December 2012.

Year-to-date, the endowment funds have increased \$4.4 million (1.97%) from 30 June 2012.

Endowment funds are currently invested 38.37% in the Endowment Pool, 48.53% in the Cash Management Investment Pool, 9.79% in the various Endowment Trusts and 3.31% in Other Investments.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for December 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities; and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller's Office; and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Prudent Management of Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws; and

WHEREAS, Vice President Cowley requests approval of the attached Report of Investments for the period 1 December 2012 to 31 December 2012 and comparative year-to-date totals for the periods 1 July 2012 to 31 December 2012 and 1 July 2011 to 31 December 2011, and the investment portfolios at 31 December 2012; and

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 December 2012 to 31 December 2012 and comparative year-to-date totals for the periods 1 July 2012 to 31 December 2012 and 1 July 2011 to 31 December 2011 and the investment portfolios at 31 December 2012;

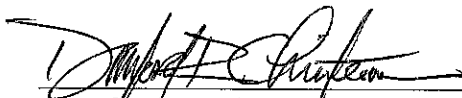
NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for December 2012.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
DECEMBER 2012

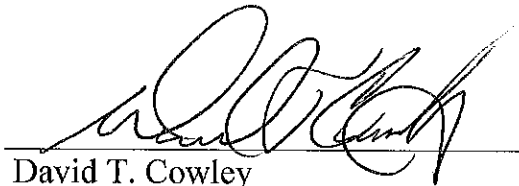
The following schedules (A through G) provide a report of the University's Investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council and the Utah State Uniform Prudent Management of Institutional Funds Act.



Danford R. Christensen
Controller

2/21/13

Date



David T. Cowley
Vice President for Business and Finance

2/26/13

Date

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule A-1

	<u>Beginning Fair Value</u>	<u>Purchases</u>	<u>Sales Proceeds</u>	<u>Change in Fair Value</u>	<u>Ending Fair Value</u>	<u>Average Daily Fair Value</u>	<u>Total Interest Income</u>	<u>Less Service Charges</u>	<u>Net Interest Income</u>
Jul 2012	\$253,362,326	\$16,335,000	\$18,644,000	\$1,030,716	\$252,084,042	\$251,953,987	\$766,520	\$71	\$766,449
Aug 2012	252,084,042	75,876,550	31,990,000	176,638	296,147,230	259,686,410	799,948	(78)	800,026
Sep 2012	296,147,230	43,500,000	41,140,750	347,125	298,853,605	292,127,567	803,767	(160)	803,927
Oct 2012	298,853,605	10,000,000	12,000,000	20,819	296,874,424	291,518,965	839,987	782	839,205
Nov 2012	296,874,424	7,000,000	33,000,000	(301,714)	270,572,710	279,827,567	664,126	442	663,684
Dec 2012	270,572,710	22,000,000	10,000,000	(23,210)	282,549,500	276,777,029	665,332	457	664,875
Jan 2013									
Feb 2013									
Mar 2013									
Apr 2013									
May 2013									
Jun 2013									
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Comparative Totals:

Year-to-date

FY 2012-13	\$253,362,326	\$174,711,550	\$146,774,750	\$1,250,374	\$282,549,500	\$275,315,254	\$4,539,680	\$1,514	\$4,538,166
FY 2011-12	232,563,366	148,751,399	121,801,030	2,771,324	262,285,059	254,794,519	4,818,749	1,494	4,817,255
Amt Change					20,264,441	20,520,735	(279,069)	20	(279,089)
% Change					7.73%	8.05%	-5.79%	1.34%	-5.79%

Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL PORTFOLIO
31 December 2012

Schedule A-1-A
Page 1 of 3

Description	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Money Market						
Bank of Utah - Public Treasurer Acct	0.750%			\$4,100,000	\$4,100,000	\$0
Cache Valley Bank	0.850%			5,000,000	5,000,000	0
				<u>9,100,000</u>	<u>9,100,000</u>	<u>0</u>
Public Treasurers' Investment Fund						
Utah Public Treasurers' Investment Fund	0.681%			8,100,000	8,100,000	0
				<u>8,100,000</u>	<u>8,100,000</u>	<u>0</u>
Time Certificates of Deposit						
Wells Fargo Bank	4.220%	02/05/08	02/05/13	8,000,000	8,000,000	0
Wells Fargo Bank	5.330%	12/14/07	06/14/13	15,000,000	15,000,000	0
Wells Fargo Bank	5.230%	12/19/07	06/19/13	10,000,000	10,000,000	0
Wells Fargo Bank	4.320%	01/22/08	07/22/13	9,000,000	9,000,000	0
Wells Fargo Bank	4.650%	02/19/08	08/19/13	5,000,000	5,000,000	0
Wells Fargo Bank	5.130%	01/08/09	12/08/13	5,000,000	5,000,000	0
				<u>52,000,000</u>	<u>52,000,000</u>	<u>0</u>
Commercial Paper and Corporate Notes						
Bank of America	1.970%	03/15/12	03/01/13	5,056,000	5,042,025	(13,975)
Morgan Stanley	2.000%	07/23/12	05/14/13	5,000,000	5,034,285	34,285
Citigroup Inc	1.500%	07/25/12	08/19/13	6,335,000	6,554,172	219,172
ING Bank	1.710%	05/03/12	10/18/13	10,700,000	10,774,140	74,140
Barclays Bank	1.660%	05/07/12	01/13/14	4,987,900	5,019,177	31,277
Barclays Bank	1.490%	07/23/12	01/13/14	5,000,000	5,031,353	31,353
Credit Suisse	1.500%	05/24/12	01/14/14	4,995,050	5,028,965	33,915
Morgan Stanley	2.050%	08/10/12	01/24/14	4,949,300	5,032,245	82,945
UBS AG Stamford	1.820%	03/29/12	01/28/14	9,946,150	10,061,290	115,140
Bank of America	2.950%	03/20/12	01/30/14	4,904,750	5,041,755	137,005
Goldman Sachs Inc	2.630%	03/02/12	02/07/14	9,784,500	10,029,220	244,720
Citigroup Inc	1.500%	08/16/12	03/07/14	4,927,250	4,967,800	40,550

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL PORTFOLIO
31 December 2012

Schedule A-1-A
Page 2 of 3

Description	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Commercial Paper and Corporate Notes (continued)						
Hewlett Packard Co	1.180%	09/24/12	09/19/14	\$10,000,000	\$9,908,330	(\$91,670)
BNP	1.100%	12/03/12	12/20/14	5,000,000	5,169,235	169,235
				91,585,900	92,693,992	1,108,092
Obligations of U. S. Government						
Federal Farm Credit FFCB	2.980%	08/21/12	08/21/26	10,000,000	10,059,990	59,990
Fannie Mae FNMA	2.125%-6.000%	01/25/12	01/25/27	5,000,000	5,005,825	5,825
Freddie Mac FHLMC	2.500%-6.000%	01/27/12	01/25/27	5,000,000	5,005,260	5,260
Freddie Mac FHLMC	3.000%-6.000%	02/01/12	02/01/27	10,000,000	10,020,500	20,500
Freddie Mac FHLMC	2.125%-7.000%	02/22/12	02/22/27	5,000,000	5,014,305	14,305
Fannie Mae FNMA	2.000%-6.000%	06/28/12	06/28/27	10,000,000	10,039,230	39,230
Fannie Mae FNMA	2.125%-6.500%	08/27/12	08/27/27	10,000,000	9,915,460	(84,540)
Freddie Mac FHLMC	3.000%	08/27/12	08/27/27	10,000,000	10,074,300	74,300
Freddie Mac FHLMC	3.000%	08/27/12	08/27/27	7,000,000	6,955,060	(44,940)
Freddie Mac FHLMC	3.000%	09/13/12	09/13/27	7,500,000	7,517,438	17,438
Federal Home Loan Bank	2.375%-7.000%	10/29/12	10/29/27	5,000,000	4,969,860	(30,140)
Federal Farm Credit FFCB	2.900%	11/26/12	11/26/27	7,000,000	7,012,663	12,663
Federal Farm Credit FFCB	2.970%	12/24/12	12/24/27	5,000,000	5,012,670	12,670
Fed Home Loan Bank FHLB	3.180%	09/20/12	09/20/30	5,000,000	5,001,225	1,225
Freddie Mac FHLMC	3.000%-6.500%	02/13/12	02/13/32	4,645,000	4,658,192	13,192
				106,145,000	106,261,978	116,978
Municipal Bonds						
West Valley City Bonds	4.850%	10/20/10	11/01/15	985,000	985,985	985
West Valley City Bonds	4.850%	10/20/10	11/01/16	1,050,000	1,051,050	1,050
West Valley City Bonds	4.850%	10/20/10	11/01/17	1,115,000	1,116,115	1,115
West Valley City Bonds	4.850%	10/20/10	11/01/18	1,180,000	1,181,180	1,180
West Valley City Bonds	4.850%	10/20/10	11/01/19	1,255,000	1,256,255	1,255
West Valley City Bonds	4.850%	10/20/10	11/01/20	1,330,000	1,331,330	1,330

UTAH STATE UNIVERSITY
 CASH MANAGEMENT INVESTMENT POOL PORTFOLIO
 31 December 2012

Schedule A-1-A
 Page 3 of 3

Description	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Municipal Bonds (continued)						
West Valley City Bonds	4.850%	10/20/10	11/01/21	\$1,415,000	\$1,416,415	\$1,415
Beaver County School Bond	5.500%	02/01/11	02/01/27	5,000,000	6,055,200	1,055,200
				<u>13,330,000</u>	<u>14,393,530</u>	<u>1,063,530</u>
Total Cash Management Investment Pool				<u>\$280,260,900</u>	<u>\$282,549,500</u>	<u>\$2,288,600</u>

UTAH STATE UNIVERSITY
 CASH MANAGEMENT INVESTMENT POOL
 SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE
 For the Month of December 2012

Schedule A-2

	Purchases	Sales		Earnings	Change in Fair Value	Total Investment Income	Average Daily Fair Value	Annualized Total Investment Return
		Cost	Receipts					
Money Market Account	\$4,000,000	\$5,000,000	\$5,000,000	\$6,044		\$6,044	\$9,422,581	0.74%
Utah Public Treasurers' Investment Fund	8,000,000			2,329		2,329	3,970,968	0.68%
Time Certificates of Deposit				218,541		218,541	52,000,000	4.88%
Commercial Paper and Corporate Notes	5,000,000			138,669	\$197,897	336,566	91,263,319	4.28%
Obligations of U. S. Government	5,000,000	5,000,000	5,000,000	242,080	(185,473)	56,607	106,790,161	0.62%
Municipal Bonds				57,669	(35,633)	22,036	13,330,000	1.92%
Total	<u>\$22,000,000</u>	<u>\$10,000,000</u>	<u>\$10,000,000</u>	<u>\$665,332</u>	<u>(\$23,210)</u>	<u>\$642,122</u>	<u>\$276,777,029</u>	2.69%

UTAH STATE UNIVERSITY
SUMMARY OF CASH MANAGEMENT INVESTMENT POOL TRANSACTIONS
For the Month of December 2012

Schedule A-3

	Purchases		Sales			Earnings	
	Shares	Cost	Shares	Cost	Receipts		Gain/(Loss)
<u>Cash Management Investment Pool</u>							
Money Market Account		\$4,000,000		\$5,000,000	\$5,000,000	\$0	\$6,044
Utah Public Treasurers' Investment Fund		8,000,000					2,329
Time Certificates of Deposit							218,541
Commercial Paper & Corporate Notes		5,000,000					138,669
Obligations of U. S. Government		5,000,000		5,000,000	5,000,000	0	242,080
Municipal Bonds							57,669
Total Cash Management Investment Pool		<u>\$22,000,000</u>		<u>\$10,000,000</u>	<u>\$10,000,000</u>	<u>\$0</u>	<u>\$665,332</u>

UTAH STATE UNIVERSITY
 ENDOWMENT POOL
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
*Jul 2012	\$100,222,730	\$601,097	\$495,964	\$762,544	\$101,090,407	\$100,656,569	\$277,362	\$4,603	\$281,965	\$19,420	\$262,545
Aug 2012	101,090,407	436,643	273,917	1,323,466	102,576,599	101,833,503	263,687	4,697	268,384	10,411	257,973
Sep 2012	102,576,599	158,417	16,915	1,505,647	104,223,748	103,400,174	225,888	4,637	230,525	13,543	216,982
Oct 2012	104,223,748	1,016,946	473,806	(610,075)	104,156,813	104,190,281	260,929	4,754	265,683	20,310	245,373
Nov 2012	104,156,813	531,952	277,021	714,465	105,126,209	104,641,511	343,831	4,645	348,476	10,265	338,211
Dec 2012	105,126,209	1,121,104	488,237	450,591	106,209,667	105,667,938	700,033	4,859	704,892	14,098	690,794
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											

Comparative Totals:

Year-to-date											
FY 2012-13	\$100,222,730	\$3,866,159	\$2,025,860	\$4,146,638	\$106,209,667	\$103,398,329	\$2,071,730	\$28,195	\$2,099,925	\$88,047	\$2,011,878
FY 2011-12	98,330,666	9,398,546	8,036,295	(4,834,976)	94,857,941	94,670,748	1,294,924	31,203	1,326,127	79,495	1,246,632
Amt Change					11,351,726	8,727,581	776,806	(3,008)	773,798	8,552	765,246
% Change					11.97%	9.22%	59.99%	-9.64%	58.35%	10.76%	61.39%

Note: The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University's Cash Management Investment Pool (CMIP) consisting of \$18,731,557 principal beginning balance, a \$18,662,241 ending balance, and a \$18,731,588 average daily balance for the current month. Current month interest and dividends from the CMIP were \$44,937 bringing the total to \$309,733 year-to-date. These amounts have also been reported in Schedules A-1 and A-2.

*The July beginning fair value has been adjusted to reflect the amount distributed to expendable accounts at fiscal year end.

UTAH STATE UNIVERSITY
 ENDOWMENT POOL
 INVESTMENT PERFORMANCE

Schedule B-1-A

	Total Number of Units	Fair Value Per Unit			Net Earnings	Earnings Per Unit
		Beginning of Month	End of Month	Percent Change		
July 2012	500,880.20	\$200.0932	\$201.8255	0.87%	\$277,362	\$0.5537
August 2012	500,880.20	201.8255	204.7927	1.47%	263,687	0.5264
September 2012	500,880.20	204.7927	208.0812	1.61%	225,888	0.4510
October 2012	501,641.91	208.0812	207.6318	-0.22%	260,929	0.5201
November 2012	501,641.91	207.6318	209.5642	0.93%	343,831	0.6854
December 2012	501,641.91	209.5642	211.7241	1.03%	700,033	1.3955
January 2013						
February 2013						
March 2013						
April 2013						
May 2013						
June 2013						

UTAH STATE UNIVERSITY
 ENDOWMENT POOL PORTFOLIO
 31 December 2012

Schedule B-1-B
 Page 1 of 2

Description	Face Value	Number of Shares	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Cash Management Investment Pool						\$18,662,241	\$18,662,241	\$0
Total Cash Management Investment Pool						<u>18,662,241</u>	<u>18,662,241</u>	<u>0</u>
Equity funds								
Multi-Strategy Equity Fund		212,966.070				26,982,870	44,476,338	17,493,468
UTS SPDR Trust Ser 1 (SPY)		46,989.000				3,983,736	6,691,703	2,707,967
Wells Fargo Advantage Index Fund #88		142,750.121				6,967,192	6,729,241	(237,951)
Total Equities						<u>37,933,798</u>	<u>57,897,282</u>	<u>19,963,484</u>
Fixed Income funds								
High Yield Bond Fund - Administrator Class		1,968,247.544				6,040,431	6,436,169	395,738
Multi-Strategy Bond Fund		347,436.911				4,284,907	5,238,476	953,569
PENN Core High Yield Bond Fund II, L.P.						5,114,111	5,114,111	0
PIMCO - Diversified Income Inst.		591,988.498				6,790,278	7,245,939	455,661
Total Mutual Funds						<u>22,229,727</u>	<u>24,034,695</u>	<u>1,804,968</u>
Alternatives								
Commonfund								
CEP VII						495,076	591,547	96,471
CEP VIII						97,500	62,451	(35,049)
CNR VIII						729,945	727,857	(2,088)
CNR IX						22,500	(2,567)	(25,067)
Goldman Sachs								
Vintage Fund VI						100,000	100,000	0
Solamere Capital								
Solamere Founders Fund I, LP						1,555,780	1,692,470	136,690
TIAA-CREF								
TIAA-CREF Core Property		1,706.499				1,146,244	768,795	(377,449)
Cash						9,381	9,381	0

UTAH STATE UNIVERSITY
 ENDOWMENT POOL PORTFOLIO
 31 December 2012

Schedule B-1-B
 Page 2 of 2

Description	Face Value	Number of Shares	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Alternatives (continued)								
Woodbury								
Woodbury Strategic Partners Fund, L.P.						\$1,398,092.00	\$1,289,759.00	(\$108,333.00)
WSP Centre Point Co-Investors, LLC						150,000	104,481	(45,519)
Total Alternatives						<u>5,704,518</u>	<u>5,344,174</u>	<u>(360,344)</u>
Money Market Funds								
Advantage Cash #451						271,273	271,273	0
Goldman Sachs Bank Deposit						2	2	0
						<u>271,275</u>	<u>271,275</u>	<u>0</u>
Total Endowment Pool						<u><u>\$84,801,559</u></u>	<u><u>\$106,209,667</u></u>	<u><u>\$21,408,108</u></u>

UTAH STATE UNIVERSITY
SUMMARY OF ENDOWMENT POOL TRANSACTIONS
For the Month of December 2012

Schedule B-2

Endowment Pool Transactions	Purchases		Sales			Earnings	
	Shares	Cost	Shares	Cost	Receipts		Gain/(Loss)
Cash Management Investment Pool							
Utah State University		\$233,269		\$357,775	\$357,775	\$0	\$44,938
CMIP Interest		44,938					
In Transit from Commonfund		10,252					
Equity funds							
Multi-Strategy Equity Fund			30.188	1,695	6,304	4,609	103,157
UTS SPDR Trust Ser 1 (SPY)							23,598
Wells Fargo Advantage Index Fund #88							46,730
Fixed Income funds							
High Yield Bond Fund - Administrator Class	7,381.235	24,137					24,137
Multi-Strategy Bond Fund			71.347	826	1,076	250	18,644
PENN Core High Yield Bond Fund II, L.P.		70,828		2,600	2,600	0	70,828
PIMCO - Diversified Income Inst.	8,591.137	105,344					105,344
Alternatives							
Commonfund							
CEP VII		32,500		60,744	60,744	0	
CEP VIII		22,500					
CNR VIII		56,250		1,531	1,531	0	
CNR IX		15,000					
Goldman Sachs							
Vintage Fund VI		80,000					
Solamere Capital							
Solamere Founders Fund I, LP		64,149		55,824	55,824	0	125,422
TIAA-CREF							
TIAA-CREF Core Property			0.295				3,285
Cash		3,285		713	713	0	
Woodbury							
Woodbury Strategic Partners Fund, L.P.		85,707					
Money Market Funds							
Advantage Cash #451		1,670		1,670	1,670	0	
Advantage Cash #451		271,273					133,948
Goldman Sachs Bank Deposit		2					2
Total Endowment Pool Transactions		<u>\$1,121,104</u>		<u>\$483,378</u>	<u>\$488,237</u>	<u>\$4,859</u>	<u>\$700,033</u>

UTAH STATE UNIVERSITY
OTHER INVESTMENTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule C-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income
Jul 2012	\$21,250,949	\$30,209	\$470,855	\$125,907	\$20,936,210	\$21,093,580	\$50,178	\$1,133	\$51,311
Aug 2012	20,936,210	145,206	31,516	300,630	21,350,530	21,143,370	30,783	1,016	31,799
Sep 2012	21,350,530	1,373,741	1,047,544	417,069	22,093,796	21,722,163	25,075	(5,231)	19,844
Oct 2012	22,093,796	1,208,708	1,109,338	(44,786)	22,148,380	22,121,088	53,557	219	53,776
Nov 2012	22,148,380	99,455	134,919	182,674	22,295,590	22,221,985	27,167	614	27,781
Dec 2012	22,295,590	1,419,358	1,371,326	73,521	22,417,143	22,356,367	49,255	(6,008)	43,247
Jan 2013									
Feb 2013									
Mar 2013									
Apr 2013									
May 2013									
Jun 2013									

Comparative Totals:

Year-to-date									
FY 2012-13	\$21,250,949	\$4,276,677	\$4,165,498	\$1,055,015	\$22,417,143	\$21,776,425	\$236,015	(\$8,257)	\$227,758
FY 2011-12	16,520,281	5,102,207	1,315,047	(802,311)	19,505,130	16,457,156	176,763	4,434	181,197
Amt Change					2,912,013	5,319,269	59,252	(12,691)	46,561
% Change					14.93%	32.32%	33.52%	-286.22%	25.70%

UTAH STATE UNIVERSITY
OTHER INVESTMENTS PORTFOLIO
31 December 2012

Schedule C-1-A
Page 1 of 2

Description	Face Value	Number of Shares	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Corporate Bonds and Notes								
U.S. Treasury Bond	\$100,000		8.000%	11/15/91	11/15/21	\$125,313	\$154,414	\$29,101
U.S. West Communications	10,000		7.200%	12/01/95	11/10/26	10,162	10,055	(107)
						<u>135,475</u>	<u>164,469</u>	<u>28,994</u>
Common and Preferred Stock								
Charles Schwab								
T Rowe Price Group						3,033	3,061	28
						<u>3,033</u>	<u>3,061</u>	<u>28</u>
Public Treasurers' Investment Fund								
Utah Public Treasurers' Investment Fund			0.681%			870,407	870,407	0
						<u>870,407</u>	<u>870,407</u>	<u>0</u>
Fixed Income								
Wells Fargo								
Wells Fargo & Co						3,000,000	2,955,000	(45,000)
						<u>3,000,000</u>	<u>2,955,000</u>	<u>(45,000)</u>
Mutual Funds								
American Funds CI A								
American Balanced Fund - Class A		668.070				11,116	13,629	2,513
AMCAP Fund - C		1,988.657				36,649	40,588	3,939
The Growth Fund of America - Class A		197.662				6,171	6,790	619
The Growth Fund of America - Class A		11,408.133				356,147	391,869	35,722
The New Economy Fund-C		1,608.835				37,026	43,213	6,187
New World Fund-C		996.051				40,033	52,771	12,738
Washington Mutual Investors Fund-C		1,304.625				39,606	40,339	733
Commonfund								
CEU Title III								
Multi-Strategy Bond		358,861.829				4,486,649	5,410,735	924,086
Multi-Strategy Equity		44,858.740				4,194,562	9,368,405	5,173,843
Capital Venture Partners X						22,500	16,217	(6,283)

UTAH STATE UNIVERSITY
OTHER INVESTMENTS PORTFOLIO
31 December 2012

Schedule C-1-A
Page 2 of 2

Description	Face Value	Number of Shares	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Mutual Funds (continued)								
Putnam Funds Class A								
Putnam High Yield CI-A		2,556.218				\$19,010	\$20,322	\$1,312
Vanguard								
500 Index Fund Admiral Shares		124.201				13,779	16,316	2,537
Total Bond Market Index Fund Admiral Shares		1,451.404				15,835	16,096	261
500 Index Fund Admiral Shares		126.285				13,872	16,590	2,718
Total Bond Market Index Fund Admiral Shares		1,924.036				20,992	21,338	346
						<u>9,313,947</u>	<u>15,475,218</u>	<u>6,161,271</u>
Alternatives								
Morgan Stanley Smith Barney								
MS Opp Mortgage Inc Fund						2,000,000	2,162,715	162,715
TriCor								
Inland America Real Estate Trust		18,843.839				184,243	130,588	(53,655)
vSpring								
Kickstart Seed Fund 1, L.P.						168,488	197,671	29,183
Woodbury								
Woodbury Strategic Partners Fund						456,502	446,363	(10,139)
						<u>2,809,233</u>	<u>2,937,337</u>	<u>128,104</u>
Money Market / Cash								
Edward Jones						1	1	0
Morgan Stanley Bank N.A.						1	1	0
Morgan Stanley - Unsettled Purchases						11,570	11,570	0
SIPrime Fund Capital Reserves						75	75	0
Wells Fargo						4	4	0
						<u>11,651</u>	<u>11,651</u>	<u>0</u>
Total Other Investments						<u>\$16,143,746</u>	<u>\$22,417,143</u>	<u>\$6,273,397</u>

UTAH STATE UNIVERSITY
SUMMARY OF OTHER INVESTMENT TRANSACTIONS
For the Month of December 2012

Schedule C-2
Page 1 of 2

	Purchases		Sales				Earnings
	Shares	Cost	Shares	Cost	Receipts	Gain/(Loss)	
Other Investments							
Corporate Bonds and Notes							
U.S. Treasury Bond							\$667
U.S. West Communications							60
Common and Preferred Stock							
Charles Schwab							
Hewlett-Packard Company	2,300.000	\$32,855	2,300.000	\$32,855	\$33,230	\$375	
T Rowe Price Group	47.000	3,033					
Morgan Stanley Smith Barney							
Allianz NFJ Dividend Value P	121.000	1,527	121.000	1,527	1,527	0	
Becton Dickinson & Co.	50.000	3,911	50.000	3,911	3,804	(107)	
Companhia De Sanamento Basi	56.000	4,715	56.000	4,715	4,629	(86)	
Deere & Co.	64.000	5,442	64.000	5,442	5,342	(100)	
Exxon Mobil Corp.	300.000	26,455	300.000	26,455	26,109	(346)	
FactSet Research Systems Inc.	125.000	11,898	125.000	11,898	11,789	(109)	
Guggenheim Mid Cap Value Inst.	585.000	6,722	585.000	6,722	6,722	0	
Intel Corp.	400.000	8,210	400.000	8,210	8,101	(109)	
Jacobs Engineering Group Inc.	150.000	6,272	150.000	6,272	6,197	(75)	
MedAssets Inc.	14,300.000	242,743	14,300.000	242,743	240,943	(1,800)	
MFS Value I	180.000	4,586	180.000	4,586	4,586	0	
Pfizer Inc.	330.000	8,352	330.000	8,352	8,260	(92)	
Pioneer Natural Resources Co.	12.000	1,237	12.000	1,237	1,123	(114)	
Red Hat Inc.	100.000	5,014	100.000	5,014	4,923	(91)	
Wells Fargo & Co New	50.000	1,702	50.000	1,702	1,599	(103)	
UBS Financial Services							
General Electric Co.	47,916.000	997,851	47,916.000	997,851	992,729	(5,122)	
Utah Public Treasurers'							
Investment Fund		510					510
Mutual Funds							
American Funds CI A							
American Balanced Fund - Class A							63
The Growth Fund of America - Class A	1.608	55					55
The Growth Fund of America - Class A	92.818	3,202	139.438	4,344	4,774	430	3,202
The New Economy Fund-C	51.274	1,363					1,363
New World Fund-C	5.511	289					289
Washington Mutual Investors Fund-C	6.738	209					209

UTAH STATE UNIVERSITY
SUMMARY OF OTHER INVESTMENT TRANSACTIONS
For the Month of December 2012

Schedule C-2
Page 2 of 2

	Purchases		Sales				Earnings
	Shares	Cost	Shares	Cost	Receipts	Gain/(Loss)	
Mutual Funds (continued)							
Commonfund							
CEU Title III							
Multi-Strategy Bond			73.693	\$853	\$1,111	\$258	\$19,257
Multi-Strategy Equity			6.359	389	1,328	939	21,729
Putnam Funds Class A							
Putnam High Yield CI-A	52.661	\$414					414
Vanguard							
500 Index Fund Admiral Shares	0.886	117					117
Total Bond Market Index Fund Admiral Shares	16.052	178					178
500 Index Fund Admiral Shares	0.901	119	19.077	2,256	2,500	244	119
Total Bond Market Index Fund Admiral Shares	21.281	237					237
Alternatives							
TriCor							
Inland America Real Estate Trust							785
Woodbury							
Woodbury Strategic Partners Fund		28,569					
Money Market / Cash							
Edward Jones		1					1
Morgan Stanley - Unsettled Purchases		11,570					
Total Other Investments		<u>\$1,419,358</u>		<u>\$1,377,334</u>	<u>\$1,371,326</u>	<u>(\$6,008)</u>	<u>\$49,255</u>

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule D-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2012	\$7,347,265	\$920,982	\$934,693	\$159,541	\$7,493,095	\$7,420,180	\$26,964	\$162,180	\$189,144	\$1,959	\$187,185
Aug 2012	7,493,095	422,401	416,236	87,222	7,586,482	7,539,789	23,066	(173)	22,893	1,475	21,418
Sep 2012	7,586,482	418,212	377,412	134,640	7,761,922	7,674,202	28,704	104,200	132,904	1,493	131,411
Oct 2012	7,761,922	123,695	106,825	(87,612)	7,691,180	7,726,551	21,498	0	21,498	2,016	19,482
Nov 2012	7,691,180	384,659	497,540	(62,648)	7,515,651	7,603,416	20,781	5,136	25,917	1,515	24,402
Dec 2012	7,515,651	191,035	120,267	(32,187)	7,554,232	7,534,942	55,428	0	55,428	1,501	53,927
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											
<hr/> <hr/>											

Comparative Totals:

Year-to-date											
FY 2012-13	\$7,347,265	\$2,460,984	\$2,452,973	\$198,956	\$7,554,232	\$7,583,180	\$176,441	\$271,343	\$447,784	\$9,959	\$437,825
FY 2011-12	7,230,857	972,733	986,927	(170,592)	7,046,071	6,826,342	125,798	3,013	128,811	10,221	118,590
Amt Change					508,161	756,838	50,643	268,330	318,973	(262)	319,235
% Change					7.21%	11.09%	40.26%	8905.74%	247.63%	-2.56%	269.19%

Note: Endowment Trusts include externally managed endowment trusts.

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS PORTFOLIO
 31 December 2012

Schedule D-1-A
 Page 1 of 3

Description	Number of Shares	Cost	Fair Value	Unrealized Gain/(Loss)
Obligations of U.S. Government				
Savings Bonds	195,000.000	\$195,000	\$195,000	\$0
		<u>195,000</u>	<u>195,000</u>	<u>0</u>
Common and Preferred Stock				
Altria Group Inc.	1,000.000	16,108	31,440	15,332
American Electric Power Co.	9,200.000	339,492	392,656	53,164
AT&T Inc.	5,000.000	143,622	168,550	24,928
BP Plc. Ads	8,000.000	402,692	333,120	(69,572)
CenturyLink Inc.	11,900.000	450,834	465,528	14,694
Chevron Corp	3,100.000	318,906	335,234	16,328
Duke Energy Corp	6,206.000	407,404	395,943	(11,461)
General Electric	37,900.000	377,601	795,521	417,920
iShares S&P Preferred Stock	6,900.000	272,105	273,378	1,273
JP Morgan Chase & Co	6,000.000	211,684	263,814	52,130
Merck & Co Inc. New Com	7,500.000	295,376	307,050	11,674
Phillips 66 Com.	3,000.000	51,379	159,300	107,921
PPL Corporation	5,000.000	136,029	143,150	7,121
Procter & Gamble	1,000.000	62,811	67,890	5,079
Sanofi ADR	1,400.000	48,113	66,332	18,219
SeaDrill Ltd.	11,700.000	356,294	430,560	74,266
SeaDrill Partners LLC	7,800.000	188,477	200,070	11,593
Sempra Energy	500.000	29,788	35,470	5,682
Verizon Communications	3,000.000	81,953	129,810	47,857
Vodafone GP PLC ADS	8,300.000	239,358	209,077	(30,281)
Wells Fargo & Company NEW	2,000.000	22,145	68,360	46,215
		<u>4,452,171</u>	<u>5,272,253</u>	<u>820,082</u>
Alternatives				
Atlas Resources LP	5.000	50,000	50,000	0
		<u>50,000</u>	<u>50,000</u>	<u>0</u>

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS PORTFOLIO
 31 December 2012

Schedule D-1-A
 Page 2 of 3

Description	Number of Shares	Cost	Fair Value	Unrealized Gain/(Loss)
Mutual Funds				
Brown Capitol Small Company	1,022.795	\$46,964	\$51,743	\$4,779
Dodge & Cox Intl FDS	1,302.220	46,373	45,109	(1,264)
Dodge & Cox Income Fund	3,591.738	48,273	49,781	1,508
Eaton Vance Floating Rate & High Income	5,264.450	46,924	47,169	245
The Fairholme Fund	1,605.468	56,947	50,476	(6,471)
Fidelity Contra Fund	1,458.394	103,746	113,128	9,382
Gabellie ABC Fund	4,731.998	46,959	46,799	(160)
John Hancock Large Cap Equity Fund	2,027.418	56,638	59,140	2,502
John Hancock Global Opportunities Fund	3,362.108	60,771	48,448	(12,323)
Heartland Value Plus Fund	1,515.470	46,705	44,994	(1,711)
ING Value Choice Fund Class W	2,922.761	56,467	45,800	(10,667)
John Hancock Disciplined Value	3,864.770	46,845	51,401	4,556
Manager AMG FDS Yacktman Fund	5,994.813	104,154	114,621	10,467
Mutual Series Shares Class Z	2,608.629	56,768	58,642	1,874
Nuveen Tradewinds Value Opportunities Fund	1,587.503	56,562	47,339	(9,223)
PIMCO Funds Short-Term	4,813.292	47,700	47,555	(145)
PIMCO Fds pac Invt Mgmt. Ser Total Return	6,639.650	76,622	74,630	(1,992)
PIMCO GNMA Fund	4,058.962	49,235	47,165	(2,070)
Parnassus Small Cap Fund	1,853.042	46,222	44,047	(2,175)
Principal High Yield II Fund	5,754.409	46,734	45,287	(1,447)
The Osterweis Strategic Income Fund	3,966.266	46,899	46,207	(692)
Reynolds Blue Chip Growth Fund	972.732	56,687	56,166	(521)
Templeton Global Bond Fund	3,448.685	46,733	46,005	(728)
Thornburg International Value Fund	2,082.350	61,461	58,493	(2,968)
Thornburg Value Fund Institutional	2,777.038	103,924	92,253	(11,671)
Vanguard Short-Term US Treasury Fund	7,009.771	76,409	75,285	(1,124)
Vanguard Fixed Income Secs F Infl Prot Secs	3,799.728	50,194	55,210	5,016
Westcore Select Fund	2,108.437	47,630	35,000	(12,630)
Wells Fargo Strategic Inc. #89	8,931.288	162,959	159,334	(3,625)

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS PORTFOLIO
 31 December 2012

Schedule D-1-A
 Page 3 of 3

Description	Number of Shares	Cost	Fair Value	Unrealized Gain/(Loss)
Mutual Funds (continued)				
Wells Fargo Strategic Inc. #89	8,929.860	\$162,933	\$159,309	(\$3,624)
		<u>1,963,438</u>	<u>1,916,536</u>	<u>(46,902)</u>
Money Market Funds				
Federated Treasury Obligations Fund		57,713	57,713	0
Morgan Stanley - Money Market		56,879	56,879	0
Wells Fargo #451		2,924	2,924	0
Wells Fargo #451		2,924	2,924	0
		<u>120,440</u>	<u>120,440</u>	<u>0</u>
 Total Endowment Trusts		 <u>\$6,781,049</u>	 <u>\$7,554,229</u>	 <u>\$773,180</u>

UTAH STATE UNIVERSITY
PLANT FUND TRUSTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule E-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2012	\$2,392,316	\$46	\$28,794	\$18,010	\$2,381,578	\$2,364,149	\$9,796		\$9,796		\$9,796
Aug 2012	2,381,578	47		(8,910)	2,372,715	2,381,339	9,796		9,796		9,796
Sep 2012	2,372,715	3,566,243	2,377,626	(9,715)	3,551,617	2,927,104	10,048		10,048		10,048
Oct 2012	3,551,617	66,294	1,196,556	(3,064)	2,418,291	2,418,496	9,797		9,797		9,797
Nov 2012	2,418,291	14,040,558	8,974,049	76,431	7,561,231	5,122,999	10,883		10,883		10,883
Dec 2012	7,561,231	12,205,743	17,330,115	(17,630)	2,419,229	2,766,400	9,792		9,792		9,792
Jan 2013											
Feb 2013											
Mar 2013											
Apr 2013											
May 2013											
Jun 2013											

Comparative Totals:

Year-to-date

FY 2012-13	\$2,392,316	\$29,878,931	\$29,907,140	\$55,122	\$2,419,229	\$2,996,748	\$60,112	\$0	\$60,112	\$0	\$60,112
FY 2011-12	2,568,919	11,617,872	11,965,057	121,623	2,343,357	2,965,551	62,866	0	62,866	0	62,866
Amt Change					75,872	31,197	(2,754)	0	(2,754)	0	(2,754)
% Change					3.24%	1.05%	-4.38%	0.00%	-4.38%	0.00%	-4.38%

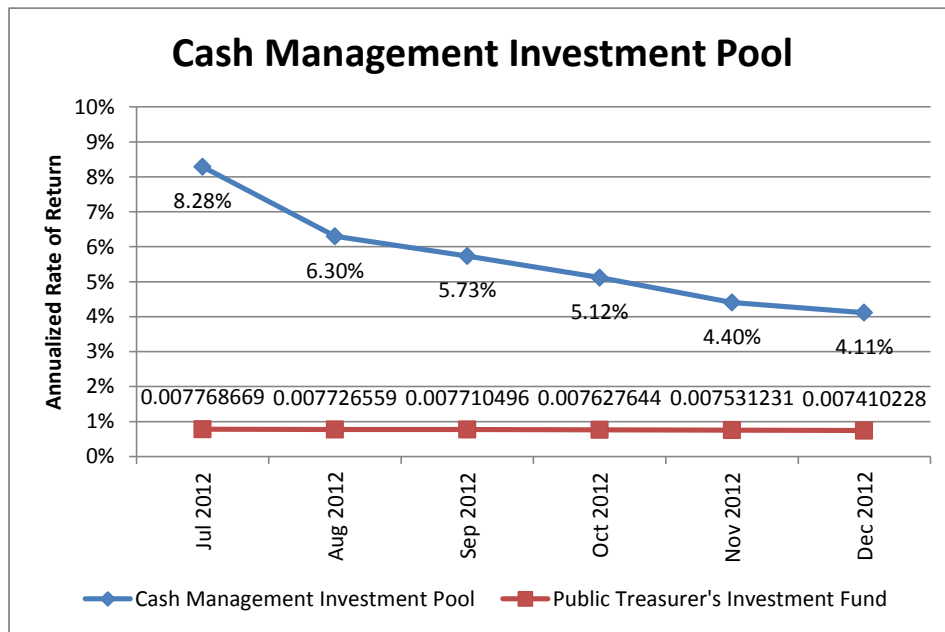
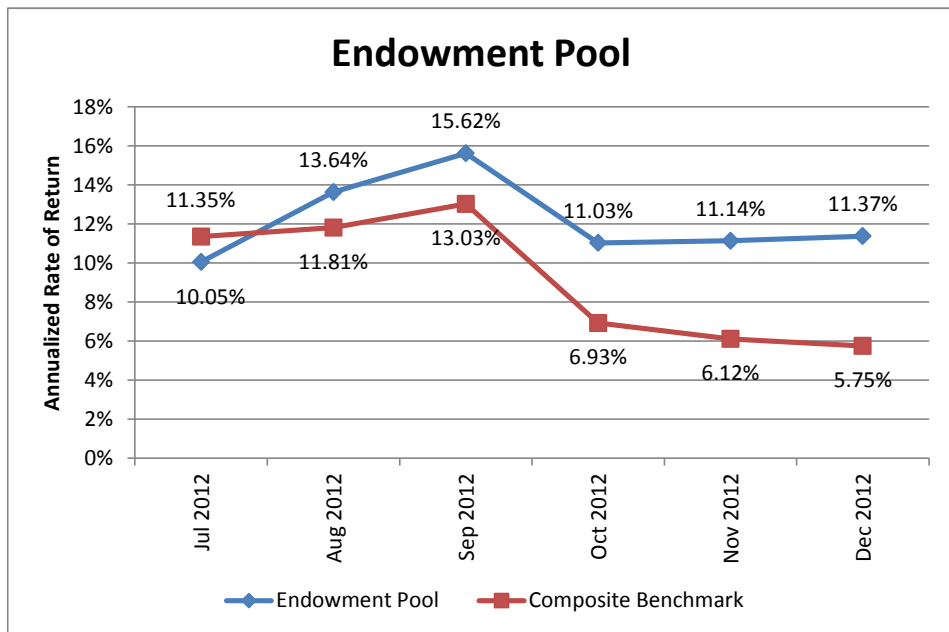
Note: Plant Fund Trusts include all debt service reserve and construction fund accounts in compliance with bond issue covenants.

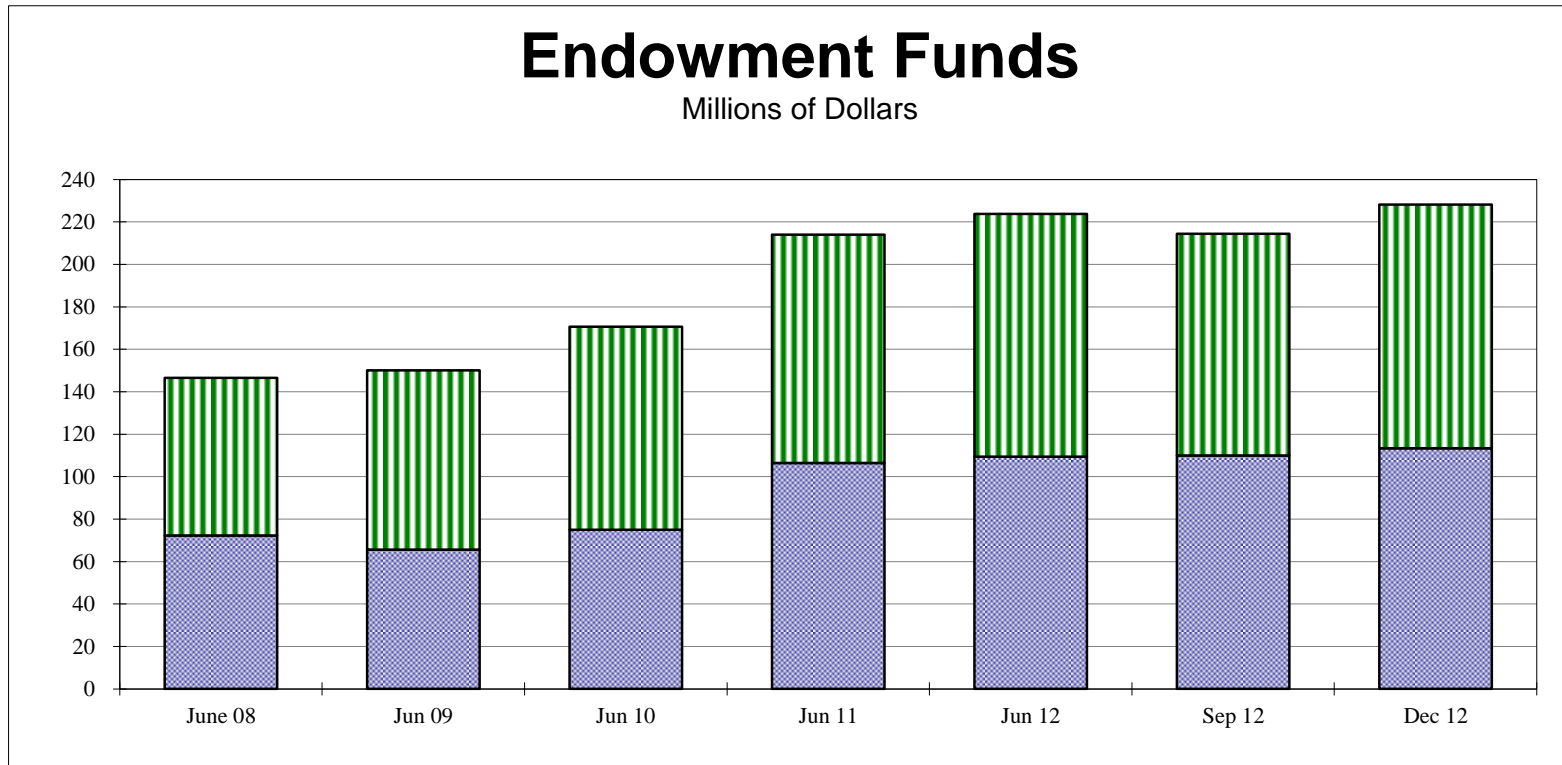
UTAH STATE UNIVERSITY
PLANT TRUSTS PORTFOLIO
31 December 2012

Schedule E-1-A

Description	Face Value	Number of Shares	Interest Rate	Date Acquired	Maturity Date	Cost	Fair Value	Unrealized Gain/(Loss)
Wells Fargo								
Heritage Money Market			Variable			\$7,489	\$7,489	\$0
Build America Bonds	1,645,000		6.20%	05/15/09	04/01/30	1,676,255	1,837,481	161,226
Federal National Mortgage Association	500,000		3.00%	04/12/12	10/12/23	500,000	502,945	2,945
						<u>2,183,744</u>	<u>2,347,915</u>	<u>164,171</u>
Public Treasurers' Investment Fund								
Utah Public Treasurers' Investment Fund			0.681%			71,314	71,314	0
						<u>71,314</u>	<u>71,314</u>	<u>0</u>
Total Plant Trusts						<u>\$2,255,058</u>	<u>\$2,419,229</u>	<u>\$164,171</u>

Summary of Total Investment Returns
 Endowment Pool and Cash Management Investment Pool
 Fiscal Year-to-Date Annualized Rate of Return





	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value
Quasi Endowment	\$74.3	\$84.4	\$95.7	\$107.5	\$114.3	\$114.8
True Endowment	72.2	65.6	74.9	106.4	109.4	113.3
Total	\$146.5	\$150.0	\$170.6	\$213.9	\$223.7	\$228.1

*As of July 1, 2010 the balances above reflect USU and USU-CEU's Endowment balances.

ITEM FOR ACTION

RE: Delegation/Administrative Reports – 11/16/12 to 01/21/13

Utah State University has been given authority by the Division of Facilities Construction and Management (DFCM) to exercise direct supervision of the design and construction of all alterations, repairs, and improvements to existing facilities on individual projects with budgets of less than \$4 million. The supervision of new construction can also be delegated to USU on a project-by-project basis and can exceed the \$4 million amount. As part of the delegation authority, administrative reports are prepared by USU and presented to the Utah State Building Board at each of its meetings. The monthly format of USU's reports is similar to that of the DFCM's reports presenting professional and construction contracts issued during the reporting period, contingency and project reserves status, and a delegated projects list showing budget and status. On a quarterly basis, additional reports are prepared showing contingency fund cumulative transfers, a summary of the statewide (paving) account, and a construction contract status. The Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees.

The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The following is a summary of the administrative reports for USU for the period 11/16/12 to 01/21/13.

Professional Contracts, 7 contracts issued (Page 1)

Comments are provided on the report.

Construction Contracts, 8 contracts issued (Pages 2)

Comments are provided on the report.

Report of Contingency Reserve Fund (Page 3)

Two projects needed funds from the contingency fund for this reporting period. The contingency fund is in good order. Comments are provided on the report.

Report of Project Reserve Fund Activity (Page 4)

There was no activity in the Project Reserve fund for this reporting period.

Current Delegated Projects List (Pages 5-6)

Of USU's 56 projects, 4 are complete, 11 are substantially complete, 26 are in construction, 9 are in the design/study phase, and 6 are pending. The completed projects for this reporting period are Campus Wide Bike Racks FY12, Sign System FY12, Steam Line Insulation FY12 and Concrete Replacement FY12.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the delegation/ administrative reports for the current reporting period be approved as presented.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The Utah Legislature appropriates state funds through the Division of Facilities Construction and Management to Utah State University for the purpose of capital improvements; and

WHEREAS, The Division of Facilities Construction and Management has delegated its authority to exercise direct supervision of the design and construction of such capital improvements to Utah State University; and

WHEREAS, Non-state funded projects with budgets of less than \$4 million are also delegated to Utah State University; and

WHEREAS, Projects in excess of \$4 million can also be delegated to Utah State University with specific approval of the Utah State Building board; and

WHEREAS, Utah State University presents reports on the status of all its delegated projects to the Utah State Building Board on a regular basis; and

WHEREAS, The State Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees; and

WHEREAS, The President and Vice President for Business and Finance have reviewed the delegation/ administrative reports for the current reporting period and recommend approval of the reports to the Board of Trustees; and

WHEREAS, The Board of Trustees has reviewed and given due consideration to the delegation/ administrative reports:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the delegation/ administrative reports as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date



Professional Contracts Awarded From 11/16/12 to 01/21/13

Contract Name	Firm Name	A/E Budget	Fee Amount	Comments
1 USUE CEIC Building Remodel	Ken Garner Engineering	\$29,700.00	\$29,700.00	Electrical engineering services
2 Fine Arts Precast Concrete Panel Replacement	Sine Source	\$40,496.00	\$772.50	Electrical design services
MISCELLANEOUS CONTRACTS				
3 BEERC Classroom Addition/ Office Remodel	Ivie Code Group	\$75,900.00	\$42,120.00	Inspections
4 USUE San Juan Residence Hall	Ivie Code Group	\$181,440.00	\$35,500.00	Inspections
5 Roosevelt Education Ctr Building Leaks Mitigation	Brixen & Christopher Architects	\$21,610.00	\$5,000.00	Envelope Study
6 Planning & Design Fund FY13	Van Boerum & Frank Associates	\$100,000.00	\$3,125.00	CEP Turbine Chiller study
7 Roosevelt Education Ctr Building Leaks Mitigation	Innovative Building Envelope Consultants	\$21,610.00	\$617.00	Leak/moisture investigation

Construction Contracts Awarded From 11/16/12 to 01/21/13

Project	Firm Name	Design Firm	Const Budget	Contract Amt	Comments
1 BEERC Classroom Addition/ Office Remodel	Gramoll Construction	CRSA	\$1,009,674.00	\$1,009,674.00	add'l classroom/offices-2nd floor
2 Classroom Auditorium Upgrade FY13	USU Facilities Operations	USU Facilities Planning and Design	\$271,493.00	\$30,484.00	Industrial Science 101A remodel
MISCELLANEOUS CONTRACTS					
3 Concrete Replacement FY13	Spindler Construction		\$241,667.00	\$8,929.12	Sidewalk replacement
4 VoIP Communication Closet Upgrade	IES Commercial		\$1,241,821.00	\$8,728.00	installation of cords/cables to connect network PDU's on campus
5 Health/LS/Code/Asbestos FY13	Eagle Environmental		\$136,364.00	\$1,977.00	Asbestos abatement at Vet Science
6 Health/LS/Code/Asbestos FY13	Eagle Environmental		\$136,364.00	\$1,000.00	Asbestos abatement Fine Arts 2nd floor
7 VoIP Communication Closet Upgrade	IES Commercial		\$1,241,821.00	\$824.96	pulled/terminated cable in data center
8 Fine Arts Precast Concrete Panel Replacement	Spindler Construction		\$289,256.00	\$712.00	re-install and finish handrail

Report of Contingency Reserve Fund From 11/16/12 to 01/21/13

Project Title	Current Transfers	Total Transfers To (From) Contingency	% to Construction Budget	Project Status	% Completed (Paid)
BEGINNING BALANCE	\$400,070.47				
INCREASES TO CONTINGENCY RESERVE FUND None					
DECREASES FROM CONTINGENCY RESERVE FUND					
Fine Arts Precast Concrete Panel Replacement additional roof membrane	(5,026.08)	(36,018.58)	5.36%	Construction	100.00%
Old Main Masonry Restoration repair mortar	(7,753.00)	(20,630.00)	8.83%	Construction	79.42%
ENDING BALANCE	\$387,291.39				

**Report of Project Reserve Fund Activity
From 11/16/12 to 01/21/13**

Project Title	Transfer Amount	Description	% of Construction Budget
BEGINNING BALANCE INCREASES TO PROJECT RESERVE FUND None DECREASES TO PROJECT RESERVE FUND None	\$587,074.77		
ENDING BALANCE	\$587,074.77		

Current Delegated Projects List

01/21/13

Project Number	Project Name	Phase	Project Budget
CAPITAL DEVELOPMENT/IMPROVEMENT			
A22907	Planning and Design Fund FY11	Design/Study	75,000
A22909	Classroom Upgrades FY11	Substantial Completion	407,151
A22911	Sign System FY11	Substantial Completion	54,490
A23857	Spectrum Volleyball Locker Room Remodel	Design only	10,000
A24159	Chilled Water Thermal Storage	Construction	2,568,183
A24756	Sant Engineering Clean Room Remodel	Substantial Completion	523,500
A24855	Planning and Design Fund FY12	Design/Study	124,802
A24856	Health/Life Safety/Code/Asbestos FY12	Substantial Completion	143,363
A24857	Classroom/Auditorium Upgrades FY12	Construction	389,659
A24858	Building Commissioning FY12	Commissioning	190,991
A24859	Miscellaneous Critical Improvements FY12	Construction	273,313
A24860	BNR Fire Protection Phase II	Construction	586,811
A24862	NFS HVAC Design	Construction	195,532
A24863	Campus Wide Bike Racks FY12	Complete	71,277
A24865	Sign System FY12	Complete	58,462
A24867	Steam Line Insulation FY12	Complete	98,597
A24869	Concrete Replacement FY12	Complete	242,593
A24870	1200 East (Aggie Village) Landscape	Construction	97,583
A24871	Paving (Student Living Center Parking Lot)	Substantial Completion	396,620
A24936	Vet Science Animal Cadaver Lab Remodel	Construction	400,000
A25415	Animal Science Refreshment	Substantial Completion	748,024
A25416	HPER Field Turf Upgrade	Construction	2,999,309
A25442	Experimental Stream Facility	Design	200,000
A25891	USU VoIP Comm Closet Upgrade	Construction	3,302,931
A26109	Skaggs Lab Remodel	Substantial Completion	549,025
A26677	Access Controls FY13	Construction	147,059
A26681	Medium Voltage Upgrades FY13	Construction	243,243
A26741	Morgan Hall Renovation	Substantial Completion	924,182
A26808	Stadium Pavement Replacement	Substantial Completion	158,005
A27065	Bldg 620 STE 227 remodel-Thompson	Substantial Completion	212,874

A27144	Building Commissioning FY13	Pending	190,991
A27145	Bus. Bldg Steam/Water Connect	Pending	500,000
A27146	Campus Controls Upgrade FY13	Pending	245,098
A27147	Campus-wide Bike Racks FY13	Construction	49,074
A27148	Classroom Auditorium Upg FY13	Construction	294,570
A27149	Concrete Replacement FY13	Construction	276,160
A27150	Emergency Generator FY13	Pending	245,495
A27151	Fine Arts Precast Concrete Panel Replace	Construction	398,898
A27152	FAV Cooling	Design	1,147,368
A27153	Health/LS/Code/Asbestos FY13	Construction	147,273
A27154	HPER Landscape and Irrigation	Construction	364,309
A27155	Miscellaneous Critical Improvements FY13	Construction	245,370
A27156	Old Main Masonry Restoration	Construction	375,151
A27157	Planning & Design Fund FY13	Pending	100,000
A27158	Sign System FY13	Construction	49,074
A27277	BEERC Classroom Addition/Office Remodel	Construction	1,287,513
A27311	Bldg 620 STE-Zane Lab Remodel	Substantial Completion	318,850
A27993	Roosevelt Education Ctr Building Leaks Mitigation (NEW PROJECT)	Design	208,230
A28061	Roosevelt Building 132A Fire Alarm Upgrade (NEW PROJECT)	Pending	184,300
C11292	Price BDAC Fire/Irrigation Sys	Construction	665,400
C11293	Price SAC Building Study	Construction	14,620
C11294	USUE Central Instructional Building	Design	75,000
C11295	USUE San Juan Residence Hall	Construction	3,283,240
C11301	USUE Workforce Education Remodel	Design	391,780
C11310	USUE Library Building Upgrade	Design	765,789
C11314	USUE CEIC Building Remodel	Construction	759,460

TOTAL (56)

\$28,975,592

ITEM FOR ACTION

RE: Delegation/Administrative Reports – 01/21/13 to 02/15/13

Utah State University has been given authority by the Division of Facilities Construction and Management (DFCM) to exercise direct supervision of the design and construction of all alterations, repairs, and improvements to existing facilities on individual projects with budgets of less than \$4 million. The supervision of new construction can also be delegated to USU on a project-by-project basis and can exceed the \$4 million amount. As part of the delegation authority, administrative reports are prepared by USU and presented to the Utah State Building Board at each of its meetings. The monthly format of USU's reports is similar to that of the DFCM's reports presenting professional and construction contracts issued during the reporting period, contingency and project reserves status, and a delegated projects list showing budget and status. On a quarterly basis, additional reports are prepared showing contingency fund cumulative transfers, a summary of the statewide (paving) account, and a construction contract status. The Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees.

The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The following is a summary of the administrative reports for USU for the period 01/21/13 to 02/15/13.

Professional Contracts, 6 contracts issued (Page 1)

Comments are provided on the report.

Construction Contracts, 5 contracts issued (Page 2)

Comments are provided on the report.

Report of Contingency Reserve Fund (Page 3)

One project needed funds from the contingency fund for this reporting period. The contingency fund is in good order. Comments are provided on the report.

Report of Project Reserve Fund Activity (Page 4)

One project was closed contributing to the Project Reserve fund for this reporting period.

Current Delegated Projects List (Pages 5-6)

Of USU's 52 projects, 5 are complete, 7 are substantially complete, 25 are in construction, 10 are in the design/study phase, and 5 are pending. The completed projects for this reporting period are Bldg 620 STE 227 remodel-Thompson, HPER Landscape and Irrigation, Morgan Hall Renovation, Sant Engineering Clean Room Remodel and Skaggs Lab Remodel.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the delegation/ administrative reports for the current reporting period be approved as presented.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The Utah Legislature appropriates state funds through the Division of Facilities Construction and Management to Utah State University for the purpose of capital improvements; and

WHEREAS, The Division of Facilities Construction and Management has delegated its authority to exercise direct supervision of the design and construction of such capital improvements to Utah State University; and

WHEREAS, Non-state funded projects with budgets of less than \$4 million are also delegated to Utah State University; and

WHEREAS, Projects in excess of \$4 million can also be delegated to Utah State University with specific approval of the Utah State Building board; and

WHEREAS, Utah State University presents reports on the status of all its delegated projects to the Utah State Building Board on a regular basis; and

WHEREAS, The State Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees; and

WHEREAS, The President and Vice President for Business and Finance have reviewed the delegation/ administrative reports for the current reporting period and recommend approval of the reports to the Board of Trustees; and

WHEREAS, The Board of Trustees has reviewed and given due consideration to the delegation/ administrative reports:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the delegation/ administrative reports as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date



Professional Contracts Awarded From 01/21/13 to 02/15/13

Contract Name	Firm Name	A/E Budget	Fee Amount	Comments
1 Planning & Design Fund FY13	JUB Engineers	\$100,000.00	\$29,660.00	Study for consolidation of irrigation pump houses
2 Planning & Design Fund FY13	Civil Solutions	\$100,000.00	\$25,000.00	Master plan study for recreation and open space on campus (\$15K being contributed from other departments)
3 Roosevelt Education Center Building Leaks Mitigation	Brixen & Christopher Architects	\$14,373.00	\$14,373.00	Design for building envelope upgrade
4 Planning & Design Fund FY13	Structural Solutions	\$100,000.00	\$3,600.00	Structural analysis/design for stairway canopy at Lilly White
5 Planning & Design Fund FY13	Civil Solutions	\$100,000.00	\$3,100.00	Design for replacement sewer line
6 Planning & Design Fund FY13	Total Tree Care	\$100,000.00	\$2,500.00	Quad tree assessment
MISCELLANEOUS CONTRACTS				
NONE				



Construction Contracts Awarded From 01/21/13 to 02/15/13

Project	Firm Name	Design Firm	Const Budget	Contract Amt	Comments
1 Building Commissioning FY12	USU Facilities Operations	USU Facilities Planning and Design	\$180,180.00	\$35,135.00	Phase 2 of Maeser recommissioning
2 VoIP Communication Closet Upgrade	USU Facilities Operations	Sine Source Engineering	\$1,241,821.00	\$3,516.00	CPD 001b install A/C unit in communication room
MISCELLANEOUS CONTRACTS					
3 Miscellaneous Critical Improvements FY12	Hufcor Deseret West		\$231,481.00	\$15,833.00	HPER gym hoist/mat
4 Classroom/Auditorium Upgrades FY12	CIS Office Furniture		\$363,455.00	\$2,250.00	chairs for ADA compliance
5 Health/LS/Code/Asbestos FY13	Eagle Environmental		\$136,364.00	\$1,022.00	Asbestos abatement in Brasc Bldg

Report of Contingency Reserve Fund From 01/21/13 to 02/15/13

Project Title	Current Transfers	Total Transfers To (From) Contingency	% to Construction Budget	Project Status	% Completed (Paid)
BEGINNING BALANCE	\$387,291.39				
INCREASES TO CONTINGENCY RESERVE FUND None					
DECREASES FROM CONTINGENCY RESERVE FUND					
BNR Fire Protection Phase II added add'l smoke detectors on 3rd floor/wiring for exit signs/added electrical panels	(18,530.95)	(32,099.41)	6.00%	Construction	97.95%
ENDING BALANCE	\$368,760.44				

**Report of Project Reserve Fund Activity
From 01/21/13 to 02/15/13**

Project Title	Transfer Amount	Description	% of Construction Budget
BEGINNING BALANCE INCREASES TO PROJECT RESERVE FUND Skaggs Lab Remodel DECREASES TO PROJECT RESERVE FUND None	\$587,074.77 2,347.14	Close project	0.05%
ENDING BALANCE	\$589,421.91		

Current Delegated Projects List

02/15/13

Project Number	Project Name	Phase	Project Budget
CAPITAL DEVELOPMENT/IMPROVEMENT			
A22907	Planning and Design Fund FY11	Design/Study	75,000
A22909	Classroom Upgrades FY11	Substantial Completion	407,151
A22911	Sign System FY11	Substantial Completion	54,490
A23857	Spectrum Volleyball Locker Room Remodel	Design only	10,000
A24159	Chilled Water Thermal Storage	Construction	2,568,183
A24756	Sant Engineering Clean Room Remodel	Complete	523,500
A24855	Planning and Design Fund FY12	Design/Study	124,802
A24856	Health/Life Safety/Code/Asbestos FY12	Substantial Completion	143,363
A24857	Classroom/Auditorium Upgrades FY12	Construction	389,659
A24858	Building Commissioning FY12	Commissioning	190,991
A24859	Miscellaneous Critical Improvements FY12	Construction	273,313
A24860	BNR Fire Protection Phase II	Construction	605,342
A24862	NFS HVAC Design	Construction	195,532
A24870	1200 East (Aggie Village) Landscape	Construction	97,583
A24871	Paving (Student Living Center Parking Lot)	Substantial Completion	396,620
A24936	Vet Science Animal Cadaver Lab Remodel	Construction	400,000
A25415	Animal Science Refreshment	Substantial Completion	748,024
A25416	HPER Field Turf Upgrade	Construction	2,999,309
A25442	Experimental Stream Facility	Design	80,400
A25891	USU VoIP Comm Closet Upgrade	Construction	3,302,931
A26109	Skaggs Lab Remodel	Complete	546,677
A26677	Access Controls FY13	Construction	147,059
A26681	Medium Voltage Upgrades FY13	Construction	243,243
A26741	Morgan Hall Renovation	Complete	924,182
A26808	Stadium Pavement Replacement	Substantial Completion	158,005
A27065	Bldg 620 STE 227 remodel-Thompson	Complete	182,412
A27144	Building Commissioning FY13	Pending	190,991
A27145	Bus. Bldg Steam/Water Connect	Pending	500,000
A27146	Campus Controls Upgrade FY13	Pending	245,098
A27147	Campus-wide Bike Racks FY13	Construction	49,074

A27148	Classroom Auditorium Upg FY13	Construction	294,570
A27149	Concrete Replacement FY13	Construction	276,160
A27150	Emergency Generator FY13	Pending	245,495
A27151	Fine Arts Precast Concrete Panel Replace	Construction	398,898
A27152	FAV Cooling	Design	1,147,368
A27153	Health/LS/Code/Asbestos FY13	Construction	147,273
A27154	HPER Landscape and Irrigation	Complete	364,309
A27155	Miscellaneous Critical Improvements FY13	Construction	245,370
A27156	Old Main Masonry Restoration	Construction	375,151
A27157	Planning & Design Fund FY13	Design/Study	100,000
A27158	Sign System FY13	Construction	49,074
A27277	BEERC Classroom Addition/Office Remodel	Construction	1,436,929
A27311	Bldg 620 STE-Zane Lab Remodel	Substantial Completion	318,850
A27993	Roosevelt Education Ctr Building Leaks Mitigation	Design	208,230
A28061	Roosevelt Building 132A Fire Alarm Upgrade	Pending	184,300
C11292	Price BDAC Fire/Irrigation Sys	Construction	665,400
C11293	Price SAC Building Study	Construction	14,620
C11294	USUE Central Instructional Building	Design	75,000
C11295	USUE San Juan Residence Hall	Construction	3,283,240
C11301	USUE Workforce Education Remodel	Design	391,780
C11310	USUE Library Building Upgrade	Design	765,789
C11314	USUE CEIC Building Remodel	Construction	759,460
TOTAL (52)			<u><u>\$28,520,200</u></u>

8 March 2013

ITEM FOR ACTION

RE: Housing Review and Recommendation for 2013-2014

The attached information is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

Proposed Rates for 2013-2014

A five-year review of total housing costs within the various styles and types of units available. Proposed rental rates for 2013-2014 are based on location, demand, and market research. The weighted average increase is 1.46%

Occupancy Report

A five-year report of occupancy of single student housing and family student housing.

Graphs

A five-year rental rate comparison on various styles and types of units available on-campus.

RECOMMENDATION

The President and the Vice President for Business and Finance recommend that the Board of Trustees approve the 2013-2014 housing rates.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The Utah State University Housing rates expire at the end of the fiscal year 2012-2013; and

WHEREAS, The President and the Vice President for Business and Finance have reviewed the proposed housing rates for fiscal year 2013-2014 and recommend approval to the Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the proposed 2013-2014 housing rates as presented.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UtahStateUniversity

HOUSING & RESIDENCE LIFE

RATES

	2008-2009 Total Cost Per Month	2009-2010 Total Cost Per Month	2010-2011 Total Cost Per Month	2011-2012 Total Cost Per Month	2012-2013 Total Cost Per Month	2012-2013 Total Cost Per Academic Year	2013-2014 Proposed Total Cost Per Month	2013-2014 Proposed Total Cost Per Academic Year	Total Cost Increase Percentage
FAMILY HOUSING RATES									
Aggie Village									
One-Bedroom	\$450	\$443	\$453	\$460	\$480	\$4,320	\$480	\$4,320	0.00%
Two-Bedroom	\$485	\$478	\$486	\$495	\$515	\$4,635	\$515	\$4,635	0.00%
Townhouses	\$609	\$603	\$610	\$620	\$640	\$5,760	\$640	\$5,760	0.00%
Three-Bedroom	\$555	\$548	\$558	\$570	\$590	\$5,310	\$590	\$5,310	0.00%
West Stadium Villa									
Three-Bedroom	\$570	\$563	\$570	\$580	\$600	\$5,400	\$600	\$5,400	0.00%
Mobile Home Park									
Student Owned									
1-137 & 158-162	\$274	\$284	\$294	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
138-157 & 163-178	\$303	\$313	\$323	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
USU Owned & Rented									
Up to 600 sq. ft.	\$372	\$382	\$392	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
601-750 sq. ft.	\$428	\$438	\$448	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
751-800 sq. ft.	\$460	\$470	\$480	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
801-950 sq. ft.	\$491	\$501	\$511	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	
950 sq. ft. and Above	\$553	\$563	\$573	Closes July 2011	Closed July 2011	Closed July 2011	Closed July 2011	Closed July 2011	

	2008-2009 Total Cost Per Semester	2009-2010 Total Cost Per Semester	2010-2011 Total Cost Per Semester	2011-2012 Total Cost Per Semester	2012-2013 Total Cost Per Semester	2012-2013 Proposed Total Cost Per Academic Year	2013-2014 Proposed Total Cost Per Semester	2013-2014 Proposed Total Cost Per Academic Year	Total Cost Increase Percentage
SINGLE HOUSING RATES									
Mountain View Tower, Valley View Tower, Richards Hall									
Rent (shared room)	\$825	\$825	\$835	\$850	\$945	\$1,890	\$960	\$1,920	1.59%
**Board (required minimum 10 meals/week at either dining hall)	\$1,150	\$1,125	\$1,225	\$1,250	\$1,275	\$2,550	\$1,300	\$2,600	1.96%
Bullen									
Rent (shared room)	\$1,220	\$1,240	\$1,260	\$1,285	\$1,350	\$4,500	\$1,375	\$4,600	1.85%
**Board (required minimum 7 meals/week at either dining hall)	\$800	\$800	\$875	\$890	\$900	\$1,800	\$925	\$1,850	2.78%
Davis (renovated summer 2010)	\$1,155	\$1,250	\$1,290	\$1,315	\$1,400	\$2,800	\$1,430	\$2,860	2.14%
Jones	\$1,155	\$1,175	\$1,195	\$1,220	\$1,300	\$2,600	\$1,365	\$2,730	5.00%
Merrill	\$1,290	\$1,310	\$1,330	\$1,360	\$1,400	\$2,800	\$1,425	\$2,850	1.79%
SLC 102 Apts.	\$1,450	\$1,475	\$1,495	\$1,525	\$1,630	\$3,260	\$1,660	\$3,320	1.84%
Snow	\$1,450	\$1,475	\$1,495	\$1,525	\$1,630	\$3,260	\$1,660	\$3,320	1.84%
Moen, Greaves, Reeder	\$1,105	\$1,125	\$1,145	\$1,165	\$1,240	\$2,480	\$1,265	\$2,530	2.02%
Wasatch	\$1,090	\$1,100	\$1,120	\$1,140	\$1,240	\$2,480	\$1,265	\$2,530	2.02%
Morgan (renovated summer 2012)	\$1,090	\$1,100	\$1,120	\$1,140	\$1,400	\$2,800	\$1,430	\$2,860	2.14%
Rich (renovated summer 2011)	\$1,090	\$1,100	\$1,120	\$1,315	\$1,400	\$2,800	\$1,430	\$2,860	2.14%
San Juan	\$1,220	\$1,240	\$1,260	\$1,260	\$1,340	\$2,680	\$1,365	\$2,730	1.87%
Aggie Village-Grad/Upperclass (Bldg 7-renovated summer 2011)									
Small Bedroom	\$1,510	\$1,493	\$1,520	\$1,550	\$1,725	\$3,450	\$1,760	\$3,520	2.03%
Large Bedroom	\$1,640	\$1,633	\$1,660	\$1,695	\$1,880	\$3,760	\$1,920	\$3,840	2.13%
Aggie Village-Graduate (8-9)									
Small Bedroom	\$1,510	\$1,493	\$1,520	\$1,550	\$1,625	\$3,250	\$1,660	\$3,320	2.15%
Large Bedroom	\$1,640	\$1,633	\$1,660	\$1,695	\$1,780	\$3,560	\$1,810	\$3,620	1.69%
Living/Learning Community									
Rent (shared room)	\$1,450	\$1,450	\$1,470	\$1,500	\$1,575	\$3,150	\$1,605	\$3,210	1.90%
**Board (required minimum 7 meals/week at either dining hall)	\$1,150	\$1,125	\$875	\$890	\$900	\$1,800	\$925	\$1,850	2.78%
WEIGHTED AVERAGE INCREASE - HOUSING									1.46%

**Students assigned to Central Campus (Richards, Mountain View, or Valley View) are required to select a minimum of 10-meals per week dining plan or a 7-meal per week dining plan for Bullen and Living Learning residents. Living Learning changed from a 10 meal minimum to 7 meals in 2010 due to addition of kitchenettes.

UtahStateUniversity

HOUSING & RESIDENCE LIFE

FIVE YEAR OCCUPANCY REPORT

2008		2009		2010		2011		2012	
Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy	Number of Students	Percentage of Occupancy

SINGLE STUDENT HOUSING

Capacity Beds	2996		2996		2955		2965		2946	
Occupancy	2379	79%	2638	88%	2675	91%	2677	90%	2726	93%

FAMILY STUDENT HOUSING

Capacity Units	491		490		510		511		522	
Occupancy	472	96%	484	99%	496	97%	499	98%	509	98%

MOBILE HOME PARK

Capacity Units	93		79		20		0		0	
Occupancy	92	99%	79	100%	20	100%	0	CLOSED	0	CLOSED

TOTAL CAPACITY

TOTAL OCCUPANCY

3580		3565		3485		3476		3468	
2943	82%	3201	90%	3191	92%	3176	91%	3235	93%

Occupancy numbers based on counts obtained during Fall Semester.

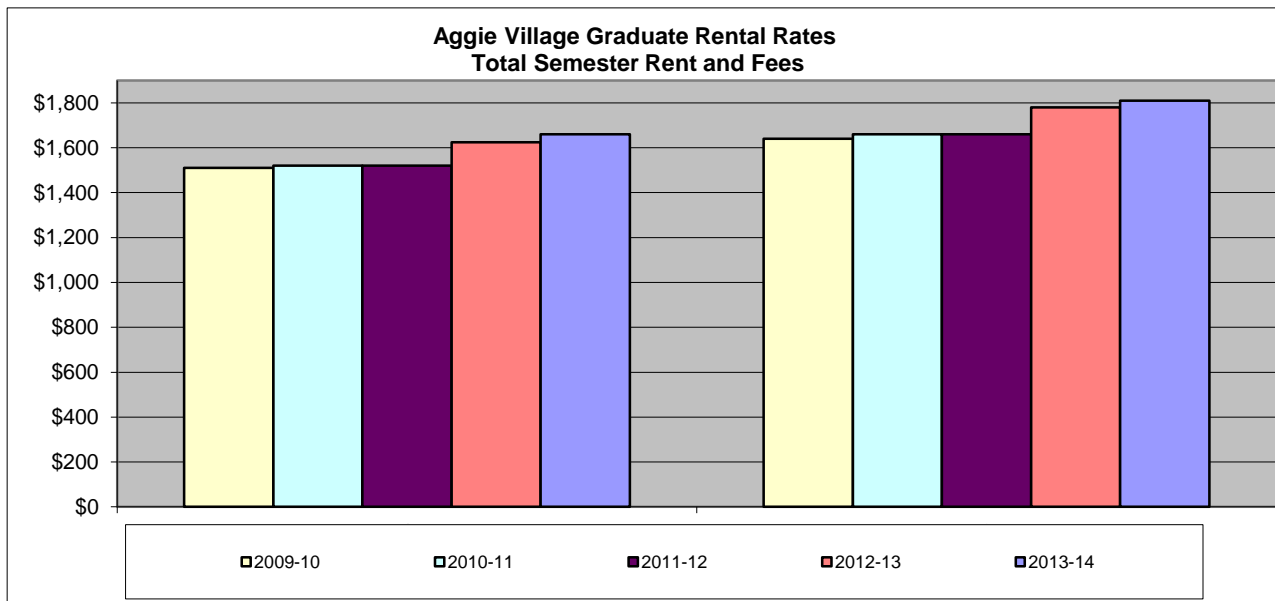
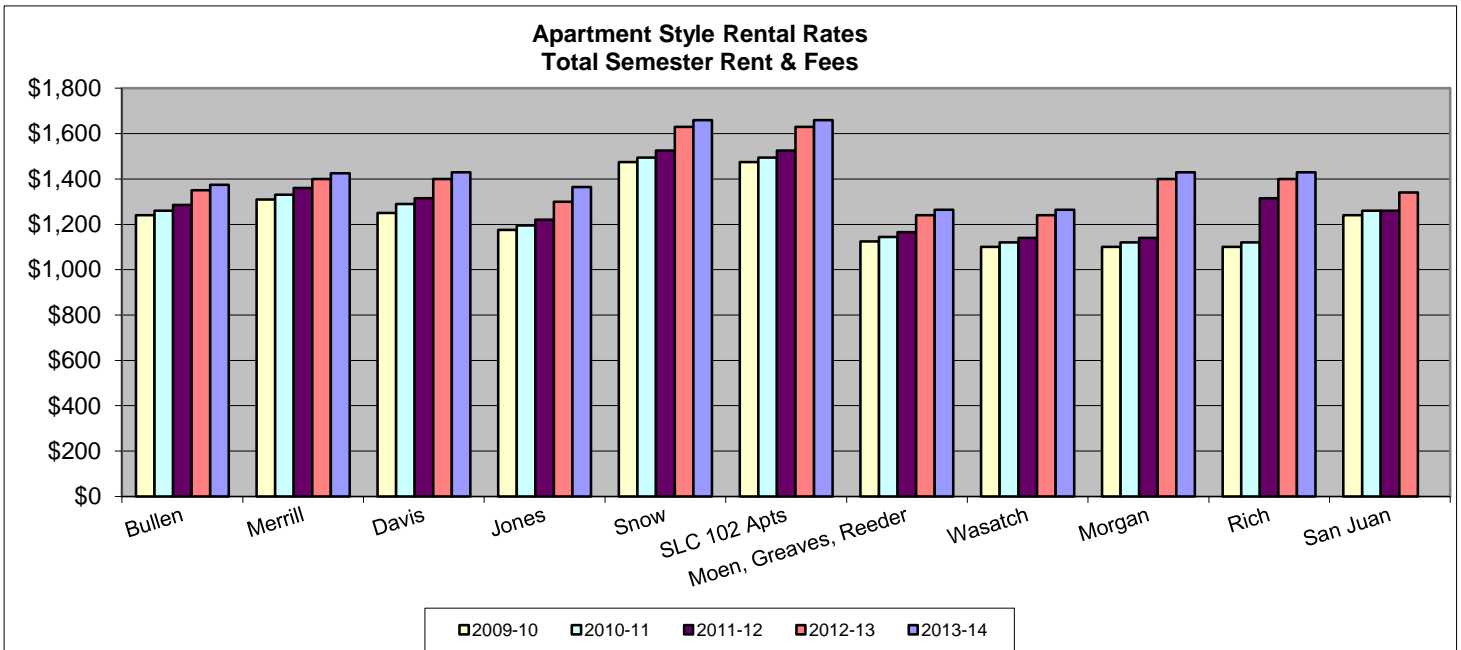
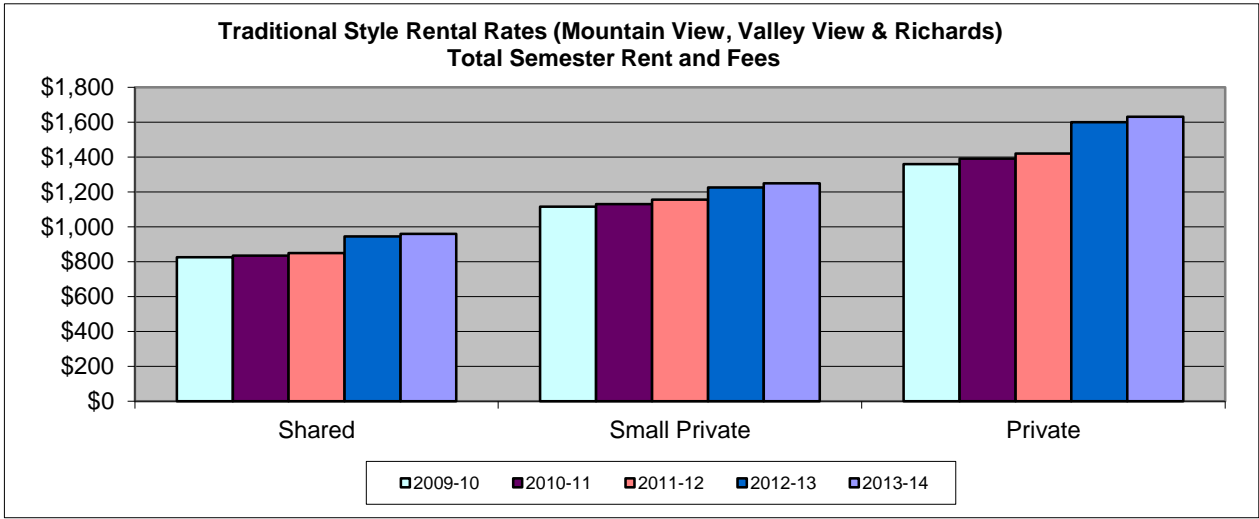
Change in Family Housing capacity is due to the following:

- Conversion of Building 30 from Graduate spaces back to Family

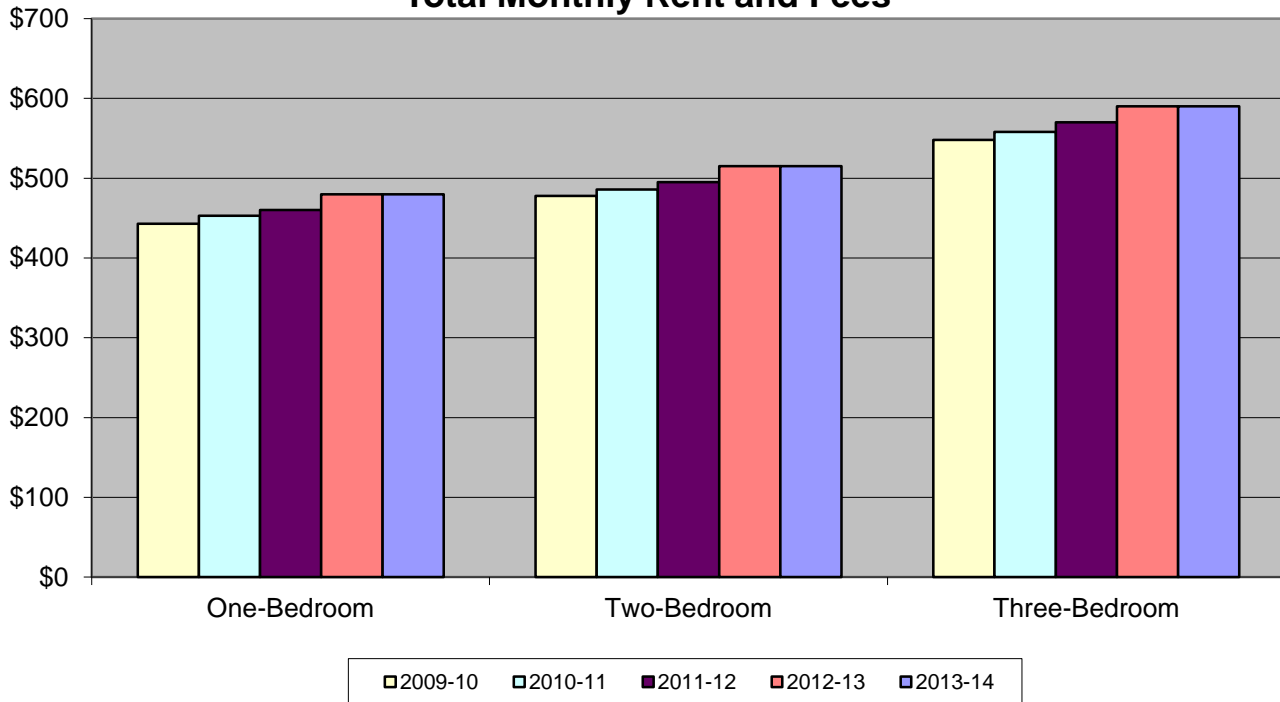
Change in Single Student Housing

- Conversion of Building 30 from Graduate spaces back to Family

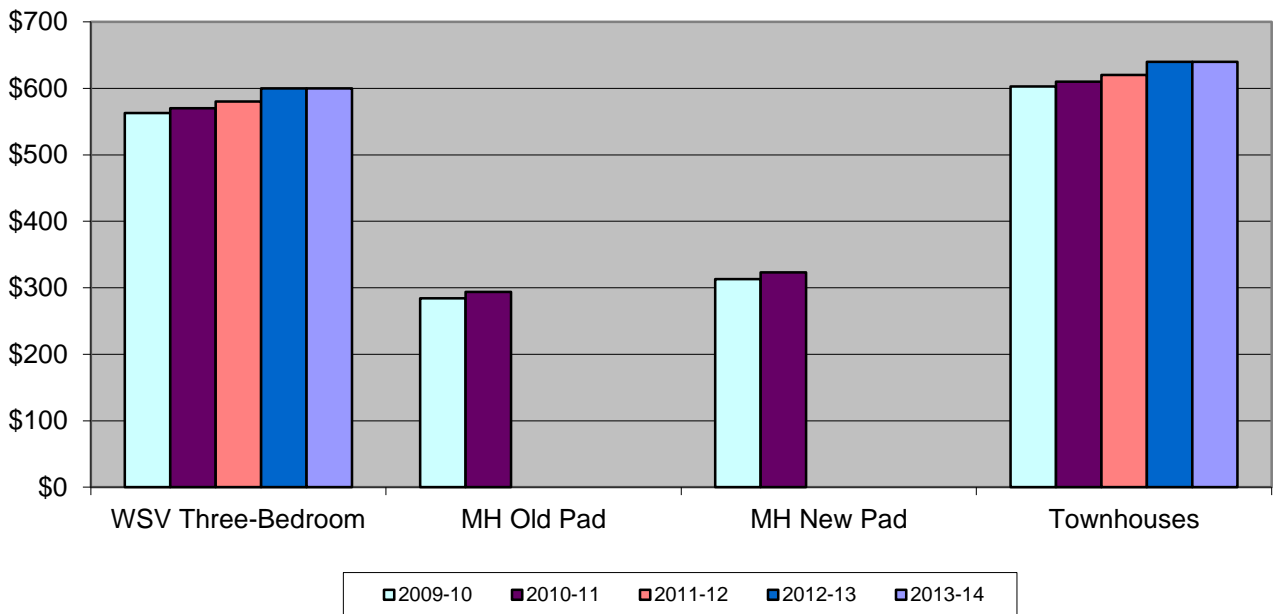
- Change of some of the SLC 101 apartments to additional graduates space.



Aggie Village Family Rental Rates Total Monthly Rent and Fees



MH, WSV, TH Rental Rates Total Monthly Rent and Fees



8 March 2013

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (November, 2012)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for November 2012 is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of November 2012 amounted to \$14,655,665 versus \$7,097,355 for November 2011.

The comparative graph, "Utah State University Sponsored Program Awards" indicates that through November 2012 cumulative awards were higher (1.7 %) than last year for the same time period. Scholarships, fellowships and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty decreased from \$46,366,053 in November 2011 to \$26,865,530 during November 2012 (- 42.1%). The total number of current year proposals (554) is less than FY2012 (581).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approves the contract and grant status report for November 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached list of contract/grant proposals and awards (November, 2012) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 AWARDS BY COLLEGE
 FOR PERIOD: NOVEMBER 2012

FY 2012/2013

COLLEGE	CURRENT MONTH						CUMULATIVE TOTALS					
	AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG	AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 2,004,037.29	\$ 863,675.02	\$ (1,140,362.27)	12	8	(4)	\$ 12,842,353.52	\$ 7,574,211.57	\$ (5,268,141.95)	63	66	3
ARTS	\$ -	\$ 2,000.00	\$ 2,000.00	-	1	1	\$ 157,435.00	\$ 15,200.00	\$ (142,235.00)	3	3	-
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ -	\$ -	\$ -	-	-	-
CEU	\$ -	\$ 38,819.00	\$ 38,819.00	-	2	2	\$ 2,680,782.71	\$ 2,310,188.00	\$ (370,594.71)	16	9	(7)
EDUCATION	\$ 2,034,834.00	\$ 2,154,925.23	\$ 120,091.23	7	13	6	\$ 19,129,384.97	\$ 18,984,293.42	\$ (145,091.55)	103	109	6
ENGINEERING	\$ 1,127,268.53	\$ 488,237.74	\$ (639,030.79)	16	16	-	\$ 6,976,904.07	\$ 10,593,404.04	\$ 3,616,499.97	89	83	(6)
HaSS	\$ 20,000.00	\$ (58,620.00)	\$ (78,620.00)	1	1	-	\$ 1,511,608.27	\$ 1,139,287.41	\$ (372,320.86)	15	10	(5)
NAT. RESOURCES	\$ 210,109.00	\$ 522,232.00	\$ 312,123.00	2	5	3	\$ 5,039,301.38	\$ 9,475,604.77	\$ 4,436,303.39	76	74	(2)
SCIENCE	\$ 668,838.98	\$ 1,174,288.26	\$ 505,449.28	6	8	2	\$ 9,980,044.06	\$ 3,212,422.26	\$ (6,767,621.80)	54	43	(11)
MISCELLANEOUS	\$ 64,528.00	\$ 421,536.26	\$ 357,008.26	4	11	7	\$ 3,011,270.39	\$ 7,328,168.24	\$ 4,316,897.85	77	91	14
USURF TOTALS	\$ 967,739.59	\$ 9,048,571.85	\$ 8,080,832.26	18	21	3	\$ 23,371,836.88	\$ 25,539,691.38	\$ 2,167,854.50	125	105	(20)
GRAND TOTAL	\$ 7,097,355.39	\$ 14,655,665.36	\$ 7,558,309.97	66	86	20	\$ 84,700,921.25	\$ 86,172,471.09	\$ 1,471,549.84	621	593	(28)

PERCENTAGE CHANGE :	NOVEMBER DOLLARS <u>2012 to 2013</u> 106.49%	NOVEMBER NUMBERS <u>2012 to 2013</u> 30.30%	CUMULATIVE DOLLARS <u>FY 11/12 to FY 12/13</u> 1.74%	CUMULATIVE NUMBERS <u>FY 11/12 to 12/13</u> -4.51%
---------------------	--	---	--	--

- Notes :** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
- : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community Relations, VP for Administrative Affairs, VP for Research, & VP for Strategic Ventures and Economic Development.
 - : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 - : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.
 - : In November of 2011 the Department of Computer Science was moved out of the College of Science and was made a department within the College of Engineering.
 - : As of June 2012 this report will include competitively awarded Scholarship and Fellowship Awards

Selected List of Awards Greater than \$1,000,000.00 from 11-01-2012 to 11-30-2012

Filters Applied*: No Filter

Award # 1

Control Number	S00001231	Agency	1,527,000.00
Funding Agency	The University of Arizona	USU	0.00
Flow Through Agency	NASA Goddard Space Flight Center	Total	1,527,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Jed HANCOCK		
Co-PI(s)			
Period of Performance	04-23-2012 -- 11-07-2014		
Original Award Date	04-03-2012		
Change/Mod Effective Date	11-29-2012		
Program Name	Origins Spectral Interpretation Resource Identification Security Regolith Explorer (OSIRIS-REx)		
Statement	The Space Dynamics Laboratory will design, build, and test the camera detector and electronic assemblies for the OSIRIS-REx Camera Suite (OCAMS) instruments on the OSIRIS-REx mission to the Lunar and Planetary Laboratory (LPL) at the University of Arizona.		

Award # 2

Control Number	S00005006	Agency	3,328,000.00
Funding Agency	Missile Defense Agency	USU	0.00
Flow Through Agency	Missile Defense Agency	Total	3,328,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Lorin ZOLLINGER		
Co-PI(s)			
Period of Performance	08-17-2011 -- 10-31-2013		
Original Award Date	08-17-2011		
Change/Mod Effective Date	11-13-2012		
Program Name	Precision Tracking and Space System (PTSS) Support		
Statement	The objective of the PTSS (Precision Tracking and Space System) program is to deliver an operational space-based system to address the ascent phase midcourse tracking challenge facing the Missile Defense Agency (MDA). The Space Dynamics Laboratory's primary technical role is the development of the telescope for the optical payload, but is supporting the program in several other areas as well.		

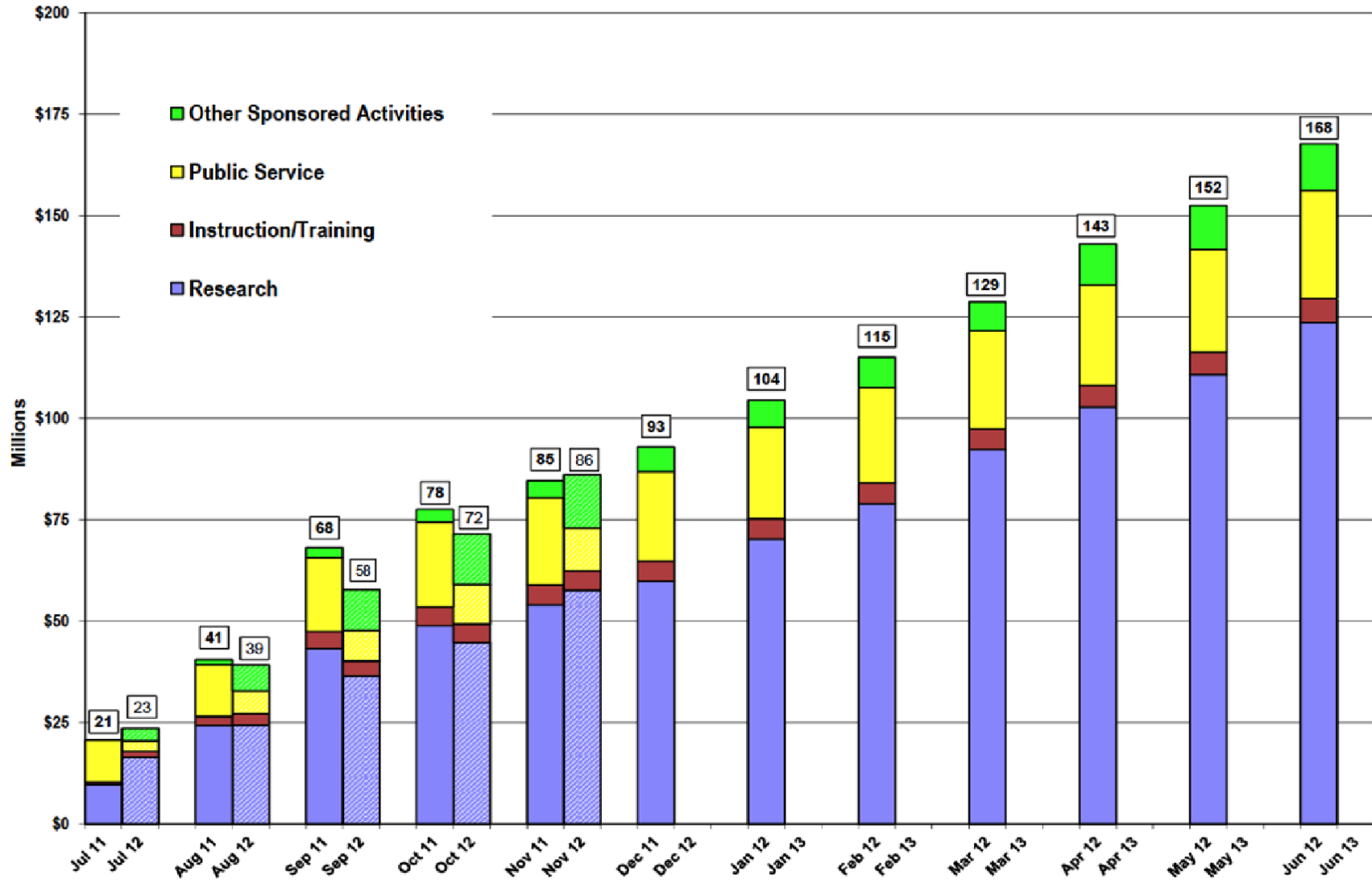
Award # 3

Control Number	S12001008	Agency	1,500,000.00
Funding Agency	Naval Research Lab	USU	0.00
Flow Through Agency	Air Force	Total	1,500,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Lance FIFE, Rob FOLTYNOWICZ, Scott ANDERSON, Glen WADA		
Co-PI(s)			
Period of Performance	09-01-2012 -- 11-30-2013		
Original Award Date	09-28-2012		
Change/Mod Effective Date	11-21-2012		
Program Name	Naval Research Laboratory (NRL) Intelligence, Surveillance, and Reconnaissance Systems (ISRS)- Virtualized Imagery Processing Capability (VIP-C) Full Spectrum Geospatial Intelligence (FSGI) Processing		
Statement	The purpose of this effort is to develop/modify the Vantage software suite for the Air Force and display Full Spectrum Geospatial Intelligence (FSGI) products equal to or better than the legacy system.		

Agency Total	6,355,000.00
USU Total	0.00
Grand Total	6,355,000.00

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

Utah State University Sponsored Program Awards FY 2012, FY 2013



UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 PROPOSALS BY COLLEGE
 FOR PERIOD: NOVEMBER 2012

FY 2012/2013

COLLEGE	CURRENT MONTH						CUMULATIVE TOTALS					
	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 1,632,337.25	\$ 336,799.93	\$ (1,295,537.32)	11	7	(4)	\$ 15,575,524.23	\$ 12,125,729.30	\$ (3,449,794.93)	77	54	(23)
ARTS	\$ 2,000.00	\$ -	\$ (2,000.00)	1	-	(1)	\$ 185,435.00	\$ 27,000.00	\$ (158,435.00)	7	3	(4)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ -	\$ -	\$ -	-	-	-
CEU	\$ -	\$ 128,034.00	\$ 128,034.00	-	2	2	\$ 3,780,528.56	\$ 1,321,379.00	\$ (2,459,149.56)	13	9	(4)
EDUCATION	\$ 3,254,750.03	\$ 3,282,356.00	\$ 27,605.97	9	12	3	\$ 42,771,108.21	\$ 27,434,205.10	\$ (15,336,903.11)	70	72	2
ENGINEERING	\$ 4,407,961.62	\$ 2,910,174.25	\$ (1,497,787.37)	20	29	9	\$ 22,610,163.69	\$ 35,452,640.99	\$ 12,842,477.30	127	135	8
HaSS	\$ 25,000.00	\$ -	\$ (25,000.00)	1	-	(1)	\$ 8,497,950.66	\$ 779,174.00	\$ (7,718,776.66)	20	7	(13)
NAT. RESOURCES	\$ 22,607,003.77	\$ 2,416,508.77	\$ (20,190,495.00)	15	11	(4)	\$ 29,112,505.54	\$ 8,832,914.25	\$ (20,279,591.29)	86	70	(16)
SCIENCE	\$ 3,447,415.98	\$ 2,847,403.00	\$ (600,012.98)	14	14	-	\$ 13,675,225.30	\$ 24,146,331.16	\$ 10,471,105.86	61	61	-
MISCELLANEOUS	\$ 866,928.00	\$ 182,433.33	\$ (684,494.67)	7	5	(2)	\$ 9,081,547.71	\$ 4,601,210.79	\$ (4,480,336.92)	43	45	2
USURF TOTALS	\$ 10,122,655.90	\$ 14,761,820.88	\$ 4,639,164.98	9	24	15	\$ 95,311,415.20	\$ 68,382,705.44	\$ (26,928,709.76)	77	98	21
GRAND TOTAL	\$ 46,366,052.55	\$ 26,865,530.16	\$ (19,500,522.39)	87	104	17	\$ 240,601,404.10	\$ 183,103,290.03	\$ (57,498,114.07)	581	554	(27)

PERCENTAGE
CHANGE :

NOVEMBER DOLLARS
2012 to 2013
-42.06%

NOVEMBER NUMBERS
2012 to 2013
19.54%

CUMULATIVE DOLLARS
FY 11/12 to FY 12/13
-23.90%

CUMULATIVE NUMBERS
FY 11/12 to 12/13
-4.65%

- Notes :** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community Relations, VP for Administrative Affairs, VP for Research, & VP for Strategic Ventures and Economic Development.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.
 : In November of 2011 the Department of Computer Science was moved out of the College of Science and was made a department within the College of Engineering.
 : As of June 2012 this report will include competitively proposed Scholarship and Fellowship Proposals

Selected List of Proposals Greater than \$1,000,000.00 from 11-01-2012 to 11-30-2012

Filters Applied*: No Filter

Proposal # 1: Revision

Control Number	111109	Agency	\$900,000.00
Proposal ID	T00029716 Revision: 1	USU	\$0.00
Funding Agency	U.S. Department of Health and Human Services	Other	\$0.00
Department	CENTER FOR PERSONS WITH DISABILITIE	Total	\$900,000.00
College	College of Education & Human Servic		
Research Center	Center for Persons with Disabilitie		
Research Function	Public Service		
Principal Investigator(s)	Susan OLSEN		
Co-PI(s)	Drake RASSMUSSEN		
Period of Performance	04-01-2011 -- 03-31-2014		
Proposal Date	11-27-2012		
Program Name	DEVELOPMENTAL SKILLS LABORATORY		
Statement	PROVIDE DAY-SERVICES AND SUPPORTS FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES		

Proposal # 2: New

Control Number	130310	Agency	\$1,499,360.00
Proposal ID	T00031750 Revision: 0	USU	\$0.00
Funding Agency	U.S. National Science Foundation	Other	\$0.00
Department	ENVIRONMENT & SOCIETY	Total	\$1,499,360.00
College	College of Natural Resources		
Research Center	Ecology Center		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	ZHAO MA		
Co-PI(s)	Julie YOUNG		
Period of Performance	07-01-2013 -- 06-30-2017		
Proposal Date	11-20-2012		
Program Name	CNH: Dynamics of coupled human and carnivore systems in the western USA: linkages among carnivore...		
Statement	This project will contribute to the coexistence between humans and nature by examining human-carnivore interactions in western United States. We will focus on ranchers and wolves and describe and predict how their interactions influence and are influenced by carnivore ecology, human perceptions, and public policies.		

Proposal # 3: New

Control Number	130321	Agency	\$1,432,951.00
Proposal ID	T00031764 Revision: 0	USU	\$0.00
Funding Agency	U.S. Dept. of Hlth. and Hum. Svcs. - National Institutes of Health (NIH)	Other	\$0.00
Department	PSYCHOLOGY	Total	\$1,432,951.00
College	College of Education & Human Servic		
Research Center	University Research and Training		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Tim SHAHAN		
Co-PI(s)	Gregory MADDEN, Amy ODUM		
Period of Performance	06-01-2013 -- 05-31-2018		
Proposal Date	11-28-2012		
Program Name	Resurgence of Cocaine Seeking		
Statement	This project uses an animal model to examine ways to prevent relapse to drug use.		

Proposal # 4: Change Order

Control Number	S00001231	Agency	\$1,527,000.00
Proposal ID	T00002111 Revision: 0	USU	\$0.00
Funding Agency	The University of Arizona	Other	\$0.00
Department	USURF	Total	\$1,527,000.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Jed HANCOCK		
Co-PI(s)			
Period of Performance	12-01-2012 -- 06-30-2013		
Proposal Date	11-13-2012		
Program Name	Origins Spectral Interpretation Resource Identification Security Regolith Explorer (OSIRIS-REx)		
Statement	The Space Dynamics Laboratory will design, build, and test the camera detector and electronic assemblies for the OSIRIS-REx Camera Suite (OCAMS) instruments on the OSIRIS-REx mission to the Lunar and Planetary Laboratory (LPL) at the University of Arizona.		

Proposal # 5: New

Control Number	S00001260	Agency	\$2,642,347.00
Proposal ID	T00001773 Revision: 0	USU	\$0.00
Funding Agency	Hill Air Force Base	Other	\$0.00
Department	USURF	Total	\$2,642,347.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Deon DIXON		
Co-PI(s)			
Period of Performance	01-14-2013 -- 09-30-2017		
Proposal Date	11-02-2012		
Program Name	Solar Observing Optical Network (SOON) H-Alpha Filter Refurbishment		
Statement	The objective of this effort is repair or refurbishment of the filter assembly for the Solar Observing Optical Network (SOON) facility at Holloman AFB.		

Proposal # 6: Revision

Control Number	S00001366	Agency	\$-2,680,247.62
Proposal ID	T00001914 Revision: 3	USU	\$0.00
Funding Agency	UTC Aerospace Systems	Other	\$0.00
Department	USURF	Total	\$-2,680,247.62
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Rob FOLTYNOWICZ		
Co-PI(s)			
Period of Performance	12-17-2012 -- 04-01-2013		
Proposal Date	11-20-2012		
Program Name	Virtualized Imagery Processing Capability (VIP-C) Upgrade for Senior Year Electro-Optical Reconnaissance System (SYERS) Spectral Support		
Statement	The purpose of this effort is to further the capabilities of the Goodrich Senior Year Electro-optic Reconnaissance System (SYERS) sensor. This sensor is utilized for surveillance in war efforts.		

Proposal # 7: New

Control Number	S00001498	Agency	\$1,242,636.00
Proposal ID	T00002084 Revision: 0	USU	\$0.00
Funding Agency	Lockheed Martin Integrated Systems and Solutions	Other	\$0.00
Department	USURF	Total	\$1,242,636.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Rob FOLTYNOWICZ		
Co-PI(s)			
Period of Performance	12-01-2012 -- 12-31-2013		
Proposal Date	11-06-2012		
Program Name	Defense Signals Reconnaissance Program Necks Gin, DO217		
Statement	Space Dynamics Laboratory will make software enhancements to Lockheed Martin's Virtual Imagery Processing Capability (VIP-C) program, support a Tie-Line initiative, as well as perform testing and demonstration activities.		

Proposal # 8: New

Control Number	S00001505	Agency	\$2,339,690.00
Proposal ID	T00002092 Revision: 0	USU	\$0.00
Funding Agency	NASA - General	Other	\$0.00
Department	USURF	Total	\$2,339,690.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Principal Investigator(s)	Shane TOPHAM		
Co-PI(s)			
Period of Performance	06-01-2013 -- 04-30-2015		
Proposal Date	11-27-2012		
Program Name	Flight Testing of Technologies for ITS-90 Standards for Satellite Based Earth Measurements (FTTS)		
Statement	The Space Dynamics Laboratory will further develop Mini-cell On-orbit Temperature Recalibration electronics and phase change technologies, include mercury at 233K and fly them in a 3U CubeSat spacecraft to verify performance in actual operational sensor environments.		

Proposal # 9: New

Control Number	S00001513	Agency	\$6,250,141.72
Proposal ID	T00002100 Revision: 0	USU	\$0.00
Funding Agency	National Reconnaissance Office (NRO)	Other	\$0.00
Department	USURF	Total	\$6,250,141.72
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Seth PUTNAM		
Co-PI(s)			
Period of Performance	01-01-2013 -- 12-31-2014		
Proposal Date	11-08-2012		
Program Name	Base Framework		
Statement	Space Dynamics Laboratory (SDL), along with the Government, shall develop a Design Review Plan for the conduct of formal reviews. SDL will conduct reviews with the Government to ensure that the design and other documentation is complete, complies with the established design and testing approach, is technically sound and will satisfy the functional requirements. Senior technical personnel shall provide a technical evaluation using the Asset Evaluation Checklist to review each BASE Framework Service. Technical Reviews shall include software program metrics.		

Agency Total	\$15,153,878.10
USU Total	\$0.00
Other Total	\$0.00
Grand Total	\$15,153,878.10

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

8 March 2013

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (December, 2012)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for December 2012 is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of December 2012 amounted to \$12,624,921 versus \$8,323,881 for December 2011.

The comparative graph, "Utah State University Sponsored Program Awards" indicates that through December 2012 cumulative awards were higher (6.2%) than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty decreased from \$42,360,102 in December 2011 to \$19,127,137 during December 2012 (-54.9%). The total number of current year proposals (642) is less than FY2012 (673).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approves the contract and grant status report for December 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached lists of contract/grant proposals and awards (December, 2012) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 AWARDS BY COLLEGE
 FOR PERIOD: DECEMBER 2012

FY 2012/2013

COLLEGE	CURRENT MONTH							CUMULATIVE TOTALS					
	AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG		AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 431.31	\$ 1,044,015.00	\$ 1,043,583.69	5	4	(1)	\$	\$ 12,842,784.83	\$ 8,618,226.57	\$ (4,224,558.26)	68	70	2
ARTS	\$ 15,000.00	\$ -	\$ (15,000.00)	1	-	(1)	\$	\$ 172,435.00	\$ 15,200.00	\$ (157,235.00)	4	3	(1)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$	\$ -	\$ -	\$ -	-	-	-
CEU	\$ 455,713.00	\$ 150,376.67	\$ (305,336.33)	5	2	(3)	\$	\$ 3,136,495.71	\$ 2,460,564.67	\$ (675,931.04)	21	11	(10)
EDUCATION	\$ 715,336.28	\$ 453,206.30	\$ (262,129.98)	13	5	(8)	\$	\$ 19,844,721.25	\$ 19,437,499.72	\$ (407,221.53)	116	114	(2)
ENGINEERING	\$ 376,342.37	\$ 26,628.00	\$ (349,714.37)	16	4	(12)	\$	\$ 7,353,246.44	\$ 10,620,032.04	\$ 3,266,785.60	105	87	(18)
HaSS	\$ 183,354.30	\$ -	\$ (183,354.30)	5	-	(5)	\$	\$ 1,694,962.57	\$ 1,139,287.41	\$ (555,675.16)	20	10	(10)
NAT. RESOURCES	\$ 195,868.30	\$ 452,219.77	\$ 256,351.47	7	5	(2)	\$	\$ 5,235,169.68	\$ 9,927,824.54	\$ 4,692,654.86	83	79	(4)
SCIENCE	\$ (4,217,017.00)	\$ 276,556.00	\$ 4,493,573.00	3	2	(1)	\$	\$ 5,763,027.06	\$ 3,488,978.26	\$ (2,274,048.80)	57	45	(12)
ADMIN. SERVICES	\$ 4,449,913.00	\$ 310,712.00	\$ (4,139,201.00)	3	1	(2)	\$	\$ 4,928,950.90	\$ 3,771,327.00	\$ (1,157,623.90)	14	13	(1)
COOP. EXTENSION	\$ 1,049,162.00	\$ 64,750.00	\$ (984,412.00)	2	2	-	\$	\$ 2,831,207.49	\$ 2,725,282.96	\$ (105,924.53)	46	49	3
RCDE	\$ -	\$ -	\$ -	-	-	-	\$	\$ 218,000.00	\$ 450,332.78	\$ 232,332.78	4	7	3
MISCELLANEOUS	\$ 51,825.00	\$ 44,100.00	\$ (7,725.00)	2	1	(1)	\$	\$ 584,012.00	\$ 800,787.50	\$ 216,775.50	20	26	6
USURF TOTALS	\$ 5,047,952.13	\$ 9,802,357.05	\$ 4,754,404.92	27	26	(1)	\$	\$ 28,419,789.01	\$ 35,342,048.43	\$ 6,922,259.42	152	131	(21)
GRAND TOTAL	\$ 8,323,880.69	\$ 12,624,920.79	\$ 4,301,040.10	89	52	(37)	\$	\$ 93,024,801.94	\$ 98,797,391.88	\$ 5,772,589.94	710	645	(65)

PERCENTAGE CHANGE : DECEMBER DOLLARS 2012 to 2013 51.67%

DECEMBER NUMBERS 2012 to 2013 -41.57%

CUMULATIVE DOLLARS FY 11/12 to FY 12/13 6.21%

CUMULATIVE NUMBERS FY 11/12 to 12/13 -9.15%

- Notes :** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 : The Admin. Services line includes Provost, VP for Administrative Affairs, VP for Research & Graduate Studies, and Commercialization & Regional Development.
 : The Miscellaneous line includes Information Technology, Library Services, Student Services, and University & Community Relations.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.
 : In November of 2011 the Department of Computer Science was moved out of the College of Science and was made a department within the College of Engineering.
 : As of June 2012 this report will include competitively awarded Scholarship and Fellowship Awards

Selected List of Awards Greater than \$1,000,000.00 from 12-01-2012 to 12-31-2012

Filters Applied*: No Filter

Award # 1

Control Number	S00005006	Agency	3,000,000.00
Funding Agency	Missile Defense Agency	USU	0.00
Flow Through Agency	Missile Defense Agency	Total	3,000,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Lorin ZOLLINGER		
Co-PI(s)			
Period of Performance	08-17-2011 -- 10-31-2013		
Original Award Date	08-17-2011		
Change/Mod Effective Date	12-21-2012		
Program Name	Precision Tracking and Space System (PTSS) Support		
Statement	The objective of the PTSS (Precision Tracking and Space System) program is to deliver an operational space-based system to address the ascent phase midcourse tracking challenge facing the Missile Defense Agency (MDA). The Space Dynamics Laboratory's primary technical role is the development of the telescope for the optical payload, but is supporting the program in several other areas as well.		

Award # 2

Control Number	S12001013	Agency	1,975,000.00
Funding Agency	Naval Research Lab	USU	0.00
Flow Through Agency	Air Force	Total	1,975,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Amy SECRIST, Doug JEWELL		
Co-PI(s)			
Period of Performance	12-01-2012 -- 11-30-2013		
Original Award Date	12-11-2012		
Change/Mod Effective Date	12-11-2012		
Program Name	Naval Research Laboratory (NRL) Intelligence, Surveillance, and Reconnaissance Systems (ISRS) - Advanced Data Transfer Equipment (ADTE) ReEngineering and Test Development		
Statement	Space Dynamics Laboratory (SDL) will provide electrical and software engineering expertise for re-engineering and test development for the Advanced Data Transfer Equipment (ADTE) of the F-16 aircraft. The ADTE provides advanced capabilities for tactical aircraft, including support for Digital Terrain Systems (DTSS), digital moving		

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maps, solid-state video recording, network-accessible solid-state mass storage, and high-speed interfacing.

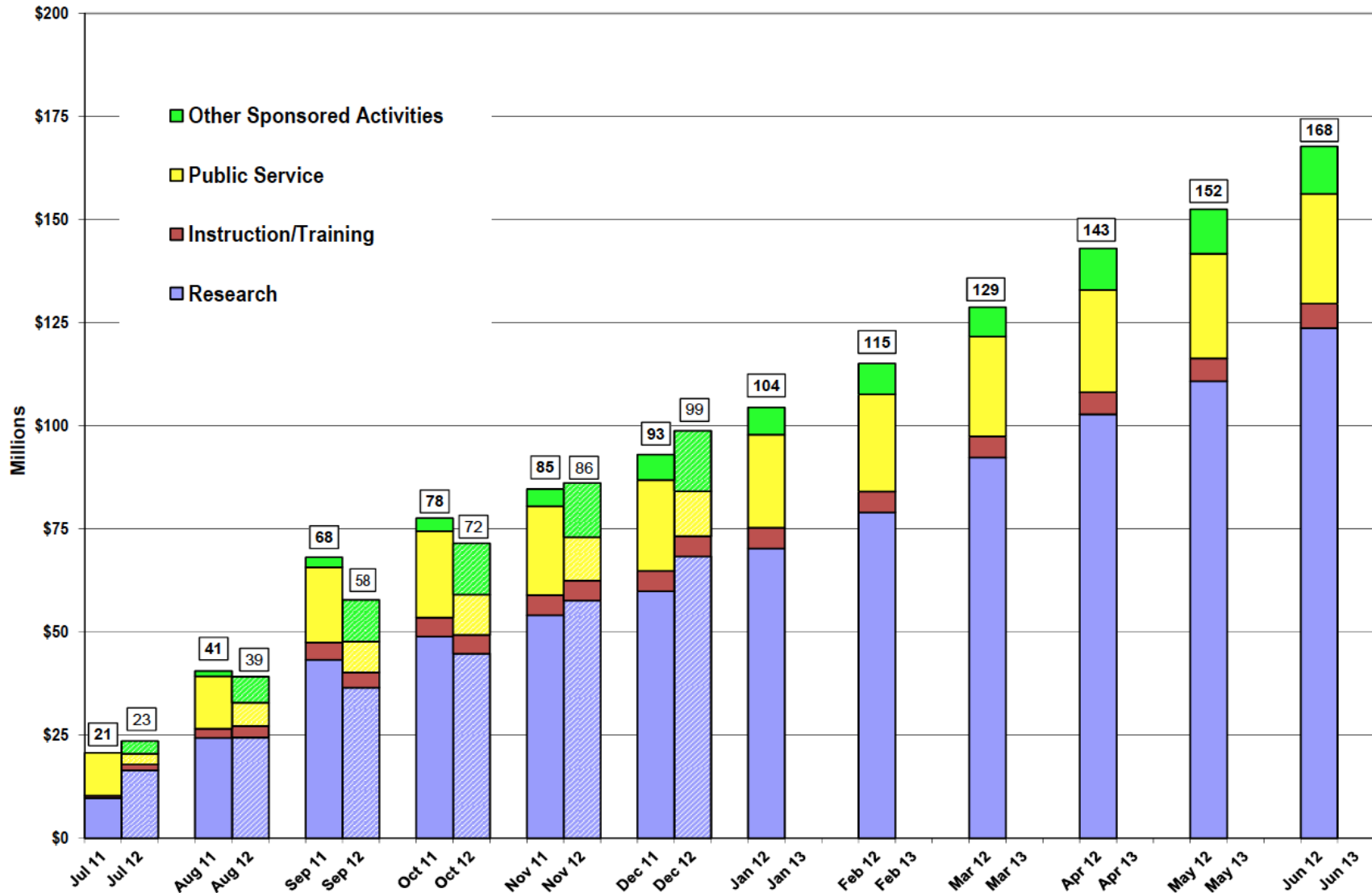
Award # 3

Control Number	S12001017	Agency	1,431,000.00
Funding Agency	Naval Research Lab	USU	0.00
Flow Through Agency	Marine Corps	Total	1,431,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Kenny REESE		
Co-PI(s)			
Period of Performance	12-01-2012 -- 11-30-2013		
Original Award Date	12-20-2012		
Change/Mod Effective Date	12-20-2012		
Program Name	Naval Research Laboratory (NRL) Intelligence, Surveillance, and Reconnaissance Systems (ISRS) - Marine Corp Wide Area Airborne Surveillance (MC-WAAS)		
Statement	Space Dynamics Laboratory will perform software engineering services for the Marine Corp Wide Area Airborne Surveillance (WAAS) Ground Receive Station (GRS). This will enable Marine Forces to employ a dedicated WAAS sensor system with automated data handling and intelligence analysis via a ground receive station.		

Agency Total	6,406,000.00
USU Total	0.00
Grand Total	6,406,000.00

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Utah State University Sponsored Program Awards FY 2012, FY 2013



UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 PROPOSALS BY COLLEGE
 FOR PERIOD: DECEMBER 2012

FY 2012/2013

COLLEGE	CURRENT MONTH						CUMULATIVE TOTALS					
	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 7,110,172.18	\$ 264,423.72	\$ (6,845,748.46)	13	3	(10)	\$ 22,685,696.41	\$ 12,390,153.02	\$ (10,295,543.39)	90	57	(33)
ARTS	\$ -	\$ -	\$ -	-	-	-	\$ 185,435.00	\$ 27,000.00	\$ (158,435.00)	7	3	(4)
BUSINESS	\$ 349,855.00	\$ -	\$ (349,855.00)	1	-	(1)	\$ 349,855.00	\$ -	\$ (349,855.00)	1	-	(1)
CEU	\$ -	\$ 121,443.00	\$ 121,443.00	-	1	1	\$ 3,780,528.56	\$ 1,442,822.00	\$ (2,337,706.56)	13	10	(3)
EDUCATION	\$ 595,624.71	\$ 1,539,718.00	\$ 944,093.29	6	7	1	\$ 43,366,732.92	\$ 28,973,923.10	\$ (14,392,809.82)	76	79	3
ENGINEERING	\$ 9,064,963.54	\$ 6,733,488.26	\$ (2,331,475.28)	34	23	(11)	\$ 31,675,127.23	\$ 42,186,129.25	\$ 10,511,002.02	161	158	(3)
HaSS	\$ 539,493.00	\$ 738,156.00	\$ 198,663.00	3	5	2	\$ 9,037,443.66	\$ 1,517,330.00	\$ (7,520,113.66)	23	12	(11)
NAT. RESOURCES	\$ 982,115.10	\$ 760,366.00	\$ (221,749.10)	5	14	9	\$ 30,094,620.64	\$ 9,593,280.25	\$ (20,501,340.39)	91	84	(7)
SCIENCE	\$ 6,000.00	\$ 1,014,185.00	\$ 1,008,185.00	1	2	1	\$ 13,681,225.30	\$ 25,160,516.16	\$ 11,479,290.86	62	63	1
ADMIN. SERVICES	\$ -	\$ 2,302,362.00	\$ 2,302,362.00	-	2	2	\$ 7,358,967.00	\$ 5,380,770.00	\$ (1,978,197.00)	9	6	(3)
COOP. EXTENSION	\$ 83,000.00	\$ 946,570.24	\$ 863,570.24	3	8	5	\$ 1,565,672.71	\$ 1,362,663.44	\$ (203,009.27)	23	24	1
RCDE	\$ 1,321,000.00	\$ 238,136.31	\$ (1,082,863.69)	2	1	(1)	\$ 1,422,681.00	\$ 920,677.31	\$ (502,003.69)	5	6	1
MISCELLANEOUS	\$ 140,325.00	\$ 828,437.00	\$ 688,112.00	5	11	6	\$ 278,552.00	\$ 1,252,605.59	\$ 974,053.59	16	31	15
USURF TOTALS	\$ 22,167,553.73	\$ 3,639,851.43	\$ (18,527,702.30)	19	11	(8)	\$ 117,478,968.93	\$ 72,022,556.87	\$ (45,456,412.06)	96	109	13
GRAND TOTAL	\$ 42,360,102.26	\$ 19,127,136.96	\$ (23,232,965.30)	92	88	(4)	\$ 282,961,506.36	\$ 202,230,426.99	\$ (80,731,079.37)	673	642	(31)

PERCENTAGE
CHANGE :

DECEMBER DOLLARS
2012 to 2013
-54.85%

DECEMBER NUMBERS
2012 to 2013
-4.35%

CUMULATIVE DOLLARS
FY 11/12 to FY 12/13
-28.53%

CUMULATIVE NUMBERS
FY 11/12 to 12/13
-4.61%

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Selected List of Proposals Greater than \$1,000,000.00 from 12-01-2012 to 12-31-2012

Filters Applied*: No Filter

Proposal # 1: New

Control Number	130338	Agency	\$1,991,650.00
Proposal ID	T00031785 Revision: 0	USU	\$0.00
Funding Agency	U.S. National Science Foundation	Other	\$0.00
Department	ADMINISTRATION-PROVOST	Total	\$1,991,650.00
College	Provost		
Research Center	Provost Office		
Research Function	Other Assistance		
Principal Investigator(s)	Michelle LARSON		
Co-PI(s)	Ning FANG, Scott BATES		
Period of Performance	07-01-2013 -- 06-30-2018		
Proposal Date	12-03-2012		
Program Name	STEM Talent Expansion Program: Collaborative Efforts to Recruit, Engage, and Retain STEM Majors		
Statement	The proposed project has three goals: 1)recruit undeclared students into STEM majors, and 3)recruit transfer students into STEM majors. A focus of this project is to improve the first and second year retention rates in engineering and computer science at USU.		

Proposal # 2: New

Control Number	130344	Agency	\$2,282,142.00
Proposal ID	T00031792 Revision: 0	USU	\$0.00
Funding Agency	U.S. National Science Foundation	Other	\$0.00
Department	Engineering Education (EED)	Total	\$2,282,142.00
College	College of Engineering		
Research Center	Univ. Research and Training (UR&T)		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Kurt BECKER		
Co-PI(s)			
Period of Performance	07-01-2013 -- 06-30-2017		
Proposal Date	12-04-2012		
Program Name	Scoping Probelms in Engineering Education Design Thinking (SPEED)		
Statement	This project will investigate high school student and teacher understanding of problem scoping and to develop, test and disseminate evidence-based learning experiences that support student and teacher learning of engineering design processes		

Proposal # 3: New

Control Number	S00005021	Agency	\$1,068,270.00
Proposal ID	T00002138 Revision: 0	USU	\$0.00
Funding Agency	Missile Defense Agency	Other	\$0.00
Department	USURF	Total	\$1,068,270.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Chad FISH		
Co-PI(s)			
Period of Performance	01-01-2013 -- 06-30-2013		
Proposal Date	12-03-2012		
Program Name	Radio Frequency Beacon Receiver (RFBR)		
Statement	The Space Dynamics Laboratory will support the development of the Space Situational Awareness Environmental Monitoring (SSAEM) Radio Frequency Beacon Receiver (RFBR) demonstration unit.		

Proposal # 4: New

Control Number	S12001017	Agency	\$1,431,000.00
Proposal ID	T00002136 Revision: 0	USU	\$0.00
Funding Agency	Naval Research Lab	Other	\$0.00
Department	USURF	Total	\$1,431,000.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Kenny REESE		
Co-PI(s)			
Period of Performance	12-01-2012 -- 07-01-2013		
Proposal Date	12-01-2012		
Program Name	Naval Research Laboratory (NRL) Intelligence, Surveillance, and Reconnaissance Systems (ISRS) - Marine Corp Wide Area Airborne Surveillance (MC-WAAS)		
Statement	Space Dynamics Laboratory will perform software engineering services for the Marine Corp Wide Area Airborne Surveillance (WAAS) Ground Receive Station (GRS). This will enable Marine Forces to employ a dedicated WAAS sensor system with automated data handling and intelligence analysis via a ground receive station.		

Agency Total	\$6,773,062.00
USU Total	\$0.00
Other Total	\$0.00
Grand Total	\$6,773,062.00

8 March 2013

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (January, 2013)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for January 2013 is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of January 2013 amounted to \$6,565,625 versus \$11,441,058 for January 2012.

The comparative graph, "Utah State University Sponsored Program Awards" indicates that through January 2013 cumulative awards were higher (1%) than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The value of proposals submitted by faculty decreased from \$70,788,301 in January 2012 to \$26,918,741 during January 2013 (- 62%). The total number of current year proposals (754) is less than FY2012 (814).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approves the contract and grant status report for January 2013.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached lists of contract/grant proposals and awards (January, 2013) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 AWARDS BY COLLEGE
 FOR PERIOD: JANUARY 2013

FY 2012/2013

COLLEGE	CURRENT MONTH						CUMULATIVE TOTALS					
	AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG	AWARDS FY 2011/2012	AWARDS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 1,707,135.48	\$ 1,399,592.00	\$ (307,543.48)	15	11	(4)	\$ 14,549,920.31	\$ 10,017,818.57	\$ (4,532,101.74)	83	81	(2)
ARTS	\$ 2,000.00	\$ -	\$ (2,000.00)	1	-	(1)	\$ 174,435.00	\$ 15,200.00	\$ (159,235.00)	5	3	(2)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ -	\$ -	\$ -	-	-	-
CEU	\$ 104,130.00	\$ 76,046.00	\$ (28,084.00)	2	2	-	\$ 3,240,625.71	\$ 2,536,610.67	\$ (704,015.04)	23	13	(10)
EDUCATION	\$ 655,756.00	\$ 998,951.00	\$ 343,195.00	9	10	1	\$ 20,500,477.25	\$ 20,436,450.72	\$ (64,026.53)	125	124	(1)
ENGINEERING	\$ 1,045,553.00	\$ 1,055,621.51	\$ 10,068.51	25	15	(10)	\$ 8,398,799.44	\$ 11,675,653.55	\$ 3,276,854.11	130	102	(28)
HaSS	\$ 84,489.00	\$ 5,000.00	\$ (79,489.00)	1	1	-	\$ 1,779,451.57	\$ 1,144,287.41	\$ (635,164.16)	21	11	(10)
NAT. RESOURCES	\$ 497,551.09	\$ 510,201.00	\$ 12,649.91	12	8	(4)	\$ 5,732,720.77	\$ 10,438,025.54	\$ 4,705,304.77	95	87	(8)
SCIENCE	\$ 741,177.30	\$ 324,345.00	\$ (416,832.30)	17	10	(7)	\$ 6,504,204.36	\$ 3,813,323.26	\$ (2,690,881.10)	74	55	(19)
ADMIN. SERVICES	\$ -	\$ -	\$ -	-	-	-	\$ 4,928,950.90	\$ 3,771,327.00	\$ (1,157,623.90)	14	13	(1)
COOP. EXTENSION	\$ 169,966.53	\$ 385,990.25	\$ 216,023.72	7	6	(1)	\$ 3,001,174.02	\$ 3,111,273.21	\$ 110,099.19	53	55	2
RCDE	\$ -	\$ -	\$ -	-	-	-	\$ 218,000.00	\$ 450,332.78	\$ 232,332.78	4	7	3
MISCELLANEOUS	\$ 112,625.00	\$ 99,389.00	\$ (13,236.00)	11	10	(1)	\$ 696,637.00	\$ 900,176.50	\$ 203,539.50	31	36	5
USURF TOTALS	\$ 6,320,674.52	\$ 1,710,489.04	\$ (4,610,185.48)	25	17	(8)	\$ 34,740,463.53	\$ 37,052,537.47	\$ 2,312,073.94	177	148	(29)
GRAND TOTAL	\$ 11,441,057.92	\$ 6,565,624.80	\$ (4,875,433.12)	125	90	(35)	\$ 104,465,859.86	\$ 105,363,016.68	\$ 897,156.82	835	735	(100)

PERCENTAGE CHANGE :	JANUARY DOLLARS <u>2012 to 2013</u> -42.61%	JANUARY NUMBERS <u>2012 to 2013</u> -28.00%	CUMULATIVE DOLLARS <u>FY 11/12 to FY 12/13</u> 0.86%	CUMULATIVE NUMBERS <u>FY 11/12 to 12/13</u> -11.98%
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- Notes :** This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 : The Admin. Services line includes Provost, VP for Administrative Affairs, VP for Research & Graduate Studies, and Commercialization & Regional Development.
 : The Miscellaneous line includes Information Technology, Library Services, Student Services, and University & Community Relations.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.
 : In November of 2011 the Department of Computer Science was moved out of the College of Science and was made a department within the College of Engineering.
 : As of June 2012 this report will include competitively awarded Scholarship and Fellowship Awards

Selected List of Awards Greater than \$1,000,000.00 from 01-01-2013 to 01-31-2013

Filters Applied*: No Filter

Award # 1

Control Number	090584	Agency	1,191,373.00
Funding Agency	U.S. Dept. of Hlth. and Hum. Svcs. - Institute of Allergy and Infectious Diseases	USU	0.00
Flow Through Agency	None	Total	1,191,373.00
Department	ANIMAL, DAIRY & VETERINARY SCIENCES		
College	College of Agriculture		
Admin. Center	Ag Experiment Station (AES)		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	John MORREY		
Co-PI(s)	Donald SMEE, Dale BARNARD, Brian GOWEN, Justin JULANDER, Bart TARBET		
Period of Performance	03-22-2010 -- 01-09-2014		
Original Award Date	04-12-2010		
Change/Mod Effective Date	01-15-2013		
Program Name	ANIMAL MODELS OF INFECTIOUS DISEASES (IDIQ)		
Statement	THE PURPOSE OF THIS PROPOSAL IS TO BE NAMED AN IDIQ (INDEFINITE DELIVERY, INDEFINITE QUANTITY) CONTRACTOR WITH NIH-NIAID IN ORDER TO RECEIVE TASK ORDERS FROM NIH. ONCE CONTRACTOR STATUS IS OBTAINED, TASK ORDERS WILL BE INDIVIDUALLY APPLIED FOR AS THEY BECOME AVAILABLE. THE TASK ORDERS WILL ENTAIL TESTING INFECTIOUS DISEASE AGENTS IN VARIOUS ANIMAL MODELS.		

Award # 2

Control Number	09S067	Agency	1,700,000.00
Funding Agency	Misc Federal Sponsors	USU	0.00
Flow Through Agency	Misc Federal Sponsors	Total	1,700,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Doug JEWELL		
Co-PI(s)			
Period of Performance	04-29-2009 -- 12-31-2013		
Original Award Date	04-29-2009		
Change/Mod Effective Date	01-17-2013		
Program Name	OPTIMUS PRIME		
Statement	THIS PROJECT WILL TRANSFORM OUR SECURITY		

Agency Total **2,891,373.00**

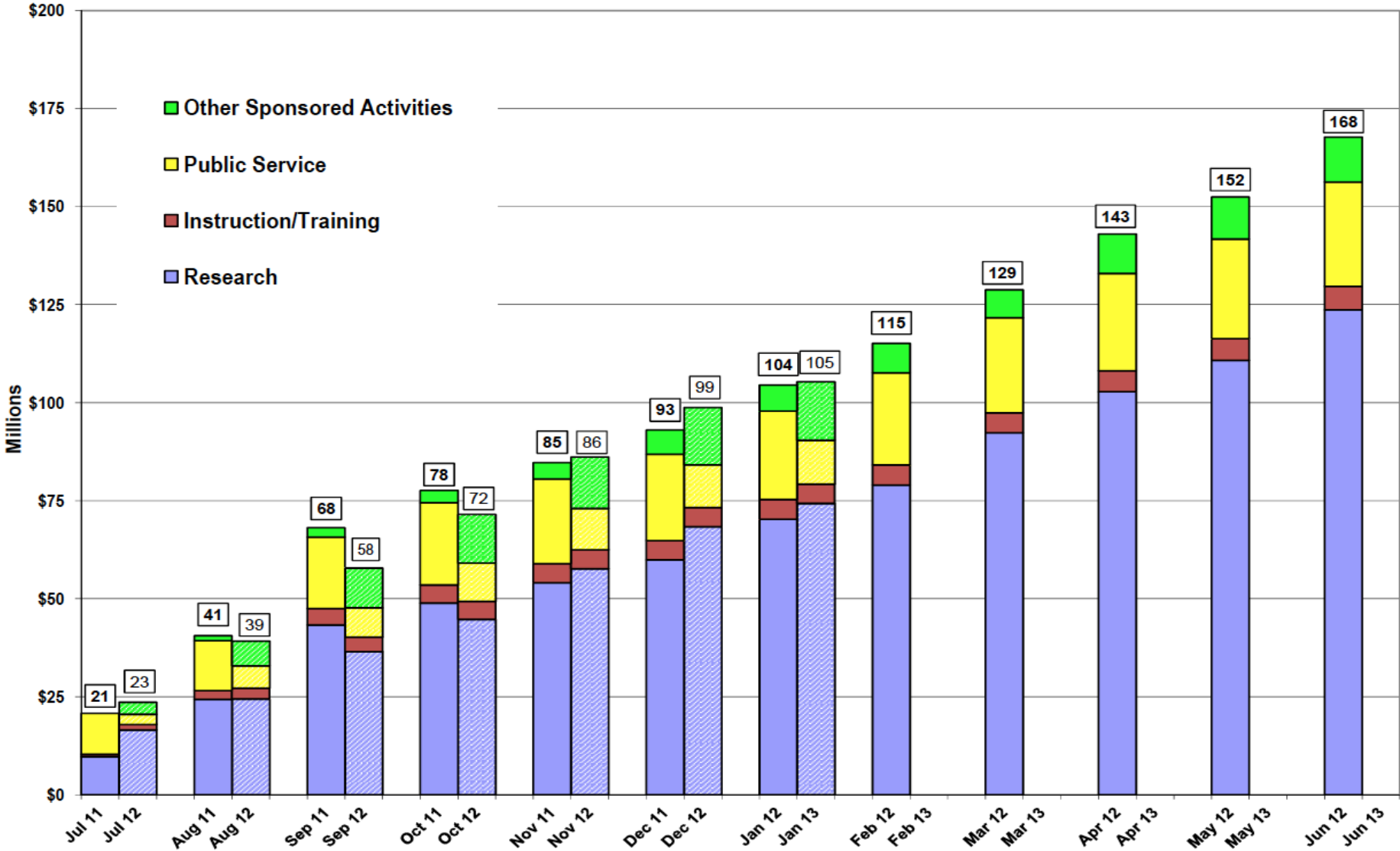
For Official Use Only

Prepared: 02-14-2013 11:14

USU Total	0.00
Grand Total	2,891,373.00

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

Utah State University Sponsored Program Awards FY 2012, FY 2013



UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 PROPOSALS BY COLLEGE
 FOR PERIOD: JANUARY 2013

FY 2012/2013

COLLEGE	CURRENT MONTH						CUMULATIVE TOTALS					
	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG	PROPOSALS FY 2011/2012	PROPOSALS FY 2012/2013	TOTAL \$ CHANGE	# 11/12	# 12/13	TOT CHG
AGRICULTURE	\$ 2,667,960.05	\$ 5,354,459.00	\$ 2,686,498.95	12	18	6	\$ 25,353,656.46	\$ 17,744,612.02	\$ (7,609,044.44)	102	75	(27)
ARTS	\$ -	\$ -	\$ -	-	-	-	\$ 185,435.00	\$ 27,000.00	\$ (158,435.00)	7	3	(4)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ 349,855.00	\$ -	\$ (349,855.00)	1	-	(1)
CEU	\$ 1,726,053.00	\$ 80,554.80	\$ (1,645,498.20)	3	1	(2)	\$ 5,506,581.56	\$ 1,523,376.80	\$ (3,983,204.76)	16	11	(5)
EDUCATION	\$ 7,103,211.00	\$ 1,887,333.00	\$ (5,215,878.00)	16	9	(7)	\$ 50,469,943.92	\$ 30,861,256.10	\$ (19,608,687.82)	92	88	(4)
ENGINEERING	\$ 13,023,477.07	\$ 4,733,698.40	\$ (8,289,778.67)	47	30	(17)	\$ 44,698,604.30	\$ 46,919,827.65	\$ 2,221,223.35	208	188	(20)
HaSS	\$ -	\$ 72,000.00	\$ 72,000.00	-	1	1	\$ 9,037,443.66	\$ 1,589,330.00	\$ (7,448,113.66)	23	13	(10)
NAT. RESOURCES	\$ 25,866,372.22	\$ 1,493,954.00	\$ (24,372,418.22)	14	10	(4)	\$ 55,960,992.86	\$ 11,087,234.25	\$ (44,873,758.61)	105	94	(11)
SCIENCE	\$ 890,256.00	\$ 3,847,818.00	\$ 2,957,562.00	8	15	7	\$ 14,571,481.30	\$ 29,008,334.16	\$ 14,436,852.86	70	78	8
ADMIN. SERVICES	\$ 280,854.00	\$ 3,470,105.43	\$ 3,189,251.43	2	4	2	\$ 7,639,821.00	\$ 8,850,875.43	\$ 1,211,054.43	11	10	(1)
COOP. EXTENSION	\$ 888,594.66	\$ 148,464.00	\$ (740,130.66)	7	3	(4)	\$ 2,454,267.37	\$ 1,511,127.44	\$ (943,139.93)	30	27	(3)
RCDE	\$ 76,873.00	\$ 128,717.00	\$ 51,844.00	1	2	1	\$ 1,499,554.00	\$ 1,049,394.31	\$ (450,159.69)	6	8	2
MISCELLANEOUS	\$ 758,260.00	\$ 45,688.00	\$ (712,572.00)	13	3	(10)	\$ 1,036,812.00	\$ 1,298,293.59	\$ 261,481.59	29	34	5
USURF TOTALS	\$ 17,506,389.58	\$ 5,655,949.38	\$ (11,850,440.20)	18	16	(2)	\$ 134,985,358.51	\$ 77,678,506.25	\$ (57,306,852.26)	114	125	11
GRAND TOTAL	\$ 70,788,300.58	\$ 26,918,741.01	\$ (43,869,559.57)	141	112	(29)	\$ 353,749,806.94	\$ 229,149,168.00	\$ (124,600,638.94)	814	754	(60)

PERCENTAGE
CHANGE :

JANUARY DOLLARS
2012 to 2013
-61.97%

JANUARY NUMBERS
2012 to 2013
-20.57%

CUMULATIVE DOLLARS
FY 11/12 to FY 12/13
-35.22%

CUMULATIVE NUMBERS
FY 11/12 to 12/13
-7.37%

- Notes :**
- : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 - : The Admin. Services line includes Provost, VP for Administrative Affairs, VP for Research & Graduate Studies, and Commercialization & Regional Development.
 - : The Miscellaneous line includes Information Technology, Library Services, Student Services, and University & Community Relations.
 - : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 - : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.
 - : In November of 2011 the Department of Computer Science was moved out of the College of Science and was made a department within the College of Engineering.
 - : As of June 2012 this report will include competitively proposed Scholarship and Fellowship Proposals

Selected List of Proposals Greater than \$1,000,000.00 from 01-01-2013 to 01-31-2013

Filters Applied*: No Filter

Proposal # 1: Augmentation

Control Number	090584	Agency	\$1,191,373.00
Proposal ID	T00031892 Revision: 0	USU	\$0.00
Funding Agency	U.S. Dept. of Hlth. and Hum. Svcs. - Institute of Allergy and Infectious Diseases	Other	\$0.00
Department	ANIMAL, DAIRY & VETERINARY SCIENCES	Total	\$1,191,373.00
College	College of Agriculture		
Research Center	Ag Experiment Station (AES)		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	John MORREY		
Co-PI(s)	Brian GOWEN, Justin JULANDER		
Period of Performance	01-09-2013 -- 01-09-2014		
Proposal Date	01-15-2013		
Program Name	ANIMAL MODELS OF INFECTIOUS DISEASES (IDIQ)		
Statement	THE PURPOSE OF THIS PROPOSAL IS TO BE NAMED AN IDIQ (INDEFINITE DELIVERY, INDEFINITE QUANTITY) CONTRACTOR WITH NIH-NIAID IN ORDER TO RECEIVE TASK ORDERS FROM NIH. ONCE CONTRACTOR STATUS IS OBTAINED, TASK ORDERS WILL BE INDIVIDUALLY APPLIED FOR AS THEY BECOME AVAILABLE. THE TASK ORDERS WILL ENTAIL TESTING INFECTIOUS DISEASE AGENTS IN VARIOUS ANIMAL MODELS.		

Proposal # 2: New

Control Number	130434	Agency	\$646,687.00
Proposal ID	T00031901 Revision: 0	USU	\$371,813.00
Funding Agency	Salt Lake City Corporation	Other	\$0.00
Department	ENVIRONMENT & SOCIETY	Total	\$1,018,500.00
College	College of Natural Resources		
Research Center	Univ. Research and Training (UR&T)		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Joanna ENDTER-WADA		
Co-PI(s)	Kelly KOPP, Christopher NEALE, Roger KJELGREN		
Period of Performance	11-01-2013 -- 10-31-2016		
Proposal Date	01-16-2013		
Program Name	From Sighting to Saving: Locating Landscape Water Conservation Opportunities and Improving Water...		
Statement	Helps advance urban landscape water conservation programs administered by Salt Lake City Department of Public Utilities. Conduct research and public outreach activities designed to investigate and experimentally test the efficacy of different approaches for helping residents save municipal water supplies applied to residential landscapes.		

Proposal # 3: New

Control Number	130451	Agency	\$1,329,801.00
Proposal ID	T00031923 Revision: 0	USU	\$0.00
Funding Agency	U.S. National Science Foundation	Other	\$0.00
Department	CENTER FOR SCHOOL OF THE FUTURE	Total	\$1,329,801.00
College	College of Education & Human Servic		
Research Center	Center for the School of the Future		
Research Function	Sponsored Research-Development		
Principal Investigator(s)	Matthew TAYLOR		
Co-PI(s)	Richard WEST, Daniel COSTER		
Period of Performance	09-01-2013 -- 08-30-2017		
Proposal Date	01-23-2013		
Program Name	PULSE: A weekly summary of critical STEM teacher practices from the secondary student perspective		
Statement	The CSF will complete the development and access the impact of PULSE, an online instructional support system for secondary STEM teachers. PULSE will combine an online instruction assessment, and a collection of electronic support materials that include effective teaching strategies, videos, online assessments, and communication tools to facilitate collaboration among teachers.		

Proposal # 4: New

Control Number	130460	Agency	\$1,300,000.00
Proposal ID	T00031936 Revision: 0	USU	\$0.00
Funding Agency	U.S. National Science Foundation	Other	\$0.00
Department	CENTER FOR ATMOSPHERIC & SPACE SCI	Total	\$1,300,000.00
College	College of Science		
Research Center	Center for Atmospheric and Space Sc		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Robert SCHUNK		
Co-PI(s)	Ludger SCHERLIESS		
Period of Performance	03-01-2013 -- 02-28-2018		
Proposal Date	01-25-2013		
Program Name	MULIT-SCALE FLOWS FROM A DATA ASSIMILATION SYSTEM FOR GLOBAL IONOSPHERE-THERMOSPHERE-ELECTRODYNAMICS		
Statement	THE EARTH'S UPPER ATMOSPHERE CAN HAVE ADVERSE EFFECTS ON CIVILIAN AND MILITARY SYSTEMS. IN AN EFFORT TO BOTH BETTER UNDERSTAND AND MITIGATE THE ADVERSE WEATHER EFFECTS, WE PROPOSE TO DEVELOP A GLOBAL FORECAST MODEL OF THE UPPER ATMOSPHERE. THE MODEL WILL BE CAPABLE OF ASSIMILATING A WIDE RANGE OF REAL-TIME MEASUREMENTS AND, HENCE, SHOULD BE MORE RELIABLE THAN ANY MODEL TO DATE.		

Proposal # 5: New

Control Number	130482	Agency	\$3,000,000.00
Proposal ID	T00031961 Revision: 0	USU	\$610,638.00
Funding Agency	UT Department of Transportation	Other	\$0.00
Department	COMMERCIALIZATION & REGIONAL DEV.	Total	\$3,610,638.00
College	Commercialization & Regional Dev.		
Research Center	UT Sci., Tech., & Research (USTAR)		
Research Function	Sponsored Research-Development		
Principal Investigator(s)	Hunter WU		
Co-PI(s)			
Period of Performance	11-01-2012 -- 11-01-2014		
Proposal Date	01-31-2013		
Program Name	WAVE Bus Electrification Project		
Statement	USU CE will manage the bus electrification project for WAVE, Inc.		

Proposal # 6: Revision

Control Number	S00001498	Agency	\$6,362.00
Proposal ID	T00002084 Revision: 1	USU	\$0.00
Funding Agency	Lockheed Martin Integrated Systems and Solutions	Other	\$0.00
Department	USURF	Total	\$6,362.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Rob FOLTYNOWICZ		
Co-PI(s)			
Period of Performance	03-01-2013 -- 03-01-2014		
Proposal Date	01-18-2013		
Program Name	Defense Signals Reconnaissance Program Necks Gin, DO217		
Statement	Space Dynamics Laboratory will make software enhancements to Lockheed Martin's Virtual Imagery Processing Capability (VIP-C) program, support a Tie-Line initiative, as well as perform testing and demonstration activities.		

Proposal # 7: New

Control Number	S00001562	Agency	\$2,790,991.00
Proposal ID	T00002164 Revision: 0	USU	\$0.00
Funding Agency	Missile Defense Agency	Other	\$0.00
Department	USURF	Total	\$2,790,991.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	John SANTACROCE		
Co-PI(s)			
Period of Performance	02-01-2013 -- 08-16-2016		
Proposal Date	01-24-2013		
Program Name	AFRL/RV Engineering Research and Experimentation Support (ERES)		
Statement	The Space Dynamics Laboratory will provide senior systems engineering, research, and experimentation support to AFRL/RVB.		

Proposal # 8: New

Control Number	S00001563	Agency	\$1,537,099.00
Proposal ID	T00002165 Revision: 0	USU	\$0.00
Funding Agency	Missile Defense Agency	Other	\$0.00
Department	USURF	Total	\$1,537,099.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Bruce GUILMAIN		
Co-PI(s)			
Period of Performance	02-01-2013 -- 08-16-2016		
Proposal Date	01-24-2013		
Program Name	Missile Defense Agency Knowledge Center Support		
Statement	The Space Dynamics Laboratory will provide level-of-effort support to multiple Missile Defense Agency Knowledge Centers through in-depth technical analysis, documentation of analyses, findings, recommendations and lessons learned.		

Agency Total	\$11,802,313.00
USU Total	\$982,451.00
Other Total	\$0.00
Grand Total	\$12,784,764.00

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Ketih.Paskett@usurf.usu.edu.

ACTION AGENDA
MARCH 8, 2013

1. Proposal to Discontinue and Restructure the Master of Science in Applied Economics Degree
2. Proposal to Discontinue Plan C in the Master of Science in Agricultural Systems Technology Degree and offer a Master of Education in Career and Technical Education Degree
3. Proposal to add a Minor in American Sign Language in the Communicative Disorders and Deaf Education Department
4. Proposal to add a new Emphasis – Human Development Lifespan within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development
5. Proposal to Discontinue the Master of Science in Human Environments degree and offer an Interior Design Specialization (Plan B) with the Master of Fine Arts
6. Proposal to change the name of the Master of Science in Biometeorology and Doctor of Philosophy in Biometeorology degrees to Master of Science in Climate Science and Doctor of Philosophy in Climate Science
7. Proposal to Establish an Institute for Interdisciplinary Transition Services in the Department of Special Education and Rehabilitation
8. Review and Approval of the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012
9. Proposal to Establish Differential Tuition for the Caine College of the Arts
10. Proposal to Establish Differential Tuition for the Jessie E. Quinney College of Natural Resources
11. Proposal for a Tier II Tuition Increase
12. Proposal to Increase Student Fees

8 March 2013

ITEM FOR ACTION

Utah State University proposes to discontinue the Plan C (coursework only) option from the Master of Science in Applied Economics degree and restructure it to become a professional Master of Applied Economics degree in the manner described below.

EXECUTIVE SUMMARY

The Department of Applied Economics in the College of Agriculture proposes to discontinue the Plan C option of the Master of Science in Applied Economics degree and to convert it into a professional Master of Applied Economics degree. The professional degree is designed to better meet the needs of practicing career professionals in the field of applied economics.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the request to discontinue the Plan C option of the Master of Science in Applied Economics degree and restructure it as a professional Master of Applied Economics.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to discontinue the Plan C (coursework only) option for the Master of Science in Applied Economics degree offered by the Department of Applied Economics within the College of Agriculture and restructure it as a professional Master of Applied Economics, and

WHEREAS, The proposed changes will better meet the needs of practicing career professionals in applied economics, and

WHEREAS, The proposed changes will require no additional resources, and

WHEREAS, The proposal has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to discontinue the Plan C option from the Master of Science in Applied Economics degree and restructure it to become a Master of Applied Economics, and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Program Request - Abbreviated Template
Utah State University
Department of Applied Economics APEC**

**Discontinuation of the Plan C in the M.S. Degree in Applied Economics
and Creation of a Master of Applied Economics**

Section I: Request

Recently the Applied Economics department (APEC) completed an in-depth review of all its graduate programs and identified opportunities to improve selected programs. The current Master of Science (M.S.) in Applied Economics degree program offers specializations in Agricultural Economics, Natural Resource Economics, and Regional Economic Development. In this M.S. program, students can select to complete either the Plan A (30 credits including 6 thesis credits), Plan B (30 credits including 3 thesis credits), or Plan C (33 credits - coursework only) option.

In the review of the APEC graduate program, it was found that the Plan C option was not representative of the rigors and activities associated with completing an M.S. degree. Therefore, the request of this R401 is to eliminate the Plan C option from the Master of Science in Applied Economics degree program and to restructure this Plan C into a Master of Applied Economics. This restructured professional degree is designed to meet the needs of practicing career professionals.

The current Master of Science in Applied Economics degree will continue as a Plan A Thesis option or Plan B technical paper option with specializations in Agricultural Economics, Natural Resource Economics, or Regional Economic Development.

Section II: Need

The current Master of Science (M.S.) in Applied Economics emphasizes a wide range of economic theory applications, applied econometric techniques, and quantitative skills. It also requires proficiency in research methodology and statistical/econometric applications. This rigorous program is intended primarily for graduate students who want a solid background in research and for those who may be considering obtaining a terminal degree. In reviewing this program, it was determined that the Plan C (coursework only) did not meet the intent of this M.S. program and a need existed to eliminate this option.

Eliminating the Plan C of the M.S. program in Applied Economics will create an opportunity to restructure that degree program into a professional degree program to attract those who may be interested in completing a master's degree without a thesis in the broad area of Applied Economics. In the future, this professional degree may be offered on-line, which should be attractive to many place-bound career professionals in various county, state, or federal offices and agencies.

Currently, there are no similar professional master's degree programs in applied economics offered in the State of Utah. However, in the State of Utah and in the Intermountain Region, there are many practicing professionals whom we believe will be attracted to this flexible degree program.

Section III: Institutional Impact

The proposed program changes will have positive institutional impacts on USU. The proposed changes may help to increase graduate student enrollments in APEC and could help to improve visibility of all programs offered in the department. The proposed changes will not affect existing administrative structures or existing facilities and will have minimal impact on faculty and staff requirements.

Section IV: Finances

No costs or savings are anticipated to result from these program changes.

Section V: Program Curriculum

All Program Courses

The professional Master of Applied Economics degree is designed for professionals in the field who want to enhance their knowledge and skills in applied economic theory, applied econometric techniques, and quantitative methods used in economics. Individuals who successfully complete the program will be able to:

- Understand and apply economic theory and principles in decision making
- Understand quantitative methods and econometric techniques used in conducting economic analyses
- Display a depth of knowledge and understanding in one of the following areas
 - Agricultural Economics
 - Natural Resource Economics
 - Regional Economic Development
- Inform decision makers about the economic consequences of proposed policies.

This degree program with a focus in applied economics is an innovative 33-credit program with a core of four required APEC courses (12 credits); a minimum of three additional APEC courses (9 credits) and will provide opportunities for students to select electives that complement their chosen specialization: Agricultural Economics, Natural Resource Economics, or Regional Economic Development. These additional 12 elective credits will be available through the department of Applied Economics, and through other colleges and units on campus (e.g., from the College of Agriculture or from the College of Natural Resources).

The Master of Applied Economics will use existing graduate-level courses that are available in APEC or other related departments. Shown in the table below are the proposed required courses for this program and current electives available in APEC.

Course Prefix & Number	Title	Credit Hours
<i>Required Core Courses (12 Credits)</i>		
APEC 6100 or APEC 7130	Microeconomic Theory I	3
APEC 6300 or APEC 7350	Quantitative Analysis or Mathematical Economics I	3
APEC 6330 or APEC 7310	Applied Econometrics or Econometrics I	3
APEC 5000 or ECN 5000	Macroeconomics & Trade or Macroeconomics Topics	3
	Sub-Total	12
<i>Elective Courses</i>	Students select a minimum of 9 credits from the following list of approved APEC courses.	
APEC 6030	Agricultural Marketing	3
APEC 6040	Agribusiness Production and Supply Chain Management	3
APEC 6500	Introduction to Natural Resource Economics	3
APEC 6510	Introduction to Environmental Economics	3
APEC 6700	Regional and Community Economic Development	3
APEC 6710	Community Planning and Impact Analysis	3
APEC 7140	Microeconomic Theory II	3
APEC 7320	Econometrics II	3
APEC 7360	Mathematical Economics II	3
<i>Other Elective Courses not in APEC</i>	Students select a maximum of 12 credits of courses from other departments. These must be approved by the students committee.	
	Sub-Total	21
	Total Number of Credits	33

Program Schedule

The courses for the professional Master of Applied Economics are offered during the Fall and Spring Semesters. The flexibility of this program will allow most students to complete the degree in two years or less.

Faculty

The following faculty from the department of Applied Economics will be involved in delivering instruction in this program:

DeeVon Bailey, Professor, Ph.D., Agricultural Economics

Ryan Bosworth, Assistant Professor, Ph.D., Environmental Economics and Econometrics

Arthur Caplan, Professor, Ph.D., Environmental Economics and Applied Microeconomic Theory
Kynda Curtis, Associate Professor, Ph.D., Agribusiness Management
Dillon Feuz, Professor and Head, Ph.D., Agricultural Economics
Paul Jakus, Professor, Ph.D., Natural Resource and Environmental Economics
Man-Keun Kim, Assistant Professor, Ph.D., Regional Economics
Reza Oladi, Associate Professor, Ph.D., Economic Theory and Trade
Charles Sims, Assistant Professor, Ph.D., Natural Resource Economics and Quantitative Methods
Don Snyder, Professor, Ph.D., Agricultural and Natural Resource Economics and Econometrics
Ruby Ward, Associate Professor, Ph.D., Agribusiness and Community Economic Development

ITEM FOR ACTION

Utah State University proposes to discontinue the Plan C (coursework only) Master of Science in Agricultural Systems Technology degree offered by the School of Applied Sciences, Technology and Education within the College of Agriculture, and, instead, offer a Master of Education in Career and Technical Education in the manner described in the proposal below.

EXECUTIVE SUMMARY

The School of Applied Sciences, Technology and Education in the College of Agriculture proposes to discontinue a Plan C Master of Science in Agricultural Systems Technology and offer a Master of Education (M.Ed.) in Career and Technical Education in its place. The M.Ed. program in Career and Technical Education is designed for professionals in the field who want to enhance their knowledge and skills in the development and delivery of quality career and technical education programs.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to discontinue the Plan C Master of Science in Agricultural Systems Technology and offer a Master of Education in Career and Technical Education.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to discontinue a Plan C (coursework only) Master of Science in Agricultural Systems Technology and restructure the degree option to become a Master of Education in Career and Technical Education, and

WHEREAS, The Master of Education program in Career and Technical Education is designed for professionals in the field who want to enhance their knowledge and skills in the development and delivery of quality career and technical education programs, and

WHEREAS, The proposed program will require no additional resources, and

WHEREAS, The proposed program has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to discontinue the Plan C Master of Science in Agricultural Systems Technology and restructure the degree option to become a Master of Education in Career and Technical Education, and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Executive Summary - Full Template

Utah State University Master of Education in Career and Technical Education 07/01/2013

Program Description

This R401 requests a discontinuation of a Plan C Master of Science in Agricultural Systems Technology option and restructuring that degree option to become a Master of Education (M.Ed.) in Career and Technical Education (CTE). This restructured professional degree is designed to meet the needs of practicing CTE professionals. The School of Applied Sciences, Technology and Education (ASTE) currently offers undergraduate pre-service teacher preparation programs in four areas of CTE including Agriculture; Family and Consumer Sciences; Skilled and Technical; and Technology and Engineering Education. This M.Ed. degree will provide a continuation of our focus upon CTE teachers and their professional development and utilize the faculty capacity to enhance secondary education in Utah.

Role and Mission Fit

The M.Ed. in Career and Technical Education directly relates to the mission of Utah State University to "be one of the nation's premier student-centered land-grant and space-grant universities." The program will meet the student-centered demands of current CTE professionals by offering courses through a convenient delivery methods and fulfills the land-grant mission by bringing education to individuals not only in the state of Utah, but nationwide. Furthermore, this program directly "serves the public through learning, discovery and engagement" by giving current teachers and administrators tools they need to better educate the public in the areas of agriculture, family and consumer sciences, technology and engineering, and business.

Faculty

This request is a restructuring of a current degree focus and therefore the current faculty members are prepared to offer the degree content. The school is also realigning faculty resources and is currently searching for an additional faculty member who will directly contribute to the degree offerings. Faculty members will also use the resources available through the Center for Innovative Design and Instruction in developing appropriate curriculum. The following faculty members from the School of ASTE will be involved in delivering instruction in this program:

Edward Reeve, Professor, Ph.D., Technology and Engineering Education, Logan Campus
Gary Stewardson, Associate Professor, Ph.D., Technology and Engineering Education, Logan Campus
Bruce Miller, Professor, Ph.D., Agricultural Education, Logan Campus
Dennis Garner, M.S., Business Education, Uintah Basin Regional Campus
Julie Wheeler, Senior Lecturer, M.Ed., Family and Consumer Sciences Education, Logan Campus
Brian Warnick, Associate Professor, Ph.D., Agricultural Education, Logan Campus
Lindsey Shirley, Assistant Professor, Ph.D., Family and Consumer Sciences Education, Logan Campus
Rebecca Lawver, Ph.D., Agricultural Education, Logan Campus
Jared Berret, Ph.D., Technology and Engineering Education, USU Eastern, Blanding Campus

Market Demand

This Master of Education in Career and Technical Education degree will attract those who may be interested in advancing their careers as professional educators. The School of Applied Sciences, Technology & Education is home to several undergraduate career and technical education program areas,

including Agriculture Education; Family and Consumer Sciences Education; Skilled and Technical Sciences; and Technology and Engineering Education.

Using primarily existing graduate courses, many of which are already taught on-line or as hybrid courses, the Master of Education (M.Ed.) in Career and Technical Education will serve in-service secondary CTE teachers and CTE professionals in Utah and across the region. This master's degree option will have no thesis or Plan B paper option; however, students will still be required to create a culminating creative or integrative experience.

Student Demand

Teachers in secondary CTE programs in Utah served approximately 141,000 students last year. Instructors of these students look for continuing education to maintain their currency and effectiveness in the classroom. The current Plan C M.S. degree program option in ASTE existed 'under the radar' in many respects and had consistent enrollment of approximately 25 matriculated students. This enrollment stemmed from the Agriculture, and Family and Consumer Sciences area of CTE teachers and the school has done little to advertise the program. With the addition of degree programs and faculty members with expertise in Technology and Engineering Education as well as faculty members with Business Education training, the School is ready to provide a comprehensive degree targeted at the broader CTE audience. This proposed degree will expand the offering to include the Technology and Engineering, and the Business educators as well in a composite CTE offering. We anticipate a solid demand and project the ability to accommodate approximately 75 students in the program with our current structure.

Statement of Financial Support

- Appropriated Fund*
- Special Legislative Appropriation*
- Grants and Contracts*
- Special Fees/Differential Tuition*
- Other (please describe)*

Similar Programs Already Offered in the USHE

No other similar degree programs at USHE institutions.

Program Description - Full Template

Utah State University
Master of Education in Career and Technical Education
07/01/2013

Section I: The Request

Utah State University requests approval to offer Master of Education in Career and Technical Education effective Fall 2013. This program has been approved by the institutional Board of Trustees on *Date*.

Section II: Program Description

Complete Program Description

The professional M.Ed. program in Career and Technical Education (CTE) is designed for professionals in the field who want to enhance their knowledge and skills in the development and delivery of quality CTE programs. Individuals who successfully complete the program will be able to:

- Develop and deliver contemporary CTE curricula.
- Modify instruction to meet the needs of adult learners.
- Use advanced teaching methods and instructional strategies to enhance student learning.
- Effectively assess and evaluate student learning.
- Utilize effective management and student motivation techniques in classroom.
- Discuss current issues and trends in Career and Technical Education.
- Use basic research methods to improve teaching and learning.

This degree program, with a focus in career and technical education, is an innovative 33-credit program with a core of six required courses (18 credits) and will provide opportunities for students to select electives that help them meet their career goals. Additional electives will be available through the School of Applied Sciences, Technology, and Education (ASTE), and through other colleges and units on campus (e.g., from the Instructional Technology and Learning Sciences Department on-line programs).

The M.Ed. in CTE will primarily use existing graduate level course that are available in the program areas of Agricultural Education, Family and Consumer Sciences Education, and Technology and Engineering Education.

Course Prefix & Number	Title	Credit Hours
<i>Required Core Courses (18 Credits)</i>		
TEE 6090	Program Design	3
ASTE 6160*	Foundations of Adult Education	3
FCSE 6300*	Advanced Teaching Strategies	3
TEE 6150	Evalaution and Assessment	3
ASTE XXXX (to be developed)	Reading and Applying Resarch in CTE	3
FCSE 63208	Classroom Management, Student	3

	Motivation, and Guidance	
	Sub-Total	18
<i>Elective Courses</i>	Students select 15 credits from the following list or other approved courses.	
FCSE 6180	Administration and Program Planning	3
FCSE 6140*	Evaluation and Ethics of Research in Education and Extension	3
ASTE 7500*	Diffusion of Innovations	3
FSCE 6380*	Mentoring and Supervision	3
TEE 6910	Experimental Laboratory	3
TEE 6930	Independent Study	3
	Sub-Total	15
Total Number of Credits		33
* = Currelly Taught On-line or Hybrid		

Purpose of Degree

The Master of Education in Career and Technical Education degree will advance the knowledge base of professional career and technical educators in Utah. The expertise for the degree will build upon the existing teacher preparation programs in ASTE and provide a single cohesive program to inservice teachers in the CTE areas in Utah secondary schools. This degree should ultimately assist in enhancing the career and college readiness of students in Utah secondary schools by enhancing the effectiveness of CTE teachers.

Institutional Readiness

This degree was created by restructuring a Plan C M.S. degree into a professional degree program to attract those in who may be interested in completing a Master's degree without a thesis in the area of Career and Technical Education. This action also builds upon the individual CTE teacher preparation programs housed in the School of Applied Sciences, Technology & Education.

Using primarily existing graduate courses, many which are already taught on-line or as a hybrid, the Master of Education (M.Ed.) in Career and Technical Education will serve in-service CTE teachers and CTE professionals in Utah and across the region. This master's degree option will have no thesis or Plan B paper option; however, students will still be required to create a culminating creative or integrative experience. This experience will likely build upon some facet of their current professional educator position.

Faculty

Faculty Category	Faculty Headcount – Prior to Program Implementation	Faculty Additions to Support Program	Faculty Headcount at Full Program Implementation
With Doctoral Degrees (Including MFA and other			

terminal degrees, as specified by the institution)			
Full-time Tenured	13		
Full-time Non-Tenured	1		
Part-time Tenured			
Part-time Non-Tenured			
With Master's Degrees			
Full-time Tenured	5		
Full-time Non-Tenured	7		
Part-time Tenured			
Part-time Non-Tenured			
With Bachelor's Degrees			
Full-time Tenured	2		
Full-time Non-Tenured	6		
Part-time Tenured			
Part-time Non-Tenured			
Other			
Full-time Tenured	4		
Full-time Non-Tenured	5		
Part-time Tenured			
Part-time Non-Tenured	1		
Total Headcount Faculty			
Full-time Tenured	24		
Full-time Non-Tenured	19		
Part-time Tenured			
Part-time Non-Tenured	1		
Total Department Faculty FTE (As reported in the most recent A-1/S-11 Institutional Cost Study for "prior to program implementation" and using the A-1/S-11 Cost Study Definition for the projected "at full program implementation.")	40.53	X	40.53

Staff

No additional staff will be required by this action. This degree is a result of a restructuring opportunity.

Library and Information Resources

No additional library or information resources will be required as the degree is a result of a graduate program restructuring and the content areas of the CTE areas are supported by the current holdings.

Admission Requirements

As this program is the result of a restructuring effort, the School will continue to use the admission requirements that were effective in our other programming efforts. Our guidelines are provided below. **Applications (including test results) must be completed no later than two months prior to the start of the semester in which the student would like to begin taking courses.** Students will not be allowed to take courses in the program without being admitted (matriculated). Meeting minimum admission requirements does not guarantee acceptance into this program. To be considered for admission into the

program you will need to do the following (all of this information, along with forms can be found at www.usu.edu/graduateschool):

1. **Admissions Application:** Complete the admissions application and pay the \$55.00 application fee. You will have to go to "First Time Users Account Creation" to get a login ID. Please pay close attention to the essay question. Your response will be used in admissions decisions. For an online application [click here](#).
2. **Recommendations from three individuals** are required; each must address the applicant's potential for success in the proposed graduate degree program. If the applicant has been enrolled in school during the last five years, at least two of the letters must come from persons who are familiar with, and can make an authoritative assessment of, the applicant's recent academic progress and success.
3. **An official transcript** must be ordered from each previously attended college and/or university (except USU) and must be sent directly from each institution to the USU School of Graduate Studies. Transcripts must be submitted for all courses above the high-school level and all prior degrees. Transcripts accumulated on one record are not acceptable. Transcripts submitted as application credentials become the property of the School of Graduate Studies and will not be copied for or returned to the applicant. A bachelor's degree from an accredited college, with a minimum 3.0 GPA for the last 90 quarter or 60 semester credits earned, is required.
4. **Admissions Test:** An admission test is required of all applicants, with a score at or above the 40th percentile the minimum acceptable. Our department requires either the Graduate Record Examination (GRE) general test (minimum of 40th percentile on the verbal test and on the quantitative test) or the [Miller Analogies Test \(MAT\)](#) for master's degree applications. Registration forms for the GRE are available at the School of Graduate Studies, by calling USU Testing Services at (435) 797-1004, or by [clicking here](#). Contact [USU Testing Services](#) for information about the MAT. Applicants should request that their scores be sent directly to Utah State University School of Graduate Studies. The scores must be received before an application is considered complete. The institutional code that we were assigned by the Educational Testing Services is 4857.

NOTE: RECOMMENDER NAMES AND E-MAIL ADDRESSES ARE REQUIRED ON THE ONLINE APPLICATION. Once you have completed the online application with the fee paid, the School of Graduate Studies sends a link to a recommendation form via email to the e-mail addresses you provide. The recommenders will complete the online recommendation form and submit it electronically. All materials submitted as part of the application credentials become the property of the School of Graduate Studies and will not be copied or returned to the student.

Student Advisement

Initial graduate advisors will be assigned when the students are admitted to the program. The student will be matched with an advisor in the same disciplinary area as best we can ascertain from the application. Students will then complete programs for study using the course schedule and working with a major professor to discuss, design and implement an appropriate creative project.

Justification for Graduation Standards and Number of Credits

The Master of Education in Career and Technical Education aligns with the standards and numbers of credits required for similar professional degrees.

External Review and Accreditation

No consultants were used in the development of the degree program. The program was developed with input from CTE teacher educators on the faculty in Applied Sciences, Technology & Education at Utah State University.

Projected Program Enrollment and Graduates; Projected Departmental Faculty/Students:

Data Category	Current – Prior to New Program Implementation	Projected Year 1	Projected Year 2	Projected Year 3	Projected Year 4	Projected Year 5
Data for Proposed Program						
Number of Graduates in Proposed Program		11	19	30	30	30
Total # of Declared Majors in Proposed Program	25	35	45	75	75	75
Departmental Data – For All Programs Within the Department						
Total Department Faculty FTE (as reported in Faculty table above)	40.53*	40.53	40.53	40.53	40.53	40.53
Total Department Student FTE (Based on Fall Third Week)	444.84	444.84	452.84	463.84	463.84	463.84
Student FTE per Faculty FTE (ratio of Total Department Faculty FTE and Total Department Student FTE above)	10.98 : 1	10.98 : 1	11.17 : 1	11.44 : 1	11.44 : 1	11.44 : 1
Program accreditation-required ratio of Student FTE/Faculty FTE, if applicable: (Provide ratio here: _____)						

Expansion of Existing Program

This program is an outgrowth/restructuring of the Master of Science Plan C degree program in Agricultural Systems Technology (AST). This program has been successfully serving primarily in-service Family and Consumer Sciences, and Agricultural Education secondary teachers' professional development needs. The recent enrollment data is shown below for the AST program. The new degree program looks to expand the marketing and focus to other CTE teachers.

Year	Enrollment	Graduates
2007	19	14
2008	30	17
2009	22	15
2010	25	16

2011	23	10
2012	25	15

Section III: Need

Program Need

The current Master of Science (M.S.) program in Agricultural Systems Technology emphasizes a wide range of teaching and learning skills. The program's focus is placed on skill development, program planning, and evaluation techniques. It also requires proficiency in research methodology and statistical applications. This rigorous program is intended for working professionals in extension, adult, and community education as well as those in school-based career and technical education programs who want a solid background in research and for those who may be considering obtaining a terminal degree. In reviewing this program, it was determined that the "Plan C" (coursework only) did not meet the intent of this M.S. program and a need existed to eliminate this option.

Eliminating the Plan C of the M.S. program in Agricultural Systems Technology also created an opportunity to restructure this part of the AST Master's degree programs into a professional degree program to attract those in who may be interested in completing a Master's degree without a thesis in the area of Career and Technical Education. The School of Applied Sciences, Technology, and Education is home to several career and technical education program areas, including Agriculture; Family and Consumer Sciences; Skilled and Technical Sciences; and Technology and Engineering Education.

Using primarily existing graduate courses taught online, many of which are already taught on-line or as hybrid courses, the Master of Education (M.Ed.) in Career and Technical Education will serve in-service CTE teachers and CTE professionals in Utah and across the region. This master's degree option will have no thesis or Plan B paper option; however, students will still be required to create a culminating creative or integrative experience. The minimum educational requirements for a CTE instructor is typically the Bachelor's degree and many enter the profession at this level. After a few years teaching experience, many begin to seek advanced study to improve their teaching and to increase their opportunities for career and/or pay advancement. Unfortunately, many of these instructors are on year-round contracts and do not have the time available to attend "traditional classes" at a university setting. The M.Ed. in CTE provides flexible opportunities for CTE teachers in the region and nationally to obtain advanced study within the discipline.

Labor Market Demand

Currently, there are no similar CTE focused master's degree programs offered in the State of Utah and only a few similar type programs exist nationally. However, in the State of Utah and in the Intermountain Region, there are many practicing CTE instructors and professionals who we believe will be attracted to this flexible degree program. This population includes:

- Instructors at Utah's eight Colleges of Applied Technology
- Secondary School CTE Teachers
- Community College Instructors of Technical Courses
- Industrial Trainers
- Career and Technical Education Directors

Student Demand

Teachers in secondary CTE programs in Utah served approximately 141,000 last year. The instructors of these students look for continuing education to maintain their currency and effectiveness in the classroom. The current Plan C program existed 'under the radar' in many respects and had consistent enrollment of approximately 25 matriculated students. This enrollment stemmed from the Agriculture, and Family and Consumer Sciences area of CTE teachers and the school has done little to advertise the program. With the addition of degree programs and faculty members with expertise in Technology and Engineering Education as well as faculty members with Business Education training, the School is ready to provide a comprehensive degree targeted at the broader CTE audience. This proposed degree will expand the offering to include the Technology and Engineering, and the Business educators as well in a composite CTE offering. We anticipate a solid demand and project the ability to accommodate approximately 75 students in the program with our current structure.

The minimum educational requirement for a CTE instructor is typically the Bachelor's degree and many enter the profession at this level. After a few years of teaching experience, many begin to seek advanced study to improve their teaching and to increase their opportunities for career and/or pay advancement. Unfortunately, many of these instructors are on year-round contracts and do not have the time available to attend "traditional classes" at a university setting. The M.Ed. in CTE provides flexible opportunities for CTE teachers in the region and nationally to obtain advanced study within the discipline.

Similar Programs

No similar graduate programs exist within the state that focus on Career and Technical Education. A similar degree is available through the University of Nevada-Las Vegas, however, we believe the demand for a degree from Utah State University would better fit the needs of Utah inservice teachers. We also believe we can offer the degree in a regional and national context as we build capacity; however, our initial plan is targeted to 75 students.

Collaboration with and Impact on Other USHE Institutions

No USHE institutions offer a graduate degree focused specifically upon Career and Technical Education.

Benefits

In keeping with USU's mission statement this master's program will help advance the following goals as outlined on the President's website:

- Enhance the reputation of the University for learning, discovery and engagement by offering a unique program that will appeal to CTE professionals in Utah, the region and nationwide.
- Strengthen the recruitment, retention, graduation and placement of students by offering a on-line option to prospective students who cannot attend a traditional face-to-face master's program. The program will make graduates more marketable for future positions and allow for pay increases in already obtained positions.
- Build a socially and intellectually vibrant campus community, enhanced by the diversity of its faculty, staff, and students, by expanding our reach to both traditional and nontraditional students through the online delivery method of courses and allowing faculty to interact with students in a technology-driven manner. Our campus community extend its bounds nationwide with this program as few are offered in the nation.

- Infuse new energy into graduate programs by restructuring the current Plan C option to a highly desired online program that allows a broader base of CTE professionals to enroll in a master's program that requires students to create a culminating creative of integrative experience.

Consistency with Institutional Mission

The M.Ed. in Career and Technical Education directly relates to the mission of Utah State University to "be one of the nation's premier student-centered land-grant and space-grant universities." The program will meet the student-centered demands of current CTE professionals by offering courses through a convenient delivery methods and fulfills the land-grant mission by bringing education to individuals not only in the state of Utah, but nationwide. Furthermore, this program directly "serves the public through learning, discovery and engagement" by giving current teachers and administrators tools they need to better educate the public in the areas of agriculture, family and consumer sciences, technology and engineering, and business.

Section IV: Program and Student Assessment

Program Assessment

The School of Applied Sciences, Technology and Education will continue to conduct on-going assessment of the degree program and make improvements when needed. The competencies selected for this professional master's degree include skills and abilities beyond those required for undergraduate level teacher certification programs. The competencies include those that will help the student improve their teaching, those that will enable the student to help others improve their teaching, and those that will provide the student with opportunities to advance in their profession. We will use student course evaluations as a formative step in the entire program as we see instantaneous reaction to our teaching. Graduate students work independently with their faculty mentoring committees looking at the outcomes of the educational process as it impacts their careers. Faculty members have the opportunity to discuss trends seen in student programs at program annual assessment and improvement activities. The department will use exit interviews/surveys of graduating students. The program also uses alumni follow-up events (~5 yr intervals) to provide an opportunity for student reflection on the program outcomes and overall value.

Expected Standards of Performance

The standards of student performance will be an outgrowth from the individual course objectives. Cumulatively, the courses build upon each other to reach the program's desired outcomes. The weighting of student standards at the program level of will be derived primarily from the core course objectives as all students will take these courses. The program outcomes should also be reflected in the follow-up surveys of students as to advancement in their professional careers and evidence of implementing program outcomes.

The overarching outcomes for the proposed degree program are:

1. · Develop and deliver contemporary CTE curricula.
2. · Modify instruction to meet the needs of adult learners.
3. · Use advanced teaching methods and instructional strategies to enhance student learning.
4. · Effectively assess and evaluate student learning.
5. · Utilize effective management and student motivation techniques in classroom.
6. · Discuss current issues and trends in Career and Technical Education.
7. · Use basic research methods to improve teaching and learning.

Section V: Finance

Budget

N/A – All costs are currently covered in existing programs. No additional faculty or staff FTE, library or other operational funds required.

Funding Sources

No new funding required as the program is transitioning from an existing program.

Reallocation

No reallocation necessary.

Impact on Existing Budget

No foreseeable impact on existing program, departmental, college or university budgets.

Section VI: Program Curriculum

All Program Courses

Course Prefix & Number	Title	Credit Hours
<i>Required Core Courses (18 Credits)</i>		
TEE 6090	Program Design	3
ASTE 6160*	Foundations of Adult Education	3
FCSE 6300*	Advanced Teaching Strategies	3
TEE 6150	Evaluation and Assessment	3
ASTE XXXX (to be developed)	Reading and Applying Research in CTE	3
FCSE 6320	Classroom Management, Student Motivation, and Guidance	3
	Sub-Total	18
<i>Elective Courses</i>	Students select 15 credits from the following list or other approved courses.	
FCSE 6180	Administration and Program Planning	3
FCSE 6140*	Evaluation and Ethics of Research in Education and Extension	3
ASTE 7500*	Diffusion of Innovations	3
FSCE 6380*	Mentoring and Supervision	3
TEE 6910	Experimental Laboratory	3
TEE 6930	Independent Study	3
ASTE 6450	Graduate Topics ST: <i>Discipline specific</i>	3
	Sub-Total	15

Total Number of Credits	33
* = Currently Taught On-line or Hybrid	

New Courses to Be Added in the Next Five Years

Semester 3	Course Prefix and Number	Course Title
ASTE XXXX (to be developed)	Reading and Applying Research in CTE	3

Program Schedule

The schedule listed below provide a guideline of the intent to provide a course schedule that allows completion of the degree program in approximately two years. Additional courses can be added as deemed necessary based upon enrollment pressure and disciplinary content needs of the students.

Course Prefix & Number	Title	Credit Hours
Fall 2013		
FCSE 6180	Administration and Program Planning	3
FCSE 6380	Mentoring and Supervision	3
Spring 2014		
ASTE 7500	Diffusions of Innovations	3
TEE 6090	Program Design	3
ASTE 6450	ST: Safety and Risk Management	3
Summer 2014		
TEE 6150	Evaluation and Assessment	3
ASTE XXXX	Reading and Applying Research in CTE	3
Fall 2014		
FSCE 6320	Classroom Management & Motivation	3
FCSE 6140	Eavluation and Ethics	3
Spring 2015		
FCSE 6300	Advanced Teaching Strategies	3
TEE 6910	Experimental Laboratory	3
Summer 2015		
ASTE 6160	Foundations of Adult Education	3
TEE 6930	Independent Study	3

Section VII: Faculty

The following faculty from the school of Applied Sciences, Technology, and Education will be directly involved in delivering instruction and mentoring students in this program:

Edward Reeve, Professor, Ph.D., Technology and Engineering Education, Logan Campus

Bruce Miller, Professor, Ph.D., Agricultural Education, Logan Campus

Brian Warnick, Associate Professor, Ph.D., Agricultural Education, Logan Campus

Gary Stewardson, Associate Professor, Ph.D., Technology and Engineering Education, Logan Campus

Lindsey Shirley, Assistant Professor, Ph.D., Family and Consumer Sciences Education, Logan Campus

Rebecca Lawver, Assistant Professor, Ph.D., Agricultural Education, Logan Campus

Jared Berret, Assistant Professor, Ph.D., Technology and Engineering Education, USU Eastern, Blanding Campus

Dennis Garner, Lecturer, M.S., Business Education, Uintah Basin Regional Campus

Julie Wheeler, Senior Lecturer, M.Ed., Family and Consumer Sciences Education, Logan Campus

Vacant, Ph.D. Assistant Professor of Extension Education and Non-formal Learning.

8 March2013

ITEM FOR ACTION

Utah State University proposes to implement a minor in American Sign Language in the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services as described in the proposal below

EXECUTIVE SUMMARY

The Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services proposes to implement a minor in American Sign Language. This minor will enable students graduating from Utah State University to use American sign language fluently and to communicate with people who are deaf or hard of hearing.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to implement a minor in American Sign Language in the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to implement a minor in American Sign Language, and

WHEREAS, The minor in American Sign Language will enable students graduating from Utah State University to use American sign language fluently and to communicate with people who are deaf or hard of hearing, and

WHEREAS, The proposed program will require no additional resources, and

WHEREAS, The proposed program has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to implement a minor in American Sign Language, and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Program Request - Abbreviated Template
Utah State University
American Sign Language Minor
08/01/2013

Section I: Request

The objective of this request is to implement a minor in American Sign Language (ASL) at Utah State University Fall 2013. The provision of this minor will enable students graduating from this institution to use ASL fluently and to communicate with people who are deaf or hard of hearing.

Section II: Need

At Utah State University there are three programs that require ASL coursework: Special Education, and Communicative Disorders and Deaf Education, and Elementary Education Deaf Education. Additionally, there are five programs that offer an emphasis in ASL: Liberal Arts, Interdisciplinary Studies, Teacher Education and Leadership, Family, Consumer, and Human Development, and Business. Even though we anticipate a large number of students minoring in American Sign Language from the programs that require ASL or make it available as an emphasis, we anticipate many students will find this minor attractive and will elect to take it. By offering a minor in American Sign Language Utah State University will be providing students with an option of having a minor in a language that many graduates may use in their respective places of employment. A minor recognizes the additional course of study and enhanced comprehension and fluency in the language.

There is only one other university in the state that offers a minor in ASL; Utah Valley University. The University of Utah and Weber State offer coursework, but no degrees; majors or minors. In establishing this program, we will be making this minor available in our service area.

Section III: Institutional Impact

The offering of a minor in American Sign Language will not increase enrollments in instructional departments or programs, but will instead provide students within these departments and programs value added with the option of having a recognized minor with enhanced coursework that is already required. We do not anticipate a need for any additional faculty, physical facilities, or modifications to existing facilities.

Section IV: Finances

Students selecting an ASL language minor would take classes already offered by the Department of Communicative Disorders and Deaf Education. The additional students will not require additional faculty or resources since an average of 3-5 sections of these classes are currently offered and the sign language laboratory is staffed. This minor will not impact administrative structures and will fit well into the organizational structure currently operating.

Section V: Program Curriculum

All Program Courses

Hours	Course Prefix & Number	Title	Credit
Required Courses			
	Com D 2910	American Sign Language I	4
	Com D 3910	American Sign Language II	4
	Com D 4910	American Sign Language III	4
	Com D 4920	American Sign Language IV	4
	Com D 4780	Socio-Cultural Aspects of Deafness	3
	Com D 3080	American Sign Language Practicum	2
	Elective Courses	None	
	Total Number of Credits		21

New Courses to Be Added in the Next Five Years

None anticipated

Program Schedule

Course (First Year)	Semester	Credits	
Com D 2910 – American Sign Language I	Fall	4	
Com D 3080 – Practicum in American Sign Language	Spring		1
Course (Second Year)	Semester	Credits	
Com D 3910 – American Sign Language II	Fall	4	
Com D 4780 – Socio-Cultural Aspects of Deafness	Fall	3	
Com D 3080 – Practicum in American Sign Language	Spring		1
Course (Third Year)	Semester	Credits	
Com D 4910 – American Sign Language III	Fall	4	
Com D 4920 – American Sign Language IV	Spring	4	

8 March 2013

ITEM FOR ACTION

Utah State University proposes to create a new emphasis, Human Development Lifespan, within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development offered by the Department of Family, Consumer, and Human Development within the Emma Eccles Jones College of Education and Human Services in the manner described in the proposal below.

EXECUTIVE SUMMARY

The Department of Family, Consumer, and Human Development proposes to create a new emphasis, Human Development Lifespan, within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development. The proposed new emphasis will provide students with better preparation for careers in the field of human development.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to create a new emphasis, Human Development Lifespan, within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development offered by the Department of Family, Consumer, and Human Development in the Emma Eccles Jones College of Education and Human Services.

RESOLUTION

UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to create a new emphasis in Human Development Lifespan within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development in the Department of Family, Consumer, and Human Development, and

WHEREAS, The Human Development Lifespan emphasis will provide students with better preparation for careers in the field of human development, and

WHEREAS, The proposed changes will require no additional resources, and

WHEREAS, The proposal has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to create a new emphasis in Human Development Lifespan in the Department of Family, Consumer, and Human Development, and that this proposal be forwarded to the Utah State Board of Regents and the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Program Request - Abbreviated Template
Utah State University
Bachelor of Science - new emphasis
10/31/2012

Section I: Request

This request is to create a new emphasis in Human Development Lifespan Emphasis) within the Bachelor of Science and Bachelor of Arts degrees in Family, Consumer, and Human Development in the Department of Family, Consumer, and Human Development (FCHD). The department has 583 majors, 67% of whom are in the Family and Community Services emphasis, which includes training in family relations and human development. Recent exit data from students show that their preference would be training in one area or the other area, not both. This need for concentrated emphasis has been verified by the practicum site supervisors who hire the majority of FCHD graduates. Moreover, the recent Board of Regents review suggested that, with the creation of a new emphasis, the number of required credits in the FCHD major could be reduced. The Human Development Lifespan emphasis will allow students to emphasize Human Development while students wanting to emphasize Family Relations would remain in the Family and Community Services emphasis.

Section II: Need

The need for this proposal came from student evaluations of their FCHD experiences and from the self-study prepared for the recent Board of Regents review. A review of data for the Board of Regents review indicated that undergraduates reported too much overlap in their courses, there was no room to take important electives, and that they wanted a choice to specialize in Family Relations or Human Development. To address these issues, an undergraduate curriculum committee was created and given the charge to reduce overlap and better prepare students for their chosen career. The major recommendation from this review committee was to create a new emphasis. This will meet multiple needs identified by student feedback. Students will be able to choose training specific to their career goals and have flexibility to take specialty courses that would support their emphasis. Whereas the current emphasis prepares generalists for jobs in family and human development settings, the proposed change is designed to prepare specialists who pursue employment in either family or human development positions. For example, students with an interest in gerontology would be able to take age specific nutrition courses. Students who want to work in adolescent residential treatment programs would be able to take related courses in Parks and Recreation.

Section III: Institutional Impact

The FCHD department houses the Gerontology Certificate Program, the Adele and Dale Young Child Development Laboratory, the Dolores Doré Eccles Center for Early Care and Education, and the Family Life Center (Marriage and Family Therapy, Housing and Financial Counseling). The new emphasis (Human Development Lifespan) encompasses both the Child Development laboratory and much of the gerontology certificate. As such, there should not be any impact on other departments or programs on the USU campus. All of the facilities and courses needed for the proposed emphasis are established and in use at the present time.

Section IV: Finances

The proposed emphasis utilizes existing academic infrastructure and requires no new courses or faculty. There will be no negative financial impact on the department or institution.

Section V: Program Curriculum

*****THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.*****

All Program Courses

Course Prefix & Number	Title	Credit Hours
Human Dev. Lifespan Emphasis		
FCHD 2660	Parenting and Child Guidance	3
FCHD 3500	Infancy and Childhood	3
FCHD 3570	Youth and Adolescence	3
FCHD 3560	Middle Childhood Lab	1
FCHD 3545	Adult Development and Aging	3
	Sub Total	13
Pre-Major		
FCHD 1500	Human Dev. Across the Lifespan	3
FCHD 2000	Careers and Life Planning in FCHD	3
FCHD 2400	Marriage and Family Relationships	3
	Sub Total	9
Major Core		
PSY 3010 or SOC 3120	Statistics	3
FCHD 3130	Research Methods	3
FCHD 4230	Families and Social Policy	3
FCHD 4900	PrePracticum	1
FCHD 4980	Practicum	6
	Sub Total	16

Electives (Pick 2)		
FCHD 3110	Human Sexuality	3
FCHD 3210	Cultural Diversity	3
FCHD 3350	Family Finance	3
FCHD 4220	Family Crisis and Interventions	3
FCHD 4400	Research Practicum	3
FCHD 4970	Gerontology Practicum	3
WGS 1010	Introduction to Women and Gender St.	3
FCHD 5540	Family Life Education Methods	3
	Sub Total	6
	Total Credits	44

Program Schedule

Year 2		
Semester	Course	Credits
Fall		
	FCHD 1500 Human Development Across the Lifespan	3
	FCHD 2000 Careers and Life Planning in FCHD	3
	FCHD 2400 Marriage and Family Relationships	3
Spring		
	FCHD 2660 Parenting and Child Guidance	3
	Department Elective	3
Year 3		
Fall		
	FCHD 3500 Infancy and Childhood	3
	PSY 3010 or Soc 3120 Statistics	3
	Families and Social Policy	3
	Department Elective	3
Spring		
	FCHD 3570 Youth and Adolescence	3
	FCHD 3560 Middle Childhood Lab	1
	Research Methods	3
Year 4		
Fall		
	FCHD 3545 Adult Development and Aging	3
	FCHD 4900 PrePracticum	1
Spring		
	FCHD 4980 Practicum	6

ITEM FOR ACTION

Utah State University proposes to discontinue the Master of Science degree in Human Environments currently offered by the Department of Art and Design in the Caine College of the Arts and to instead, offer an Interior Design specialization (Plan B) within the Master of Fine Arts in the manner described in the proposal below.

EXECUTIVE SUMMARY

The Department of Art and Design in the Caine College of the Arts proposes to discontinue the Master of Science degree in Human Environments and offer, instead, an Interior Design specialization (Plan B) within the Master of Fine Arts. The specialization in Interior Design within the Master of Fine Arts will (1) create greater uniformity in the graduate offerings of the Department of Art and Design, (2) create a degree with a name that more appropriately reflects its content, and (3) enable USU to offer a terminal degree for students wishing to pursue a career teaching interior design.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to discontinue the Master of Science degree in Human Environments currently offered by the Department of Art and Design in the Caine College of the Arts and offer an Interior Design specialization (Plan B) within the Master of Fine Arts.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to discontinue the Master of Science degree in Human Environments currently offered by the Department of Art and Design in the Caine College of the Arts and offer an Interior Design specialization (Plan B) within the Master of Fine Arts, and

WHEREAS, The specialization in Interior Design within the Master of Fine Arts will (1) create greater uniformity in the graduate offerings of the Department of Art and Design, (2) create a degree with a name that more appropriately reflects its content, and (3) enable USU to offer a terminal degree for students wishing to pursue a career teaching interior design, and

WHEREAS, The proposed program will require no additional resources, and

WHEREAS, The proposed program has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to discontinue the Master of Science degree in Human Environments currently offered by the Department of Art and Design in the Caine College of the Arts and, in its place, offer an Interior Design specialization (Plan B) within the Master of Fine Arts, and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Program Request – Abbreviated Template
Utah State University
Art & Design Department, Caine College of the Arts

Request to add an Interior Design specialization to MFA degree, and discontinuation of MS in Human Environments

Section I: Request

The Utah State University Department of Art and Design seeks approval to discontinue the Master of Science degree in Human Environments and instead, offer an Interior Design specialization (Plan B) within the Master of Fine Arts degree beginning Fall 2013.

Section II: Need

The Department of Art and Design currently offers two graduate degrees: the Master of Fine Arts (MFA) with specializations in Ceramics, Graphic Design, Painting and Drawing, Photography, Printmaking, and Sculpture, and the Master of Science (MS) degree in Human Environments, which is in actuality a degree in Interior Design. We propose to offer the MFA degree with a specialization in Interior Design and discontinue the MS degree in Human Environments. This new degree offering will achieve a number of things: it will create greater uniformity in the graduate offerings of the Department of Art and Design, it will create a degree with a name that more appropriately reflects its content, and, most importantly, it will enable USU to offer a terminal degree for students wishing to pursue a career teaching interior design.

It is important to recognize that the MFA with a specialization in Interior Design is considered the terminal degree in the discipline. For students who wish to pursue a career teaching in higher education, the MFA is an essential qualification.

The Master of Science in Human Environments is a non-terminal, first professional degree that does not qualify graduates for teaching positions in higher education. Because of the degree's limited utility, the program has attracted relatively few graduate students and graduate classes/studios have often been under-enrolled. It is our desire to terminate the Master of Science in Human Environments degree and focus our resources and energy on the new MFA degree.

The demand for education in interior design has increased significantly over the past decade. Denise Guerin, 2010-2011 president of the Interior Design Education Council (IDEC), described this demand in a white paper entitled "Path from Practitioner to Professor," in which she wrote:

"There is a shortage of qualified interior design instructors, and in order to address and solve this problem we must first ask ourselves how we got to this point. From our perspective, there are three reasons that explain how this shortage came about:

- First, the interior design profession has grown in popularity; therefore, we are seeing more applicants for interior design programs in schools and universities.
- Second, the business world is recognizing the importance of syncing design with company goals and objectives.
- Third, as many Baby Boomers begin to retire, the number of qualified professionals, those with a master's degree, is shrinking, yet the number of programs is growing. Additionally, many

institutions are shifting interior design from two-year to four-year programs, which have increased the need for teachers in both public and private institutions.”

The issue was also addressed in an article titled “Sustaining Interior Design Education: The Shortage of Qualified Interior Design Educators” in the *eNewsletter of the Interior Designers of Canada*.

“Interior Design education is facing a severe shortage of qualified interior design educators. Each year, there are over 120 interior design faculty positions open across North America; most of these positions go unfilled. Reasons for this shortage include the increasing number of interior design students, the increasing number of interior design programs, the aging and retirement of current faculty, and the lack of graduate degrees among interior design practitioners, which is generally required for full-time faculty positions.”

The US Department of Labor Bureau of Labor Statistics Employment projections for jobs in Interior Design shows an expected increase in employment by 2020 of more than 28,000 new job openings. See http://www.bls.gov/emp/ep_table_102.htm. Growth in the next decade for Interior Design professionals overall is projected to be 19.3% and in Higher Education it is projected at 12.6%. (See US Dept. of Labor Bureau of Labor Statistics National Employment Matrix <http://data.bls.gov/oep/nioem>)

The majority of searches for tenure-track positions in interior design at universities indicate a preference for those who have terminal degrees in interior design. Dozens of current and former students have indicated that they would be interested in pursuing this degree at USU if it were offered. Additionally, faculty in the program have been strongly encouraged to offer the degree by professionals in the field. Surveys taken of seniors graduating in interior design from Utah State University over the last two years indicate that nearly 30% of these students would pursue an MFA with a specialization in interior design given the opportunity. San Diego State University is the only other public institution in the western United States that offers an MFA with a specialization in interior design. Upon the degree’s approval, USU will be the only institution between the Mississippi and the west coast to offer the MFA / Interior Design specialization.

Section III: Institutional Impact

Using the existing graduate resources already well-established within the Department of Art and Design, the interior design program will have the personnel and facilities to offer this degree specialization with no significant impact to the institution.

The creation of the MFA specialization in Interior Design can be accomplished with no additional financial commitment by the institution. Interior Design graduate students will take graduate courses already offered by the Department of Art and Design. Only one additional studio class (ID 6730 – Advanced Interior Design Studio) will need to be offered each semester. All interior design graduate students pursuing the MFA will take this course each of the six semesters they are enrolled. This course will provide an in-depth examination of a focused interior design topic that will change each semester and repeat on a three-year rotation, enabling every ID graduate student the opportunity to cover the same material in a graduate course. Recent changes to the ID undergraduate program have been instituted so that each of the five full-time interior design faculty will be able to take turns teaching this course.

We anticipate that the MFA specialization will have a positive financial impact on the institution by increasing the number of Interior Design graduate students enrolled. Within their first year we anticipate that most of these students will be able to teach courses allowing the Department to offer more on-line and summer courses.

It is also anticipated that adding MFA students specializing in Interior Design to the long-established MFA program in the Department of Art and Design will have a positive impact on the institution by adding diverse skills and new types of experience and creativity. The new MFA specialization will enrich the interaction of graduate students specializing in a variety of art and design disciplines. We anticipate Interior Design students collaborating with art students to explore how art and space interact, and fine art students learning from interior design students about working in three-dimensional space in creative new ways. We look forward to interior design students and graphic design students collaborating on issues such as building signage, way finding and branding.

Section IV: Finances

All classes for the proposed new degree are funded through existing resources. No budgetary impact is anticipated for any other programs or units. If the MFA with a specialization in Interior Design grows, as we anticipate it might, then there will be a need for an additional faculty member but there are no needs for the foreseeable future.

Program Requirements – Interior Design

Master of Fine Arts with a specialization in Interior Design
Post Professional Degree
Three-Year Program

A three-year course of study allows students with an undergraduate degree in interior design to obtain a Master of Fine Arts with a specialization in interior design. The MFA is the terminal degree. Its primary emphasis is on the creative aspects of the student's work. The MFA requires a minimum of five semesters of intensive study and 60 semester hours of credit.

Credit Hours

Students must earn 60 credits, to include:

42 credits of graduate-level studio art as determined by the student in consultation with his or her major professor, including a minimum of:

- 6 credits studio art outside of the declared emphasis area
- 3 Credits of ART 6900 Graduate Seminar: Professional Practices
- 3 Credits of ARTH 6900 Graduate Seminar: Issues in Contemporary Art
- 3 credits of Graduate Interdisciplinary Critique
- 6 credits outside the art department as specified by the supervisory committee
- 3 credits of Plan "B" Project, which concludes with an MFA plan "B" project exhibition and an oral defense. The MFA plan "B" project is a visual presentation, the equivalent of a written dissertation in other disciplines. The plan "B" project exhibition is the single most important feature of the MFA program; the culmination of at least two years, and often three or more years, of intensive study in a single discipline. In conjunction with the plan "B" project exhibition, students must submit visual documentation of the graduate project, in the form of a digital image portfolio.

Sample Program of Study

Year One			Undergrad. Credit	Grad. Credit
Fall Semester				
ART 6900	Graduate Seminar	F		3 Elective
	Elective	F		3
ID 6730	Advanced I.D. Studio	F		6
Spring Semester				
ARTH 6900	Graduate Seminar	S		3
Art Elective	Art Elective	S		3
ID 6730	Advanced I.D. Studio	S		6
				24 credits

Year Two			Undergrad. Credit	Grad. Credit
Fall Semester				
ART	Inter. Critique	F		3 Elective
	Elective	F		3
ID 6730	Advanced I.D. Studio	F		6
Spring Semester				
ID Elective	ID Elective	S		3
Art Elective	Art Elective	S		3
ID 6730	Advanced I.D. Studio	S		6
				24 credits

Year Three			Undergrad. Credit	Grad. Credit
Fall Semester				
ID 6730	Advanced I.D. Studio	F		3
ID Elective	I.D. Elective	F		3
Spring Semester				
ID Elective	I.D. Elective	S		3
ID 6970	Thesis Research	S		3
				12 credits

8 March 2013

ITEM FOR ACTION

Utah State University proposes to change the names of the Master of Science in Biometeorology and Doctor of Philosophy in Biometeorology offered by the Department of Plants, Soils, and Climate in the College of Agriculture, to the Master of Science in Climate Science and Doctor of Philosophy in Climate Science, respectively.

EXECUTIVE SUMMARY

The Department of Plants, Soils, and Climate in the College of Agriculture proposes to change the name of the Master of Science in Biometeorology to the Master of Science in Climate Science, and name of the Doctor of Philosophy in Biometeorology to the Doctor of Philosophy in Climate Science. The proposed name changes will more accurately reflect the current field of climate/meteorology and benefit growing numbers of graduate students seeking climate-related graduate training.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to change the name of the Master of Science in Biometeorology and Doctor of Philosophy in Biometeorology offered by the Department of Plants, Soils, and Climate in the College of Agriculture, to the Master of Science in Climate Science and Doctor of Philosophy in Climate Science, respectively.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to change the names of the Master of Science in Biometeorology and Doctor of Philosophy in Biometeorology offered by the Department of Plants, Soils, and Climate in the College of Agriculture, to the Master of Science in Climate Science and Doctor of Philosophy in Climate Science, respectively, and

WHEREAS, The proposed name change will more accurately reflect the present field of climate/meteorology and benefit growing numbers of graduate students seeking climate-related graduate training, and

WHEREAS, The proposed program will require no additional resources, and

WHEREAS, The proposed program has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to change the name of the Master of Science in Biometeorology and Doctor of Philosophy in Biometeorology offered by the Department of Plants, Soils, and Climate in the College of Agriculture, to the Master of Science in Climate Science and Doctor of Philosophy in Climate Science, respectively, and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Program Request - Abbreviated Template
Department of Plants, Soils and Climate
M.S. and Ph.D. degrees in Climate Sciences
10/15/2012

Section I: Request

The Department of Plants, Soils, and Climate requests a change in the name of the Biometeorology graduate programs for both its MS and PhD degrees to Climate Science in parallel to the existing Plant Science and Soil Science programs. The proposed name change covers a broader aspect of climate/meteorology in both research and teaching. The institutional impact of the name change is minimal.

Section II: Need

A degree program in Climate Sciences will more thoroughly reflect the ongoing research and teaching scopes conducted by the faculty in the Department of Plants, Soils, and Climate. The climate emphasis of biometeorology has gained national and international recognition; for instance, the faculty has obtained foreign grants (Taiwan and Nepal) and was invited to host a national climate science workshop in 2013. The numbers of graduate students seeking a climate degree and early-career researchers coming to study climate have grown significantly. The number of government and private agencies acquiring climate information and seeking climate education has also increased noticeably. Currently there are few climate science degree programs in the U.S., most of which reside in conventional meteorology, atmospheric sciences, geography, environmental or Earth science departments. Thus, renaming biometeorology to climate science will help attract high-quality, physics-background students. The graduate programs in climate science will also increase competitiveness in securing ever-increasing climate change-focused grants.

Section III: Institutional Impact

No change to administrative structure is expected for renaming the degree program. The department does not expect any changes in faculty or staff requirement at this point in time given that the currently offered courses remain the same.

Section IV: Finances

No additional costs are expected in this renaming.

ITEM FOR ACTION

Utah State University proposes to establish an Institute for Interdisciplinary Transition Services in the Department of Special Education and Rehabilitation located in the Emma Eccles Jones College of Education and Human Services in the manner described in the proposal below.

EXECUTIVE SUMMARY

The Department of Special Education and Rehabilitation located in the Emma Eccles Jones College of Education and Human Services proposes to establish an Institute for Interdisciplinary Transition Services. Transition Services refer to the process of facilitating the progression of students with disabilities from special education programs into employment and/or higher education following high school. The establishment of this institute will enhance the national reputation of the department and Utah State University as a leader in transition research and services for individuals with disabilities.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to establish an Institute for Interdisciplinary Transition Services.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to establish an Institute for Interdisciplinary Transition Services (IITS), and

WHEREAS, The establishment of the Institute for Interdisciplinary Transition Services will enhance the national reputation of the Department of Special Education and Rehabilitation at Utah State University as a leader in transition research and services for individuals with disabilities, and

WHEREAS, The proposed program will require no additional resources, and

WHEREAS, The proposed program has been approved by the college dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to establish an Institute for Interdisciplinary Transition Services (IITS), and that this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Program Request - Abbreviated Template
Utah State University
Institute for Interdisciplinary Transition Services
10/19/12

Section I: Request

Utah State University requests approval to create the Institute for Interdisciplinary Transition Services (IITS), effective Fall, 2013. Transition Services refer to the process of facilitating the progression of students with disabilities from special education programs into employment and/or higher education following high school. The transition process is complex, and is more effective when professionals from many different areas (e.g. special education, rehabilitation counseling, school counseling, family services, etc.) work collaboratively to accomplish the goals and objectives of the student. The IITS will function as the organizational structure to coalesce the educational, research, and community service transition initiatives and activities that are occurring at Utah State University. By bringing these initiatives and activities together in a single organizational structure, Utah State University will be in a stronger position to build collaborative relationships with other universities, recruit exceptional faculty and students, compete for external funding, and build a national reputation and identity as a leader in transition research and services for individuals with disabilities.

The mission of the IITS is to promote the use of empirically validated, quality transition services for students with disabilities and their families. This may be accomplished through the following activities:

1. Establish Evidence-Based Practice in Transition Through Research - The IITS will work to design and empirically validate curriculum and intervention processes that result in improved transition outcomes. Faculty will utilize multiple research methodologies to accomplish this, and utilize the four level model of evidence-based practice outlined by the National Secondary Transition Technical Assistance Team (NSTTAC).
2. Policy and Legislation Analysis - The establishment of relevant laws and policies has a significant impact on the way in which services are provided, and the priority given to transition activities. As is evident in state and national data, the current policies and legislation do not translate into positive outcomes for students with disabilities. The IITS will conduct research on the impact of state and federal legislation and policies on the transition process, with particular attention to how policies influence practice with individuals with disabilities.
3. Disseminate Knowledge Through Systems Change - All services are provided through state and federal systems of service delivery. This may include such entities as schools and state vocational rehabilitation agencies. The IITS will disseminate the findings of its research activities to the community systems involved in transition services, and assist in the process of translating that knowledge into practice.
4. Foster Pre-Service and In-Service Education - The dynamic nature of transition requires that those involved in providing transition services engage in a continuous process of professional development. The IITS will actively engage in both pre-service and in-service educational activities. Pre-service educational activities focus on preparing those individuals who are new to the service arena, usually those who are enrolled in degree programs at universities (undergraduate and graduate). In-service training occurs with those who are currently working in the service arena. In both cases, the training will be grounded in evidence-based transition practice.

The thematic organization of the IITS, and the current efforts in each area of activity, are provided in the graphic located in the Appendix.

Section II: Need

The transition of youth with disabilities from high school special education programs to employment and post-secondary education is a significant issue in Utah, and nationally. Transition outcome data indicates that the percentage of students with disabilities who go on to higher education and/or employment is significantly lower than the general population in Utah, and across the nation. Instead, young adults with disabilities are often served in publicly funded programs. When students with disabilities fail to achieve an employment and/or higher education objective, there is a negative impact on the economy, the expenditure of personal and family resources, level of public support for those individuals, and individual health and quality of life. Due to the negative personal and societal impact associated with poor transition outcomes, attention to the issue of transition services for youth with disabilities has increased at the state and federal level. Examples of this increase in attention to transition services include the recommendations of the National Council on Disability (2008), as well as in the TEAM-Education Act and TEAM-Employment Act, which have both been referred to the House Subcommittee on Early Childhood, Elementary, and Secondary Education. In a recent study conducted by the Government Accounting Organization (2012), it was found that there was “a lack of sufficient information or awareness of the full range of service options available after high school on the part of students with disabilities, parents, and service providers”, and that “students with disabilities may not be adequately prepared to successfully transition to life after high school”. Additionally, the National Secondary Transition Technical Assistance Center (2010) conducted an extensive review of the quality of transition services for youth with disabilities, and found that an evidence-base is lacking in the provision of transition services. These are a few examples from a large body of literature, which documents the shortfalls of the current systems of service provision, and calls for increases in funding, research, training, and program evaluation in transition services. Clearly, this is an area that will be receiving increased attention for the foreseeable future.

The Department of Special Education and Rehabilitation is in a unique position to address this issue. The two primary professional groups engaged in transition services are special education teachers and rehabilitation counselors working in the State/Federal Vocational Rehabilitation program. The Department of Special Education and Rehabilitation is one of a very small number of academic departments across the nation that houses both special education and rehabilitation counseling programs. The Disability Disciplines Doctoral program provides the foundation for interdisciplinary work for both faculty and graduate students. One common concern across specializations in the doctoral program is the transition of individuals with disabilities from school-based services to productive community and vocational integration. Thus, because of its interdisciplinary focus, the Disability Disciplines Doctoral Program will support the mission and goals of the IITS. Similarly, the IITS will support the educational focus of the Disability Disciplines Doctoral Program.

In recent years, the faculty in the Department of Special Education and Rehabilitation has increased the number of collaborative projects focused on transition services for students with disabilities. Over the last three years, faculty and graduate students have generated 9 peer reviewed journal articles, and 9 externally funded projects totaling \$1,492,638 (A list of publications and funding is provided in the Appendix). With the establishment of the IITS, the visibility of these initiatives will increase and facilitate the marketing of USU's leadership in interdisciplinary transition-related research, and the development of transition related education programs in the state and region.

The Institute for Interdisciplinary Transition Services will build on current assets and strengths, and increase the potential for expanding research and external funding. This will enable faculty from many different departments in the College of Education and Human Services who are involved in transition research and activities to easily establish collaborative relationships with other universities for the purposes of recruiting students and faculty interested in the topic of transition services, increasing the visibility of Utah State University at the national level, and obtaining external funding.

Finally, this will be the only such organization nationally that addresses transition services from an interdisciplinary perspective. USU is one of the few universities in the country with the critical research, educational, and service components needed to grow this essential aspect of professional practice.

Section III: Institutional Impact

The establishment of the Institute for Interdisciplinary Transition Services will have a minimal impact on existing institutional structures and programs. All affiliated educational programming will be run through academic units. The IITS will be housed within the Department of Special Education and Rehabilitation, and will be Co-Directed by Dr. Robert Morgan and Dr. Jared Schultz. As this represents an organization of existing research activities in the department, it is anticipated that the impact on faculty time will be minimal. However, as growth occurs, the research and teaching loads of participating faculty will need to be evaluated to maximize new opportunities while meeting the needs of academic programs within the department. At present, the faculty and students engaged in the research and training activities related to transition services are located in multiple buildings on campus. It is anticipated that the IITS will be housed in the proposed Clinical Services Building when it is completed. Additionally, should the establishment of the IITS have the anticipated effect; it is likely that there will be an increase in externally funded projects which will require space and facilities to accomplish the goals of the funded project.

Section IV: Finances

There are not any new funds being requested for the start up of the IITS. It is anticipated that the funding of additional faculty and staff will be dependent upon grants and the potential for development funding.

Section V: Program Curriculum

All courses provided in connection with the IITS will be arranged and coordinated through the academic department and programs currently established at USU.

References

Government Accounting Office. (2012). *Students with Disabilities: Better Federal Coordination Could Lesson Challenges in the Transition from High School*. Washington, DC: Author.

National Council on Disability (2008). *The Rehabilitation Act: Outcomes for Transition-Age Youth*. Washington, DC: Government Printing Office.

National Secondary Transition Technical Assistance Center (2010). *Evidence-Based Practices and Predictors in Secondary Transition: What We Know and What We Still Need to Know*, Charlotte, NC, NSTTAC.

Appendix

REFEREED ARTICLES 2009-2012 (Listed chronologically. **Bold print** denotes graduate students.)

- Morgan, R. L., Callow-Heusser, C. A., **Horrocks, E., Hoffman, A. K., & Kupferman, S.** (under review). What transition teachers should know: Findings from surveys of national experts and transition practitioners. *Career Development for Exceptional Individuals*.
- Hall, J., Morgan, R. L., & Salzberg, C. S.** (under review). Job preference and job matching assessment results and their association with job performance and satisfaction among youth with developmental disabilities. *Education and Training in Developmental Disabilities*.
- Morgan, R. L., & **Crowell, K. A.** (2012). Assessment of job preferences of young adults with intellectual disabilities: Are preferences consistent over time? *Vocational Evaluation and Work Adjustment, 39* (1), 12-22.
- Morgan, R. L., & Schultz, J. C. (2012). Towards a multi-modal, ecological approach to increase employment for young adults with autism spectrum disorder. *Journal of Applied Rehabilitation Counseling, 43* (1), 27-35.
- Anderson, C.B., & Smart, J.F.** (2012) Improving transition outcomes for culturally and linguistically diverse VR consumers. *Journal of Applied Rehabilitation Counseling, 41*(4), Win, 2010. pp. 3-10.
- Morgan, R. L. (2011). Job matching assessment: Reliability of an instrument assessing employment characteristics of young adults with intellectual disabilities. *Journal of Vocational Rehabilitation, 34*, 25-33.
- Morgan, R. L., & **Openshaw, K. P.** (2011). Targeted transition assessment leading to job placement for young adults with disabilities in rural areas. *Rural Special Education Quarterly, 30*(2), 28-31.
- Morgan, R. L., & **Horrocks, E. L.** (2011). Correspondence between video-based preference assessment and subsequent community job performance. *Education and Training in Developmental Disabilities, 46*, 52-61.
- Horrocks, E. L., & Morgan, R. L.** (2009). Comparison of a video-based assessment and a multiple stimulus assessment to identify preferred jobs for individuals with significant intellectual disabilities. *Research in Developmental Disabilities, 30*, 902-909.

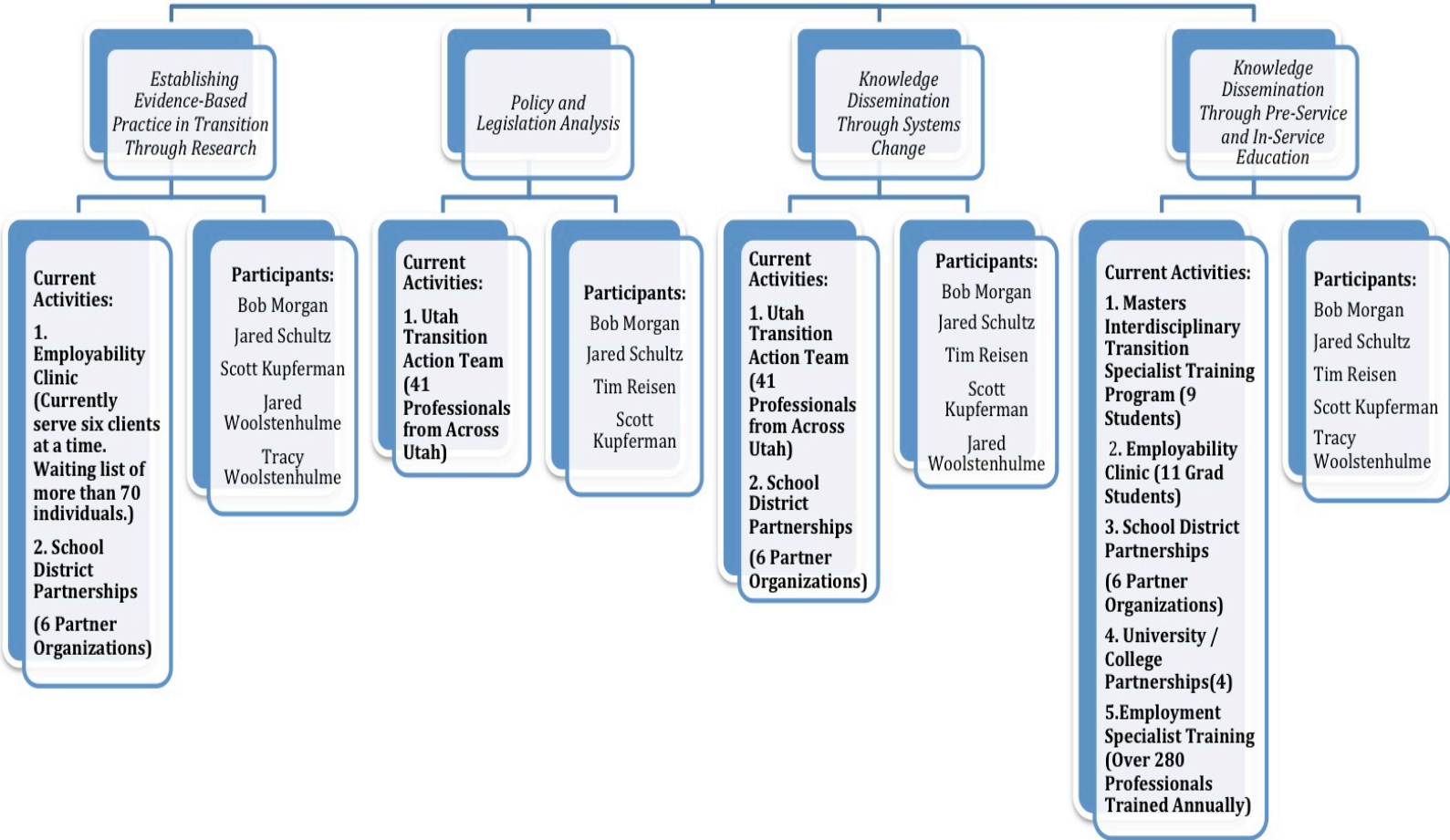
FUNDED GRANTS 2010-2012

- Schultz, J.C. (2012) Online Transition Training Development, Utah State Office of Education, 2012-2013. (\$10,350).
- Pyle, N., & Morgan, R. L. (2012). College PASS (Preparation, Access, Strategies for Success). Utah System of Higher Education 2011-1012. (\$75,000).
- Riesen, T. & Morgan, R. L., & (2011). Co-Principal Investigators. *Supported employment training and supported job-based training*. Interagency Outreach Training Initiative (\$109,850).
- Kupferman, S., & Sheen, J.** (2012). *Using a supported education model to improve the transition to postsecondary education*. Interagency Outreach Training Initiative (\$38,338).
- Morgan, R. L. (2011). *Development and evaluation of a masters-level, interdisciplinary, transition specialist preparation program*. Office of Special Education Programs, U.S. Department of Education. (\$1,200,000).
- Schultz, J.C., & Morgan, R.L., (2010) Co-Principal Investigators. *Employment services for adults with Autism Spectrum Disorders*. Wells Fargo Community Programs. (\$5,000).
- Sheen, J.** (2010). *Utah postsecondary inclusion project: Strategic plan*. Think College. (\$15,000).
- Riesen, T. (2012). *Training employment specialists to support people with ASD during the job search process*. Sub-contract with the University of Utah, Department of Psychiatry and R. Harold Burton Foundation. (\$9,000).

OTHER FUNDING 2010-2012

EmployAbility Clinic: Community-based employment services are provided to individuals with disabilities. Funding is provided through a fee-for-service contract with the Utah State Office of Rehabilitation. Total funding as of 8/1/12 is **\$30,100**.

**Institute for
Interdisciplinary Transition**
Dr. Bob Morgan, Co-Director
Dr. Jared C. Schultz, Co-Director



ITEM FOR ACTION

RE: Review and Approval of the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012

The external audit report for the Athletic Department is submitted to the Board of Trustees for approval. The audit report has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

Audits of University financial statements are conducted by various external agencies. The State of Utah Auditor's Office performed the audit of the Athletic Department based on the NCAA Agreed-Upon Procedures for the Year Ended 30 June 2012.

The report is titled the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012.

The audit report is scheduled for review by the Board of Trustees Audit Committee on 8 March 2013. Subsequent to that meeting the Audit Committee has received a copy of the final report.

RECOMMENDATION

The President, Vice President for Business and Finance, and the Audit Committee recommend that the Board of Trustees approve the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, An external audit of the Athletic Department based on NCAA agreed-upon procedures for the Year Ended 30 June 2012, has been conducted by the State of Utah Auditor's office; and

WHEREAS, A meeting of the Utah State University Board of Trustees Audit Committee was held on 8 March 2013, for the purpose of reviewing the external audit of the Athletic Department; and

WHEREAS, The following individuals are members of the Utah State University Board of Trustees Audit Committee: Robert L. Foley, Chairman; Ronald W. Jibson; J. Scott Nixon; Mark K. Holland; and

WHEREAS, The President, Vice President for Business and Finance, and the Audit Committee recommend the Board of Trustees approve the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012;

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves the Athletic Department Agreed-Upon Procedures Report for the Year Ended 30 June 2012.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date

Members of the Audit Committee:

Robert L. Foley, Chairman

Ronald W. Jibson

J. Scott Nixon

Mark K. Holland

ITEM FOR ACTION

RE: Proposal to establish differential tuition for the Caine College of the Arts

EXECUTIVE SUMMARY

Utah State University (USU) seeks to institute a differential tuition for students taking courses in the Caine College of the Arts (CCA). Differential tuition is needed to address the gap between the cost of offering a high quality education in the arts and the funding currently available to CCA. The financial challenge of providing the kinds of specialized equipment, infrastructure, faculty, and programmatic staff requires a multifaceted solution. USU's central administration has brought close to \$2M to the table since the founding of the CCA, and the college has been very successful in development initiatives. Even with these new funds, additional resources are needed for the college to realize the ambitious plans that led to its founding.

Beginning with the Academic Year 2013-14, differential tuition will be phased in over three years and will be charged on all college courses with departmental prefixes (ART, ARTH, CCA, ID, MUSC, THEA), but not on USU courses, courses that are taken almost exclusively by students majoring in other disciplines. The differential tuition will begin modestly at \$12 per student credit hour, and will be increased to \$36 per credit hour over the subsequent two years. The college is recommending that the entire increase be approved so that the college will not need to return for approvals in years two and three.

The proposed differential tuition has been discussed with the CCA Senator and Student Arts Council and with the Dean's Advancement Council. Every student and faculty member in the college received a copy of the proposal and the "Frequently Asked Questions" document, both of which are appended to this proposal. Both the Arts Council and the Advancement Council have expressed support for the concept of differential tuition as a new funding stream in order to expand the CCA's ability to offer students a high quality education in the arts at USU.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the establishment of a differential tuition for the Caine College of the Arts.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah State University (USU) is proposing to create differential tuition for courses in the Caine College of the Arts, and

WHEREAS, The revenue generated from differential tuition is to be used to increase and maintain the high quality of arts education, and

WHEREAS, USU prefix courses in the Caine College of the Arts are not subject to differential so as not to unduly burden USU students majoring in other disciplines, and

WHEREAS, The differential tuition will be phased in over three years and the amount established so as not to unduly burden students at USU, and

WHEREAS, Many of the current course fees in the college will be reduced once differential tuition is approved, and

WHEREAS, The central scholarship budget will be made whole from differential tuition funds for students whose differential tuition is covered by central scholarships; and

WHEREAS, The Caine College of the Arts Student Arts Council and the Dean's Advancement Council have expressed their support, and

WHEREAS, The Proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State Board of Trustees hereby approve the proposed differential tuition for undergraduate and graduate courses in the Caine College of the Arts and that this approval be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education for their approval.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

Date

Request for Differential Tuition
Caine College of the Arts
Utah State University

Request

Beginning in the Academic Year 2013-14, the Caine College of the Arts at Utah State University seeks to institute a differential tuition on all undergraduate and graduate courses in the college with the exception of courses bearing the "USU" prefix. This will apply to all students, resident and non-resident. In prior years, differential tuition rates have been authorized for a variety of programs, most recently for a program in Commercial Music at Snow College that closely mirrors some degree programs that this tuition will support at USU.

Proposal

The Caine College of the Arts proposes to charge differential tuition on all undergraduate and graduate courses with departmental prefixes ART, ARTH, CCA, ID, MUSC, and THEA. These courses constitute approximately 70% of the coursework for students majoring in disciplines in the arts. For the typical undergraduate arts major, this tuition would apply to 9-12 credits of coursework per semester. Since arts students begin taking courses in the major from their first semester on campus, this tuition would apply equally to lower- and upper-division courses.

The proposed differential is \$12 per credit hour in 2013-14, then \$24 per credit hour in 2014-15, and \$36 per credit hour in 2015-16. At 16 credits (9 in the major), this differential would add \$108 per semester in the first year, followed by an additional \$108 per semester in each of the next two academic years for a total of \$324 per semester by AY 2015-16.

In the first year, the proposed differential tuition would raise an additional \$260,000 for the college from courses offered on campus and through RCDE. As part of this proposal, the college will mitigate student impact by reducing or eliminating many course fees, which now generate approximately \$225,000 annually. Following the approval of differential tuition, these fees will be reduced by an average of 42%. In addition, the college will work with donors to provide some scholarship funding to lessen the impact on students with financial need in the early phases of this plan.

Rationale

College Mission. Adopted in the fall of 2011, the mission statement of the Caine College of the Arts states:

The Caine College of the Arts serves the people of the State of Utah and supports the mission of Utah State University by cultivating artistic and academic excellence, by preparing our students to realize their full creative potential as artists and citizens,

by increasing the visibility of the college and university, and by fostering professionalism and collegial relationships in all aspects of our operations.

The rationale for differential tuition derives directly from the first two points: cultivating artistic and academic excellence and preparing our students to realize their full creative potential as artists and citizens.

In order to provide excellence in education and professional preparation for our students, it is important that students have experiences that are on a par with those that they can expect to have in the professional world. USU students in the arts work with faculty members who are held in eminent standing in their professions. Artist faculty members in visual arts, design, theatre and music are active in their professions, and faculty in historical and theoretical disciplines regularly publish in prestigious academic venues. Faculty in arts education are engaged with the community as educators and artists in residence.

In addition to a high-quality faculty, however, students should be able to work in conditions that are in line with those in the professional industry. Students working in technical areas should work with state of the art computers, lighting instruments, and sound reinforcement equipment. Music students should have access to appropriate equipment, venues, and performance technical personnel. Art and design students should be making work in facilities that support their creative development with modern equipment such as kilns, ventilation hoods, and studios. For an arts college, these kinds of support spaces and equipment constitute the academic infrastructure of the college. Unfortunately, the Caine College of the Arts currently falls short of achieving our educational mission due to critical shortcomings in this area.

Academic Infrastructure Needs. Differential tuition is needed to help the college address the academic infrastructure of the college. In our performance and exhibition facilities, students are often forced to make do with antiquated space and outdated equipment. Students who will be seeking jobs in professional venues are being trained on equipment that is outmoded or obsolete. Current resources do not provide an ongoing budget for replacement and maintenance of computers and other specialized equipment, nor are E&G resources adequate to fund the needed personnel to run and maintain the specialized equipment and performance/production/fabrication/exhibition spaces that are needed to educate our students at the level of the workplace they will be entering.

Sculpture students work under a tarpaulin behind the art department because the sculpture lab space is too small and too poorly ventilated to accommodate their work. Ceramics students rely on a clay mixer that was purchased in the 1960s and for which replacement parts are no longer available. Theatre technology and design majors work with lighting instruments that have not been used in professional venues for 20 or more years. The stage house of the Caine Lyric Theatre, the only USU venue that could support a full fly system for our theatre students, has been condemned for safety reasons. The temporary truss system currently in place prevents the students--design majors, technical theatre majors, and actors--from gaining experience designing for, operating, and performing in a professional-grade venue. Music students are using many instruments that still carry the "Utah Agricultural College" stencil. Some areas, such as piano and the

marching band, have purchased new instruments with donated funding, but resources do not allow for the regular maintenance and replacement of these instruments. Upgrades to the stage in the Kent Concert Hall and the addition of the Performance Hall have provided better performance spaces for music students, but lack of funding for positions means that the facilities are being staffed, in many cases, by technical personnel without appropriate expertise.

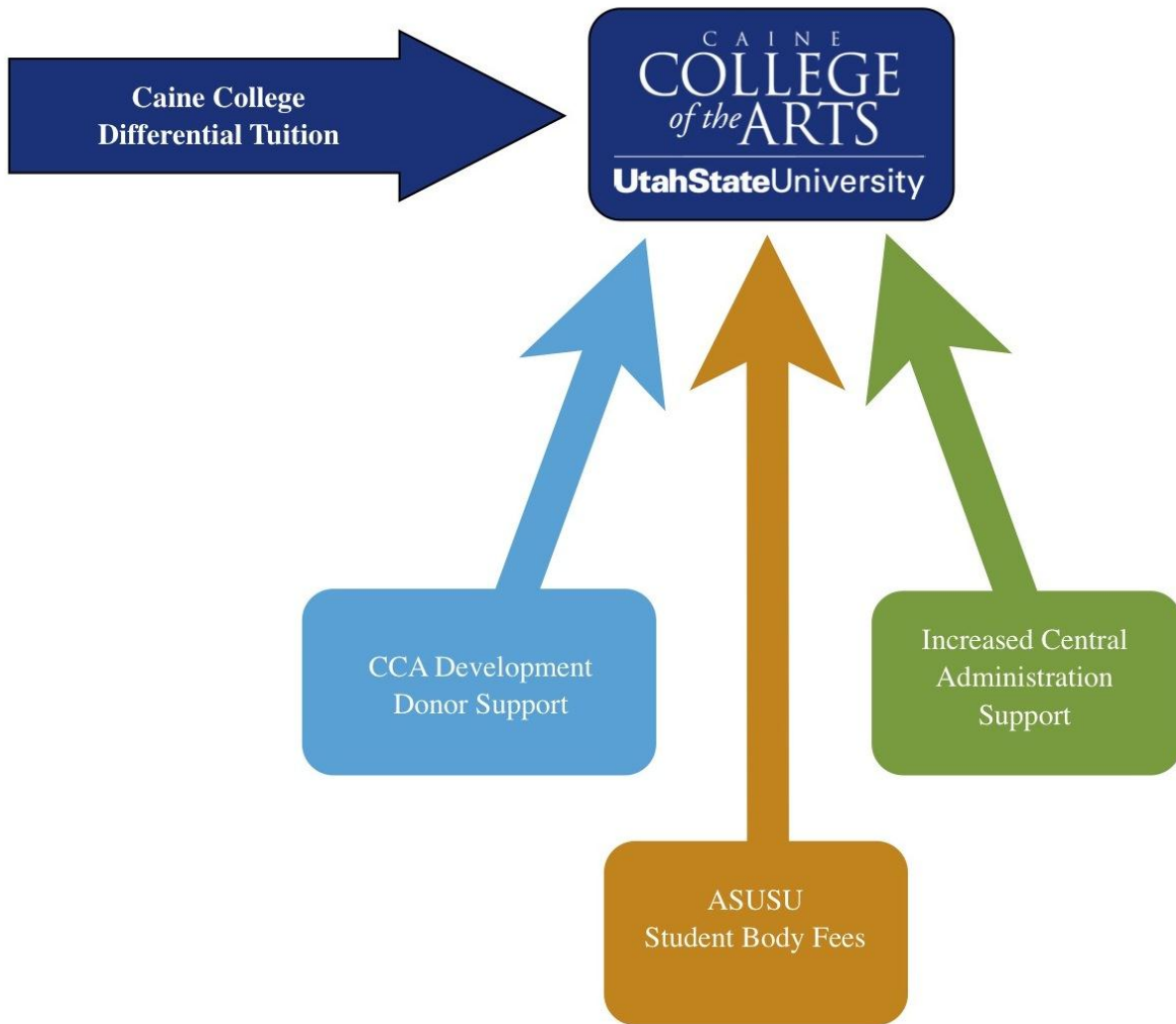
Programmatic Needs. Additional areas that differential tuition will help the college address in the future will include student-centered initiatives such as enhanced advising and career placement, internship and study abroad opportunities, visiting artists and scholars, and assistance with startup costs and faculty for programs in film, dance, animation, commercial music, and musical theatre, all programs that have been requested by students.

Financial Impact on Students. Although any increase in cost to students is a matter of concern, the benefits of this proposal will outweigh the costs. Concurrently with the implementation of differential tuition, the college will mitigate the impact of the new tuition by reducing or eliminating many course fees. The following will serve as guiding principles in balancing course fee reductions with differential tuition implementation:

1. Differential tuition will be used to the direct benefit of students, and all students will benefit from differential tuition.
2. Differential tuition funding will not be used to support activities that benefit an individual student during the finite period of a specific course. Some course fees will remain in place and continue to support expenses such as one-on-one instruction, individual supervision, or consumable course materials that directly benefit an individual student.
3. Course fee eliminations or reductions and differential tuition increments will be balanced in a way that is financially fair and transparent. The college will work to avoid having students in particular programs be disproportionately burdened.
4. A portion of differential tuition will be used to offset the impact to departments of the course fee reductions.
5. Departmental operations budgets or resources available to individual classes will not suffer as a result of the reduction of course fees.

Administration and Oversight. When this proposal for differential tuition is approved, the dean will appoint an advisory board consisting of the academic department heads of the college, one faculty member from each academic department, and two students from each academic department. The associate dean over student affairs will chair the board, and the dean and senior associate dean will serve as ex-officio members. The advisory board will be charged with making an annual recommendation to the dean regarding the disposition of the funds generated by differential tuition.

Additional Revenue Streams. Differential tuition is only one in several revenue streams that will be used to help the college deliver the educational experience our students deserve and need as they prepare for their careers as artists and citizens. (Please see figure below.)



Additional sources of funding include increases in the E&G budget of the college, both from startup funding at the founding of the college and additional commitments made for operations funding from the Vice President for Business and Finance and the Office of the Provost, continued support from the arts fee paid by every USU student (\$17.18 per student per year, yielding a total of ca. \$220,000 annually), and increased support from donors (ca. \$7.8 million since the founding of the college, which represents approximately \$2,800 per student per year in program and scholarship funding.) When fully implemented, the revenue from differential tuition is expected to add approximately \$550,000 to the annual budget of the college. Combined with these other sources of income, differential tuition will be a truly transformative step.

Tuition at Other Programs The differential tuition recently approved by the Utah State Board of Regents for the music program at Snow College represents a 20% increase. When

fully phased in after three years, the total differential tuition for the Caine College of the Arts will represent a 12% increase in tuition for students taking a standard major course load of 9 credits in the arts, some of which will be offset by reductions in the course fees students currently pay.

Even with differential tuition, costs to Caine College of the Arts students will remain among the lowest in the nation for students studying the arts at public universities, several of which have differential tuition for their arts programs, as demonstrated by the table below.

Institution	Arts Differential Tuition	Other Arts Fees (including course fees)	Average Arts Tuition & Fees, 2012-2013	Approx. 4-yr Degree Cost
University of California-Davis	No	Yes	\$15,707	\$62,830
University of Washington	Yes	Yes	\$13,268	\$53,072
University of Colorado-Boulder	Yes	Yes	\$12,538	\$50,150
Western Michigan University	Yes	Yes	\$11,921	\$47,684
Arizona State University	Yes	Yes	\$10,058	\$40,232
Oklahoma State University	Yes	Yes	\$9,955	\$39,818
Colorado State University	Yes	Yes	\$9,004	\$36,017
Iowa State University	No	Yes	\$7,936	\$31,743
University of Utah	No	Yes	\$7,766	\$31,062
South Dakota State University	No	Yes	\$7,671	\$30,684
Utah State University	Proposed	Yes	\$7,549	\$30,197
Montana State University	No	Yes	\$6,960	\$27,840
Idaho State University	No	Yes	\$6,576	\$26,304
New Mexico State University	Yes	Yes	\$6,157	\$24,717
Southern Utah University	No	Yes	\$5,996	\$23,984
Weber State University	No	Yes	\$5,636	\$22,545
Utah Valley University	No	Yes	\$5,278	\$21,112
University of Wyoming	Yes	Yes	\$4,730	\$18,920

Degree Satisfaction of Arts Graduates.

According to the recent Strategic National Arts Alumni Project (SNAAP) survey, arts alumni express high levels of overall satisfaction with their education even though salaries for careers in the arts are not typically as high as those for some other careers. Contrary to conventional wisdom that suggests arts graduates work primarily in the food service industry, more often than not, they are currently working as artists in the areas for which they were trained. Even when working in fields that may be seemingly unrelated to the arts, they still report using their creative training in their work. In addition, arts graduates as a whole, including those who pursue careers in non-arts areas, contribute to the arts as volunteers and donors at rates substantially higher than those of the general population, and many make or perform art in their non-work time.

These and other data that are coming out of the work done by SNAAP demonstrate the intrinsic value of the arts degree. According to the 2011 survey, arts graduates are largely happy with their education, and they appreciate what their schools have taught them. The data also show that arts students want more. Survey responses show that most arts majors would have liked to have received more in-depth career advising and to have been offered greater opportunities to engage in sustained interactions with guest artists working in their intended fields of endeavor. These are exactly the kinds of value-added improvements that our student arts council identified as important to their education and what the Caine College of the Arts seeks to offer our students, funded in part by differential tuition.

Conclusion.

The implementation of differential tuition represents an opportunity for Utah State University to transform the quality of its programs in the arts, both now and in the future. Since the founding of the Caine College of the Arts in 2010, USU has brought increased E&G resources to the college to hire new faculty and administrators; donors have stepped forward to fund scholarships and programs; and an increased emphasis on public visibility has brought an upturn in revenues generated through our public events. It is now appropriate that our students join in building the college by investing in their own education. The college appreciates your consideration of this proposal.

Caine College of the Arts: Differential Tuition FAQ

Will I pay more?

A simple question deserves a straight answer: Yes. It would be unrealistic to think that we could generate more funding from differential tuition without an increase in cost. In order to improve the quality of our programs, everyone will pay a little more, but we will work to make sure the costs are shared equitably among all students for the benefit of all students.

How much will it cost?

In the first year, 2013-14, differential tuition will add \$12 per credit hour to courses offered by our college. We anticipate that the reduction in course fees will offset a little more than half of this increase in the first year depending on the number of credits a student takes.

What about after the first year?

In 2014-15 and 2015-16, differential tuition will increase by \$12 per credit hour for courses offered by our college to a total of \$36 per credit hour. Following that time, differential tuition will increase at the same rate as regular tuition.

What course fees will I continue to pay?

The following principles will guide the reduction of course fees during the implementation of differential tuition:

- 1. The college will reduce or eliminate most course fees. The fees that will remain in place will be those for expenses such as one-on-one instruction, individual supervision, consumable course materials, and other expenses that benefit an individual student.*
- 2. Course fee eliminations or reductions and differential tuition increments will be balanced in a way that is financially fair and transparent. The college will work to avoid having students in particular programs be disproportionately burdened.*
- 3. A portion of differential tuition will be used to offset the impact to departments of the course fee reductions.*
- 4. Departmental operational budgets and resources available to individual classes will not suffer as a result of the reduction of course fees.*

Who will decide how the money is spent?

When the proposal for differential tuition is approved, Dean Jessop will form an advisory board to oversee the distribution of the funds. Associate Dean Christopher Terry will chair the board, and members will include each of the department heads. Each department of the college will choose one additional faculty member and two students to serve as members who will represent their colleagues in the allocation process. This board will make recommendations to the dean regarding how the funding is to be used.

Will the college use part of this funding to pay off debt?

No.

I need to plan for next year. When will I know exactly how much I will need to pay?

The Board of Regents will consider the proposal in March when they set regular tuition. You will know the new fee and tuition cost prior to the end of this academic year.

Any increase in cost will be hard for me to pay. Will there be any help available?

Yes. The college is serious about providing you with a great value in high-quality education. Most of you work; many have young families. We have already begun discussions with donors about additional scholarship support for those for whom this would be an insurmountable hardship. Our success in bringing in scholarship funding since the formation of the college has been excellent, and, with support from our donors and friends, we are confident that we will be able to ease the financial burden of this new program.

What are some specifics that I can expect to see as a result of differential tuition?

Since the increase will be phased in over several years, initial results will be small and will grow in time. Some examples of key initiatives follow:

2013-14

- Reductions in course fees will offset the impact of differential tuition to students. Much of the initial year's funding will be used to offset the course fee reductions.*
- Reductions in many departmental fees, such as those for practice rooms or lockers.*
- Upgrade/replacement of needed equipment.*
- Increased availability of visiting artist presentations and master class opportunities.*

2014-15 and after

- Regular maintenance and replacement of classroom and performance equipment.*
- Expanded advising and career placement support for students.*
- Expanded opportunities for internship and study abroad programs.*
- Increased support for visiting artists and scholars.*
- Development of new programs such as Film, Musical Theatre, Commercial Music, Animation, and Dance, as recommended by the advisory board.*

Will USU remain a good value for the over-all cost of a degree?

Yes, differential tuition will raise the cost of a degree in the Caine College, but, compared with most other public or private universities, your four-year experience at Utah State will remain an excellent value for a high-quality education. With the proposed differential tuition added to current tuition at Utah State, we will still be among the lowest cost in our peer group.

Why should I support differential tuition?

Differential tuition, when combined with state funding and donations, gives you a chance to change your education for the better. The phased approach, combined with reducing course fees, means that students who are nearing graduation and will receive fewer benefits will pay less of the cost. For students who have more than a year or two in the program left, you will see the direct benefits of this funding in the quality of your experience here. None of us by ourselves can afford to start a new degree program, nor could one of us pay for a visiting artist of national stature to come work in classes, nor provide a smoother transition for our students from college to the workplace or graduate school. Working together we can accomplish all of this and more.

ITEM FOR ACTION

RE: Proposal to establish differential tuition for the Jessie E. Quinney College of Natural Resources

EXECUTIVE SUMMARY

Utah State University (USU) seeks to establish differential tuition for USU graduate courses that are part of the online Masters of Natural Resources (MNR) degree program, offered by the S.J. and Jessie E. Quinney College of Natural Resources (QCNR). These courses are identified in an MOA between the QCNR and USU's office of Regional Campuses and Distance Education (RCDE). The increase in tuition would be effective for academic year 13-14. It will apply to all students taking these courses, including matriculated and non-matriculated, resident and non-resident students. The differential tuition will be used to offset costs for a program coordinator and administrative assistant, both necessary for QCNR to continue to provide this degree program at its current number of students.

Authorization is requested for an increase in the tuition for courses in the Master of Natural Resources online program in the amount of \$42 per credit hour. This will apply to all MNR program courses identified in the Quinney College of Natural Resources MOU with RCDE. At the current enrollment level (70 active students), this additional tuition will generate an estimated \$26,000 / year from tuition paid by MNR students. The college also anticipates that an additional \$10,000 will be generated from students at other institutions who take these online courses.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the establishment of a differential tuition for the Jessie E. Quinney College of Natural Resources.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah State University is proposing to create differential tuition for courses in the online Master of Natural Resources degree program in the Quinney College of Natural Resources, and

WHEREAS, The Masters of Natural Resources degree is designed specifically for working professionals, and

WHEREAS, USU's course offerings are enhanced through its membership in the Natural Resources Distance Learning Consortium, and

WHEREAS, The college does not have other mechanisms for funding support for this degree offering, and

WHEREAS, Enrollments in this degree will continue to be high for the foreseeable future, and

WHEREAS, The revenue generated from differential tuition is to be used for support staff for the program, and

WHEREAS, The Proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State Board of Trustees hereby approve the proposed differential tuition for the online Masters of Natural Resources degree program in the S.J. and Jessie E. Quinney College of Natural Resources and that this approval be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education for their approval.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

Date

**Request for Differential Tuition for the online Masters of Natural Resources Degree
Utah State University
S.J. and Jessie E. Quinney College of Natural Resources**

Summary

Utah State University (USU) seeks to establish differential tuition for USU graduate courses that are part of the online Masters of Natural Resources (MNR) degree program, offered by the S.J. and Jessie E. Quinney College of Natural Resources (QCNR). These courses are identified in an MOA between the QCNR and USU's office of Regional Campuses and Distance Education (RCDE). The increase in tuition would be effective for academic year 13-14. It will apply to all students taking these courses, including matriculated and non-matriculated, resident and non-resident students. The differential tuition will be used to offset costs for a program coordinator and administrative assistant, both necessary for QCNR to continue to provide this degree program at its current number of students.

Differential Tuition Proposed

USU seeks authorization for an increase in the tuition for courses in the Master of Natural Resources online program in the amount of \$42 per credit hour (an increase from \$333/credit hour to \$375/credit hour). This will apply to all MNR program courses identified in the Quinney College of Natural Resources MOU with RCDE.

At the current enrollment level (70 active students), this additional tuition will generate an estimated \$26,000 / year from tuition paid by MNR students. The college also anticipates that an additional \$10,000 will be generated from students at other institutions who take these online courses. The differential tuition will provide funding to support a full time coordinator and administrative assistant position.

Degree description

The Masters of Natural Resources (MNR) is a Plan C degree designed specifically for working professionals. The degree is administered through the dean's office in the Quinney College of Natural Resources. The degree is interdisciplinary and focuses on the need for those in natural resource management to be familiar with the tools and diverse disciplines involved in natural resource management in the early 21st century.

The MNR degree requirements have been revised significantly since 2007 in response to input from federal and state natural resource and land management agencies and other partners. These changes have resulted in rapid increase in student enrollment from approximately 10 students in 2007 to 71 in 2012. This increase has occurred primarily through word of mouth with no marketing of the degree.

The MNR targets working professionals with at least two years' experience. All but six of our current students are off campus, obtaining the degree through distance-delivered courses. Students pursuing the MNR degree take 20 credit hours from seven core areas (Table 1), 7-10 credit hours of elective courses related to their career disciplinary area, and complete a 3- 6 credit hour capstone project. Each student has a three-person graduate committee, comprised of the assigned chairperson, the program coordinator, and a third faculty member. The committee oversees development of a Program of Study, helps identifies a capstone project that meets the specific needs of the student, guides in the capstone project and reviews and grades the capstone report.

Table 1. Seven Core Competency Areas for USU's MNR Degree

Core Area	Credits	Required competency
Ecological Foundations	3	Learn ecological principles at individual, population, community, and ecosystem levels and apply them to management practices.
Human Dimensions	3	Explore human linkages to natural resources (such as land use, attitudes, historical and cultural contexts) and learn how these linkages affect management decisions.
Quantitative Methods	3	Gain an understanding of experimental design and sampling strategies, and acquire the ability to discriminate between high quality, meaningful studies, and those that are less rigorous.
Spatial Information Management	3	Gain a working knowledge of tools and techniques for representing and analyzing spatial data.
Policy	3	Examine differences between treaties, laws, regulations and policies and gain a working knowledge of major federal laws that affect natural resource management.
Economics	3	Learn to apply economic principles to natural resource management.
Administration	2	Learn leadership and administrative skills relevant to management positions in resource agencies.

The Quinney College of Natural Resources offers a set of online courses that meet all but one of the core area requirements (Table 2). These offerings are enhanced through online courses offered through the Natural Resources Distance Learning Consortium (NRDLC), whose membership includes Steven F. Austin State University, the University of Idaho, Mississippi State, the University of Montana, North Carolina State, Oregon State, Pennsylvania State, University of Tennessee at Martin, and Virginia Tech. In 2009, Utah State University was invited to become a member of the NRDLC and in 2010 USU's Graduate School entered into an MOU with the CNR allowing students pursuing an MNR to include up to 15 of their 33 credit hours on the Program of Study from other members of the NRDLC. This has greatly expanded the offerings for USU students pursuing the MNR, and also provides a larger base of interested students who take the online courses offered by USU.

Table 2. Online courses offered by USU for the distance-delivered Master of Natural Resources Program (from 2012 MOA between RCDE and QCNR)

Course number	Course name	Credits
ENVS 6010	Applied Human Dimensions of Natural Resource Management	3
ENVS 6310	Introduction to Environmental Law and Policy	3
ENVS 6530	Natural Resources Administration	2
ENVS 6580	Sustainable Nature-based Tourism	3
ENVS 6610	Foundations of Environmental Education	3
ENVS 6620	Environmental Education Practicum	3
NR 6535	Leadership for Natural Resources Professionals	2
NR 6580	Data Analysis and Programming	3
NR 6570	Ecological Foundations of Natural Resource Management	3
NR 6600	Natural Resources Integrative Experience	3-6
NR 6910	Geographic Information Systems for Natural Resource Applications	3
WATS 5650	Analysis of Fisheries Data with R	3
WATS 6500	Limnology of Inland Waters	3
WATS 6650	Principles of Fishery Management	3
WILD 5850	Urban / Community Forestry	3
WILD 6900	Ecology of Animal populations	3

Rational for differential tuition

Most of the Plan A and Plan B graduate students in the Quinney College of Natural Resources are funded through external grants or contracts that support their research. These grants generate indirect costs, some of which are returned to the departments and help cover administrative costs associated with graduate programs. MNR students do not conduct research and therefore cannot be supported by external research grants. As a result, the college does not have a mechanism for generating funding to support this degree offering. The differential tuition will provide the necessary funds to efficiently manage this degree at its current level.

Impact of proposed differential tuition on USU students

This differential tuition will not affect undergraduates, nor will it affect students in other USU or CNR graduate programs. The tuition increase will affect students enrolled in the MNR program and other students from the NRDLC programs who will continue to take these online courses. These students are able to save significantly by not having to leave their jobs in order to pursue this degree. In addition, many students have had part or all of their tuition costs covered by their employers. Finally, if approved, the differential tuition will result in a per-credit tuition rate that falls within the range of tuition charged by the other members of the NRDL (Table 3).

Table 3. Tuition per credit at member institutions of NR Distance Learning Consortium 2011- 2012 Academic Year.

University	Online tuition / credit	Comment
Utah State University	\$333	If differential tuition request is approved, tuition would increase to \$375/credit
University of Montana	\$181 - \$202	
University of Idaho	\$394	Includes a \$35 web fee per credit
Mississippi State University	\$473	
Steven F. Austin State University	\$315.86 \$435.86	In-state Out-of-state
Oregon State University	\$475 \$712.50 \$950	Per quarter Semester equivalent for 3 cr. course Semester equivalent for 4 cr. course
North Carolina State University	\$356 - \$475 \$693 - \$924	In-state Out-of-state
University of Tennessee / Martin	\$481 \$525	In-state Out-of-state
Virginia Tech University	\$662 \$1,302	In-state (includes federal employees) Out-of-state
Penn State University	\$736	+ IT fee that varies with # of credits \$83 - \$244

Growth and sustainability of the MNR

The rapid increase in student numbers results from efforts to create a need that meets the needs of the target students. The college has worked closely with federal and state agencies and has obtained input from current and past students in developing this degree. The college has created an interdisciplinary degree that provides the skill sets required by natural resource management agencies and private entities.

Enrollments in this degree will continue to be high into the foreseeable future. Natural resource management agencies anticipate a severe shortage of qualified employees over the next decade. Many of those currently in natural resource management positions were hired during the 1970s and 1980s in response to requirements of environmental legislation being passed at that time (National Environmental Policy Act (NEPA), the Endangered Species Act, the Clean Air Act, the Clean Water Act and more.) These employees are reaching retirement age. Advancement to this level of position requires a Masters degree. The online MNR degree allows place-based professionals to pursue a Master’s degree without having to relocate or take time away from their jobs.

8 March 2013

ITEM FOR ACTION

RE: A Proposal from Utah State University for a Second-Tier Tuition Rate Increase.

EXECUTIVE SUMMARY

Each institutional President, with the approval of the institutional Board of Trustees, may recommend a second-tier of tuition rate increase to meet specific institutional needs. In addition to the uniform first-tier tuition rate increase based on final outcome of the legislative appropriation process and system-wide decisions that will be approved by the Utah State Board of Regents (anticipated 4.0 - 5.0%), Utah State University, after consultation with student leaders, is proposing a second-tier tuition rate increase of 0 - 2.0%. The final rate increase will be determined at the end of the legislative session. The President and the ASUSU President will hold a public meeting to provide an explanation of the reasons for the proposed increase, an explanation of how the revenue generated by the increase will be used, and an opportunity for public comment from students. All of the revenues generated from the second-tier tuition rate increase will be retained at Utah State University to meet critical needs.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the second-tier tuition rate increase.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, in addition to the uniform first-tier tuition rate increase based on final outcome of the legislative appropriation process and system-wide decisions that will be approved by the Utah State Board of Regents (anticipated 4.0 - 5.0%); and

WHEREAS, each institutional President, with the approval of the institutional Board of Trustees, may recommend a second-tier tuition rate increase to meet specific institutional needs; and

WHEREAS, the President will consult with student leaders and will hold a public meeting to provide an opportunity for public comment from students; and

WHEREAS, all of the revenues generated from the second-tier increase will be retained at Utah State University to meet critical institutional needs; and

WHEREAS, Utah State University is proposing a second-tier tuition rate increase of 0 - 2.0%; and

WHEREAS, the final rate increase will be determined at the end of the legislative session; and

WHEREAS, the proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, that the Utah State Board of Trustees hereby approves the proposed second-tier tuition rate increase and that this approval be forwarded to the Utah State Board of Regents of the Utah System of Higher Education for their approval.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

25 February 2013

ITEM FOR ACTION

RE: A Proposal to Modify and/or Implement New Student Fees at Utah State University.

EXECUTIVE SUMMARY

All general student fees are subject to approval by the Board of Regents in conjunction with annual determination of tuition rates. Utah State University has three different units that assess fees. These recommendations include:

Logan Campus

The Student Fee Board for the Logan campus completed its review process and provided the President with its recommendations. The Board recommended increases totaling \$1.20 per semester, which is a .26% increase in general student body fees.

RCDE

Regional Campuses & Distance Education requests no fee increases.

USU-Eastern

USU-Eastern is requesting a \$10 increase for both the Price and the Blanding campuses. Each campus has its own fee schedule, but the overall total fees are equal. This represents a 4.4% increase.

RECOMMENDATION

Based on the above proposals, the President recommends that the Board of Trustees approve the implementation of student fee changes and any new student fees effective Summer Semester 2013.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, all general student fees are subject to approval by the Board of Regents in conjunction with annual determination of tuition rates; and

WHEREAS, the Logan Campus Student Fee Board has approved a \$0.50 per semester increase for Aggie Blue Bikes; and

WHEREAS, it is proposed that the Activity fee increase by \$0.36, and the Campus Recreation fee increase by \$0.34, in adherence to the policy approved by the USU Board of Trustees, "If a university staff salary increase is approved by the university president and the state legislature, the Activity and Campus Recreation fee will automatically increase to provide for an equivalent salary increase for Student Involvement and Leadership Center and Campus Recreation employees," (the amount of \$0.70 includes the FY13 salary increase and an anticipated increase for FY14); and

WHEREAS, the Regional Campuses and Distance Education system is requesting no changes in its student fees; and

WHEREAS, the Chancellor of USU Eastern has proposed a \$10 fee increase, representing 4.4% change, for both the Price and Blanding campuses; and

WHEREAS, the Vice President for Business and Finance, the Vice President for Student Services, and the USU-Eastern Chancellor submit this recommendation and request approval by the Utah State University Board of Trustees; and

WHEREAS, the proposal has the approval of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, that the Utah State Board of Trustees hereby approve the implementation of student fee increases per semester effective Summer Semester 2013 and that this approval be forwarded to the Utah State Board of Regents of the Utah System of Higher Education for their approval.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Attachment - Utah State University Student Fee Schedules
Current and Proposed**

Logan Campus

Fee	Current	Proposed	Change	
Activity	\$33.53	\$33.89	\$0.36	
Building	97.55	97.55	0.00	
Athletics	129.38	129.38	0.00	
Aggie Shuttle	20.00	20.00	0.00	
Health Services	41.18	41.18	0.00	
Computer Labs	63.86	63.86	0.00	
Campus Recreation	27.68	28.02	0.34	
Library	27.83	27.83	0.00	
Music & Theater	8.59	8.59	0.00	
Aggie Blue Bike	2.25	2.75	0.50	
Blue Goes Green	3.00	3.00	0.00	
TOTAL	\$454.85	\$456.05	\$1.20	0.26%

RCDE

Fee	Current	Proposed	Change	
Activity	\$34.45	\$34.45	\$0.00	
Building	58.96	58.96	0.00	
Technology	104.63	104.63	0.00	
Computer	45.27	45.27	0.00	
Instructional Delivery	104.63	104.63	0.00	
TOTAL	\$347.94	\$347.94	\$0.00	0.00%

USU Eastern Price Campus

Fee	Current	Proposed	Change	
Facilities	\$38.00	\$38.00	\$0.00	
Institutional Support	25.50	24.00	-1.50	
Athletics	37.00	37.00	0.00	
EUSA	73.00	72.00	-1.00	
Student Services	51.50	64.00	12.50	
TOTAL	\$225.00	\$235.00	\$10.00	4.4%

USU Eastern Blanding Campus

Fee	Current	Proposed	Change	
CEUSA Leadership	\$61.55	\$25.00	-\$36.55	
Student Life Fee - New		83.30	83.30	
Student Center Union	5.00	1.00	-4.00	
Student Recruitment Initiative	5.00	1.00	-4.00	
Computers	37.10	45.00	7.90	
Health & Wellness Center/Student	26.40	25.00	-1.40	
Activity Card	4.00	1.00	-3.00	
Counseling Center/Advising	61.25	0.00	-61.25	
Library	3.20	21.70	18.50	
Early Childhood	6.50	2.00	-4.50	
Distance Education Fee	15.00	30.00	15.00	
TOTAL	\$225.00	\$235.00	\$10.00	4.4%

STRATEGIC AGENDA
MARCH 8, 2013

1. Presidential Priorities Going Forward
Presentation to the Utah Higher Education Appropriations Committee, February 15, 2013
President Albrecht

**COMMITTEE MEETING AGENDAS
MARCH 8, 2013**

Audit Committee Meeting

10:30 a.m.

University Inn, Room 510

(Robert Foley, Chair; Ron Jibson, Scott Nixon, Mark Holland)

Athletics Committee Meeting

3:00 p.m.

University Inn, Room 510

(Scott Nixon, Chair; Jody Burnett, Christian Thrapp, Scott Watterson)

Regional Campus System Committee Meeting

3:00 p.m.

University Inn, Room 508

(Frank Peczuh, Chair; Robert Foley, Ron Jibson)

**AGENDA
AUDIT COMMITTEE
MARCH 8, 2013
UNIVERSITY INN, Room 510
10:30 A.M.**

I. Action Item

- A. Approval of minutes of Audit Committee held on December 20, 2012

II. Information Items

- | | |
|--|--------------------------------------|
| A. Discussion of the Audit Committee Report
to the Board of Regents' Audit Subcommittee | <i>Trustee Foley
Jodi Bailey</i> |
| B. Change in Internal Audit Services annual reporting process | <i>Jodi Bailey</i> |
| C. Controls over changes to Banner | <i>Eric Hawley</i> |
| D. P-Card Use and Non-Compliance with related policies | <i>Dave Cowley</i> |
| E. Responses to audits and administrative follow-up to audit findings | <i>Trustee Foley
Jodi Bailey</i> |
| F. NCAA Agreed-upon Procedures | <i>Dave Cowley</i> |

III. Other

Audit Committee Members

Robert L. Foley, Chair
Ronald W. Jibson
Mark K. Holland
J. Scott Nixon

AGENDA
REGIONAL CAMPUS SYSTEM COMMITTEE
MARCH 8, 2013
UNIVERSITY INN, Room 508
3:00 P.M.

I. Action Item

A. Approval of the By-law Revision for the Uintah Basin Advisory Board

II. Other

Regional Campus System Committee Members

Frank Peczuh, Chair
Robert L. Foley
Ronald W. Jibson

AGENDA
ATHLETICS COMMITTEE
MARCH 8, 2013
UNIVERSITY INN, Room 510
3:00 P.M.

1. Welcome and Introductions
2. Academic and Competition Year in Review
3. Budget Report
4. Outbound Ticket Sales Partnership
5. Strategic Initiatives
 - Transition to the MWC
 - Facilitates Updates
 - Increased Donation Levels
6. Other Business

Athletics Committee Members

J. Scott Nixon, Chair
Jody K. Burnett
Christian S. Thrapp
Scott R. Watterson

8 March 2013

Events, Actions, or Issues Since the Last Trustee's Meeting

In the fall of 2012, the Honors Program, Office of Research and Graduate Studies, Office of the Executive Vice President and Provost, and the President's Office partnered to send Political Science Honor student, Briana Bowen, to the Democratic National Convention in Charlotte, North Carolina. As a result of her outstanding service at the convention, she was invited to participate in President Obama's Inauguration as part of the security team. Briana served as security captain for the team that handled the several thousand people receiving tickets and credentials for the inauguration and inaugural ball. At one point, she had a team of twenty under her command, including Navy Seals and presidential bodyguards. Based in part on these experiences, Briana has recently been selected as a finalist for the Harry S. Truman Scholarship, a prestigious scholarship for graduate study created in 1975 by an Act of Congress.

On Tuesday, March 5, 2013, USU's Center for Women and Gender received the Emerging Center Award from the National Council of Research on Women (NCRW). For the award, NCRW recognizes a women's center that was recently established or has experienced a significant change in mission or growth within the last five years. Accomplishments include programs and/or products that have had significant impact on the lives of women and/or girls, innovative funding strategies, and/or new leadership directions.

The Gates Frontier Fund awarded Swaner EcoCenter a \$1.5 million matching grant in April 2012 to help retire the \$2.9 million internal Utah State University loan balance on the EcoCenter building. By December 2012, Swaner had raised approximately \$312,000 towards the match which was to be met by June 30, 2014. In December 2012 the Gates Frontier Fund contacted Executive Director Jon Paulding to notify him that they were very pleased with the progress Swaner was making towards meeting the fundraising match and that they were going to quietly pay the \$1.5 million before the end of the year. The check was received on December 21, 2012 and applied to the loan balance along with the \$312,000 raised privately to date. Swaner will continue to use this gift to leverage other private funding to complete the payoff of the loan.

Prior to the Sundance Film Festival, Swaner EcoCenter was contacted by a marketing firm about a unique opportunity. Acura, a major sponsor of Sundance for 2013, wanted to auction off a signed guitar from the band, the Eagles, who had a documentary film about the band premiering at Sundance. They chose the Swaner EcoCenter to be the recipient of the auction funds as a donation. Executive Director Jon Paulding attended a public guitar signing event and photo shoot with the Eagles on January 17, 2013 that was covered widely by the media. The guitar was auctioned on EBay for \$10,100 and the total amount benefited Swaner. Swaner marketed the auction on its Facebook page and website drawing over 1000 new "likes" and friends to the EcoCenter.

The Caine College of the Arts announced the Dan C. and Manon Caine Russell Resident Quartet Endowment on February 7, 2013, at a concert commemorating the 10-year anniversary of the Fry Street Quartet. This endowment will establish a permanent foundation for a resident string quartet

program at Utah State University. The Caine College of the Arts String Program, whose teaching faculty includes the members of the Fry Street Quartet, is one of the most dynamic and demanding in the Western United States.

Dr. Patricia Lambert, professor in the Department of Sociology, Social Work, and Anthropology and associate dean of research for the College of Humanities and Social Sciences, and Dr. Lance Seefeldt, professor in the Department of Chemistry and Biochemistry in the College of Science, were elected as American Association for the Advancement of Science (AAAS) Fellows in November 2012. Lambert was recognized for her contributions to physical anthropology and professional service in the ethics and application of repatriation law. Seefeldt was honored for his contributions to the advancement of understanding the mechanism of the enzyme nitrogenase. Lambert and Seefeldt join Dr. James (Jim) MacMahon, trustee professor of biology and dean of the College of Science, in a trio of USU scholars nationally recognized for meritorious efforts to advance science or its applications.

Dr. Sanghamitra Roy won a National Science Foundation CAREER Award. The CAREER Award is given to professionals capable of integrating cutting-edge research and teaching opportunities who show promise for leadership in their field. Dr. Roy received this award for a project to enhance the reliability of current and next generation microprocessors. This project is based on the joint work between Dr. Sanghamitra Roy and Dr. Koushik Chakraborty at the BRIDGE Lab at Utah State University.

Analysis, Assessment & Accreditation's new business intelligence analyst, Allan Walker, has been hard at work with the AAA team, creating and updating data visualizations for the web. A representative collection of these useful data views can be found at: http://usu.edu/aaa/tableau_index.cfm.

Utah State University is implementing the lecture capture system Panopto at its campuses across the state. So far, in limited test deployment, 40 classrooms have been equipped with the lecture recording software with 57 faculty members in 68 different courses using the resource. In addition, 3,210 students have been able to access the recorded lectures from their own computers or hand-held devices. Faculty and students use the recordings to reinforce and provide better access to instructional material—with the goal of contributing to greater student retention and success.

Dr. Patricia Cramer, a Research Assistant Professor in Wildland Resources, was presented the “Professional of the Year” Award during the Western Hunting and Conservation Expo (WHCE) this past summer for her work on wildlife crossing structures across the West. Dr. Cramer's work is helping State Departments of Transportation change the way they design wildlife crossing structures on highways.

The Office of the Executive Vice President and Provost and Regional Campuses and Distance Education recently announced a new initiative called the Online Flexible Learning Program (OFLP). The OFLP will address the increasing demand for alternative course schedule formats to address students who plan to begin (or return from) a leave of absence (e.g., missionary service), students who wish to take more courses in a given timeframe, alleviating bottleneck courses, and providing greater flexibility to meet complex work-life issues. The new online courses will be taught in open-entry, open-exit formats with some courses also using condensed fixed terms. The OFLP will improve efficiency while focusing on student success and completion in key academic courses.

Vice President for Business and Finance

Name: David T. Cowley
Telephone: 797-1146
E-mail: dave.cowley@usu.edu
Date: 8 March 2013

Events, Actions, or Issues since Last Trustee's Meeting:

Finance:

- The State Appropriated Funds budget at 31 December 2012 totaled \$310,882,481, up \$11,429,076 (3.82%) over the same 2011-2012 period. The year-to-date state appropriated funds expenditures totaled \$136,764,220, up \$5,467,231 (4.16%) over the same 2011-2012 period and represented 44% of the total budget. The percent of budget expended, 44%, was 6% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled \$328,119,520, up \$12,943,937 (4.11%) over the same 2011-2012 period.
- The Report of Investments for December 2012 is included in the Trustees Consent Agenda. The Report of Investments consists of schedules reporting the investment activity for December 2012 and comparative year-to-date totals for FY2012-2013 and FY2011-2012. The schedules include the Cash Management Investment Pool, Endowment Pool, Other Investments, Endowment Trusts, and Plant Fund Trusts. Also included is the Summary of Investment Transactions. The University's average daily fair value invested for the month of December was \$415,102,676. Purchases totaled \$36,937,240 and sales totaled \$29,309,945. From this activity the University realized net loss of \$1,149 and earnings of \$1,479,840. The Cash Management Investment Pool fiscal year-to-date annualized rate of return, including market fluctuations, was 4.11% at 31 December 2012. The Endowment Pool fiscal year-to-date annualized rate of return, including market fluctuations, was 11.37% at 31 December 2012.

Facilities:

- **Jon M. Huntsman School of Business Addition** - GSBS/LMN was the architect selected and has completed the programming. Schematic design is underway. Spindler Construction was selected as the Construction Manager / General Contractor. Tunnel extension and utility relocation is approximately 95% complete. Design and estimate for the building is undergoing final review.
- **Athletics Strength and Conditioning Center** - AJC Architects was selected for programing and design. Spindler Construction was selected as the Construction Manager / General Contractor. Construction is 70% complete with a completion date of May 2013.
- **USU Eastern Blanding Campus Student Housing** - Method Studio was selected for programing and design. Gramoll Construction was selected as the Construction Manager / General Contractor. Building is nearly enclosed and is 55% complete with a completion date of July 2013.
- **USU Athletics Competition and Training Facility** – Request For Proposal for design and preconstruction services was advertised in December 2012. VCBO Architects was selected for programing and design. Design is underway. Oakland Construction was selected as the CMGC. Construction will begin in June 2013 pending legislative approval.

Information Technology:

- **E-911 System** - As part of the new VOIP telephone system, an E-911 system is being installed. This system will give 911 dispatchers building and room number location when someone calls 911 from a campus phone. Providing this accurate information requires that the data jacks in all buildings be properly mapped and recorded in a database. The system will be able to automatically track changes when someone moves a phone to another room.
- **On-Demand Customer Help** - The first two module of Service-Now went live in January at the IT Service Desk. This first module allows customers and service desk staff to create and track IT support problems, provide updates, and correspond with customers. The second module provides an extensive online searchable IT knowledge base. For example, if a customer purchases a new smartphone and needs help connecting it to the campus email system, they can simply search and find step-by-step instructions. The system also tracks the most popular articles, and ranks them accordingly. As customers use the system, it gets better and providing the appropriate articles. IT contracted with Service-Now a cloud based IT solutions provider for this service.

UTAH STATE UNIVERSITY COOPERATIVE EXTENSION, UTAH AGRICULTURAL EXPERIMENT STATION, AND COLLEGE OF AGRICULTURE

Noelle E. Cockett, Vice President for Extension & Agriculture; Dean of the College of Agriculture March 2013

Utah State University Extension sponsored the Urban and Small Farms Conference Feb. 27, with a pre-conference Organic Farming Workshop Feb. 26. The conference included information on growing season extension techniques, local food production, small farms and urban farming issues as well as the Utah Berry Growers meetings.

Extension recently published "A Guide to Common Gardening Questions: Step-by-Step Recommendations for Successful Vegetable and Fruit Production in Northern Utah." It provides Utah citizens with information on many types of growing practices that have been proven effective through extensive research and data analysis. It is intended to be a user friendly, convenient source of gardening information that leads readers through the basics of gardening in an urban environment.

Utah State University Extension and Utah Farm Bureau co-sponsored the 2013 Utah Hay & Forage Symposium Jan. 31 - Feb. 1. Participants will have the opportunity to learn about new technology and techniques to better their business. The conference featured a rotation of pre-conference workshops including seeds and planting, weeds identification and soil management. In addition, leading businesses in the industry will participate in an all-day trade show.

Utah State University Extension co-sponsored the Northern Utah Marriage Celebration Feb. 8. Designed as a date night for those who want to prepare for or strengthen their marriage, the marriage celebration features workshops presented by professionals from Northern Utah. Workshops include such topics as intimacy, communication and staying connected. Keynote presenters are Richard and Linda Eyre who will address "Finding Oneness in Marriage." Their presentation concludes the evening.

Utah State University's Agricultural Sciences building recently welcomed a new art sculpture after three months of construction. The sculpture is the work of Ryoichi Suzuki, Assistant Professor of Sculpture at USU. The sculpture, entitled "Whispers and Silence," was named by Thomas Schroeder. Schroeder, an English-as-a-Second-Language teacher and close friend of Suzuki's, regrettably passed away in November.

**Vice President for Research and
Dean of the School of Graduate Studies**



Name: Mark R. McLellan
Telephone: 797-1180 Email: Mark.mclellan@usu.edu
Date: January through February 2013

Events, Actions or Issues since last Trustee's Meeting:

- **FY2012 Annual Report**
The RGS annual report is now available as an on-line interactive tool with multiple drill down levels of data, yet is still integrated as a complete report. It can be viewed on-line at: <http://rgs.usu.edu/annualreport/>. It is best to view this report by advancing sections using the "Continue to next section" button at the bottom of each section – in this way it builds a continuous scrollable report.
- **Search Committee Chair**
Appointed by President Albrecht to chair the search committee for the next Vice President for Extension, Dean of the College of Agriculture, and Director of the Utah Agricultural Experiment Station. Over 98 nominations have been received. Letters of nominations were emailed to each one, along with follow up calls from Dr. Mark McLellan and Dr. Laurens Smith, Executive Senior Vice Provost. Approximately 30% communicated positive responses about the position, and relayed that they would strongly consider or would indeed apply.
- **New Associate VP/Associate Dean**
After concluding a national search and interviewing three highly qualified finalist, Dr. Richard S. Inouye was selected to join the RGS Office. He replaces Dr. Shelley Lindauer who returned to the Family, Consumer and Human Development faculty after service in the Graduate School since 2004. For the past five and half years, Dr. Inouye has been with the National Science Foundation serving in various capacities, and he brings a breadth of knowledge and experience to USU in his new role.
- **Office of Research and Graduate Studies –**
 - 1) Framework for University Core Facilities continues.
 - 2) Quarterly meetings with Tom Parks, V.P. for Research, University of Utah.
 - 3) Monthly EPSCoR State Executive Committee Meetings
- **Farm Foundation Round Table for Board Members** (Jan. 10-12 in Point Clear, Alabama)
Agenda covered Pressures of Global Animal Agriculture, Animal Protein Production and Consumption in Developing Economies, The Future of Fish and Seafood, and Animal Protein Alternatives.
- **Faculty Research Training Workshop** (Jan. 31)
Coordinated by Dr. Rita Teutonico from the RGS Office, faculty received training on focus topics about Environmental Health and Safety, Internal Seed Funding Opportunities, Proposal Development, and an overview of USU's Researcher Dashboard, which is a tool for USU researchers to view their expenditure and award information in a timely and efficient manner.

- **Graduate Student Proposal Writing Workshops** (Feb. 26-27)
With approximately 125 attendees accepted per session, the first session was scheduled to capacity within the first 48 hours of the announcement being posted. A second session was added for the following day and was also filled to capacity.
- **USURF Board of Trustees Meetings** (Feb. 21-22)
Participated in USURF Board meeting which included sub-committee meetings focused on Strategic Planning, Compensation/Succession Committee, as well as Business and Audit.

Future Events, Actions, or Issues:

- Attend Oak Ridge National Laboratories Annual Member Institution Meetings (Mar. 5-7)
- Research Week 2013 (April 8-12)

Vice President for Commercialization & Regional Development

Name: Robert T. Behunin, PhD
Telephone: 435-797-9607
Cell phone: 801-400-3649
E-Mail: robert.behunin@usu.edu
Date: March 8, 2013

Events, Actions and Issues as of February 20, 2013

Commercial Enterprises

- Remodeling on the WETC Pilot Plant in Price continues.
- Conference on Electric Roads and Vehicles (CERV) was held in Park City and the wireless power transfer bus was featured there.
- First Annual Synthetic Biomanufacturing Institute Conference held in January.
- Aggie Bus won Governor's Award for Technology at the Governor's Energy Summit.

USTAR at USU:

- USU inductively powered demonstration bus is now operational and will be highlighted at Utah's Legislative Day on February 21, 2013.
- The Utah State University Advanced Weather Systems Foundation stood up to advance the research, development and deployment of critical weather sensor technologies.
- The Advanced Weather Systems lab announced on Feb. 11th that they have initiated work to build the first STORM sensor.
- Spider Silk USTAR Project notified of \$600K sponsored research award from Coates, Inc to develop spider silk threads for fabrics.
- Synthetic Biomanufacturing Institute notified of \$200K award from Idaho National Lab for biomass studies.

Innovation Campus:

- Commercial Enterprises and College of Ag collaborating on Landscape Architecture field-studio project.

Regional Development:

- Development of coking technology continues in Price.
- Pleasant Creek Technologies potash project moving forward in Moab, UT.
- Exploring opportunities for enhanced oil sands production in Vernal and Price via a joint partnership.

- Winter Ozone monitoring project in Vernal moving forward into 2013.
- Conversations with Tooele local officials and Tooele Regional Campus for technology-based regional development activities.

Upcoming Events, Actions, or Issues:

February 21, 2012	USTAR Legislative Day
February 22, 2012	USURF Board Meeting
March 6, 2013	USTAR Executive Meeting
March 7, 2013	USTAR Governing Authority Meeting
March 8, 2013	Founder's Day Activities

STUDENT SERVICES

Name: James D. Morales
Telephone: 797-9250
e-mail: james.morales@usu.edu
Date: February 21, 2013

Focus of Student Services

As a standard part of this report, a page will be included providing updates on enrollment and recruitment activities. The first page of this report will focus on programs and activities relating to the efforts being provided by the many outstanding and supportive departments within the Division of Student Services.

Enrollment Summary Information

(Feb 14, 2013)

In October 2012, the LDS Church announced that they lowered the age requirement for LDS missionaries. Consequently, this is expected to have a large impact on enrollment as a whole. Although the application numbers below reflect an increase from previous years, we do anticipate a decreased incoming freshman enrollment in fall 2013 due to students deferring their admission for their mission.

Logan Campus Domestic Freshman Admissions Applications

Semester (To Date)	Applications	Admits	% Admitted	Average ACT
Fall 2013	8886	7436	84%	24.8
Fall 2012	7575	6076	80%	25.0

*Highlights: 1) Applications (to date) for fall 2013 have increased by approximately 1,300 from fall 2012.
2) With small changes to the application reviewing process, we have admitted approximately 1300 more students (to date) this year than in 2012.
3) Application increase is coming from in-state and out-of-state primary market areas.

Spring 2013 Recruitment and Events

- January to April- Idaho High School Tour and Follow Up Visits
- January to March- USU Basketball games
- January to February- Transfer Open Houses- SLCC, LDSBC, Snow College, USU Eastern, WWCC
- January to February- Out-of-State Travel & Events to CA, ID
- January 26- Ultimate Aggie Experience (*underage leadership conference*)
- February- Ambassador Selection
- February 9- Transfer All-Out-Aggies (*transfer leadership day*)
- February 15-16- Out-of-State Weekend (*recruitment weekend for out-of-state students*)
- March 1- Hispanic Leadership Conference
- March 29- A-Day (*admitted student day*) w/ the Scholars Experience (*Presidential, Deans and Scholar scholarship recipients*)
- April to May- Out-of-State Travel to CA, ID
- April- Scholarship Award nights
- June 17-20- USU Leadership Conference- expect 500-600 high school student government leaders
- Transfer Days- Jan 11, Jan 25, Feb 15, Mar 8, Apr 12

Scholarships Fall 2013 to Date

- **Academic Scholarships- Fall 2013- 2,986 awarded (*have not awarded NR Merit award at this point*)**
Fall 2012- 2,953 awarded
Fall 2011- 2,714 awarded
- **Legacy Scholarships- Fall 2013- 131 awarded**
Fall 2012- 137 awarded
Fall 2011- 148 awarded
- **WUE- Fall 2013- 370 applications**
Fall 2012- 350 applications, 60 awarded
Fall 2011- 343 applications, 60 awarded
- **Need- Based Applications- Fall 2013- 474 applications**
Fall 2012- 524 applications
Fall 2011- 525 applications
- **Involvement Applications- Fall 2012- 726 applications**
Fall 2011- 860 applications
Fall 2010- 870 applications
- **Ambassadors- Fall 2013- 438 freshmen, 44 transfers, 482 total from 194 schools**
Fall 2012- 499 freshmen, 48 transfers, 547 total from 208 schools
Fall 2011- 507 freshmen, 35 transfers, 543 total from 205 schools

Department Reports

Career Services

The latest job outlook from the National Association of Colleges & Employers, of which Career Services at Utah State University is a member, indicates that employers plan to hire 13% more new college graduates in 2012-2013 than they did in 2011-2012. This is positive news for the class of 2013. Due to the outstanding academic programs at Utah State, graduates will either launch their careers or continue their education in Utah, regionally, nationally, and globally.

Career Services supports the mission and goals of Utah State by assisting students and alumni in exploring and pursuing meaningful careers over a lifetime. The Career Coaches help this audience to:

- explore academic majors and careers;
- obtain student employment and internships;
- gain admission to graduate and professional schools; and
- fulfill career employment goals.

Over 27,000 students, alumni, and community members received assistance with their career plans and goals from Career Services during 2011-2012. Nearly 80% of the audiences served were very satisfied or satisfied with the overall services received through Career Services. Some key performance measures related to the delivery of these services are highlighted below.

Key Performance Measures*

- Over 5,343 career assessments were given and interpreted
- A total of 2,379 students participated in formal internship experiences, with as many as 1/3 of each year's graduates participating in experiential/service learning opportunities
- 1,637 on-campus interviews were conducted
- Over 550 employers visited campus to network and interview students and alumni
- 4,500 students and alumni networked with employers at 5 campus Career Fairs
- Over 20,000 students, alumni, and employers accessed Career AGGIE, Career Services' online job posting and networking system
- Career Services' web site received over 1 million hits
- 5,323 admission, certification, and graduate school placement tests were administered to incoming freshmen through exiting graduates

Whether students are just beginning to think about their career options, are sure of their goals for after graduation, or are alumni changing careers—the Career Coaches at Career Services provide a wide range of targeted and customized services. Students are encouraged to partner with their Career Coaches *early and often* to ensure career success.

*2011-2012

Disability Resource Center

Mission Statement

The mission of the Disability Resource Center (DRC) is to provide persons with disabilities equal access to University programs, services, and activities. This is accomplished by fostering an environment which supports the understanding and acceptance of persons with disabilities throughout the University community and through the provision of reasonable and appropriate accommodations. The DRC affirms the right of persons with disabilities to obtain access in a manner promoting dignity and independence.

The mission of the Disability Resource Center (DRC) is to provide persons with disabilities equal access to University programs, services,

Growth

Over the past 3 years the DRC has experienced a 27% increase in the number of students served. This increase is the result of several factors including increases in overall university enrollment, a higher percentage of students with disabilities attending higher education, and increased awareness about the DRC. By improving efficiencies and utilizing new technology we have been able to maintain all of our services without the need for increased staffing.

Students Served in 2012:

- 1,470 Total Students
- 184 Distance or Online Students
- 533 New Students
- 26% Increase over the past two years

Direct Services (accommodations) Provided in 2012:

- | | |
|--|-------|
| • Number of Accommodated Tests..... | 3,823 |
| • Hours of Sign Language Interpreting..... | 1,859 |
| • Hours of Transcription Service | 1,895 |
| • Number of Classes with Note Takers | 279 |
| • Number of Books Converted to an Alternate Format | 207 |

Utah State University Board of Trustees

Advancement Update

December 2012 – February 2013

Development

- Fundraising progress, the measure of new pledges and gifts, totaled \$46 million through February 25, a decrease of 11.3% from last year through February. Total fundraising progress for FY12 through February was \$51.9 million. Fiscal year cash receipts are up 19.4% over last year, with the current year total of \$26.2 million compared with \$21.9 million for the same period last year.
- Since July 1, 2012, college, unit and central development officers recorded 1648 scheduled visits with 1,061 individuals, corporations and foundations. Of those visited, 422 have given in the current fiscal year with total cash of \$7.2 million. This is 85% more prospects and donors than were visited during the same period last year.
- The Caine College of the Arts honored Dan and Manon Russell for their extraordinary gifts to establish a permanent funding base for a resident string quartet program at Utah State University. The gift, the Dan C. and Manon Caine Russell Resident Quartet Endowment, will benefit the students in the Caine College of the Arts and the Cache Valley community for generations.
- The Caine College of the Arts and the Emma Eccles Jones college of Education & Human Services held an event to honor Beverley Sorenson to thank her for her support of Arts Education at Utah State University.
- Significant gifts received during December, January and February included a \$1.5 million gift to the Swaner EcoCenter, a pledge of \$1.5 million dollars to Athletics and 23 gifts of \$25,000 or more.

Reported by:

Office of University Advancement



Utah State University
Monthly Progress Report
For February, 2013
Run Date: February 25, 2013
Fundraising Progress FY2013

<u>Category</u>	February 2013			FY13 up to February			FY12 up to February		
	Pledges	Outright	Total	Pledges	Outright	Total	Pledges	Outright	Total
Principal Gifts	\$1,300,000.00	\$0.00	\$1,300,000.00	\$2,300,000.00	\$0.00	\$2,300,000.00	\$5,000,000.00	\$2,500,000.00	\$7,500,000.00
Major Gifts	\$200,000.00	\$0.00	\$200,000.00	\$1,100,000.00	\$459,709.92	\$1,559,709.92	\$100,000.00	\$240,000.00	\$340,000.00
Planned Gifts	\$0.00	\$0.00	\$0.00	\$50,005.00	\$0.00	\$50,005.00	\$647,313.98	\$0.00	\$647,313.98
Special Gifts	\$0.00	\$25,000.00	\$25,000.00	\$504,000.00	\$480,733.44	\$984,733.44	\$535,000.00	\$489,695.33	\$1,024,695.33
Annual Giving Programs									
Alumni Relations	\$0.00	\$812.92	\$812.92	\$0.00	\$23,302.03	\$23,302.03	\$0.00	\$43,198.84	\$43,198.84
Big Blue	\$0.00	\$24,125.03	\$24,125.03	\$0.00	\$552,023.02	\$552,023.02	\$0.00	\$524,191.62	\$524,191.62
Central AF	\$0.00	\$27,826.41	\$27,826.41	\$10,000.00	\$307,151.30	\$317,151.30	\$0.00	\$401,658.70	\$401,658.70
UPR	\$0.00	\$24,159.80	\$24,159.80	\$0.00	\$257,480.09	\$257,480.09	\$0.00	\$207,896.65	\$207,896.65
Corp/Foundations	\$200,000.00	\$459,426.40	\$659,426.40	\$31,816,000.00	\$5,560,940.96	\$37,376,940.96	\$30,373,651.00	\$4,137,513.98	\$34,511,164.98
Unsolicited	\$0.00	\$140,591.55	\$140,591.55	\$98,000.00	\$2,526,651.65	\$2,624,651.65	\$3,082,000.00	\$3,619,819.85	\$6,701,819.85
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$1,700,000.00	\$701,942.11	\$2,401,942.11	\$35,878,005.00	\$10,167,992.41	\$46,045,997.41	\$39,737,964.98	\$12,163,974.97	\$51,901,939.95

Principal Gifts >= \$1,000,000
Major Gifts >= \$100,000
Special Gifts >= \$25,000



Monthly Gift Comparison - Trustee Report
Utah State University Advancement Office
(Summary of Private Support)
Cash Received FY2013

February 2013

Run Date: February 25, 2013

USU Total

	February 2013 2/1/2013 2/28/2013	February 2012 2/1/2012 2/29/2012	Increase (Decrease)	This year to date: 7/1/2012 2/28/2013	Last year to date: 7/1/2011 2/29/2012	Increase (Decrease)
Donor Types:						
Alumni	\$2,132,143.37	\$85,651.51	2,389.32%	\$6,309,276.49	\$5,493,229.06	14.86%
Other Individuals	\$88,038.33	\$91,083.10	(3.34%)	\$890,375.28	\$741,147.82	20.13%
Corporations	\$231,223.01	\$210,972.27	9.60%	\$2,904,120.71	\$2,754,923.12	5.42%
Corporate Foundations	\$3,085.00	\$21,879.40	(85.90%)	\$109,426.18	\$381,358.44	(71.31%)
Utah Foundations	\$317,699.50	\$1,516,600.00	(79.05%)	\$12,669,853.21	\$7,831,295.74	61.78%
National Foundations	\$0.00	\$314,332.40	0.00%	\$2,314,737.06	\$2,600,436.65	(10.99%)
Trusts	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%
Associations/Other	\$46,172.85	\$373,197.30	(87.63%)	\$982,130.86	\$2,127,018.20	(53.83%)
Total	\$2,818,362.06	\$2,613,715.98	7.83%	\$26,179,919.79	\$21,929,409.03	19.38%
Gift Types*:						
Cash	\$662,850.31	\$1,944,149.34	(65.91%)	\$18,671,915.09	\$13,717,060.19	36.12%
Matching Gifts	\$5,635.00	\$11,998.15	(53.03%)	\$59,275.18	\$85,645.21	(30.79%)
Securities	\$2,000,022.78	\$6,412.00	31,091.87%	\$3,622,571.13	\$2,814,566.80	28.71%
Real Estate	\$0.00	\$0.00	0.00%	\$0.00	\$410,000.00	(100.00%)
Tangible Property**	\$149,853.97	\$10,942.99	1,269.41%	\$673,368.10	\$413,067.94	63.02%
Intangible Property***	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%
Grants****	\$0.00	\$640,213.50	(100.00%)	\$3,152,740.29	\$4,489,068.89	(29.77%)
Total	\$2,818,362.06	\$2,613,715.98	7.83%	\$26,179,869.79	\$21,929,409.03	19.38%

*Receipted Gifts - Pledges not included.

**Tangible Property is defined as those items usually called personal property. It includes personal collections of art, books, movies; cars, boats and aircraft; livestock; securities; equipment; software; printed materials; food used for hosting an event; oil and gas wells.

***Intangible Property is defined as an asset that has been produced through creativity and innovation. Examples include patents, copyrights and software under development.

****Grants from private sources for sponsored research are included in this schedule and also by the Office of Sponsored Programs. The current month figures will always be the month prior to the report date.

Trustees Report, USU Eastern, March 2013

USU Eastern to Celebrate 75th Anniversary: Next fall, USU Eastern will celebrate its 75th anniversary, with activities culminating in the Founders Day Dinner.

On February 20, 1937 Governor Henry Blood signed Senate Bill 6, creating “Carbon College.” Doors opened for students in October of 1938. Approximately 100 students registered for classes that year. The College’s first president, Eldon B. Sessions, described the college’s mission as follows: “Junior Colleges are now filling three needs. For some students they are a preparation for higher coursed in universities and colleges. For others, they provide a two-year preparation for a definite vocation, and for a third group they are providing a balanced general education.” These continue to be some of the major components of the College’s mission within the USU multi-campus system.

USU Eastern Finalizing Commencement Plans: The College is finalizing plans for commencement speakers and Chancellor’s Medallion awardees for both the Price and the Blanding commencement exercises. The Price event will occur April 27th at 10:00 AM, and t he Blanding event will occur on the previous day, April 26th at 3:00 PM. Speaking at the Price event is Nicole Young, Vice President for Business Development, Mandalay Entertainment Group. After graduating from CEU, Ms. Young also received degrees from USU (communication) and BYU (law), and then went on to work on various television and film projects, becoming an executive at a pre-eminent entertainment law firm. She has been an executive for Mandalay since 2007. The speaker for the Blanding event has not yet been finalized.

Recipients of the Chancellor’s Medallion, USU Eastern’s major service award, will be the following:

- Lynn Stevens - long-time member of CEU’s Board of Trustees, County Commissioner in San Juan County, Major General US Army, retired, and previous executive of Northrop-Grumman Corporation.
- Doug Allen – Mayor of Monticello City, Owner/operator of Blue Mountain Foods.
- Phil Lyman, CPA – County Commissioner of San Juan County, and owner of Phil Lyman Financial Advisory Services, LLC.

USU Eastern Suffers Revenue Shortfall from Declining Enrollments: From its largest enrollment ever in 2010, the College’s enrollments have declined over the past two years, resulting in significant revenue shortfalls. To operate within its budget, the College strategically reduces services. It is anticipated that for the coming year, the College must reduce expenditures by approximately \$800k (\$500k from the Price budget and \$300 from the Blanding budget). The College is currently offering a Voluntary

Separation Incentive Program – a set of incentives designed to facilitate employees in separation from the College and allow program restructuring. As the College finalizes its coming-year budget, it will probably consider other strategic program eliminations.

While declining enrollment has been compounded by the missionary age change, the College has several reasons for optimism, including the following:

- In November 2011, the College aggressively reorganized its Enrollment Services personnel and methods of recruitment. This year’s recruitment cycle is showing the fruits of that reorganization. While in previous years, applications for admission to the College never reached 1,000 until late August, in the current enrollment cycle the College received its 1,000th application on February 14th. (We refer to this as our “Valentines Day Gift.”) Enrollment Services personnel predict the College will nearly double applications over any previous year, receiving the 2,000th application by late August.
- While enrollment overall has fallen, upper-division enrollment continues to increase significantly at both the Price and Blanding campuses. This year, the College has 208 upper-division students, significantly more than the previous high.

USU Eastern Blanding Campus Receives ImPACT Subgrant: In partnership with the Utah System of Higher Education, USU Eastern’s Blanding Campus was recently awarded the ImPACT Subgrant (*Improving Preparation, Access and Communities Together*). The subgrant will provide resources to increase financial aid counseling, academic tutoring, and Summer Bridge college preparatory training, as well as financial literacy workshops and career guidance services to ensure effective academic track planning and best use of financial aid resources. The subgrant is an opportunity made possible by the College Access Challenge Grant Program (CACGP) as a formula grant from the U.S. Department of Education. The purpose of ImPACT is to increase significantly the number of low-income and underrepresented students who are prepared to enter and succeed in postsecondary education.

Utah State University Alumni Association Update: February 2013

Jody Burnett, President Alumni Association

Kevin Rice, Assistant VP for Alumni Relations and Development

Aggie to Aggie Networking:

- Members of Utah State Alumni Network: 5571
- Next Aggie to Aggie Luncheon: 3/15/13
(Dr. Craig Jessop presenting)

Aggie Reps:

- Potential Aggie Reps identified: 215
- Self-identified Aggie Reps, expressing interest to help: 22
- Aggie Reps confirmed and ready to go: 48

Awards & Recognition:

- **Merit Citations**
 - J.R. & Kristie Barker, Jan 2013

Marketing Update

Increase of Social Media engagement

- Twitter: 1,467 followers (+7%)
- Facebook: 2,021 fans (+3%)
- LinkedIn: 5,543 members (+3%)
- Pinterest: 141 followers (+38%)

Increased traffic to our blog

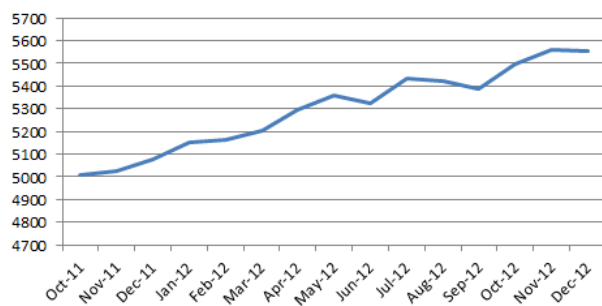
- # of visitors since Jan 2013: 8,084 page visits
(+134%)

Latest Alumni Association video

- Youtube: 869 views for latest alumni video
(+55%)

Collegiate License Plate Sales

YTD License Plate Sales



Event Participation

- USU vs. Denver: Pre-Game 43 in attendance, 93 basketball tickets sold through Alumni Association, approximately 400 in attendance at game.
- USU vs. Seattle: Pre-Game 43 in attendance, 59 basketball tickets sold through Alumni Association, approximately 200 in attendance at game.
- Student Alumni Association: 6 Networking / Alumnights for Spring 2013 semester (12 alums participating)

Upcoming Events

- March 14-16: WAC Tournament, Las Vegas (anticipated attendance, 150)
- September 9: USU Alumni/Acura Golf Tournament, Weber County (expected attendance, 130)

Upcoming Travel Opportunities:

- April 22-30: Waterways of Holland & Belgium
- May 10-19: Antebellum (9 currently registered)
- June 12-20: European (10 currently registered)
- August 31-Sept 7: Discover Southeast Alaska (2 currently registered)
- September 12-19: Galapagos Islands & Ecuador
- October 8-19: Tanzania Migration Safari

Associated Students of Utah State University

Christian Thrapp

797-1723

Christian.thrapp@aggiemail.usu.edu

- **State Legislature:**
 - **Education First:** Recently students participated in a statewide petition drive for Education First. Students signed petitions and pledges to show the state legislators that they are committed to their education and the legislators should be too. A group of students also spent a day on Capitol Hill to talk with the legislators on Higher Ed. Day.
 - **Aggie Ice Cream:** Students and administrators had time to hand out ice cream to everyone at the Capitol building. This day was a success as always as they thanked legislators for their support of USU.
 - **Government Relations Council:** The GRC has spent five different days on Capitol Hill to lobby the legislators in favor of students of Utah State University
- **ASUSU Elections:**
 - **Candidates:** After much hard work and mingling with students, the candidates have been chosen and are prepared to continue the work.
- **Service:**
 - **Engineers Without Borders:** ASUSU awarded the group Engineers Without Borders \$5000 to travel to Mexico. On this trip a group of engineering students will add to an already existing pump to help provide seven villages with clean water.
 - **Campus Service Steering Committee:** Jeremy Nef, Service VP, has created the CSSC to help coordinate the philanthropic activity here on campus. The committee is made up of representatives from each college and large student groups from campus.
- **Common Hour:**
 - **Preacher Moss:** Preacher Moss gave a lecture infused with comedy about ending racism. The event was well attended by USU students.
 - **Elizabeth Smart:** Students are excited to host Elizabeth Smart as she tells her story and how to overcome adversity.
- **Fee Board:**
 - The Student Fee Board recently convened to here proposals from four departments of the university to increase fees. After the proposals were made the board passed their recommendations to President Albrecht.
- **Dating:** It appears the university will pass another year with an unwed ASUSU President. Good luck next year.

ATHLETICS

Name: Scott Barnes
Telephone: 797-0912
E-mail: Scott.Barnes@usu.edu
Date: February 2013

Events, Actions, Or Issues Since Last Trustee Meeting

ACADEMICS:

Utah State University will recognize 189 student-athletes on April 23 at the Joe E. and Elma Whitesides Scholar-Athlete Awards Ceremony. These student-athletes have attained a 3.20 or greater cumulative GPA to qualify. Team and individual awards, including the top achieving (highest GPA) scholar-athlete, will also be awarded.

PERSONNEL:

The Sports Medicine/ Athletic Training area has completed and successfully filled all of its Graduate Athletic Training positions for the 2013-14 academic year. One of the five graduating Athletic Trainers has already been hired as an Athletic Trainer at Virginia Commonwealth University. The other four are actively interviewing for positions.

The department will honor the upcoming retirement of Head Athletic Trainer Dale Mildenberger, April 30, 2013.

Utah State assistant athletic trainer Mike Williams and men's basketball player Danny Berger were both recognized and honored by the Utah State Legislature Monday as Senator Lyle Hillyard presented them to the Senate Floor and Representative Jack Draxler presented them to the House Floor.

During their visit, Williams was also awarded the Heartsaver Hero Award by the American Heart Association as he began cardiopulmonary resuscitation (CPR) and used an automated external defibrillator (AED) on Berger after he collapsed unexpectedly during a USU men's basketball practice on Dec. 4, 2012.

FACILITIES UPDATE:

The Strength and conditioning facility is on time and will open the first week of May. We are excited to be one of the premier facilities in college athletics.

VCBO was chosen as the architect for the new off court practice/volleyball facility. They will work in conjunction with Oakland Construction to do the design and build for this facility. The location of the new facility will be to the north and west of the Smith Spectrum.

A few recent Media Highlights (December 2012 – January, 2013):

Utah State Promotes Wells To Take Over Coaching Post –
Sports Illustrated, – December 21, 2012

Utah State promoted offensive coordinator Matt Wells to head coach Thursday, replacing Wisconsin bound Gary Andersen. ... Utah State President Stan Albrecht and athletic director Scott Barnes said hiring the 39-year-old Wells allows the football program to continue to build on the tremendous progress made by Andersen over the last four years. "We're not starting over," Albrecht said. "This is not a step back. This is an amazingly wonderful step forward.".... It has been a remarkable rise for a program that had been near the bottom of major college football for years, and stuck in distant third in its own state behind BYU and Utah. The Aggies won nine games in the previous four seasons before Andersen took over. The last football coach to finish his tenure in Logan with a winning record was Phil Krueger, who went 21-12 from 1973-75.



Adler Planetarium Names Michelle Larson New President–
Chicago Tribune – December 11, 2012



Michelle Larson, Adler Planetarium's new president, at th...

Michelle Larson's faculty page at Utah State University displays a picture of her cozying up to a bust of Albert Einstein. Lego Albert Einstein. That combination, science with a populist face, is a pretty fair summation of what she'll have to bring together in her new job as president of Chicago's Adler Planetarium. ... Larson, 41, an astrophysicist and lifelong science educator, was appointed the ninth leader of the lakefront science museum by its board in a meeting Tuesday. Taking over Jan. 1 for the retiring Paul Knappenberger, she will become the Adler's first

female president and the first female president of the institutions on Chicago's museum campus: the Adler, the Shedd Aquarium and the Field Museum. Astronomer Maude Bennot ran the Adler from 1937 to 1945, but as acting director.

Division of Space Dynamics Lab in Line for New Digs –

Herald Journal – January 29, 2013

The Space Dynamics Laboratory will see a new building in its future, which officials hope will help to alleviate overcrowding for a division of the agency responsible for developing intelligence, surveillance and reconnaissance technologies. The Utah State University Board of Trustees approved the first phase of the 60,000-square-foot, \$20.2 million project during its meeting Friday. A second phase is more than likely in the future, according to Dave Cowley, vice president for business and finance, bringing the project to a total 120,000 square feet on the Innovation Campus in North Logan.



USU Professor Publishes Unique Findings on Dementia Progression –

Herald Journal – January 11, 2013



Utah State University researchers announced the results of a study that presents strong evidence that aspects of the care environment can promote higher functioning among persons with Alzheimer’s disease and other forms of dementia. The Cache County Dementia Progression Study is the first published academic research to show evidence that environmental factors — such as caregiver coping strategies — could slow the progression of Alzheimer’s disease. The study was published in the January 2013 issue of *The American Journal of Geriatric Psychiatry*. JoAnn Tschanz, a USU professor in the department of psychology, authored the study. She called it a “groundbreaking event in the fight against dementia” and Alzheimer’s. “We found that caregivers who generally engaged in problem solving type approaches — seeking high levels of social support, counting blessings, for example — was associated with slower rate of cognitive and functional decline in dementia,” Tschanz wrote in an email interview. “The implications of the study is that the care environment may be an important area to consider for developing interventions.”

USU Estimates Potential \$9.5 Million Loss Due to New LDS Mission Ages

Herald Journal – January 8, 2013

Utah State University is projected to lose 1,900 students and \$9.5 million over the next two years as a result of LDS Church officials’ decision to lower the minimum age of eligibility for men and women to serve on missions, university officials said Monday. James Morales, USU’s vice president for student services and chairman of a task force specifically formed to deal with this issue, presented those “worst-case-scenario” figures and strategies to offset those losses to the USU Board of Trustees on Friday, and again to the USU Faculty Senate on Monday. ... “We are already putting in place strategies to offset those losses, by precisely recruiting in three areas: Out-of-state transfers, out-of-state freshmen and international students,” Morales told faculty senators. “Our expectation is that we will be able to offset the majority of revenue loss, not head count loss. These students will bring us higher FTE (full-time equivalent) revenue because they’re coming from out-of-state.”



A group of students walk across campus at Utah State University on Monday afternoon. (Jennifer Meyers/Herald Journal)



FACULTY SENATE REPORT TO THE BOARD OF TRUSTEES
March 2013

Submitted by Renee Galliher, President of the Faculty Senate

The Utah State University Faculty Senate held its regular meetings January 7 and February 4, 2013.

EVENTS, ACTIONS OR ISSUES SINCE THE LAST TRUSTEES MEETING:

The following reports were made to the Faculty Senate: Council on Teacher Education, Scholarship Advisory Board, and Bookstore.

KEY ISSUES AND ACTION ITEMS:

- Approved changes to Section 402.12 of the Code clarifying that Regional Campuses and Distance Education representation on committees is one representative. The RCDE title was also spelled out in full in this section of the Code.
- Approved changes to Section 407 of the Code eliminating references to "medical incapacity" and referring faculty members to the ADA Coordinator in the Human Resources Office if performance issues are medically related. This was done to bring our policy in line with Federal Regulations and Law.
- Approved changes to Section 405 of the Code allowing the ombudsperson to be present at meetings in person or by electronic conferencing.
- The Faculty Senate approved 79 requests for course actions.
- Approved request from Department of Plants, Soils, and Climate to restructure their PhD programs in Climate Science, and Soil Science.
- Approved request from School of Applied Sciences, Technology, and Education to discontinue the Plan C in MS in Technology and Engineering Education (TEE).
- Approved request from Department of Art and Design to add an Interior Design specialization (Plan B) within the MFA degree and to discontinue the MS in Human Environments.
- Approved request from Department of Plants, Soils and Climate to rename the Biometeorology (BMET) degree for both the MS and PhD degrees to Climate Science.
- Approved request from Department of Communicative Disorders and Deaf Education to implement an American Sign Language minor.
- Approved request from Department of Family, Consumer and Human Development to create a Human Development Lifespan Emphasis.
- Approved request from of Special Education and Rehabilitation to create the Institute for Interdisciplinary Transition Services (IITS).

- Approved the following General Education courses and syllabi: ARTH 3850 (DHA/CI), NDFS 5210 (CI), NDFS 5410 (CI), USU 1340 (Michael Petersen), MIS 5900 (CI), MUS 1105 (BCA), USU 1320 (Susan Cogan).

CURRENTLY UNDER CONSIDERATION:

- Discussions about whether the Faculty Senate and its Standing Committees should be leaner in terms of numbers to facilitate better commitment and attendance at meetings.

UPCOMING EVENTS, ACTIONS AND ISSUES:

- Code changes to Section 402 dealing with the Graduate Student Council which has been dissolved.
- Code Review Committee dealing with Section 407 in total.
- Promotion-Tenure Review Task Force recommendations.

Professional Employee Association

PEA President: Craig Whyte
Telephone: (435) 797-7399
E-Mail: craig.whyte@usu.edu
Date: February 21, 2013



Events, Actions or Issues since last Trustee's Meeting

Attending and participating with UHESA quarterly meetings. Hosting UHESA on USU Logan campus on May 17, 2013

Attended UHESA day at capitol on Tuesday, February 12, 2013 to visit about salary increases

Finalized grievance hearing meeting

Receiving nominations for PEA employee of the quarter award(s)

Applications being received for PEA scholarships

Finalizing preparations for PEA appreciation luncheon, April 16, 2013

Upcoming Events, Activities or Issues

- Brown Bag lunches (co-sponsored by USU & HR)
- Awards & Recognitions (quarterly awards)
- PEA Luncheon, April 16, 2013
- Summer Swim Party for PEA, CEA, and Faculty, June 18, 2013



CEA President: Taci Watterson-Balls
Telephone: 435-797-2342
E-Mail: taci.watterson@usu.edu
Date: 2/8/13

Events, Actions or Issues since last Trustee's Meeting

- UHESA conference call meeting: January 30, 2013
 - USU will host physical meeting on May 17, 2013, PEA taking lead.

- CEA Holiday Social held on December 18, 2012
 - Over 450 in attendance, great response

- Awarded Employee of the Quarter:
 - 2nd-Ken Weeks (Facilities-HVAC)
 - 3rd-Devon Whitney (IT)

Upcoming Events, Activities or Issues

- CEA Annual Awards Luncheon will be held on April 1, 2013.